

# Commercial Mechanical Permit

## City of Fairview

1300 NE Village St., Fairview, OR 97024

Permits Desk 503-674-6206

Inspection requests may be made by: Phone: 503 674-6244 Email: [inspection@ci.fairview.or.us](mailto:inspection@ci.fairview.or.us)

Date Received:	Permit No.:
Date Issued:	Expire Date:
Issued By:	Receipt No.:

TYPE OF WORK	
<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition/Alteration/Replacement	
<input type="checkbox"/> Other:	
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Other:
<input type="checkbox"/> Multi-family (Apts. & Condos)	
JOB SITE INFORMATION AND LOCATION	
Job Site Address:	
City/State/Zip:	
Suite #:	Bldg./Apt.#:
Project Name:	
Subdivision:	Lot #:
Tax map/parcel no.:	
DESCRIPTION OF WORK	
(Please include information on the weight of any new or replacement equipment to be roof-mounted or suspended.)	
<input type="checkbox"/> <b>PROPERTY OWNER</b> <input type="checkbox"/> <b>TENANT</b>	
Name:	
Address:	
City/State/Zip:	
Phone:	Email:
<input type="checkbox"/> <b>APPLICANT</b> <input type="checkbox"/> <b>CONTACT PERSON</b>	
Name:	
Address:	
City/State/Zip:	
Phone:	Email:
CONTRACTOR	
Business Name:	
Address:	
City/State/Zip:	
Phone:	Email:
*CCB Lic. #:	
City/Metro License no.:	
Authorized Signature:	
Print Name:	Date:
DEPARTMENT APPROVAL – INITIAL & DATE	
Planning Dept.:	
Mechanical Dept.:	
This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete. Permits are non-transferable and expire 180 days from issuance or last inspection.	

COMMERCIAL FEE SCHEDULE	
Commercial mechanical permit fees are based on the total value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead and profit. Note: Permit forms should be filled out based on scope of work (check box below) and contractor doing the work. Example: If you have HVAC, Hood & Walk-in cooler checked and the same contractor is doing all three you would put the total value for all three in one form. If you have three separate contractors doing the work you would need three forms, one for each contractor with the value separated out.	
<input type="checkbox"/> HVAC	Value: \$
<input type="checkbox"/> Hood	Value: \$
<input type="checkbox"/> Walk-in Cooler	Value: \$
<input type="checkbox"/> Refrigeration (Equipment & Piping for cooler or case)	Value: \$
<input type="checkbox"/> Industrial/Commercial Equipment (less than 10 tools)	Value: \$
-Value of specialized equip.	Value: \$
-Value of Installation and Labor	Value: \$
Other:	Value: \$
MECHANICAL PERMIT FEES (OFFICE USE ONLY)	
Subtotal	\$
Plan Review Fee (25% of Permit Fee)	\$
State Surcharge (12% of Permit Fee)	\$
City Planning Review	\$
Subtotal	\$
<b>Total Fee</b>	<b>\$</b>