



**Tuesday, September 6, 2022  
6-7:30 PM  
Fairview City Hall, Heslin Room**

**BOARD PRESENT:**

Darren Riordan, Chair Fairview City Councilor  
Mike Abbaté, Vice Chair Fairview Resident  
John Miner, Wood Village City Councilor  
Jenni Weber, Fairview Resident

**BOARD ABSENT:**

Tom Miles, Wood Village Resident  
Patricia Smith, Wood Village Resident  
Danna Diaz, Reynolds School District

**STAFF PRESENT:**

Jairo Rios-Campos, Program Manager  
Greg Dirks, Wood Village City Manager

**STAFF ABSENT:**

Philip Morley, Fairview City Manager

1. **Call to order:** Chair Riordan called the meeting to order at 6:15pm.  
Councilor Miner was introduced as the new Wood Village Council representative

2. **Minutes for August 2022:** Abbate motions; Weber second. Minutes pass

**3. Summer Final Numbers:**

Staff shared final numbers for summer programming regarding registration and revenue. Rios-Campos mentions an increase in registration from previous meeting. Final number for registration is 169 registered participants for the summer.

Rios-Campos shared registration revenue was doubled from previous year.

Discussion amongst the board on increase in revenue as well as in expenses. Rios-Campos shares this summer the program offered more camps than in previous years. Also sharing the most popular camps had the highest registration fee.

Miner asked if camps were a great revenue source. Rios-Campos replies they have been the last two years.

Rios-Campos shares staff see camps as an opportunity for increase registrations and revenue.

Abbate shared the program main focus is providing opportunities for youth in recreation at an affordable rate and the board encourages awarding scholarships to participate.

Rios-Campos states staff has made it a priority to ensure all programs are affordable.



Rios-Campos share staff awarded 43 scholarships in quarter four of last fiscal year and quarter one of the current fiscal year. Also stating most scholarships were awarded towards summer camps.

Diaz arrives 6:38

Rios-Campos shared PlayEast hosted and supported two summer meal programs at different sites. One at the Wood Village Baptist Church, the other at Donald L. Robertson Parks. Rios-Campos mentions between both sites about 1600 meals were distributed over the course of seven weeks. He did mention not being able to distribute one week due to the heat.

Rios-Campos shares with such success other have asked for PlayEast to expand the summer meal program. He mentions staff is currently having conversations with new partners.

**4. Fall Guide:**

Rios-Campos presented the fall guide and shared the guide was finish and delivered earlier than expected. Mentioning there were great result in doing so.

Rios-Campos mentions having a small catalog then in previous years. He mentions this is due to one of the contractors not being able to offer certain program for the fall. Rios-Campos mentions being able to identify an individual that will offer one of the programs the other provider offered.

Rios-Campos shared the remainder of the guide is used to promote the 5K and other cities events.

Riordan mentioned the board needing to have a conversation to help address with the lack of instructors to offer programs. Board members agreed this is a needed conversation and decided to postpone discussions until next meeting allowing members time to think about possible solution and provide for more members to be present.

**5. Fall 5K:**

Rios-Campos shares the 5K is scheduled for Saturday October 8<sup>th</sup> run will start at Wood Village Donald L Robertson Park with the course going through McMenamins golf course. He mentions the area of need is promoting the event and shared staff have identified certain locations to help with advertising.

Diaz mention providing promotional materials to the school district, and they will help share with families.

Rios-Campos mentions the need for volunteers for the event. He mentions he will send the board an email with volunteer opportunities.

Rios-Campos mentioned staff has submitted sponsorship request for \$1000 from TriMet.



Rios-Campos will do a site walk a week prior to the event with McMenamins staff to ensure course is proper conditions.

**6. Adjournment:**

Chair Riordan adjourned the meeting at 7:33pm.

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Darren Riordan, Chair

10/4/2022  
\_\_\_\_\_  
Date

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Jairo Rios-Campos, Program Manager

10/4/22  
\_\_\_\_\_  
Date