

PRESENT:

Ginell Cooper
Chelsea Jones
Mary Wittkopf
Corinna McGuire
Kathy Kudrna
Council Liaison Keith Kudrna

ABSENT:

Gail Swanson

STAFF:

Devree Leymaster, City Recorder

GUESTS:

Brian Cooper, Mayor

**1. CALL TO ORDER – 6:30 PM
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS
None.

3. REVIEW AND ADOPT MINUTES: SEPTEMBER 16, 2019

Vice Chair Cooper moved to approve the minutes and Member Jones seconded. The motion passed unanimously.

4. EVENTS

a. Fairview on the Green

The group discussed the planning activities as summarized below.

- Reviewed event site map. Discussed set-up and logistics.
- Vendor check-in will be at 10 AM. One way. Enter on Park Ln. and exit on Village St.
- Vice Chair Cooper confirmed the RHS Thespians will volunteer and have a booth.
- Discussed where CEC members will be stationed at the event.
- Reviewed event schedule.
- Discussed decorations. Still need to purchase hay bales, corn stalks and pumpkins.
- Still need to purchase shirts for the CEC volunteers – recognizable at the event.
- CR Leymaster will finalize the vendor card. Stamps are purchased. Will have random drawings for pumpkins throughout event.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

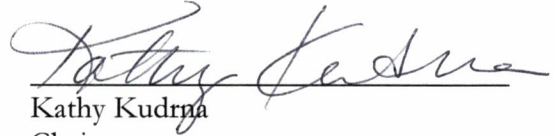
Committee discussed options for decorating city hall for Halloween. CR Leymaster will ask for authorization to have a large blow up in the Chamber window and window coverings in the rooms along Park Lane. Will need to leave the lights on for Halloween night.

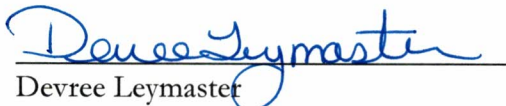
6. TENTATIVE AGENDA ITEMS – OCTOBER 23, 2019

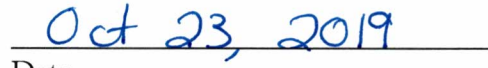
- Debrief Fairview on the Green
- Halloween Decorations – City Hall
- Veterans Day Decorations
- Christmas Tree Lighting – December 7

7. ADJOURNMENT

The meeting adjourned at 7:50 PM by consensus.


Kathy Kudrna
Chair


Devree Leymaster
City Recorder


Date