

**PRESENT:**

Kathy Kudrna  
Ginell Cooper  
Corinna McGuire  
Chelsea Jones  
Mary Wittkopf  
Council Liaison Keith Kudrna

**ABSENT:**

Gail Swanson

**STAFF:**

Devree Leymaster, City Recorder

**GUEST:**

Mayor Brian Cooper

**1. CALL TO ORDER – 6:30 PM  
ROLL CALL**

**2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**  
None.

**3. REVIEW AND ADOPT MINUTES: June 26, 2019**

Member Jones moved to approve the minutes and Vice Chair Cooper seconded. The motion passed unanimously.

**4. EVENTS**

a. Fairview on the Green

The group discussed the planning activities as summarized below.

- Beer Garden: Mayor Cooper indicated Friends of Fairview is interested in hosting the Beer Garden. He shared the city's conditions and insurance requirements seem agreeable.
- Kids Area: inflatables are ordered. Will look at including a fall activity i.e. pumpkin decorating, etc.
- Event Equipment: CR Leymaster will get a quote for a 20 x 50 tent, 80 folding chairs, and ten 60 in. tables.
- Volunteers: Reynolds High School groups.
- Event Poster Design: Member McGuire's daughter will draft a poster.
- Event set-up to begin at 8:00 AM. Vendors arrive at 10:00 AM for set-up.

Committee discussed recruiting vendors for the event. CR Leymaster will draft and email a half sheet information flyer with a pre-approval section to the members.

## 5. COMMITTEE DISCUSSION ITEMS/UPDATES

### a. National Night Out, August 6

Committee approved CR Leymaster to order an inflatable and banner to promote Fairview on the Green at NNO. CEC will need two volunteers for the inflatable and two for the booth and popcorn. CR Leymaster will inquire if PlayEast! has available STRYVE volunteers to monitor the inflatable.

### b. Flicks in the Park, August 9

PlayEast! will have two STRYVE volunteers to help with the popcorn. CEC will oversee the booth and hand out flyers for upcoming events. Vice Chair Cooper suggested extra garbage cans be provided at the event.

Vice Chair Cooper asked if the Reynolds Theater Group could host a table and sell items for a fundraiser. The Committee supported the request. CR Leymaster noted if want to include vendors at future Flicks will need to consider the criteria for participating i.e. number allowed, fundraising for a youth or school group, etc.

### c. Other


- Chair Kudrna and Council Liaison Kudrna reported they will not be at the August 28 meeting.
- Committee agreed to add an additional meeting: September 11.
- Chair Kudrna proposed creating a schedule for the street banners. CR Leymaster noted some dates have been added to a city calendar for July 4 and Veterans Day; will need to consider the available budget for putting them up and taking them down.


## 6. TENTATIVE AGENDA ITEMS – August 28, 2019

- Fairview on the Green
- Halloween Decorations

## 7. ADJOURNMENT

The meeting adjourned at 7:47 PM by consensus.

  
Kathy Kudrna  
Chair

  
Devree Leymaster  
City Recorder

  
Date