

PRESENT:

Kathy Kudrna
Ginell Cooper
Corinna McGuire
Gail Swanson (by phone)
Chelsea Jones
Mary Wittkopf

ABSENT:

Council Liaison Keith Kudrna

STAFF:

Devree Leymaster, City Recorder

GUEST:

Mayor Brian Cooper
Christina Uptergrove
Alisa Brummer

**1. CALL TO ORDER – 6:30 PM
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS
None.

3. REVIEW AND ADOPT MINUTES: April 10, 2019

Chair Kudrna moved to approve the minutes and Member McGuire seconded. The motion passed unanimously.

4. EVENTS

a. Easter Egg Hunt Debrief

Committee reviewed different aspects of the event and shared observations.

Felt there were enough activities. Didn't feel the egg race was missed.

Egg hunt area – there were enough eggs, 20 minute intervals worked well, security issue with children being lifted over the fence, need additional exit signs or more visible marker (balloons, arrows on the fence), place to recycle plastic eggs, older kids opening the eggs during the hunt, should only collect eggs until basket is full, and create signs with etiquette (egg hunt rules).

Special needs area – had five plus attendees with siblings, rice bins were successful, don't need to coordinate time with ages; come in any time, etc. Area was a success.

b. Mural Project

Committee reviewed the draft even flyer and provided recommendations. CR Leymaster will update and post.

Group looked at paint colors and identified their color choices. Member McGuire will get a sample of each color and with Vice Chair Cooper's assistance will paint a board to ensure the selected colors are the final color choices.

Chair Kudrna will submit an email to Lowe's requesting paint supply donations. Member McGuire submitted a request to Fred Meyer; to date have not received a response.

Ms. Uptergrove offered to cut out sponge shapes to use as paint stamps. Member Wittkopf commented she may have some sponge/foam to donate. Will check and let the committee know.

Chair Kudrna left the meeting at 7:27 PM.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

Member Wittkopf shared that part of the reason she wanted to be involved with events and CEC is to participate in some events as a vendor for her business. For the events she may elect to participate in as a vendor she will still assist with planning as a CEC member but during the event will only represent herself as a vendor. The Committee replied they saw no conflict as long as Member Wittkopf informed the Committee early on about what role she will be representing (business or CEC) at an event and is transparent throughout the planning process.

Mayor Cooper briefed the Committee about the Budget Committee decision to reduce the overall event categories budget \$8,500. He noted that the reduction may be renegotiated at the Council level, but either way, Fairview on the Green is moving forward as a city event. Vice Chair Cooper requested Fairview on the Green be on the next agenda to begin planning. CR Leymaster will draft a sponsorship letter for review at the next meeting.

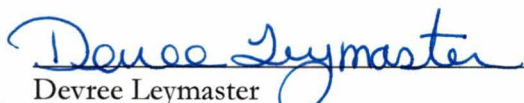
6. TENTATIVE AGENDA ITEMS – May 22, 2019

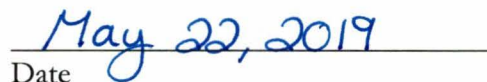
- Mural Project – Event Planning
- Fairview on the Green
- Work Plan FY2019-20

7. ADJOURNMENT

The meeting adjourned at 7:48 PM by consensus.


Kathy Kudrna
Chair


Devree Leymaster
City Recorder


Date