



COMMUNITY ENGAGEMENT  
COMMITTEE MEETING  
1300 NE Village Street  
Fairview, OR 97024  
Wednesday, October 24, 2018

**PRESENT:**

Kathy Kudrna  
Ginell Cooper  
Gail Swanson

**ABSENT:**

Christina Uptergrove  
Corinna McGuire  
Council Liaison Brian Cooper

**STAFF:**

Devree Leymaster, City Recorder

**1. CALL TO ORDER – 6:05 PM**  
**ROLL CALL**

**2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**  
None.

**3. REVIEW AND ADOPT MINUTES**

Vice Chair Cooper moved to adopt the September 26, 2018 minutes and Member Swanson seconded. The motion passed unanimously.

**4. EVENTS**

a. Veterans Day

CR Leymaster reported the Veterans Day banners are scheduled to be put up November 5th and the patriotic street banners November 2nd or 5th. The Committee discussed the locations for placing the yellow ribbons. Member Swanson will put the ribbons up and will place the small flags around city hall. Chair Kudrna and Vice Chair Cooper will coordinate taking the ribbons and flags down.

b. Christmas Tree Lighting – December 1

Committee discussed in more detail, the planning ideas from their September 26th meeting.

- Create a “Santa Land” in Chambers – CR Leymaster will order the inflatable archway, snowman, electric fireplace, and Santa and Mrs. Claus costumes.
- Member Swanson volunteered to be Mrs. Claus.
- CR Leymaster will invite the Fairview Library to host story-time in the alcove outside Chambers. Times will not be scheduled, more flexible. Will decorate to make the area more inviting. Purchase pillows and bean bag chairs depending on budget.
- CR Leymaster will contact Anthem to see if they are interested in participating – 10 volunteers; including Santa. Will invite the volunteer coordinator to the next meeting.
- Vice Chair Cooper will send the committee a picture of the chair the committee may use for Santa.
- CR Leymaster will invite Walt Morey Middle School choir to perform at the tree lighting.

- CR Leymaster will order items for the prize wheel. Children will spin the prize wheel after visiting Santa.

**5. COMMITTEE DISCUSSION ITEMS/UPDATES**


Will meet twice in November – the 14th and 28th – for Christmas Tree Lighting event planning.

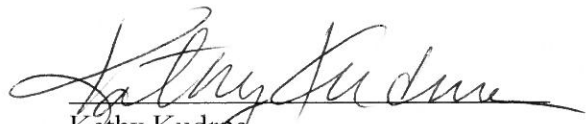
**6. TENTATIVE AGENDA ITEMS – November 14, 2018**

- Christmas Tree Lighting – December 1

**7. ADJOURNMENT**

The meeting adjourned at 7:25 PM by consensus.

  
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Devree Leymaster  
City Recorder

  
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Kathy Kudrna  
Chair  
  
November 14, 2018  
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Date