



COMMUNITY ENGAGEMENT
COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
Wednesday, April 11, 2018

PRESENT:

Kathy Kudrna
Ginell Cooper
Jonni Ketcher
Council Liaison Brian Cooper

ABSENT:

Danielle Utter

STAFF:

Devree Leymaster, City Recorder

**1. CALL TO ORDER – 6:02 PM
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. REVIEW AND ADOPT MINUTES

Vice Chair Cooper moved to adopt the March 28, 2018 minutes and Member Ketcher seconded. The motion passed unanimously.

4. EVENTS

a. Debrief Egg Hunt

Committee discussed the event and noted the following items and considerations for next year's event.

- Egg race was as success; good location.
- Order more eggs; hold some aside to distribute as needed.
- Consider additional entrance at the egg hunt area.
- Line up two age groups at a time.
- Have more precise accommodations for special needs.
- Only have one guardian in the 1-2 year old hunt; toys only.
- Post rules i.e. be kind, one adult, etc.
- Consider 20 minute hunt times; break the 7-10 age group into 7-8 and 9-10.
- Add a best photo with the Easter Bunny; could win a prize; tag photo in social media.

b. Celebration “Anniversary” Event

Committee reviewed the draft street banner designs prepared by Member Ketcher. (*Exhibit A*) They approved design one with the addition of yellow stars and the “P” in “founded” being capitalized. CR Leymaster will forward the design to the vendor, get the banners ordered and schedule display for early May.

Members drafted the text for an invitation to Fairview restaurants to participate in the event. CR Leymaster will type it up and send to Member Ketcher to insert into a digital invitation. CR Leymaster will email the digital invitation to all local restaurants.

The group reviewed the items needed for the event i.e. rent linens, decorations, coffees pots, napkins, cups, sparkling cider, toast glasses, water dispenser, ingredients needed for a mock tail/punch, etc.

As part of the event program, the Committee would like to highlight Fairview history. CR Leymaster will inquire if Smith Memorial Presbyterian Church and the East County Historical Organization would like to participate either by sharing memorabilia to display or having speakers share stories.

5. COMMITTEE DISCUSSION ITEMS/UPDATES

Member Ketcher presented the first draft of committee logos that she had prepared. (*Exhibit B*) Following discussion, the Committee favored logo eight with font like logo two and the “Celebrating arts, culture, and events” text going the full length of the logo. Member Ketcher will include the proposed changes and present a second draft at the next meeting.

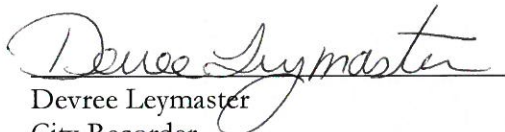
Due to uncertain attendance for the April 25 meeting, the Committee elected to cancel the April 25 meeting. The next meeting will be May 9.

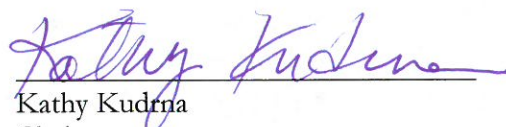
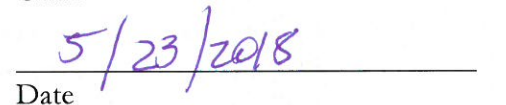
6. TENTATIVE AGENDA ITEMS – May 9, 2018

- Celebration “Anniversary” Event Planning
- Review Logo Designs

7. ADJOURNMENT

The meeting adjourned at 7:19 PM by consensus.


Devree Leymaster
City Recorder


Kathy Kudrna
Chair

Date