



ARTS & COMMUNITY EVENTS
ADVISORY COMMITTEE MEETING

1300 NE Village Street
Fairview, OR 97024
Wednesday, June 14, 2017

PRESENT:

Danielle Utter, Chair
Tammy Sibold, Vice Chair
Mary Murrell
Council Liaison Lisa Barton Mullins

STAFF:

Katherine Ashford, Recreation Program Coordinator
Tammy Shannon, IT Coordinator

1. CALL TO ORDER – 2:02 PM
ROLL CALL

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. REVIEW AND ADOPT MINUTES – May 24, 2017

Vice Chair Sibold moved to approve the May 24, 2017 minutes and Member Murrell seconded. The motion passed unanimously.

4. EVENTS

a. Chalk the Walk – August 19

The Committee discussed different aspects of the event as follows.

- Location at Fairview on the Green – front of city hall – “Art” section.
- Event time frame – 8am or 9am to noon to draw, judge at 2pm.
- Categories – first prize each age group and people’s choice from all categories.
- Judges – three judges vote winner each age group – proposed Katherine Ashford, Ellen Green and Home Forward Manager Irina Alonso.
- Participant categories by age – kids (8 and under), youth (9 to 17), and adult (18 and older).
- Layout – small squares on sidewalk for kids, middle squares for youth and street for the adults. Squares will be numbered
- Registration form – City Recorder Leymaster to draft.
- Theme – Eclipse
- Prizes – eclipse theme (eclipse viewers, camp chairs, etc.) – gift basket to each winner.
- Chalk – Friends of Fairview will supply.
- Create flyers for “Chalk the Walk” – City Recorder Leymaster to draft.
- Event banners specific to “Chalk the Walk” – need to check the budget.

6. COMMITTEE DISCUSSION ITEMS/UPDATES

Member Murrell requested a leave of absence for summer; will return in the fall.
Vice Chair Sibold shared she may not be able to attend the “Chalk the Walk” event. RPC
Ashford offered to assist at the event.

Council Liaison Barton Mullins reported she is working with the City Administrator to designate Fairview as a Veterans City. Goal is to have the process completed by Veterans Day.

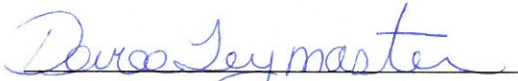
The Committee discussed membership issues - recruitment and longevity. Suggestions included having subcommittees for events – members could commit to specific events throughout the year; forming two committees - arts and committees; etc.

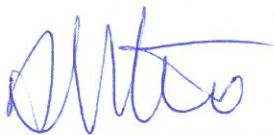
7. TENTATIVE AGENDA ITEMS – July 26, 2017

- Event Planning – “Chalk the Walk” August 19

8. ADJOURNMENT

Chair Utter adjourned the meeting at 3:05 PM.


Devree Leymaster
City Recorder



Danielle Utter
Chair 8/2/17

Date