



ARTS & COMMUNITY EVENTS
ADVISORY COMMITTEE MEETING
1300 NE Village Street
Fairview, OR 97024
Wednesday, September 30, 2015

PRESENT:

Renaye Delano, Chair
Shalynn Rivas, Vice Chair
Matt Preston
Council Liaison Natalie Voruz

STAFF:

Devree Leymaster, City Recorder

**1. CALL TO ORDER
ROLL CALL**

2. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. REVIEW AND ADOPT MINUTES

a. July 22, 2015

Vice Chair Rivas moved to approve the July 22, 2015 minutes and Chair Delano seconded. The motion passed unanimously.

4. REVIEW DATE & TIME OF MEETING SCHEDULE

Committee discussed the current meeting date and time and considered options. They decided to keep the current schedule: fourth Wednesday of each month at 5:30 PM.

5. EVENTS

a. Veterans Day

Chair Delano shared information regarding the "Write a Letter Campaign" through Operation Gratitude. ACEAC coordinates the campaign with the local schools. This year a collection drive is being added to the campaign. All letters and items collected will be shipped to Operation Gratitude.

The Committee discussed assisting the FOE with their Veterans Day Breakfast and hosting an event in Fairview following the breakfast. The breakfast is scheduled for Saturday, November 11 at 9 AM. The Committee agreed they could assist in making phone calls for the FOE but did not have the resources to attend the breakfast or host a separate event in Fairview this year. They supported Council's request to explore options for hosting a ceremony/event in Fairview next year.

Chair Delano shared information regarding a Veterans Day parade on November 7 at 11 AM hosted by Sergeant McDowell's Military Relief and No Soldier Left Behind.

Committee discussed flag banners or purchasing small flags to post in the parks. When considering flag banners need to consider the cost of renting a lift to put them up and take them down. Flag banners could be used for other holidays i.e. Independence Day.

Chair Delano moved to request Council direct the Public Works Director to direct park staff to research the cost to purchase flag banners and the cost to rent and/or purchase a lift and Vice Chair Rivas second. The motion passed unanimously. Councilor Voruz noted she would share the request with Council.

For this year's Veterans Day the Committee will focus on the "Write a Letter Campaign", provide what assistance they can to the FOE breakfast, and promote the breakfast and Heslin House World War II exhibit. They requested the information be included on the city website and in the November FairviewPoint. Councilor Voruz remarked she will share the information with Council.

6. COMMITTEE/STAFF UPTDATES

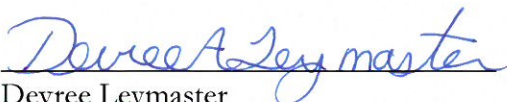
Councilor Voruz reviewed the draft Council work plan for ACEAC. Chair Delano expressed concern about the limited allocation of funds for events. Councilor Voruz remarked Council has noted the limited funding and she will be more aware and advocate for appropriate funding at the next budget meeting. There is also Council support to create a policy for outside event organizers to request city funding for events. Chair Delano commented there needs to be an equitable application and allocation process.


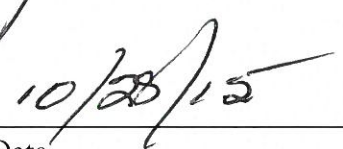
City Recorder Leymaster provided Chair Delano contact information for Susie Cloutier, Backyard Habitat Program and Claude Cruz, West Columbia Gorge Chamber of Commerce. Each organization is interested in exploring options to assist/work with ACEAC. The Committee requested Mr. Cruz be invited to attend the November ACEAC meeting.

Vice Chair Rivas inquired about the HEAL presentation. Chair Delano replied ACEAC agreed to have a HEAL presentation at a future date and invite the Farmers Market manager to attend. Need to verify if Councilor Arnold is available to give a presentation. Still intend to schedule the presentation. Maybe wait till there are more members and prior to the next Farmers Market season.

7. TENTATIVE AGENDA ITEMS – October 28, 2015

- Veterans Day
- Tree Lighting


Devree Leymaster
City Recorder


Renaye Delano, Chair

Date