



ARTS & COMMUNITY EVENTS  
ADVISORY COMMITTEE MEETING  
1300 NE Village Street  
Fairview, OR 97024  
November 18, 2014

**PRESENT:**

Renaye Delano, Chair  
Robb Pierson, Vice Chair  
Natalie Voruz  
Tamie Arnold, Council Liaison

**STAFF:**

Devree Leymaster, City Recorder

**1. CALL TO ORDER  
ROLL CALL**

**2. REVIEW AND ADOPT MINUTES**

Vice Chair Pierson moved to approve the October 21 and November 6, 2014 minutes and Committee Member Voruz seconded. The motion passed unanimously.

**3. PUBLIC WISHING TO SPEAK ON NON-AGENDA ITEMS**

None.

**4. EVENTS**

a. Veterans Breakfast Debrief – November 15

Vice Chair Pierson reported the event was not well attended and proposed reconsidering the menu. Committee discussed the lack of advertising as the reason for poor attendance. Chair Delano reported the Operation Gratitude letter campaign was a great success with over 200 letters provided by the local schools.

The Committee discussed Fairview hosting its own Veterans Day event next year, possibly a breakfast or lunch at the Community Center. No decision was made, will discuss further.

b. Christmas Tree Lighting – December 6

Planning and status updates for the event were as follows:

- City Recorder Leymaster will file and process the needed event permits.
- Chair Delano confirmed the photographer and negotiated a \$200 seating fee. There will be no obligation to purchase pictures and there is no restriction on taking your own picture.
- Vice Chair Pierson confirmed the library will attend and provide 2 story times. Instead of Ms. Clause there will be attendants dressed as elves.
- To date only 1 choir is confirmed. Committee provided additional suggestions. Chair Delano will contact them.

- City Hall is scheduled to be decorated on December 2 and 3.
- Reviewed the volunteer task list; will forward to Councilor Arnold. Committee agreed to invite Councilors to attend and volunteer.
- Invite incoming Councilors to attend the event and be introduced.
- Mayor Weatherby confirmed attending and saying a few words at the lighting.
- City Recorder Leymaster will take the event banners to get the dates changed. Public Works will hang the banners.
- Community Caroling is scheduled, weather permitting, December 5. Meet in front of City Hall at 5 PM. Councilor Arnold will provide music sheets. City Recorder Leymaster will copy them.

c. For the Love of Art - February 7, 2015

Chair Delano reported the WCGCC is very supportive of the event. They have shared their event forms and artist contact list. Chair Delano will begin formatting the forms for the Love of Art event and should have draft forms available for review at the next meeting.

**5. COMMITTEE/STAFF UPDATES**

The Committee discussed the potential of not having a quorum as of January 1. Committee Voruz will be an acting Councilor and no longer a Committee Member. ACEAC will not be able to meet without the minimum 3 members. City Recorder Leymaster noted in the interim event planning for events approved by City Council can continue with the assistance of volunteers.

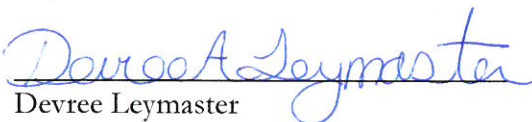
The Committee discussed requesting the term “advisory” be removed from ACEAC. It creates some confusion about the role of ACEAC when recruiting for members. Advisory implies a more significant role in dealing with Council, than there actually is. Some individuals do not want to get involved in what they perceive as a governmental type committee. No decision was made, just something to consider.


**6. TENTATIVE AGENDA ITEMS – December 16, 2014**

- Christmas Tree Lighting Event Debrief – December 6
- For the Love Art Event Planning – February 7, 2015

**7. ADJOURNMENT**

Vice Chair Pierson moved to adjourn and Committee Member Voruz seconded. The meeting was adjourned at 7:45 PM by unanimous vote.

  
 Devree Leymaster  
 City Recorder

  
 Renaye Delano, Chair  
 12-16-14  
 Date