



## Information Vendor Application

*Reserve your space now!*

### 14<sup>th</sup> Annual Fairview on the Green

**What:** Fairview on the Green. The day's events include entertainment, children's play area, arts/crafts/information vendors and beer & wine garden.

**When:** Saturday, September 12, 2020 from 12:00 PM to 6:00 PM. Set up begins at 10:00 AM. Must be open for business by 12:00 PM. Tear down is at 6:00 PM. Entertainment will continue until 7:00 PM.

**Where:** Fairview Community Park, 21600 NE Park Lane, Fairview, Oregon.

#### Important Dates:

- June 30 - Early Bird Discount – Sign up and pay by June 30 and save \$10.
- July 27 - All Applications are due by this day for review. Vendors will be notified if they have been accepted into the festival through email.
- August 24 – All Payments are due are due by 4:00 PM. If payment is not received vendor will be removed from the list and the booth space will be forfeited.
- September 12 - Day of the Event. Vendors must check in by 10:00 AM.

#### Eligibility & Application Requirements:

- No direct sales will be allowed.
- Vendor must provide recreation or youth type activities.
- Only one type of vendor category will be accepted on a first come basis.

#### Waiver & Release:

In consideration of acceptance of my application to this year's Fairview on the Green:

1. I agree to comply with all rules and regulations of the festival and its directors.
2. I release Fairview on the Green, its administrators, members, volunteers, and the City of Fairview of any liability in the event of any accident, injury or death during the event.
3. I hereby agree that in the event of a cancellation due to storm, rain, inclement weather or other universal actions, my application will be non-refundable.
4. I hereby permit the free use of my name and pictures in any media release relating to this event.
5. I will conduct myself in a professional manner as a representative of my business and as a vendor of Fairview on the Green.
6. In the case I no longer follow these rules, cause a disturbance, and/or overall no longer uphold a professional attitude I agree to leave willingly if asked to and will not interrupt the day for other participants. My application will be non-refundable as well.

# Information

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Early Bird Discount – Save \$10 – Apply and submit payment by June 30th.

Deadline to apply for space is July 27th.

Space Fee (\$60)

Canopy (\$20)

Electrical (\$15)

For More Information: visit [www.fairvieworegon.gov/fairviewonthegreen](http://www.fairvieworegon.gov/fairviewonthegreen), call (503) 674-6224 or email [leymasterd@ci.fairview.or.us](mailto:leymasterd@ci.fairview.or.us).

**To Apply for a Space, Return this Form by July 27, 2020!**

**Or get the Early Bird Discount and save \$10. Apply and submit payment by June 30, 2020.**

I am applying for \_\_\_\_\_ amount of Vendor Space(s).

Vendor Name: \_\_\_\_\_

Product Description: \_\_\_\_\_

Booth Description: \_\_\_\_\_

Tent: \_\_\_\_\_ Trailer: \_\_\_\_\_ Other: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**I have agreed to all rules and conditions.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail application to: City of Fairview  
Fairview on the Green  
1300 NE Village Street  
Fairview, OR 97024

Once a vendor has been accepted and notified by email, payment must be submitted by 4:00 PM August 24th.

- Make checks payable to the City of Fairview. Indicate in the subject line for FOG Vendor.
- Mail payment to:  
City of Fairview  
Fairview on the Green  
1300 NE Village Street  
Fairview, OR 97024