



**Kenneth D. Johnson**  
*Chief of Police*

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INTEGRITY - PROFESSIONALISM - PARTNERSHIP - INNOVATION - COMMUNICATION - EMPOWERMENT

## PUBLIC RECORDS REQUEST

TODAY'S DATE: \_\_\_\_\_ REQUESTOR'S PHONE #: \_\_\_\_\_

NAME OF REQUESTOR: \_\_\_\_\_

ADDRESS OF REQUESTOR: \_\_\_\_\_

CHECK BOX IF YOU ARE LISTED AS A VICTIM IN THE POLICE REPORT

DESCRIPTION OF RECORD (POLICE REPORT). INCLUDE CASE NUMBER, IF POSSIBLE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REASON FOR REQUEST: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Photo identification is required to verify the identify of those receiving police reports or records.***

The Fairview Police Department may not be able to release some public records or reports due to requirements of state statute or federal laws. All requests will be reviewed to determine our department's authority to release them. This may cause some delay in the release of specific public records or information. City of Fairview fee schedule outlines costs for specific department records. The fee shall not exceed \$25 unless you are provided an estimate of the cost and your permission to proceed is obtained. If the estimated cost is expected to exceed \$25, payment must be received prior to processing the records request, unless an exception is granted by the Chief of Police or authorized designee.

SIGNATURE OF REQUESTOR: \_\_\_\_\_

Release Approved       Release denied for reasons indicated on second page.

Department Official: \_\_\_\_\_ Date Approved or Denied: \_\_\_\_\_

*Note: Personal and medial information has been redacted as required by law.*

**FOR OFFICIAL USE ONLY**

Record was released to victim- no charge

Actual amount charged for this records request: \$

**IF THE RECORD REQUEST IS DENIED- THE REASON IS INDICATED BELOW:**

**THE DEPARTMENT IS NOT IN POSSESSION OF THE REQUESTED RECORD.**

**THIS CASE IS EXEMPT FROM DISCLOSURE ALL OR IN PART PURSUANT TO ORS 192.501, 192.502 and /or 5 USC 552 (Federal Freedom of Information Act) BECAUSE IT:**

- Relates to litigation in which the Fairview Police Department is a party or where litigation is likely to occur. ORS 192.501 (1).
- Is currently under investigation for criminal law purposes and/or where disclosure would interfere with enforcement proceedings, deprive a person of right to a fair trial or impartial adjudication, constitute an unwarranted invasion of personal privacy; disclose the identity of a confidential source or confidential information furnished only by the confidential source, reveal non-routine investigative techniques and procedures, and/or endanger the life or physical safety of law enforcement personnel. This may include cases send to the District Attorney for review or filing of charges. ORS 192.501 (3).
- Contains personal or medical information prohibited from disclosure by law, or where disclosure would constitute an unwarranted invasion of personal privacy. ORS 192.502 (2).
- Is a public records or information and disclosure is prohibited by state or federal law or regulations: ORS 192.501 (27), Driver's Privacy Protection Act, Copyright Act, Social Security Act, Health Insurance Privacy and Accountability Act (HIPAA). 18 U.S.C. Sec 2721c, 17 U.S.C. Sec 107, 42 U.S.C. Sec 405c(2)c(viii), 45C.F.R. 164512(f).
- Is information compiled by the Oregon State Police- Computerized Criminal History (CCH) and can only be released by the Oregon State Police. OAR 257-010-0025 & 257-010-0035.
- THE CASE IS EXEMPT ALL OR IN PART FROM DISCLOSURE BECAUSE THE THE CASE HAS BEEN FILED WITH THE JUVENILE COURT. ORS 419A.255**