



ALARM USER PERMIT APPLICATION

Fairview Police Alarm Administration
1300 NE Village St
Fairview, OR 97024
(503) 674-6258
(503) 492-4859 FAX

OFFICIAL USE ONLY

Date Received: _____
Amount Received: _____
Alarm Permit #: _____
Date Issued: _____

ALARM USER INFORMATION

Name of 1st Alarm User: _____ Date of Birth: _____
Name of 2nd Alarm User: _____ Date of Birth: _____
Driver's License No (for proof of age if over 62): _____
Street Address: _____
City: _____ State: _____ Zip: _____
Residence Phone #: _____
Mailing Address (if different): _____
City: _____ State: _____ Zip: _____
Signature: _____ Date: _____

Type of Location:

- House
- Rental House
- Condominium
- Apartment
- Business
- Other: _____

ALARM PERMIT FEE: \$25 ANNUALLY PER PERMIT TYPE

CHECK ONE BOX ONLY AND ENCLOSE THAT ALARM PERMIT FEE:

- \$25 - Burglary Alarm ONLY (Audible system-activated signal of entry/ attempted entry).
- \$25 - Robbery/ Silent Alarm ONLY (Silent user-activated robbery or silent panic signal).
- \$50 - BOTH a Burglary AND a Robbery/ silent Alarm.

ALARM COMPANY INFORMATION:

Alarm Installer: _____ 24-Hour Phone #: () _____
Monitoring Company: _____ 24-Hour Phone #: () _____

EMERGENCY CONTACT INFORMATION:

List two (2) people that possess a key and have permission to access the premises and deactivate the alarm.

<u>Name:</u>	<u>Primary Phone:</u>	<u>Alternate Phone:</u>
Contact Person #1: _____	() _____	() _____
Contact Person #2: _____	() _____	() _____
Contact Person #3: _____	() _____	() _____

SPECIAL INSTRUCTIONS FOR OFFICER RESPONSE: (Special directions, Guard dog, Security guards, etc.)

Persons with sight, hearing or speech disabilities? _____

Other Instructions: _____

DESCRIPTION OF FEES AND HOW TO FILE YOUR APPLICATION:

The following fees and fines are required by the Alarm Ordinance:

- Burglar Alarm Permit: \$25 * Billed annually
- Robbery/Silent Permit: \$25 * Billed annually

Systems with both robbery/silent and burglary alarm capabilities require separate permits for each function.

* Fee is waived for residents who are age 62 or over. Proof of age is required by including your driver license number on your application or sending in a photo copy of a state issued ID or a birth certificate.

Failure of the alarm user to apply for a permit within 30 days after the alarm system becomes operative will result in a \$500 ticket for failure to comply with a Fairview City ordinance.

Please mail your completed application along with the annual permit fee or, for senior residents, proof of age to:

**ALARM ADMINISTRATION
1300 NE VILLAGE ST
FAIRVIEW, OR 97024
(503) 674-6258**

Please make all checks or money orders payable to: Alarm Administration.

DESCRIPTION OF FALSE ALARM FEES/FINES DURING A PERMIT YEAR:

Permit years are NOT calendar years. They are established on the date the application is processed by the Alarm Administration.

- First False Alarm No Charge
- Second False Alarm \$75
- Third False Alarm \$100
- Fourth False Alarm \$200
- Fifth or subsequent Alarm \$300

Failure to pay false alarm fees may result in a \$25 late charge for any fee/fine that is not paid within 30 days of the invoice date.

Note: A power outage, low battery signal, or loss of telephone service will result in a false alarm designation to any alarm event that is called into 9-1-1. Ensure your alarm company can reach you or a responder during these types of instances, as they are not a valid reason for an appeal.

PLEASE CONTACT OUR OFFICE IF ONE OF THE FOLLOWING APPLIES:

- If you change your phone service, mailing address, emergency contact info, if you change your name, if you living situation changes, such as a person with a physical disability moves into your home.
- If you move or have your alarm system disconnected from power.

PLEASE CALL OUR OFFICE AT (503) 674-6258