



# *City of Fairview, Oregon*

*Adopted Budget  
for  
Fiscal Year  
2012-13*



## TABLE OF CONTENTS

|  |     |
|--|-----|
| BUDGET MESSAGE.....                              | 5   |
| FINANCIAL GUIDELINES.....                        | 12  |
| SALARY RANGES.....                               | 14  |
| EXPENSE ALLOCATIONS.....                         | 15  |
| GENERAL FUND (110-).....                         | 21  |
| ADMINISTRATIVE EXCISE CHARGE FUND (121-00).....  | 85  |
| BUILDING FUND (122-00).....                      | 89  |
| GRANT/CAPITAL PROJECT FUND (123-00).....         | 99  |
| STATE TAX STREET FUND (124-00).....              | 105 |
| SDC WATER FUND (131-00).....                     | 113 |
| SDC SEWER FUND (132-00).....                     | 117 |
| SDC STORM WATER FUND (133-00).....               | 121 |
| FAIRVIEW LAKE LID DEBT FUND (141-00).....        | 129 |
| CAPITAL BUILDINGS BONDED DEBT FUND (142-00)..... | 133 |
| EQUIPMENT REPLACEMENT FUND (143-00).....         | 137 |
| FACILITIES MAINTENANCE FUND (144-00).....        | 144 |
| WATER FUND (211-00).....                         | 145 |
| SEWER FUND (212-00).....                         | 155 |
| STORM WATER FUND (213-00).....                   | 165 |
| BUDGET ACUTALS FOR FISCAL YEARS 2007-2010.....   | 175 |
| DEBT REQUIREMENTS.....                           | 211 |
| BUDGET FORMS LB-1 AND LB-50.....                 | 213 |
| GLOSSARY.....                                    | 215 |





## **CITY OF FAIRVIEW, OREGON FISCAL YEAR 2012-13**

### **BUDGET COMMITTEE**

#### Council Members:

Mike Weatherby, Mayor  
Barbara Jones, Council President  
Brian Cooper, Councilor  
Lisa Barton-Mullins, Councilor  
Steve Owen, Councilor  
Ken Quinby, Councilor  
Dan Kreamier, Councilor

#### Citizen Members:

Kitty Fudge  
Keith Kudrna  
Jack McGiffin  
Todd Johnsen  
Francis Doo  
Juleus Arceo  
Nancy Murdick

#### Prepared By:

Joseph Gall, City Administrator  
Samantha Nelson, Finance Director

#### City Management Team:

Joseph Gall, City Administrator  
Samantha Nelson, Finance Director  
Ken Johnson, Chief of Police  
Allan Berry, Public Works Director



**ADOPTED BUDGET  
FISCAL YEAR 2012-13**

**BUDGET MESSAGE**

**Date:** April 2, 2012

**To:** The Citizens of Fairview  
City of Fairview Budget Committee

**From:** Joseph Gall, City Administrator

**Subject:** FY 2012-13 Budget Transmittal

As the City Administrator and Budget Officer for the City of Fairview, I am pleased to submit to the citizens of Fairview and the Fairview Budget Committee for consideration the City of Fairview Proposed Budget for Fiscal Year 2012-13 (Fiscal Year 2012-13 begins on July 1, 2012). This proposed budget is submitted as required by Chapter 294, Sections 294.305 to 294.520 of the Oregon Revised Statutes and Chapter 2.10, Section 2.10.010(B) of the Fairview Municipal Code.

This is my sixth budget in my tenure as the Fairview City Administrator and it has been, by far, the most difficult and gut-wrenching in terms of decision-making. Many of the programs and activities that have helped to make our organization and community unique and proud have been reduced or eliminated in this proposed budget. As an important reminder, State budget law provides for three levels of review and scrutiny of this budget: the City Administrator, the Budget Committee, and the City Council. At any step in this process, the reviewing body can and should alter the budget if they believe it is in the best interests of the City of Fairview.

In January 2012, the League of Oregon Cities released a report called the "State of the Cities" in Oregon. The opening paragraph of this report states that:

*Oregon's cities have yet to bottom out from the recent economic recession, and many are pessimistic about a rebound in the near future. The collapse of the housing market, combined with suffocating property tax limitations, have financially hamstrung cities and caused many to make significant cuts to basic services, such as public safety, while deferring needed infrastructure and maintenance projects. Meanwhile, quality of life programs, including libraries, transportation and social services have been reduced or eliminated altogether in many cities.*

The conclusion of the report also states that:

*Over the past few years, Oregon's cities have struggled mightily to align revenues and expenditures, and that challenge will continue indefinitely for most. The economic downturn and punitive property tax limitations have left many cities with few options but to cut, cut, cut. While most cities have become more efficient and have been strategic in reducing expenditures, many are now facing*

***increasingly difficult, if not impossible, budgetary choices at a time when citizen demand for services is escalating and infrastructure needs are mounting.***

These two paragraphs, written by the League of Oregon Cities in their report, really encapsulate the challenges facing the City of Fairview in developing this proposed budget for FY2012-13.

### **Financial Situation**

The General Fund revenues are forecasted to remain flat for the next 3 to 5 years. This is primarily due to property tax values decreasing. The largest single source of revenue for the General Fund is property tax revenue. Historically, property tax values have increased 3% each year; however, assessed taxable values for the City of Fairview only increased 2.1% for 2012. There is some concern that the real estate market will continue to decline which could result in property tax revenue actually decreasing. Intergovernmental revenues, which are distributed on a per capita basis, continue to remain flat due to the 2010 census decreasing the City of Fairview's population from 9740 to 8920. Franchise fees as a group continue to remain flat as consumers eliminate landline phones and to conserve power, gas, and water usage at home. There are few revenue sources which the City has direct control over; majority of all resources are controlled by outside entities.

On the positive side, consumers are spending more money in East County and Multnomah County is reporting that the Business Income Tax collections are up 6.6% from this same point last year. Also, increasing is the number of building permits issued during FY2011-12. The City has issued new building permits for houses which resulted in funding to the SDC funds for the first time in several years. Revenues which are consumer driven are slowly increasing which is a sign that the economy is improving; however, economists predict governments will not feel any significant effects of economic recovery for 3-5 years.

There are several expenses which are forecasted to impact the City's budget this year and for several years to come:

- PERS - The public employee retirement system, has issued a statement that PERS employers should anticipate a 5 to 6% increase in rates beginning July 1, 2013. The cost impact of this increase is expected to be over \$100,000 for the City of Fairview.
- Insurance Rates - The cost of medical, dental, vision, and prescription coverage rates are forecasted to remain the same for the remainder of the current fiscal year; however, that is an anomaly in comparison to historical figures. Historically, insurance rates have increased each year anywhere from 3 to 15% per year. The last increase was effective January 2011 and was for 12.79%.
- Cost of Living Allowance (COLA) - As the economy continues to try and recover, the cost of living indexes continue to climb.
- FIRE Services Contract - The Fire Services Contract with the City of Gresham will be up for renegotiation in 2015 and currently increases 4% each fiscal year.
- BOEC Services - The Bureau of Emergency Communications provides 9-1-1 and dispatch services. The City currently does not have a long-term contract with BOEC for these services which limits or defines the financial impact imposed on Fairview by the Bureau each year.

### **Budget Approach**

The approach to the budget that I am proposing for FY2012-13 is a significant break with the past and has required difficult and certainly unpopular decisions. It is a budget that reflects the changing economic and political environment in which we operate and more importantly, anticipates that this

environment will continue for the foreseeable future. Before describing in detail, my proposed budget relies upon a number of key principles that were utilized in development of this proposal.

- Focus upon Core, Essential Services – As the management team of Department Directors grappled with budget preparation this year, we have continually asked ourselves whether the service or program under consideration could be categorized as a Core, Essential Service. Core, Essential Services include such basic local government services such as public safety services (police and fire), utilities (water and sewer), and infrastructure (roads). Many of the reductions and cuts that are being proposed in this budget have been categorized as a non-core, non-essential service. While these non-core, non-essential services certainly provide value to our residents and community, the City cannot afford to continue funding these types of services within our current and anticipated financial environment. For example, we have funded a number of popular community events over the past five years such as National Night Out, Christmas Tree Lighting, and Big Truck Day. Although total funding of our community events program only totaled approximately \$14,000 this current year, it is my opinion as City Administrator that this program extends beyond a core, essential service as an organization
- Budget that lays the foundation for next three years – As much as this budget is for one year in time, it was created with the idea that our revenue scenarios are not likely to change within the next three years. Although there is beginning to be good signs that the economy is slowly picking up, there is still a large amount of economic uncertainty within our region and the State of Oregon. The five year financial forecast from our Finance Director does not provide a sustainable scenario without making significant cuts within our proposed budget for the upcoming fiscal year.
- Aligns with City Financial Guidelines, especially in terms of using fund balance – The City Council has adopted financial guidelines that assist the management team in making sound budgetary and financial decisions. There are two key financial guidelines that this proposed budget takes a stricter adherence to, compared with the past three budgets that have been recommended and approved. The two guidelines are:

***- The City shall recognize that beginning fund balance is a one-time, non-recurring resource. To the extent feasible, one-time resources will be applied toward one-time expenditures. This application will ensure a balance between current, recurring revenues and expenditures. It also should help to ensure a stable ending fund balance.***

***- The City shall, to the extent feasible, balance current (recurring) revenues and current (recurring) expenditures. Fund balance shall not be used to pay for ongoing revenues and expenditures.***

The City has utilized approximately \$600,000 of fund balance over the past three fiscal years and further usage of our fund balance would not be fiscally responsible.

#### Budget Highlights

The budget for FY2012-13 has a combined operating and capital budget totaling \$17.6 million, which represents a decrease of \$1.17 million dollars or 6.2% from the FY2011-12 Adopted Budget. The budget funds a workforce of 33.5 regular employees and 2.5 part-time employees, a reduction of 5% from the current year. Our workforce is now at the same level as it was in FY2003-04.

The process leading to the creation of this budget was heavily reliant on a review of current and projected economic indicators, in an effort to ensure the accuracy of major revenue projections. City revenues are projected to continue being relatively flat, due to the slow economic recovery that the nation and our region are now experiencing as well as state property tax limitation measures 5 and 50. The budget adopts a net loss of 2.0 full-time equivalents (FTE). It eliminates 3.0 current FTE in the Public Works Department and adds 1.0 new-created FTE within the Public Works Department.

## **General Fund**

### Fund Balance

The General Fund's beginning fund balance for FY2012-13 is budgeted at \$3.09 million. This is based on the projected ending fund balance for FY2011-12 coming in at \$117,000 less than originally budgeted, anticipated unspent current year department expenditures from spending constraints, and use of the rainy day reserves.

### Financial Aspects of FY2012-13 Budget

The proposed general fund budget for FY2012-13 would have operating revenues of \$3,967,856 and operating expenses of \$3,973,539, for an annual operating loss of \$5,683. This very small use of reserves to balance the general fund budget is a significant departure from the past three years where in total approximately \$600,000 of fund balance has been utilized to weather the significant economic downturn.

### Personnel Services

Personnel services make up a significant portion of the overall General Fund budget. Personnel services include salaries, wages, benefits and taxes.

Key personnel services in this budget are as follows:

- Health insurance costs are budgeted for no increase in FY2012-13. However, the City Administrator and Department Directors are budgeted to begin a 10% employee cost share for health insurance. The total cost per year for the health insurance program is \$14,346 per employee. Historically health insurance costs have increased each year, so the current freeze in rates is considered an anomaly rather than an indicator of future expense projections.
- PERS rates are not scheduled to change as of July 1, 2012, but the State PERS Board has indicated that PERS Employers should anticipate an increase of 5 to 6% for FY2013-14. PERS expenses currently represent 12.3% of the total personnel services budget for the City of Fairview.
- Non-represented employees and Teamsters represented employees are not budgeted for a cost of living increases in this proposed budget. The City is currently in negotiations with the Teamsters unit.
- Employees represented by the Fairview Police Association (FPOA) are budgeted to receive a 2.9% cost of living increase per the labor agreement with the FPOA.

### Impacts on Programs & Services

Operating expenses are those expenses incurred during the normal course of conducting the business of the City. Items included in this category are professional contract services, supplies, utilities, and property and liability insurance.

The total expenses for the proposed budget for the General Fund is \$3,973,539 , a 9.4% decrease from the current fiscal year adopted budget.

Key operating expense cuts in this budget are as follows:

- Elimination of Quarterly Newsletter mailed to all residents and businesses;
- No financial support for various community programs such as mediation, senior services and Trauma Intervention Program;
- No membership in a number of existing organizations such as local chambers of commerce, regional economic development organizations, and other organizations;
- Reduction in level of maintenance for city parks;
- Elimination of all community events
- Elimination of any long-range planning projects

#### Financial Reserves

As part of the budget process, the City Council approved a set of financial guidelines to provide direction in preparation of the budget. The guidelines are included at the end of this letter for your review. These guidelines were developed to ensure the long-term financial viability of the City of Fairview. Of particular importance are the following guidelines:

- Emergency Contingency – 5% of operating expenses
- Operating Fund Balance – 10% of operating expenses
- Facilities Maintenance Fund
- Equipment Replacement Fund

The **Emergency Contingency** is again fully-funded at \$250,000 in this proposed budget. This contingency is for unanticipated expenditures. These are expenditures that cannot be anticipated at the time of the creation of the budget (i.e. natural disaster, large increases in energy costs, etc.). This is considered a minimum amount and requires City Council approval for use. All efforts are made to not have a need for use of these resources.

The **Operating Fund Balance** is also over-funded at \$2.8 Million. This fund balance is necessary to operate within the General Fund to ensure that the City has the minimum cash flow necessary to operate from July through November of each year (property tax receipts begin to arrive in November). If the City did not have this fund balance, it would be necessary to issue Tax Anticipation Notes (short-term borrowing which would incur additional interest expenses) to ensure sufficient cash flow throughout the year.

The **Facilities Maintenance Fund** was created in FY2004-05 to ensure the City has adequate cash reserves to repair or replace large maintenance items in City Hall, Public Works Building and the Community Center. As our facilities age, they will require both predictable and unforeseen maintenance. Each year, the City strives to set aside cash in this reserve fund for the eventual replacement of items such as HVAC systems, roofs, paint, carpet and any large facility items that need replacement. Unfortunately, the General Fund will transfer zero dollars to this fund due to our tight fiscal situation. The fund is projected to have a balance of \$92,445.

The **Equipment Replacement Fund** was established to ensure the City has adequate cash reserves to replace City equipment and vehicles. Each year the City strives to set aside cash for the future replacement of equipment, vehicles, computers, and radios. This fund is to eliminate the expenditure spikes that occurred in prior years and is intended to provide the City with adequate cash to purchase

equipment and vehicles as they depreciate. However, due to the budget reductions the General Fund Departments will not be making contributions to this fund for FY 2012-13. The Street Fund, Water Fund, Sewer Fund, and Storm water Fund are continuing to contribute as scheduled.

Summary of General Fund Expenses by Department

Below is a breakdown for General Fund expenses by Department for FY2012-13 which demonstrates the increases or decreases from the current adopted FY2011-12 budget.

|                                      | <b>Adopted<br/>FY2011-12<br/>Budget</b> | <b>City Administrator<br/>Recommended<br/>FY2012-13 Budget</b> | <b>Increase/(Decrease)<br/>over FY2011-12</b> |
|--------------------------------------|---|--|---|
| <b>OPERATING RESOURCES:</b>          | \$4,085,745                             | \$3,967,856  | (\$117,889)                                   |
|                                      |   |  |   |
| <b>ADMINISTRATION</b>                |   |  |   |
| Personnel Expenses                   | \$127,956                               | \$90,949   | (\$37,007)                                    |
| Operating Expenses                   | \$95,086                                | \$66,572   | (\$28,514)                                    |
|                                      |   |  |   |
| <b>FINANCE</b>                       |   |  |   |
| Personnel Expenses                   | \$284,576                               | \$244,251  | (\$40,325)                                    |
| Operating Expenses                   | \$116,820                               | \$56,273   | (\$60,547)                                    |
|                                      |   |  |   |
| <b>MUNICIPAL COURT</b>               |   |  |   |
| Personnel Expenses                   | \$47,551                                | \$47,324   | (\$224)                                       |
| Operating Expenses                   | \$10,475                                | \$16,199   | \$5,724                                       |
|                                      |   |  |   |
| <b>PW COMMUNITY SERVICES</b>         |   |  |   |
| Personnel Expenses                   | \$203,393                               | \$77,206   | (\$126,187)                                   |
| Operating Expenses                   | \$109,689                               | \$59,927   | (\$49,762)                                    |
|                                      |   |  |   |
| <b>PW PARKS AND RECREATION</b>       |   |  |   |
| Personnel Expenses                   | \$198,459                               | \$143,369  | (\$55,090)                                    |
| Operating Expenses                   | \$152,749                               | \$73,354   | (\$79,395)                                    |
|                                      |   |  |   |
| <b>POLICE</b>                        |   |  |   |
| Personnel Expenses                   | \$1,637,770                             | \$1,675,330  | \$37,560                                      |
| Operating Expenses                   | \$358,030                               | \$354,340  | (\$3,690)                                     |
|                                      |   |  |   |
| <b>FIRE/911/EMERGENCY MANAGEMENT</b> |   |  |   |
| Personnel Expenses                   | \$15,450                                | \$13,960   | (\$1,490)                                     |
| Operating Expenses                   | \$1,027,105                             | \$1,054,485  | \$27,380                                      |
|                                      |   |  |   |
| <b>TOTALS</b>                        |   |  |   |
| Personnel Expenses                   | \$2,515,155                             | \$2,292,389  | (\$222,766)                                   |
| Operating Expenses                   | \$1,869,954                             | \$1,681,150  | (\$188,804)                                   |

### **Business & Infrastructure Funds**

The City of Fairview provides basic city services through operating funds that are separate from the General Fund.

#### Street Fund

The Street Fund continues to fund routine maintenance of our local streets and pays for capital projects (e.g. pavement overlays). The Street Fund is stable and using current resources to meet operating needs.

#### Utility Funds

Included in the operating funds are the Water, Sewer and Stormwater Funds. These funds collect utility payments and service fees from residents and businesses that are then used for the operation, maintenance, and development of these critical systems. The proposed budget maintains funding for all current services for operations except it does eliminate one FTE position. Every two years the Council requests a rate review for each of these funds as rates for services are based on the operational and master-plan needs of each fund. Council is scheduled to review these rates in September 2012.

#### Other Funds

The Building Fund is operating sufficiently to meet its obligations without additional support from the General Fund for FY 2012-13. The Grant/Project Fund continues to be utilized to transparently track the usage of grant revenue for capital projects.

#### Debt Service

The City maintains one debt fund for the Fairview Lake Sewer LID. This fund currently has one payor defaulting on their payments; however, all other payors have either retired the debt in full or are current on their payments. This fund is scheduled to retire the full debt in FY 2014-15.

### **Conclusion**

The proposed budget presents a spending plan for FY 2012-13 that reflect the priorities, policies and goals of the Fairview City Council and the citizens it represents. I would like to acknowledge and thank all involved for their efforts in developing the budget and contributing to the process, especially the Department Directors for their input and continued support.

Respectfully Submitted,

Joseph P. Gall, ICMA-CM  
City Administrator



## City of Fairview Financial Guidelines Fiscal Year 2012-13

- 1) The City shall maintain a general fund *emergency contingency* funded at a minimum of 5 percent of general fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
- 2) The City shall maintain a general fund *operating fund balance* funded at a minimum of 10 percent of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
- 3) The City shall recognize that the beginning fund balance is a one-time, non-recurring resource. To the extent feasible, one-time resources will be applied toward one-time expenditures. This application will ensure a balance between current, recurring revenues and expenditures. It also should help to ensure a stable ending fund balance.
- 4) The City shall, to the extent feasible, balance current (recurring) revenues and current (recurring) expenditures. Fund balance shall not be used to pay for ongoing revenues and expenditures.
- 5) The City will maintain a policy of aggressively collecting accounts receivable whereby after City staff has exhausted all in-house collection alternatives, accounts are assigned to a private collection agency.
- 6) The City's general fund shall not pick up any expenditure that can be attributed or charged to another fund. This is achieved through an administrative charge to the various funds. This policy will help to maintain the long-term stability of the general fund.
- 7) The City shall review utility rates every two years *prior to the budget process*. Fees will be set to recover the total cost associated with the service provided.
- 8) The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. It shall be the goal of the City not to defer maintenance of infrastructure.
- 9) Equipment replacement costs for vehicles and public works equipment will be charged to all funds on a uniform and equitable basis. The amount will be based on the replacement cost of each fund's capital assets.



2012-13 Salary Ranges

| MINIMUM  | MAXIMUM  | POSITION TITLE                         | min      | step 2   | step 3   | step 4   | step 5   | max      |
|----------|----------|--|----------|----------|----------|----------|----------|----------|
| \$6,063  | \$7,738  | <b>PW Director</b>                     | \$6,063  | \$6,366  | \$6,685  | \$7,019  | \$7,370  | \$7,738  |
| \$72,759 | \$92,861 | <b>Police Chief</b>                    | \$72,759 | \$76,397 | \$80,217 | \$84,228 | \$88,439 | \$92,861 |
|          |          | <b>Finance Director</b>                |          |          |          |          |          |          |
| \$5,760  | \$7,352  | No Classifications                     | \$5,760  | \$6,048  | \$6,351  | \$6,668  | \$7,001  | \$7,352  |
| \$69,121 | \$88,218 |  | \$69,121 | \$72,577 | \$76,206 | \$80,016 | \$84,017 | \$88,218 |
| \$5,472  | \$6,984  | No Classifications                     | \$5,472  | \$5,746  | \$6,033  | \$6,335  | \$6,651  | \$6,984  |
| \$65,665 | \$83,807 |  | \$65,665 | \$68,948 | \$72,396 | \$76,016 | \$79,816 | \$83,807 |
| \$5,198  | \$6,635  | City Engineer                          | \$5,198  | \$5,458  | \$5,731  | \$6,018  | \$6,319  | \$6,635  |
| \$62,382 | \$79,617 |  | \$62,382 | \$65,501 | \$68,776 | \$72,215 | \$75,826 | \$79,617 |
| \$4,939  | \$6,303  | No Classifications                     | \$4,939  | \$5,185  | \$5,445  | \$5,717  | \$6,003  | \$6,303  |
| \$59,263 | \$75,636 |  | \$59,263 | \$62,226 | \$65,337 | \$68,604 | \$72,034 | \$75,636 |
| \$4,692  | \$5,988  | <b>P.W. Operations Superintende</b>    | \$4,692  | \$4,926  | \$5,173  | \$5,431  | \$5,703  | \$5,988  |
| \$56,300 | \$71,854 |  | \$56,300 | \$59,115 | \$62,070 | \$65,174 | \$68,433 | \$71,854 |
| \$4,457  | \$5,688  | <b>Police Sergeant</b>                 | \$4,457  | \$4,680  | \$4,914  | \$5,160  | \$5,418  | \$5,688  |
| \$53,485 | \$68,262 | <b>Finance Operations Mgr.</b>         | \$53,485 | \$56,159 | \$58,967 | \$61,915 | \$65,011 | \$68,262 |
|          |          | <b>Senior Planner</b>                  |          |          |          |          |          |          |
| \$4,022  | \$5,134  | <b>Public Works Supervisor</b>         | \$4,022  | \$4,224  | \$4,435  | \$4,657  | \$4,889  | \$5,134  |
| \$48,270 | \$61,606 |  | \$48,270 | \$50,683 | \$53,218 | \$55,878 | \$58,672 | \$61,606 |
| \$3,821  | \$4,877  | <b>Operations Lead Worker</b>          | \$3,821  | \$4,012  | \$4,213  | \$4,424  | \$4,645  | \$4,877  |
| \$45,856 | \$58,526 | <b>Senior Engineering Techniciar</b>   | \$45,856 | \$48,149 | \$50,557 | \$53,085 | \$55,739 | \$58,526 |
|          |          | <b>Information Systems Coordinator</b> |          |          |          |          |          |          |
|          |          | <b>Associate Planner</b>               |          |          |          |          |          |          |
|          |          | <b>Management Analyst</b>              |          |          |          |          |          |          |
|          |          | <b>Accountant II</b>                   |          |          |          |          |          |          |
| \$3,630  | \$4,633  | <b>Accountant I</b>                    | \$3,630  | \$3,812  | \$4,002  | \$4,203  | \$4,413  | \$4,633  |
| \$43,564 | \$55,599 | <b>Administrative Program Coord</b>    | \$43,564 | \$45,742 | \$48,029 | \$50,430 | \$52,952 | \$55,599 |
|          |          | <b>Assistant Planner</b>               |          |          |          |          |          |          |
|          |          | <b>Code Enforcement/Asst. Planner</b>  |          |          |          |          |          |          |
| \$3,449  | \$4,402  | <b>Public Works Lead Worker</b>        | \$3,449  | \$3,621  | \$3,802  | \$3,992  | \$4,192  | \$4,402  |
| \$41,385 | \$52,819 | <b>Crew Lead - Parks/Stormwater</b>    | \$41,385 | \$43,455 | \$45,627 | \$47,909 | \$50,304 | \$52,819 |
|          |          | <b>Engineering Technician</b>          |          |          |          |          |          |          |
| \$3,276  | \$4,182  | <b>Parks Maintenance Worker III</b>    | \$3,276  | \$3,440  | \$3,612  | \$3,793  | \$3,982  | \$4,182  |
| \$39,316 | \$50,179 | <b>Executive Assistant</b>             | \$39,316 | \$41,282 | \$43,346 | \$45,513 | \$47,789 | \$50,179 |
| \$3,113  | \$3,972  | <b>Maintenance Worker II</b>           | \$3,113  | \$3,268  | \$3,432  | \$3,603  | \$3,783  | \$3,972  |
| \$37,350 | \$47,670 | <b>Administrative Assistant</b>        | \$37,350 | \$39,218 | \$41,179 | \$43,238 | \$45,400 | \$47,670 |
| \$2,957  | \$3,774  | <b>Municipal Court Clerk</b>           | \$2,957  | \$3,105  | \$3,260  | \$3,423  | \$3,594  | \$3,774  |
| \$35,483 | \$45,286 | <b>Police Records Specialist</b>       | \$35,483 | \$37,257 | \$39,120 | \$41,076 | \$43,130 | \$45,286 |
|          |          | <b>Office Assistant III</b>            |          |          |          |          |          |          |
|          |          | <b>Building Permit Technician</b>      |          |          |          |          |          |          |
| \$2,809  | \$3,585  | No Classifications                     | \$2,809  | \$2,950  | \$3,097  | \$3,252  | \$3,414  | \$3,585  |
| \$33,709 | \$43,022 |  | \$33,709 | \$35,394 | \$37,164 | \$39,022 | \$40,973 | \$43,022 |
| \$2,669  | \$3,406  | <b>Office Assistant II</b>             | \$2,669  | \$2,802  | \$2,942  | \$3,089  | \$3,244  | \$3,406  |
| \$32,023 | \$40,871 | <b>Maintenance Worker 1</b>            | \$32,023 | \$33,624 | \$35,306 | \$37,071 | \$38,924 | \$40,871 |
| \$2,535  | \$3,236  | No Classifications                     | \$2,535  | \$2,662  | \$2,795  | \$2,935  | \$3,082  | \$3,236  |
| \$30,422 | \$38,827 |  | \$30,422 | \$31,943 | \$33,540 | \$35,217 | \$36,978 | \$38,827 |
| \$2,408  | \$3,074  | <b>Office Assistant I</b>              | \$2,408  | \$2,529  | \$2,655  | \$2,788  | \$2,927  | \$3,074  |
| \$28,901 | \$36,886 |  | \$28,901 | \$30,346 | \$31,863 | \$33,457 | \$35,129 | \$36,886 |
| \$2,288  | \$2,920  | No Classifications                     | \$2,288  | \$2,402  | \$2,523  | \$2,649  | \$2,781  | \$2,920  |
| \$27,456 | \$35,042 |  | \$27,456 | \$28,829 | \$30,270 | \$31,784 | \$33,373 | \$35,042 |
| \$2,174  | \$2,774  | No Classifications                     | \$2,174  | \$2,282  | \$2,396  | \$2,516  | \$2,642  | \$2,774  |
| \$26,083 | \$33,289 |  | \$26,083 | \$27,387 | \$28,757 | \$30,195 | \$31,704 | \$33,289 |

| Represented Employees |                                     |          |          |          |          |          |          |
|-----------------------|-------------------------------------|----------|----------|----------|----------|----------|----------|
|                       | <b>Police Officer (Association)</b> | \$4,022  | \$4,223  | \$4,434  | \$4,656  | \$4,888  | \$5,133  |
|                       |                                     | \$48,260 | \$50,673 | \$53,207 | \$55,867 | \$58,661 | \$61,594 |

| Total FTE      | FTE         | Temp       |
|----------------|-------------|------------|
| Administration | 1.0         | 0.0        |
| Finance        | 5.0         | 1.0        |
| Police         | 15.0        | 1.0        |
| Public Works   | 12.5        | 0.5        |
| <b>Total</b>   | <b>33.5</b> | <b>2.5</b> |

**Salary/Wages and Benefits Allocation:**

|                        | ADMIN | FINANCE | COURT | PW-COMM<br>SRVCS | PW-<br>PARKS | PD | FIRE/BOEC | PW-<br>BLDG. | PW-<br>STREET | PW-<br>WATER | PW-<br>SEWER | PW-<br>STORM |
|------------------------|-------|---------|-------|------------------|--------------|----|-----------|--------------|---------------|--------------|--------------|--------------|
| <b>Administration:</b> |       |         |       |                  |              |    |           |              |               |              |              |              |
| City Administrator     | 60%   | -       | -     | -                | -            | -  | -         | -            | 10%           | 10%          | 10%          | 10%          |
| Mayor                  | 60%   | -       | -     | -                | -            | -  | -         | -            | 10%           | 10%          | 10%          | 10%          |

|                             | ADMIN | FINANCE | COURT | PW-COMM<br>SRVCS | PW-<br>PARKS | PD | FIRE/BOEC | PW-<br>BLDG. | PW-<br>STREET | PW-<br>WATER | PW-<br>SEWER | PW-<br>STORM |
|-----------------------------|-------|---------|-------|------------------|--------------|----|-----------|--------------|---------------|--------------|--------------|--------------|
| <b>Finance &amp; Court:</b> |       |         |       |                  |              |    |           |              |               |              |              |              |
| Finance Director            | -     | 45%     | -     | -                | -            | -  | -         | -            | 5%            | 20%          | 20%          | 10%          |
| Finance Operations Mgr.     | -     | 50%     | -     | -                | -            | -  | -         | -            | 10%           | 12%          | 18%          | 10%          |
| Accountant I                | -     | 57%     | -     | -                | -            | -  | -         | -            | 10%           | 12%          | 11%          | 10%          |
| Office Asst- UB (Temp)      | -     | 0%      | -     | -                | -            | -  | -         | -            | 25%           | 26%          | 25%          | 24%          |
| Court Clerk                 | -     | 20%     | 60%   | -                | -            | -  | -         | -            | -             | 10%          | 5%           | 5%           |
| IT Tech                     | -     | 57%     | -     | -                | -            | -  | -         | -            | 10%           | 12%          | 11%          | 10%          |
| Temporary Help              | -     | 20%     | -     | -                | -            | -  | -         | -            | 5%            | 25%          | 25%          | 25%          |

|                                | ADMIN | FINANCE | COURT | PW-COMM<br>SRVCS | PW-<br>PARKS | PD   | FIRE/BOEC | PW-<br>BLDG. | PW-<br>STREET | PW-<br>WATER | PW-<br>SEWER | PW-<br>STORM |
|--------------------------------|-------|---------|-------|------------------|--------------|------|-----------|--------------|---------------|--------------|--------------|--------------|
| <b>Police:</b>                 |       |         |       |                  |              |      |           |              |               |              |              |              |
| Police Chief                   | -     | -       | -     | -                | -            | 90%  | 10%       | -            | -             | -            | -            | -            |
| Sergeant                       | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Sergeant                       | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Sergeant                       | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Officer                        | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Records Specialist/Offc. Asst. | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Admin Assistant                | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |
| Admin Assistant                | -     | -       | -     | -                | -            | 100% | -         | -            | -             | -            | -            | -            |

| <b>Public Works:</b>           | <b>ADMIN</b> | <b>FINANCE</b> | <b>COURT</b> | <b>PW-COMM<br/>SRVCS</b> | <b>PW-<br/>PARKS</b> | <b>PD</b> | <b>FIRE/BOEC</b> | <b>PW-<br/>BLDG.</b> | <b>PW-<br/>STREET</b> | <b>PW-<br/>WATER</b> | <b>PW-<br/>SEWER</b> | <b>PW-<br/>STORM</b> |
|--------------------------------|--------------|----------------|--------------|--------------------------|----------------------|-----------|------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|
| Public Works Director          | -            | -              | -            | 5%                       | 5%                   | -         | -                | 5%                   | 10%                   | 35%                  | 25%                  | 15%                  |
| Operations Supervisor          | -            | -              | -            | -                        | -                    | -         | -                | -                    | 5%                    | 40%                  | 40%                  | 15%                  |
| Crew Lead/ Parks/SW            | -            | -              | -            | -                        | 55%                  | -         | -                | -                    | 25%                   | -                    | -                    | 20%                  |
| Lead Worker PW                 | -            | -              | -            | -                        | -                    | -         | -                | -                    | 5%                    | 40%                  | 40%                  | 15%                  |
| Senior Engineering Tech        | -            | -              | -            | -                        | -                    | -         | -                | -                    | 5%                    | 40%                  | 40%                  | 15%                  |
| Maintenance Worker II- Parks   | -            | -              | -            | -                        | 55%                  | -         | -                | -                    | 25%                   | -                    | -                    | 20%                  |
| Maintenance Worker II          | -            | -              | -            | -                        | -                    | -         | -                | -                    | 5%                    | 40%                  | 40%                  | 15%                  |
| Maintenance Worker II          | -            | -              | -            | -                        | -                    | -         | -                | -                    | 5%                    | 40%                  | 40%                  | 15%                  |
| Maintenance Worker I Parks     | -            | -              | -            | -                        | 55%                  | -         | -                | -                    | 25%                   | -                    | -                    | 20%                  |
| Office Assistant I- Part- Time | -            | -              | -            | -                        | -                    | -         | -                | -                    | 5%                    | 40%                  | 40%                  | 15%                  |
| Undefined New Position         | -            | -              | -            | 50%                      | 0%                   | -         | -                | -                    | 12%                   | 13%                  | 13%                  | 12%                  |
| Admin. Program Coordinator     | -            | -              | -            | 30%                      | 10%                  | -         | -                | 32%                  | 7%                    | 7%                   | 7%                   | 7%                   |
| Temporary Help                 | -            | -              | -            | -                        | -                    | -         | -                | -                    | 25%                   | 25%                  | 25%                  | 25%                  |

**Salary/Wages and Benefits Allocation:**

|                        | Salary/Wages | ADMIN  | FINANCE | COURT | PW-COMM<br>SRVCS | PW-PARKS | PD | FIRE/BOEC | PW-BLDG. | PW-STREET | PW-WATER | PW-SEWER | PW-STORM |
|------------------------|--------------|--------|---------|-------|------------------|----------|----|-----------|----------|-----------|----------|----------|----------|
| <b>Administration:</b> |              |        |         |       |                  |          |    |           |          |           |          |          |          |
| City Administrator     | \$ 100,012   | 60,007 | -       | -     | -                | -        | -  | -         | -        | 10,001    | 10,001   | 10,001   | 10,001   |
| Mayor                  | \$ 2,400     | 1,440  | -       | -     | -                | -        | -  | -         | -        | 240       | 240      | 240      | 240      |

|                             |           | ADMIN | FINANCE | COURT  | PW-COMM<br>SRVCS | PW-PARKS | PD | FIRE/BOEC | PW-BLDG. | PW-STREET | PW-WATER | PW-SEWER | PW-STORM |
|-----------------------------|-----------|-------|---------|--------|------------------|----------|----|-----------|----------|-----------|----------|----------|----------|
| <b>Finance &amp; Court:</b> |           |       |         |        |                  |          |    |           |          |           |          |          |          |
| Finance Director            | \$ 92,856 | -     | 41,785  | -      | -                | -        | -  | -         | -        | 4,643     | 18,571   | 18,571   | 9,286    |
| Finance Operations Mgr.     | \$ 68,256 | -     | 34,128  | -      | -                | -        | -  | -         | -        | 6,826     | 8,191    | 12,286   | 6,826    |
| Accountant I                | \$ 55,596 | -     | 31,690  | -      | -                | -        | -  | -         | -        | 5,560     | 6,672    | 6,116    | 5,560    |
| Office Asst- UB (Temp)      | \$ 13,260 | -     | -       | -      | -                | -        | -  | -         | -        | 3,315     | 3,448    | 3,315    | 3,182    |
| Court Clerk                 | \$ 45,288 | -     | 9,058   | 27,173 | -                | -        | -  | -         | -        | -         | 4,529    | 2,264    | 2,264    |
| IT Tech                     | \$ 58,524 | -     | 11,705  | -      | -                | -        | -  | -         | -        | 2,926     | 14,631   | 14,631   | 14,631   |

|                                |           | ADMIN | FINANCE | COURT | PW-COMM<br>SRVCS | PW-PARKS | PD     | FIRE/BOEC | PW-BLDG. | PW-STREET | PW-WATER | PW-SEWER | PW-STORM |
|--------------------------------|-----------|-------|---------|-------|------------------|----------|--------|-----------|----------|-----------|----------|----------|----------|
| <b>Police:</b>                 |           |       |         |       |                  |          |        |           |          |           |          |          |          |
| Police Chief                   | \$ 92,856 | -     | -       | -     | -                | -        | 83,570 | 9,286     | -        | -         | -        | -        | -        |
| Sergeant                       | \$ 68,256 | -     | -       | -     | -                | -        | 68,256 | -         | -        | -         | -        | -        | -        |
| Sergeant                       | \$ 68,256 | -     | -       | -     | -                | -        | 68,256 | -         | -        | -         | -        | -        | -        |
| Sergeant                       | \$ 68,256 | -     | -       | -     | -                | -        | 68,256 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 61,596 | -     | -       | -     | -                | -        | 61,596 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 58,656 | -     | -       | -     | -                | -        | 58,656 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 53,208 | -     | -       | -     | -                | -        | 53,208 | -         | -        | -         | -        | -        | -        |
| Officer                        | \$ 53,208 | -     | -       | -     | -                | -        | 53,208 | -         | -        | -         | -        | -        | -        |
| Records Specialist/Offc. Asst. | \$ 45,286 | -     | -       | -     | -                | -        | 45,286 | -         | -        | -         | -        | -        | -        |
| Admin Assistant                | \$ 19,207 | -     | -       | -     | -                | -        | 19,207 | -         | -        | -         | -        | -        | -        |
| Admin Assistant                | \$ 16,590 | -     | -       | -     | -                | -        | 16,590 | -         | -        | -         | -        | -        | -        |

|                                |    |        |   |   | PW-<br>COMM<br>SRVCS | PW-<br>PARKS | PD | FIRE/BOEC | PW-<br>BLDG. | PW-<br>STREET | PW-<br>WATER | PW-<br>SEWER | PW-<br>STORM |
|--------------------------------|----|--------|---|---|----------------------|--------------|----|-----------|--------------|---------------|--------------|--------------|--------------|
| <b>Public Works:</b>           |    |        |   |   |                      |              |    |           |              |               |              |              |              |
| Public Works Director          | \$ | 92,856 | - | - | 4,643                | 4,643        | -  | -         | 4,643        | 9,286         | 32,500       | 23,214       | 13,928       |
| Operations Superintendent      | \$ | 71,856 | - | - | -                    | -            | -  | -         | -            | 3,593         | 28,742       | 28,742       | 10,778       |
| Crew Lead/ Parks/SW            | \$ | 52,824 | - | - | -                    | 29,053       | -  | -         | -            | 13,206        | -            | -            | 10,565       |
| Lead Worker PW                 | \$ | 58,524 | - | - | -                    | -            | -  | -         | -            | 2,926         | 23,410       | 23,410       | 8,779        |
| Senior Engineering Tech        | \$ | 58,524 | - | - | -                    | -            | -  | -         | -            | 2,926         | 23,410       | 23,410       | 8,779        |
| Maintenance Worker II- Parks   | \$ | 47,664 | - | - | -                    | 26,215       | -  | -         | -            | 11,916        | -            | -            | 9,533        |
| Maintenance Worker II          | \$ | 47,664 | - | - | -                    | -            | -  | -         | -            | 2,383         | 19,066       | 19,066       | 7,150        |
| Maintenance Worker II          | \$ | 47,664 | - | - | -                    | -            | -  | -         | -            | 2,383         | 19,066       | 19,066       | 7,150        |
| Maintenance Worker I Parks     | \$ | 40,872 | - | - | -                    | 22,480       | -  | -         | -            | 10,218        | -            | -            | 8,174        |
| Office Assistant I- Part- Time | \$ | 18,444 | - | - | -                    | -            | -  | -         | -            | 922           | 7,378        | 7,378        | 2,767        |
| Undefined New Position (estim. | \$ | 52,824 | - | - | -                    | 26,412       | -  | -         | -            | 6,339         | 6,867        | 6,867        | 6,339        |
| Admin. Program Coordinator     | \$ | 55,596 | - | - | -                    | 16,679       | -  | -         | 17,791       | 2,224         | 3,892        | 3,892        | 3,892        |

CITY OF FAIRVIEW  
Approved Budget  
Fiscal Year 2012-13

|                             | Proposed Budget | Admin: | Finance | Court | PW COMM SERVICES | PW PARKS AND REC | POLICE | BOEC/FIRE /EM | PW BLDG | PW STREET | PW WATER | PW SEWER | PW STORM |
|-----------------------------|-----------------|--------|---------|-------|------------------|------------------|--------|---------------|---------|-----------|----------|----------|----------|
| EMPLOYEE RECOGNITION        | \$ 1,850        | 300    | 75      | -     | 50               | 100              | 500    | -             | 75      | 75        | 225      | 225      | 225      |
| UNIFORMS-                   | \$ 19,040       | -      | -       | -     | -                | 920              | 15,000 | -             | -       | 600       | 1,080    | 640      | 800      |
| CONTRACT SERVICES           | \$ 151,350      | 1,500  | -       | 9,700 | 5,000            | -                | -      | 10,000        | 150     | 15,000    | 50,000   | 35,000   | 25,000   |
| HR ADMINISTRATION           | \$ 22,225       | 5,000  | 5,200   | 100   | 225              | 700              | 7,000  | -             | 150     | 1,000     | 750      | 1,000    | 1,100    |
| AUDIT & ACCOUNTING          | \$ 43,604       | 1,282  | 1,708   | 427   | 1,281            | 1,710            | 9,395  | -             | 427     | 2,562     | 8,086    | 13,310   | 3,416    |
| LEGAL                       | \$ 73,310       | 25,000 | 3,900   | 300   | 17,050           | 1,225            | 15,000 | -             | 225     | 2,100     | 3,550    | 1,890    | 3,070    |
| ENGINEERING AND MAPS        | \$ 87,500       | -      | -       | -     | -                | -                | -      | -             | -       | 10,500    | 26,000   | 35,500   | 15,500   |
| PROPERTY ALARM SERVICES     | \$ 2,511        | 21     | 28      | 7     | 22               | 125              | 157    | -             | 8       | 104       | 1,200    | 684      | 155      |
| IT SERVICES                 | \$ 88,795       | 2,359  | 3,146   | 1,036 | 3,359            | 3,526            | 23,701 | -             | 1,286   | 4,958     | 19,041   | 19,749   | 6,634    |
| WEBSITE MANAGEMENT          | \$ 10,142       | 304    | 410     | 105   | 304              | 405              | 2,230  | -             | 101     | 608       | 2,430    | 2,430    | 815      |
| REFUSE/ SHREDDING           | \$ 1,735        | 87     | 87      | 87    | 87               | 87               | 865    | -             | 87      | 87        | 87       | 87       | 87       |
| BLDG CLEANING SRVCS         | \$ 25,136       | 505    | 3,016   | 503   | 754              | 754              | 9,299  | -             | 251     | 1,257     | 3,016    | 3,016    | 2,765    |
| VEHICLE MAINT/REP           | \$ 33,470       | 150    | 100     | -     | 100              | 2,000            | 20,120 | -             | -       | 2,000     | 3,000    | 2,000    | 4,000    |
| BLDG REP/MAINT              | \$ 42,021       | 835    | 4,990   | 835   | 1,247            | 1,680            | 15,385 | -             | 416     | 2,079     | 4,990    | 4,990    | 4,574    |
| OFFICE EQUIP REP/MAIN       | \$ 1,100        | 100    | 500     | -     | -                | -                | 500    | -             | -       | -         | -        | -        | -        |
| EQUIP REP/MAINT             | \$ 49,000       | -      | -       | -     | -                | 2,800            | 3,000  | -             | -       | 1,000     | 23,000   | 16,200   | 3,000    |
| RENT EXPENSE-TO GF          | \$ 50,000       | -      | -       | -     | -                | -                | -      | -             | -       | 10,000    | 15,000   | 15,000   | 10,000   |
| EQUIP RENT                  | \$ 41,949       | 1,439  | 585     | 146   | 4,039            | 2,785            | 15,093 | -             | 1,046   | 3,673     | 3,535    | 7,538    | 2,070    |
| ER CONTRIBUTION             | \$ 61,551       | -      | -       | -     | -                | -                | -      | -             | -       | 5,260     | 25,222   | 25,222   | 5,847    |
| FM CONTRIBUTION             | \$ 4,000        | -      | -       | -     | -                | -                | -      | -             | -       | 1,000     | 1,000    | 1,000    | 1,000    |
| GENERAL LIAB/PROP INSURANCE | \$ 66,000       | 1,980  | 2,640   | 660   | 1,980            | 2,640            | 14,520 | -             | 660     | 3,960     | 15,840   | 15,840   | 5,280    |
| POSTAGE                     | \$ 21,220       | 630    | 3,960   | 210   | 630              | 840              | 1,500  | -             | 210     | 1,260     | 5,150    | 5,150    | 1,680    |
| TELEPHONE                   | \$ 27,773       | 425    | 2,441   | 407   | 610              | 1,210            | 7,525  | -             | 203     | 2,029     | 4,628    | 4,628    | 3,667    |
| WIRELESS TECHNOLOGY         | \$ 10,005       | -      | -       | -     | -                | -                | 8,000  | -             | -       | 252       | 550      | 846      | 357      |
| PUBLICATIONS                | \$ 4,665        | 500    | 900     | 50    | 2,030            | 135              | 75     | -             | -       | 325       | 250      | 200      | 200      |
| PRINTING                    | \$ 4,400        | 500    | 1,500   | 50    | 400              | 100              | 500    | -             | 50      | 150       | 250      | 400      | 500      |
| TRAVEL-STAFF                |                 |        |         |       |                  |                  |        |               |         |           |          |          |          |
| MEETINGS/ERRANDS            | \$ 1,200        | -      | 300     | -     | 225              | 75               | 50     | -             | -       | 100       | 250      | 100      | 100      |
| BANK & CREDIT CARD FEES     | \$ 13,151       | 395    | 525     | 131   | 395              | 525              | 2,885  | -             | 131     | 786       | 2,400    | 3,930    | 1,048    |
| OFFICE SUPPLIES             | \$ 11,550       | 1,000  | 3,500   | -     | 1,500            | 350              | 2,500  | -             | 100     | 350       | 750      | 750      | 750      |
| OPERATING MATERIALS         | \$ 87,575       | 1,500  | 4,000   | 275   | 1,300            | 1,500            | 5,000  | -             | 750     | 20,000    | 33,000   | 13,000   | 7,250    |
| BLDG SUPPLIES               | \$ 6,911        | 250    | 700     | 117   | 175              | 280              | 2,159  | -             | 60      | 375       | 1,200    | 843      | 752      |
| GAS/HEAT                    | \$ 1,492        | 30     | 75      | 13    | 20               | 179              | 232    | -             | 10      | 135       | 292      | 292      | 214      |
| ELECTRICITY                 | \$ 52,392       | 950    | 5,702   | 950   | 1,425            | 3,453            | 17,581 | -             | 485     | 2,800     | 6,612    | 6,612    | 5,822    |
| FUEL                        | \$ 64,475       | 650    | 75      | -     | 150              | 5,000            | 41,000 | -             | -       | 3,000     | 7,000    | 3,800    | 3,800    |
| MEETING EXPENSES            | \$ 1,300        | 850    | 75      | -     | 50               | 50               | 75     | -             | -       | 50        | 50       | 50       | 50       |
| DUES/SUB/MEMBRSHIP          | \$ 18,665       | 9,120  | 310     | 90    | -                | 100              | 1,295  | -             | 500     | 250       | 5,000    | 1,000    | 1,000    |
| TRAINING & CONF.            | \$ 35,835       | 4,685  | 1,100   | -     | 900              | 650              | 18,000 | -             | 700     | 2,000     | 2,400    | 2,400    | 3,000    |
| SMALL TOOLS/MINOR EQUIP     | 7,400           | -      | -       | -     | -                | 2,400            | -      | -             | -       | -         | 2,500    | 2,500    | -        |

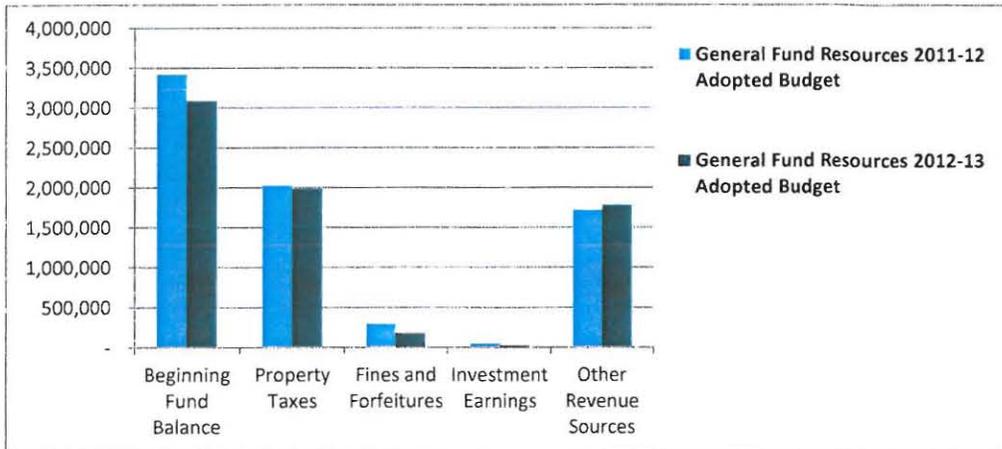
# GENERAL FUND



General Fund (110)  
Resources (01)

| <b>GENERAL FUND RESOURCES</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|-------------------------------|---------------------------|------------------------------|------------------------------------|
| Beg. Fund Bal.                | 3,424,313                 | 3,409,832                    | 3,090,899                          |
| Property Taxes-General        | 2,028,985                 | 1,989,000                    | 1,989,000                          |
| Business Taxes                | 37,000                    | 37,950                       | 37,950                             |
| Other Taxes- Franchise Fees   | 736,508                   | 726,450                      | 733,880                            |
| Licenses and Permit Fees      | 127,355                   | 133,017                      | 136,584                            |
| Business Licenses             | 23,750                    | 24,000                       | 24,000                             |
| Intergovernmental Revenue     | 484,173                   | 503,051                      | 502,569                            |
| Grant Revenue- Operational    | 142,970                   | 140,791                      | 177,809                            |
| Charges for Services          | 58,400                    | 70,753                       | 55,550                             |
| Fines- General                | 1,000                     | -                            | -                                  |
| Fines-Court                   | 294,130                   | 187,050                      | 174,840                            |
| Investment Earnings           | 43,394                    | 18,648                       | 19,400                             |
| Rent and Lease Revenue        | 105,625                   | 96,590                       | 96,590                             |
| Donations and Contributions   | 2,100                     | 2,034                        | 2,684                              |
| Other Financing Sources       | 355                       | 14,000                       | 14,000                             |
| Special Events Donations      | -                         | 3,200                        | 3,000                              |

**GRAND TOTALS**      \$      7,510,058      \$      7,356,366      \$      7,058,755



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>General Fund 110</b> |
| <b>DEPARTMENT:</b>                   | <b>Resources 01</b>     |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>  |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>(503) 674-6221</b>   |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>  |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>             |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The General Fund provides funding for Administration, Finance, Court, Public Works Community Services, Public Works Parks, Police and BOEC/Fire/Emergency Management Services. This fund accounts for all government operations not separately accounted for in another fund.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Budget Officer manages the resources (revenues) of the General Fund while the individual departments are responsible for the expenditures as they relate to each department.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Maintained a viable cash carry-over balance to ensure financial stability. Maintaining a minimum cash flow is necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
2. The city has continued to implement several new budget guidelines and internal controls to ensure the financial stability of the city.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue to receive adequate resources for the City to provide essential city services.
2. Maximize resources wherever viable.
3. Review and update all City Fees.
4. Develop and implement investment plan for reserves.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

Continued economic difficulties locally, statewide, and nationally have resulted in declining intergovernmental revenues. Property Tax revenues are flat and in some instances falling. The General Fund budget includes the use of reserves for FY 2011-12 and the City is forecasting that it will utilize these reserves. This is resulting in a smaller ending fund balance for FY 2012-13.

**General Fund Resources (110-01)**

|   |               |    |  |
|---|---------------|----|--|
| Beg. Fund Bal.                                | 110-01- 49950 | 00 | End of Fund Balance from previous year. Includes restricted cash for                         |
| Beg. Fund Bal.- Reserved                      | 110-01- 49950 | 00 | Community Center and Traffic Safety  |
| Beg Fund Bal- Reserved Community Center Maint | 110-01- 49950 | 00 |  |
| <br>  |               |    |  |
| PROP TAXES-PENALTIES/INT CURRENT              | 110-01- 43111 | 01 | Penalties and interest received from Mult. Co. on property taxes.                            |
| <br>  |               |    |  |
| PROP TAXES-PRIOR                              | 110-01- 43112 | 00 | Revenue from Multnomah County for property taxes   |
| PROP TAXES PENALTIES/INT PRIOR                | 110-01- 43112 | 01 | Penalties and interest received from Mult. Co. on property taxes                             |
| <br>  |               |    |  |
| HOTEL/MOTEL TAX                               | 110-01- 43161 | 00 | 6% tax on occupancy revenue received from Fairview RV Park.                                  |
| FRONTIER TELEPHONE                            | 110-01- 43131 | 01 | 7% of gross receipts   |
| PORT. GEN. ELEC.                              | 110-01- 43131 | 02 | 5% of gross receipts   |
| REFUSE COMP                                   | 110-01- 43131 | 04 | 4.5 of gross receipts- 12 Mile   |
| CABLE   | 110-01- 43131 | 05 | 5% of gross receipts- Mt. Hood Cable   |
| RWPUD FRAN FEE                                | 110-01- 43131 | 06 | 5% of gross receipts- Rock Wood Water PUD  |
| CITY WTR FRAN FEE                             | 110-01- 43131 | 07 | 6% of gross receipts- City of Fairview Water   |
| CITY SEWER FRAN FEE                           | 110-01- 43131 | 08 | 6% of gross receipts- City of Fairview Sewer   |
| CITY STORM FRAN FE                            | 110-01- 43131 | 09 | 6% of gross receipts- City of Fairview Storm water   |
| <br>  |               |    |  |
| LIQUOR TAX                                    | 110-01- 43201 | 00 | Distribution from State based on population (8920)   |
| COMM. DEV. FEES/ LAND USE ETC.                | 110-01- 43205 | 00 | Revenues from Comm. Dev. Fees- NOT BLDG PERMITS  |
| <br>  |               |    |  |
| BUSINESS LICENSES                             | 110-01- 43211 | 00 | Based on anticipated activity  |
| BURGLAR ALARM PERM                            | 110-01- 43212 | 00 | Based on anticipated activity  |
| <br>  |               |    |  |
| BUS. INCOME TAX                               | 110-01- 43301 | 01 | Distribution from Mult. Co. based on estimated figures for business income.                  |
| <br>  |               |    |  |
| CIGARETTE TAX                                 | 110-01- 43301 | 02 | Distribution from State based on population (8920)   |
| STATE REVENUE SHARING                         | 110-01- 43301 | 03 | Distribution from State based on percentage of trends in per capita liquor tax distributions |
| <br>  |               |    |  |
| 911 TAX                                       | 110-01- 43301 | 04 | Distribution based on population (8920)  |
| METRO RECYCLING PROGRAM                       | 110-01- 43301 | 07 | From Metro for administration costs of the Recycling Program                                 |
| <br>  |               |    |  |
| PILOT-HAP                                     | 110-01- 43302 | 01 | Payment in lieu of property taxes paid by Portland Housing Authority (HAP)                   |

**CITY OF FAIRVIEW**  
**Adopted Budget**  
**Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND RESOURCES                           |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-------------------|----------------------|--|----------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                      |  |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| 3,688,440.00      | 3,703,732.00      | 3,405,832         | 3,405,832            | Beg. Fund Bal.                                   | 49950 00 | 3,086,899                     | 3,086,899                     | 3,086,899                    |
|                   | -                 |                   |                      | Beg. Fund Bal.- Reserved                         | 49950 00 |                               |                               |                              |
|                   | -                 | 4,000             | 4,000                | Beg Fund Bal- Reserved Community Center Maint    | 49950 00 | 4,000                         | 4,000                         | 4,000                        |
|                   | -                 | 14,481            | -                    | Beg Fund Bal-Reserved PD<br>Grants and Donations | 49950 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b><u>Property Taxes-General</u></b>             |          |                               |                               |                              |
| 1,856,285.94      | 1,898,800.96      | 1,965,000         | 1,936,000            | PROP TAXES-CURRENT                               | 43111 00 | 1,936,000                     | 1,936,000                     | 1,936,000                    |
| 62,416.16         | 58,772.95         | 63,985            | 53,000               | PROP TAXES-PRIOR                                 | 43112 00 | 53,000                        | 53,000                        | 53,000                       |
| -                 | 400.67            | -                 | -                    | PRIOR  | 43112 01 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b><u>Business Taxes</u></b>                     |          |                               |                               |                              |
| 36,510.70         | 37,950.00         | 37,000            | 37,950               | HOTEL/MOTEL TAX                                  | 43161 00 | 37,950                        | 37,950                        | 37,950                       |
|                   |                   |                   |                      | <b><u>Other Taxes- Franchise Fees</u></b>        |          |                               |                               |                              |
| 72,295.90         | 10,204.79         | 15,000            | 10,000               | FRONTIER TELEPHONE-CH                            | 43131 01 | 10,000                        | 10,000                        | 10,000                       |
| 302,477.08        | 298,899.19        | 300,000           | 327,570              | PORT. GEN. ELEC.                                 | 43131 02 | 335,000                       | 335,000                       | 335,000                      |
| 134,222.89        | 100,004.32        | 140,000           | 104,580              | N.W. NATURAL GAS                                 | 43131 03 | 104,580                       | 104,580                       | 104,580                      |
| 38,878.06         | 40,809.24         | 40,216            | 41,000               | REFUSE COMP                                      | 43131 04 | 41,000                        | 41,000                        | 41,000                       |
| 29,313.00         | 31,295.00         | 29,400            | 31,000               | CABLE  | 43131 05 | 31,000                        | 31,000                        | 31,000                       |
| 3,920.62          | 4,036.45          | 4,575             | 4,300                | RWPUD FRAN FEE                                   | 43131 06 | 4,300                         | 4,300                         | 4,300                        |
| 64,134.50         | 63,845.00         | 66,880            | 66,000               | CITY WTR FRAN FEE                                | 43131 07 | 66,000                        | 66,000                        | 66,000                       |
| 106,604.39        | 107,179.00        | 110,230           | 110,000              | CITY SEWER FRAN FEE                              | 43131 08 | 110,000                       | 110,000                       | 110,000                      |
| 30,206.54         | 31,230.00         | 30,207            | 32,000               | CITY STORM FRAN FE                               | 43131 09 | 32,000                        | 32,000                        | 32,000                       |
|                   |                   |                   |                      | <b><u>Licenses and Permit Fees</u></b>           |          |                               |                               |                              |
| 109,874.62        | 112,392.00        | 116,355           | 113,017              | LIQUOR TAX                                       | 43201 00 | 116,584                       | 116,584                       | 116,584                      |
| 6,735.00          | 7,585.00          | 11,000            | 20,000               | COMM. DEV. FEES/ LAND USE ETC.                   | 43205 00 | 20,000                        | 20,000                        | 20,000                       |
|                   |                   |                   |                      | <b><u>Business Licenses</u></b>                  |          |                               |                               |                              |
| 12,577.50         | 14,916.00         | 15,500            | 15,500               | BUSINESS LICENSES                                | 43211 00 | 15,500                        | 15,500                        | 15,500                       |
| 6,551.98          | 8,466.00          | 8,250             | 8,500                | BURGLAR ALARM PERM                               | 43212 00 | 8,500                         | 8,500                         | 8,500                        |
|                   |                   |                   |                      | <b><u>Intergovernmental Revenue</u></b>          |          |                               |                               |                              |
| 314,530.00        | 346,360.00        | 325,000           | 350,000              | BUS. INCOME TAX                                  | 43301 01 | 350,000                       | 350,000                       | 350,000                      |
| 14,247.73         | 14,243.00         | 14,130            | 12,845               | CIGARETTE TAX                                    | 43301 02 | 12,310                        | 12,310                        | 12,310                       |
| 67,286.79         | 66,249.00         | 68,000            | 67,000               | STATE REVENUE SHARING                            | 43301 03 | 67,000                        | 67,000                        | 67,000                       |
| 49,155.59         | 47,928.00         | 48,043            | 43,887               | 911 TAX  | 43301 04 | 43,440                        | 43,440                        | 43,440                       |
|                   | 4,282.00          | 4,000             | 4,319                | METRO RECYCLING PROGRAM                          | 43301 07 | 4,319                         | 4,319                         | 4,319                        |
| 25,000.00         | 25,000.00         | 25,000            | 25,000               | PILOT-HAP  | 43302 01 | 25,500                        | 25,500                        | 25,500                       |

**General Fund Resources (110-01)**

|                                       |               |    |  |
|---------------------------------------|---------------|----|--|
| OACP-DUII GRANT                       | 110-01- 43331 | 01 | DUII Enforcement Grant from Oregon Chiefs of Police Assoc.   |
| OACP-SEATBELT GRANT                   | 110-01- 43331 | 02 | Seatbelt Enforcement Grant from Oregon Chiefs of Police Assoc.   |
| EMGET                                 | 110-01- 43331 | 03 | Grant from State for Gang Enforcement to pay for part of Officer position. Program administered and paid to City through Gresham.        |
| SRO REYNOLDS S.D.                     | 110-01- 43331 | 04 | Contribution from Reynolds SD for 75% of the cost of a school resource Officer position.   |
| SRO REYNOLDS S.D. OT                  | 110-01- 43331 | 05 | 100% reimbursement from Reynolds SD for SRO to work OT at school functions upon request  |
| TARGET GRANT- CRIME PREVENTION        | 110-01- 43331 | 06 | Grant applied for to pay for expenses directly related to crime prevention   |
| JAG GRANT- CRIME ANALYSIS             | 110-01 43331  | 07 | Grant to pay for cost of crime analysis services- (joint partnership with Troutdale PD)  |
| GENERAL GOVT CHARGES                  | 110-01- 43401 | 00 | Revenue from copies, faxes, and notary services.   |
| CREDIT CARD MERCHANT SRVC. FEE        | 110-01- 43403 | 00 | Fee assessed each customer who utilizes credit card payment system. Is used to offset the cost to provide the system to customers.       |
| LIEN/TITLE SEARCH REVENUE             | 110-01- 43412 | 00 | Fees from companies who request title searches via Net Assets.   |
| FIRE SUPPRESSION FEE                  | 110-01- 43413 | 00 | Fees collected from utility customers to offset a portion of Gresham Fire Suppression contract.  |
| METRO REIMB.                          | 110-01- 43421 | 00 | Reimbursement from Metro for police patrols at Chinook Landing and Blue Lake.  |
| ABATEMENT FEE                         | 110-01- 43501 | 00 | Civil penalties from Municipal Court for code violations.  |
| TRAFFIC SAFETY- DIVERSION             | 110-01- 43511 | 00 | Traffic Safety Program- Fees to pay costs of OT pay for Sgt. Teaching the Drivers Safety classes as well as for traffic safety supplies. |
| TRAFFIC SAFETY- ENFORCEMENT           | 110-01- 43511 | 01 | Revenue to offset the cost of OT for traffic enforcement specifically.   |
| DRIVERS SAFETY CLASS FEES-OTHER       | 110-01- 43512 | 00 | Fees paid in lieu of fines for the attendance of driver safety classes not given   |
| FINES & FORFEITURE                    | 110-01- 43513 | 00 | Fees for traffic citations and other ordinance violations.   |
| FINES-COLLECTIONS                     | 110-01- 43514 | 00 | Fines collected utilizing Valley Credit Collections services.  |
| INTEREST AND PENALTIES ON COLLECTIONS | 110-01- 43514 | 01 | Interest and penalties collected from and/or paid by Valley Credit Collection Services.  |
| OTHER COURT REVENUE SHARE             | 110-01- 43515 | 00 | Revenue distributed from other courts (State Judicial/ Mult. Co.)  |
| POLICE REPORT                         | 110-01- 43516 | 00 | Fees for providing requested police reports.   |
| TOW RELEASE                           | 110-01- 43517 | 00 | Fees for the release of towed vehicles.  |
| FINES- CODE ENFORCEMENT               | 110-01- 43518 | 00 | Fines collected as the result of citations for code enforcement.   |
| VEHICLE FINE ASSESSMENT (TO ERF)      | 110-01- 43519 | 00 | Fee collected per ticket and transferred to ERF for new police vehicles and equipment.   |
| INTEREST-LGIP                         | 110-01- 43611 | 00 | Interest received from State Local Government Investment Pool.   |
| INTEREST-INVESTMENTS                  | 110-01- 43612 | 00 | Interest received from CD at Oregon Credit Union.  |
| CELL TOWER RENT                       | 110-01- 43621 | 00 | Revenue from T-Mobile and Clear wire for placing towers on water towers.   |
| CITY HALL CONF RM RENT                | 110-01- 43622 | 00 | Fees for the rental of use of conference rooms in City Hall  |
| COMMUNITY CENTER RENT                 | 110-01- 43623 | 00 | Fees for the rental of the Community Center  |
| COMMUNITY GARDEN                      | 110-01- 43625 | 00 | Fees for the rental of space in the Community Garden   |
| RENTAL REVENUE-OTHER                  | 110-01- 43626 | 00 | Fees for the rental of other City property or space not elsewhere classified.  |

CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual                        | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>GENERAL FUND RESOURCES</i>            | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|--|-------------------|-------------------|----------------------|--|--|--|--|
| <b><u>Grant Revenue- Operational</u></b> |                   |                   |                      |  |  |  |  |
| 85,510.76                                | -                 | -                 | -                    | OPER. GRANT- FEDERAL                     | 43312 00                                   | -  | -  |
| 5,480.00                                 | 2,360.00          | 3,475             | 3,475                | OACP-DUII GRANT                          | 43331 01                                   | 2,400                                      | 2,400                                    |
| 4,367.00                                 | 3,200.00          | 4,200             | 4,200                | OACP-SEATBELT GRANT                      | 43331 02                                   | 4,000                                      | 4,000                                    |
|  | 87,699.00         | 58,800            | 58,800               | EMGET                                    | 43331 03                                   | 80,000                                     | 80,000                                   |
| 67,748.00                                | 71,181.00         | 72,605            | 73,316               | SRO REYNOLDS S.D.                        | 43331 04                                   | 75,515                                     | 75,515                                   |
|  | -                 | 1,390             | -                    | SRO REYNOLDS S.D. OT                     | 43331 05                                   | -  | -  |
|  | -                 | 2,500             | -                    | TARGET GRANT- CRIME                      |  |  |  |
|  | -                 |                   | -                    | PREVENTION                               | 43331 06                                   | 1,500                                      | 1,500                                    |
|  | 1,000.00          | -                 | -                    | TARGET GRANT- SHOP W/COP                 | 43331 07                                   | 1,000                                      | 1,000                                    |
|  | 1,677.00          | -                 | -                    | JAG GRANT- CRIME ANALYSIS                | 43331 08                                   | 13,394                                     | 13,394                                   |
|  | -                 | -                 | 1,000                | TARGET GRANT- NNO                        | 43331 09                                   | -  | -  |
| <b><u>Charges for Services</u></b>       |                   |                   |                      |  |  |  |  |
| 17,965.70                                | 1,321.00          | 5,400             | 17,000               | GENERAL GOVT CHARGES                     | 43401 00                                   | 1,500                                      | 1,500                                    |
| -  | -                 | -                 | -                    | PASSPORT PROCESSING FEE                  | 43402 00                                   | -  | -  |
|  | 2,649.00          | 2,500             | 3,000                | FEE                                      | 43403 00                                   | 3,000                                      | 3,000                                    |
|  | 5,350.00          | 5,700             | 6,500                | LIEN/TITLE SEARCH REVENUE                | 43412 00                                   | 6,500                                      | 6,500                                    |
| 15,786.00                                | 16,149.00         | 16,500            | 15,850               | FIRE SUPPRESSION FEE                     | 43413 00                                   | 16,150                                     | 16,150                                   |
| 28,184.70                                | 14,114.00         | 28,300            | 28,403               | METRO REIMB.                             | 43421 00                                   | 28,400                                     | 28,400                                   |
| <b><u>Fines- General</u></b>             |                   |                   |                      |  |  |  |  |
| -  | -                 | 1,000             | -                    | ABATEMENT FEE                            | 43501 00                                   | -  | -  |
| <b><u>Fines-Court</u></b>                |                   |                   |                      |  |  |  |  |
| 12,459.50                                | 20,951.00         | 21,000            | 20,950               | TRAFFIC SAFETY- DIVERSION                | 43511 00                                   | 20,950                                     | 20,950                                   |
| -  | -                 | 6,250             | -                    | TRAFFIC SAFETY- ENFORCEMENT              | 43511 01                                   | -  | -  |
| -  | 19,213.00         | -                 | 19,210               | OR STATE SURCHARGE                       | 43512 00                                   | 7,000                                      | 7,000                                    |
| 186,414.55                               | 128,894.00        | 162,000           | 129,000              | FINES & FORFEITURE                       | 43513 00                                   | 129,000                                    | 129,000                                  |
|  | -                 | 79,860            | -                    | FINES-COLLECTIONS                        | 43514 00                                   | -  | -  |
|  | 3,542.00          | 3,120             | 3,540                | INTEREST AND PENALTIES ON<br>COLLECTIONS | 43514 01                                   | 3,540                                      | 3,540                                    |
|  | 9,148.00          | 12,500            | 9,150                | OTHER COURT REVENUE SHARE                | 43515 00                                   | 9,150                                      | 9,150                                    |
|  | 2,324.00          | 3,200             | 2,500                | POLICE REPORT                            | 43516 00                                   | 2,500                                      | 2,500                                    |
|  | 2,400.00          | 6,100             | 2,600                | TOW RELEASE                              | 43517 00                                   | 2,600                                      | 2,600                                    |
|  | 100.00            | 100               | 100                  | FINES- CODE ENFORCEMENT                  | 43518 00                                   | 100  | 100                                      |
| <b><u>Investment Earnings</u></b>        |                   |                   |                      |  |  |  |  |
| 24,332.61                                | 18,293.00         | 41,714            | 18,250               | INTEREST-LGIP                            | 43611 00                                   | 19,000                                     | 19,000                                   |
|  | 398.00            | 1,680             | 398                  | INTEREST-INVESTMENTS                     | 43612 00                                   | 400  | 400                                      |
| <b><u>Rent and Lease Revenue</u></b>     |                   |                   |                      |  |  |  |  |
| 32,021.75                                | 31,676.00         | 41,500            | 34,890               | CELL TOWER RENT                          | 43621 00                                   | 34,890                                     | 34,890                                   |
|  | 660.00            | 3,000             | 700                  | CITY HALL CONF RM RENT                   | 43622 00                                   | 700  | 700                                      |
| 7,780.00                                 | 9,390.00          | 10,000            | 10,000               | COMMUNITY CENTER RENT                    | 43623 00                                   | 10,000                                     | 10,000                                   |
|  | 250.00            | 375               | 250                  | COMMUNITY GARDEN                         | 43625 00                                   | 250  | 250                                      |
|  | 880.00            | 750               | 750                  | RENTAL REVENUE-OTHER                     | 43626 00                                   | 750  | 750                                      |

**General Fund Resources (110-01)**

|  |               |    |  |
|--|---------------|----|--|
| RENT- FROM STREET                          | 110-01- 43624 | 14 | Rent from City Street Fund for office space within City Hall                                   |
| RENT- FROM WATER                           | 110-01- 43624 | 21 | Rent from City Water Fund for office space within City Hall                                    |
| RENT- FROM SEWER                           | 110-01- 43624 | 22 | Rent from City Sewer Fund for office space within City Hall                                    |
| RENT- FR STW                               | 110-01- 43624 | 23 | Rent from City Storm water Fund for office space within City Hall                              |
| GIFTS & DONATIONS-DESIGNATED               | 110-01- 43641 | 00 | Contributed money for specific purposes.   |
| GIFTS & DONATIONS-UN-DESIGNATED            | 110-01- 43642 | 00 | Contributed money for general purposes.  |
| PD GIFTS & DONATIONS-DESGINATED            | 110-01 43643  | 00 | Contributed money for specific purposes.   |
| MISC. REVENUE                              | 110-01- 43901 | 00 | Revenue from other General Fund activities not elsewhere classified.                           |
| TRANS FROM STREET                          | 110-01- 43911 | 14 | Not budgeted this fiscal year.   |
| TRANS FROM WATER                           | 110-01- 43911 | 21 | Not budgeted this fiscal year.   |
| TRANS FROM SEWER                           | 110-01- 43911 | 22 | Not budgeted this fiscal year.   |
| TRANS FROM STORMWA                         | 110-01- 43911 | 23 | Not budgeted this fiscal year.   |
| SALE MAT/EQUIPMENT                         | 110-01- 43921 | 00 | Revenue from the sale or auction of General Govt. real property.                               |
| DONATION/REGISTRATIONS- CHILI ON THE GREEN | 110-01- 45001 | 01 | Funds from donations, registrations, vendors, etc. directly related to the Chili on the Green. |
| DONATION/GIFTS-TREE LIGHTING               | 110-01- 45001 | 02 | Not budgeted this fiscal year.   |
| DONATIONS/GIFTS-VETERANS                   | 110-01- 45001 | 03 | Not budgeted this fiscal year.   |
| DONATIONS/GIFTS- EASTER                    | 110-01- 45001 | 04 | Not budgeted this fiscal year.   |
| DONATIONS/GIFTS-BIG TRUCK                  | 110-01- 45001 | 05 | Not budgeted this fiscal year.   |
| DONATIONS/GIFTS- SPECIAL EVENTS- OTHER     | 110-01- 45001 | 06 | Not budgeted this fiscal year.   |

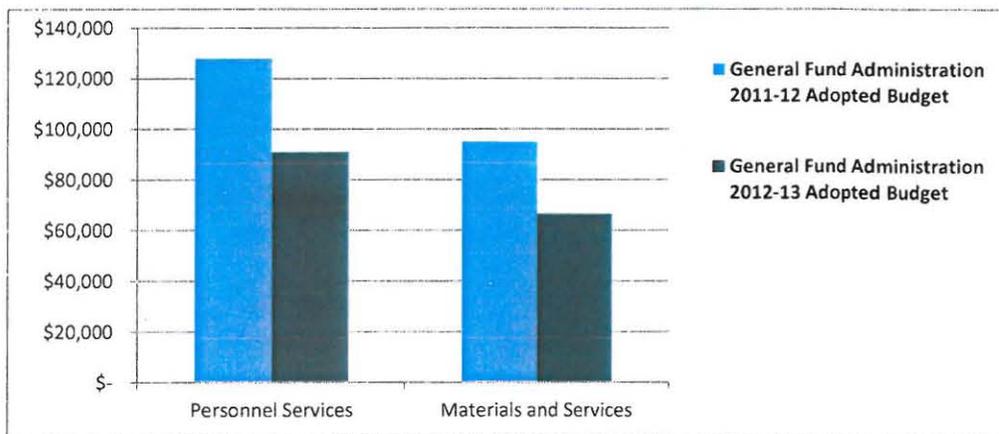
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual                           | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND RESOURCES                        |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|---|-------------------|-------------------|----------------------|---|----------|-------------------------------|-------------------------------|------------------------------|
|   |                   |                   |                      |   |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| -   | 10,000.00         | 10,000            | 10,000               | RENT- FROM STREET                             | 43624 14 | 10,000                        | 10,000                        | 10,000                       |
| -   | 15,000.00         | 15,000            | 15,000               | RENT- FROM WATER                              | 43624 21 | 15,000                        | 15,000                        | 15,000                       |
| -   | 15,000.00         | 15,000            | 15,000               | RENT- FROM SEWER                              | 43624 22 | 15,000                        | 15,000                        | 15,000                       |
| -   | 10,000.00         | 10,000            | 10,000               | RENT- FR STW                                  | 43624 23 | 10,000                        | 10,000                        | 10,000                       |
| <b><u>Donations and Contributions</u></b>   |                   |                   |                      |   |          |                               |                               |                              |
| 18,040.75                                   | 233.00            | 500               | 250                  | GIFTS & DONATIONS-DESIGNATED                  | 43641 00 | 900                           | 900                           | 900                          |
|   | -                 | 500               | -                    | GIFTS & DONATIONS-UN-<br>DESIGNATED           | 43642 00 | -                             | -                             | -                            |
|   | 1,087.00          | 1,100             | 1,784                | PD GIFTS & DONATIONS-<br>DESIGNATED           | 43641 01 | 1,784                         | 1,784                         | 1,784                        |
| <b><u>Other Financing Sources</u></b>       |                   |                   |                      |   |          |                               |                               |                              |
|   | 37,931.00         | 355               | 14,000               | MISC. REVENUE                                 | 43901 00 | 14,000                        | 14,000                        | 14,000                       |
| <b><u>Transfers In from Other Funds</u></b> |                   |                   |                      |   |          |                               |                               |                              |
| 233,096.04                                  | -                 | -                 | -                    | - TRANS FROM STREET                           | 43911 14 | -                             | -                             | -                            |
| 461,376.00                                  | -                 | -                 | -                    | - TRANS FROM WATER                            | 43911 21 | -                             | -                             | -                            |
| 352,397.04                                  | -                 | -                 | -                    | - TRANS FROM SEWER                            | 43911 22 | -                             | -                             | -                            |
| 321,815.04                                  | -                 | -                 | -                    | - TRANS FROM STORMWA                          | 43911 23 | -                             | -                             | -                            |
| <b><u>Sale of Assets</u></b>                |                   |                   |                      |   |          |                               |                               |                              |
|   | -                 | -                 | -                    | - SALE MAT/EQUIPMENT                          | 43921 00 | -                             | -                             | -                            |
| <b><u>Special Events Donations</u></b>      |                   |                   |                      |   |          |                               |                               |                              |
|   | 11,016.00         | -                 | 3,000                | DONATION/REGISTRATIONS- CHILI<br>ON THE GREEN | 45001 01 | 3,000                         | 3,000                         | 3,000                        |
|   | -                 | -                 | -                    | - DONATION/GIFTS-TREE LIGHTING                | 45001 02 | -                             | -                             | -                            |
|   | -                 | -                 | -                    | - DONATIONS/GIFTS-VETERANS                    | 45001 03 | -                             | -                             | -                            |
|   | -                 | -                 | -                    | - DONATIONS/GIFTS- EASTER                     | 45001 04 | -                             | -                             | -                            |
|   | -                 | -                 | -                    | - DONATIONS/GIFTS-BIG TRUCK                   | 45001 05 | -                             | -                             | -                            |
|   | 750.00            | -                 | 200                  | DONATIONS/GIFTS- SPECIAL<br>EVENTS-OTHER      | 45001 06 | -                             | -                             | -                            |
| <b>GENERAL FUND OPERATING</b>               |                   |                   |                      |   |          |                               |                               |                              |
| 5,220,089.33                                | 3,886,684.57      | 4,085,745         | 3,946,534            | RESOURCES                                     |          | 3,967,856                     | 3,967,856                     | 3,967,856                    |
| <b>TOTAL GENERAL FUND</b>                   |                   |                   |                      |   |          |                               |                               |                              |
| 8,908,529.33                                | 7,590,416.57      | 7,510,058         | 7,356,366            | RESOURCE                                      |          | 7,058,755                     | 7,058,755                     | 7,058,755                    |



General Fund (110)  
Administration (05)

| <b>GENERAL FUND ADMINISTRATION</b>            | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|---|---------------------------|------------------------------|------------------------------------|
| <b>Personnel Services</b>                     |                           |                              |                                    |
| Personnel- Salaries and Wages                 | 75,424                    | 65,893                       | 61,448                             |
| Personnel- Benefits                           | 52,532                    | 33,682                       | 29,501                             |
| <b>Total Personnel Services</b>               | <b>\$ 127,956</b>         | <b>\$ 99,575</b>             | <b>\$ 90,949</b>                   |
| <b>Materials and Services</b>                 |                           |                              |                                    |
| Other Personnel Expenses- Not payroll related | 100                       | 100                          | 300                                |
| Purchased Professional and IT Services        | 54,780                    | 49,630                       | 35,466                             |
| Purchased Property Services                   | 4,590                     | 4,490                        | 3,116                              |
| Expense Reimb. To Other Funds                 | 2,700                     | 2,700                        | -                                  |
| Insurance- Other than payroll related         | 2,312                     | 2,312                        | 1,980                              |
| Other Purchased Services                      | 5,535                     | 6,160                        | 2,875                              |
| Supplies                                      | 8,195                     | 5,590                        | 4,380                              |
| Operating Expenses- Other                     | 6,574                     | 6,650                        | 14,655                             |
| Administration Expenses-Other                 | 10,000                    | 10,000                       | 3,500                              |
| Building and Equipment Expenses               | 300                       | 300                          | 300                                |
| <b>Total Materials and Services</b>           | <b>\$ 95,086</b>          | <b>\$ 87,932</b>             | <b>\$ 66,572</b>                   |
| <b>GRAND TOTALS</b>                           | <b>\$ 223,042</b>         | <b>\$ 187,507</b>            | <b>\$ 157,521</b>                  |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                     |                          |
|-------------------------------------|--------------------------|
| <b>FUND/ FUND NUMBER</b>            | <b>General Fund 110</b>  |
| <b>DEPARTMENT/DEPARTMENT NUMBER</b> | <b>Administration 05</b> |
| <b>DEPARTMENT DIRECTOR</b>          | <b>Joseph Gall</b>       |
| <b>DIRECTOR DIRECT PHONE NUMBER</b> | <b>503-674-6211</b>      |
| <b>PERSON PREPARING THIS FORM</b>   | <b>Joseph Gall</b>       |
| <b>DIRECT PHONE NUMBER</b>          | <b>503-674-6211</b>      |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Administration Department includes the City Administrator who is appointed by the City Council to carry out Council policies and to serve as the chief administrative officer of the City. The department manages the City's business and implements the Council's plans and orders by:

1. Coordinating the work of all City departments and employees;
2. Enforcing City laws and applying Council policies;
3. Expending monies as approved by the City Council;
4. Making recommendations to the Council on legislation, financial programs, capital improvements, policies, services, and other matters as requested;
5. Keeping the City Council informed of the City's business and financial condition;
6. Investigating and acting on complaints;
7. Writing, editing and publishing the quarterly *FairviewPoint* newsletter and issuing press releases;
8. Overseeing intergovernmental relations; and
9. Preparing and distributing Council agenda, completing Council meeting minutes, coordinating City-wide elections, and maintaining city records system.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Administration Department consists of the City Administrator who is responsible for carrying out the duties listed above.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

- Quarterly newsletter eliminated- Go to insert with Utility bills
- City attorney attendance reduced to one meeting per month
- Zero funding for community support including mediation program, aging services program, and TIP program
- Elimination of Gresham Chamber and West Columbia Gorge Chamber of Commerce
- Limited meals for staff and council

GF- Administration (110-05)

|                                |                  |  |
|--------------------------------|------------------|--|
| MAYOR'S STIPEND                | 110-05- 61001 00 | Mayors stipend paid on a monthly basis.  |
| CITY ADMINISTRATOR             | 110-05- 61101 00 | Salary per contract.   |
| STAFF- EXECUTIVE ASSISTANT     | 110-05- 61109 00 | Not budgeted this fiscal year.   |
| TEMPORARY HELP                 | 110-05- 61201 00 | Not budgeted this fiscal year.   |
| OVERTIME HOURS                 | 110-05- 61301 00 | Not budgeted this fiscal year.   |
| CELL PHONE ALLOWANCE-MAYOR     | 110-05- 62001 00 | Mayor's cell phone allowance.  |
| CELL PHONE ALLOWANCE-EMPLOYEES | 110-05- 62002 00 | Administrators' cell phone allowance.  |
| EMP ASSIST PROGRAM/ FSA FEES   | 110-05- 62003 00 | Costs to provide the Employee Assist Program and FSA Program.  |
| LONGEVITY                      | 110-05- 62004 00 | Not budgeted this fiscal year.   |
| DENTAL INSURANCE               | 110-05- 62101 00 | Employer paid portion of dental insurance provided to employees.   |
| MEDICAL INSURANCE              | 110-05- 62102 00 | Employer paid portion of medical insurance provided to employees.  |
| LIFE INSURANCE                 | 110-05- 62103 00 | Life Insurance cost share with employees.  |
| LONG TERM Disability INS       | 110-05- 62104 00 | Long Term Disability Insurance provided to employees.  |
| WORKERS COMP INSURANCE         | 110-05- 62105 00 | Workers' Compensation Insurance expense.   |
| SOCIAL SECURITY (FICA)         | 110-05- 62201 00 | Federal Payroll taxes.   |
| TRI-MET TAX                    | 110-05- 62202 00 | Tri-Met payroll taxes.   |
| WBF ASSESSMENT                 | 110-05- 62203 00 | Workers Benefit Fund payroll expense.  |
| PERS/OPSRP                     | 110-05- 62301 00 | Retirement for employees.  |
| UNEMP. INSURANCE               | 110-05- 62501 00 | Unemployment payroll tax.  |
| VACATION BUY-OUT               | 110-05- 62901 00 | Not budgeted this fiscal year.   |
| EMPLOYEE RECOGNITION           | 110-05- 62951 00 | December Employee Appreciation luncheon  |
| SAFETY AWARD PROGRAM           | 110-05- 62952 00 | Not budgeted this fiscal year.   |
| CONTRACT SERVICES              | 110-05- 63001 00 | Contract services to carry out the functions of the Admin Dept.  |
| HR ADMINISTRATION              | 110-05- 63101 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated. |
| AUDIT AND ACCOUNTING           | 110-05- 63301 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC  |
| LEGAL                          | 110-05- 63302 00 | Allocated: City legal services-Beery, Eisner, and Hammond, LLC.  |
| IT SERVICES                    | 110-05- 63401 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.  |
| PROPERTY ALARM SERVICES        | 110-05 63305 00  | Allocated: Costs for property alarm services to Nighthawk.   |
| WEBSITE MANAGEMENT             | 110-05- 63402 00 | Allocated: Monthly expense to maintain re-designed website.  |
| REFUSE/SHREDDING               | 110-05- 64211 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.  |
| BLDG CLEANING SRVCS            | 110-05- 64231 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.                                      |
| VEHICLE REP/MAINT              | 110-05- 64301 00 | Costs associated with maintaining Ford Taurus, includes oil changes, tires, etc.   |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>GENERAL FUND ADMINISTRATION</b>                          | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |               |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|---------------|
|                   |                   |                   |                      | <b><u>Personnel- Salaries and Wages</u></b>                 |  |  |  |               |
|                   | 1,440.00          | 1,440             | 1,440                | MAYOR'S STIPEND   | 61001 00                                   | 1,440                                      | 1,440                                    | 1,440         |
|                   | 59,125.00         | 60,005            | 60,005               | CITY ADMINISTRATOR  | 61101 00                                   | 60,008                                     | 60,008                                   | 60,008        |
|                   | 30,950.00         | 9,253             |                      | - STAFF- EXECUTIVE ASSISTANT                                | 61109 00                                   | -  | -  | -             |
|                   | -                 | 4,448             | 4,448                | TEMPORARY HELP  | 61201 00                                   | -  | -  | -             |
|                   | -                 | 278               |                      | - OVERTIME HOURS  | 61301 00                                   | -  | -  | -             |
|                   |                   |                   |                      | <b><u>Personnel- Benefits</u></b>                           |  |  |  |               |
|                   | 540.00            | 540               | 540                  | CELL PHONE ALLOWANCE-MAYOR<br>CELL PHONE ALLOWANCE-         | 62001 00                                   | 540  | 540                                      | 540           |
|                   | 540.00            | 540               | 540                  | EMPLOYEES   | 62002 00                                   | 540  | 540                                      | 540           |
|                   | 66.00             | 55                | 55                   | EAP/FSA PROGRAM   | 62003 00                                   | 72   | 72                                       | 72            |
|                   | -                 | -                 |                      | - LONGEVITY   | 62004 00                                   | -  | -  | -             |
|                   | 1,450.09          | 779               | 392                  | DENTAL INSURANCE  | 62101 00                                   | 585  | 585                                      | 585           |
|                   | 16,466.00         | 19,451            | 9,788                | MEDICAL INSURANCE   | 62102 00                                   | 7,163                                      | 7,163                                    | 7,163         |
|                   | 118.00            | 117               | 72                   | LIFE INSURANCE  | 62103 00                                   | 75   | 75                                       | 75            |
|                   | 382.00            | 381               | 243                  | LONG TERM DISABILITY INS                                    | 62104 00                                   | 248  | 248                                      | 248           |
|                   | 4,425.00          | 2,638             | 2,638                | WORKERS COMP INSURANCE                                      | 62105 00                                   | 1,400                                      | 1,400                                    | 1,400         |
|                   | 6,854.00          | 7,318             | 4,805                | SOCIAL SECURITY (FICA)                                      | 62201 00                                   | 4,846                                      | 4,846                                    | 4,846         |
|                   | 628.00            | 653               | 429                  | TRI-MET TAX   | 62202 00                                   | 447  | 447                                      | 447           |
|                   | 35.00             | 94                | 53                   | WBF ASSESSMENT  | 62203 00                                   | 53   | 53                                       | 53            |
|                   | 10,328.00         | 18,361            | 13,081               | PERS/OPSRP  | 62301 00                                   | 13,082                                     | 13,082                                   | 13,082        |
|                   | 640.00            | 670               | 440                  | UNEMP. INSURANCE  | 62501 00                                   | 450  | 450                                      | 450           |
|                   | 2,196.00          | 935               | 606                  | VACATION BUY-OUT  | 62901 00                                   | -  | -  | -             |
| -                 | <b>136,183.09</b> | <b>127,956</b>    | <b>99,575</b>        | <b>PERSONNEL EXPENSES</b>                                   |  | <b>90,949</b>                              | <b>90,949</b>                            | <b>90,949</b> |
|                   |                   |                   |                      | <b><u>Other Personnel Expenses- Not payroll related</u></b> |  |  |  |               |
|                   | 51.00             | 100               | 100                  | EMPLOYEE RECOGNITION  | 62951 00                                   | 300  | 300                                      | 300           |
|                   | -                 |                   |                      | SAFETY AWARD PROGRAM  | 62952 00                                   | -  | -  | -             |
|                   |                   |                   |                      | <b><u>Purchased Professional and IT Services</u></b>        |  |  |  |               |
|                   | 15,831.72         | 5,000             | 2,000                | CONTRACT SERVICES   | 63001 00                                   | 1,500                                      | 1,500                                    | 1,500         |
|                   | 5,075.94          | 10,500            | 10,500               | HR ADMINISTRATION   | 63101 00                                   | 5,000                                      | 5,000                                    | 5,000         |
|                   | 1,739.65          | 1,600             | 1,600                | AUDIT & ACCOUNTING  | 63301 00                                   | 1,282                                      | 1,282                                    | 1,282         |
|                   | 28,737.45         | 34,000            | 30,000               | LEGAL   | 63302 00                                   | 25,000                                     | 25,000                                   | 25,000        |
|                   | 207.26            | 3,150             | 5,000                | IT SERVICES   | 63401 00                                   | 2,182                                      | 2,182                                    | 2,182         |
|                   |                   |                   |                      | IT HARDWARE & UPGRADES                                      |  | 177  | 177                                      | 177           |
|                   | 4,003.01          | 50                | 50                   | PROPERTY ALARM SERVICES                                     | 63305 00                                   | 21   | 21                                       | 21            |
|                   | -                 | 480               | 480                  | WEBSITE MANAGEMENT  | 63402 00                                   | 304  | 304                                      | 304           |
|                   |                   |                   |                      | <b><u>Purchased Property Services</u></b>                   |  |  |  |               |
|                   | 109.00            | 100               | 100                  | REFUSE/SHREDDING  | 64211 00                                   | 87   | 87                                       | 87            |
|                   | 1,008.00          | 1,440             | 1,440                | BLDG CLEANING SRVCS   | 64231 00                                   | 505  | 505                                      | 505           |
|                   | -                 | 150               | 150                  | VEHICLE REP/MAINT   | 64301 00                                   | 150  | 150                                      | 150           |

GF- Administration (110-05)

|                                |               |    |  |
|--------------------------------|---------------|----|--|
| BLDG REP/MAINT                 | 110-05- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements.                                 |
| OFFICE EQUIP REP/MAINT.        | 110-05- 64303 | 00 | Allocated: Costs for the repair and maintenance of office equipment located in the Administration Department. Includes copiers, faxes, typewriters, printers, etc.) Includes yearly maintenance agreements, DOES NOT include monthly fees. |
| EQUIP RENT EXP                 | 110-05- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental.   |
| ER CONTRIBUTION                | 110-05- 64916 | 01 | Not budgeted this fiscal year.   |
| FM CONTRIBUTION                | 110-05- 64917 | 01 | Not budgeted this fiscal year.   |
| GENERAL LIAB/PROP INSURANCE    | 110-05- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.  |
| CABLE                          | 110-05- 65301 | 00 | Allocated between PD and GF-Admin- costs for cable TV in event of emergency.   |
| POSTAGE                        | 110-05- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes etc. (DOES NOT include cost of mailing newsletter.)  |
| TELEPHONE                      | 110-05- 65303 | 00 | Allocated: Telephone, voice mail, and fax services for City Hall.  |
| PUBLICATIONS                   | 110-05- 65401 | 00 | Costs for publishing ads in newspapers, magazines, and other publications.   |
| PRINTING                       | 110-05- 65501 | 00 | Costs for professional printing and design services for business cards, letter head, etc.  |
| PRINTING- NEWSLETTER           | 110-05- 65501 | 01 | Costs for monthly Utility Billing Newsletter inserts   |
| TRAVEL-STAFF MEETINGS/ERRANDS  | 110-05- 65801 | 00 | Not budgeted this fiscal year.   |
| BANK & MERCHANT FEES           | 110-05- 65901 | 00 | Allocated: Costs for banking and credit card payment services.   |
| OFFICE SUPPLIES                | 110-05- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.  |
| OPERATING MATERIAL             | 110-05- 66102 | 00 | Supplies specific to department functions.   |
| BLDG SUPP-CITY HALL            | 110-05- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.  |
| GAS/HEAT-CH                    | 110-05- 66211 | 00 | Allocated: Gas heat for City Hall.   |
| ELECTRICITY-CH                 | 110-05- 66221 | 00 | Allocated: Electricity for City Hall.  |
| FUEL                           | 110-05- 66261 | 01 | Costs for fuel for the Ford Taurus.  |
| MEETING ATTENDANCE-CA          | 110-05- 66301 | 00 | Costs for meals and travel to attend meetings by the City Administrator.   |
| MEETING ATTENDANCE- MAYOR      | 110-05- 66301 | 01 | Costs for meals and travel to attend meetings by the Mayor.  |
| CONF-MEALS/LODGING- ADMIN      | 110-05- 66302 | 00 | Costs for the meals and lodging expenses associated with attending a conference by the City Administrator.   |
| CONFERENCE- MAYOR              | 110-05- 66302 | 01 | Costs for the registration, meals and lodging expenses associated with attending the annual Mayor's conference and/or the League of Oregon Cities Conference by the Mayor.   |
| CONFERENCE- COUNCIL            | 110-05- 66302 | 02 | Not budgeted this fiscal year.   |
| TRAINING & CONF.- ADMIN        | 110-05- 66502 | 00 | Registration costs for conferences and trainings attend by the City Administrator.   |
| DUES/SUB/MEMBERSHIP-CITY/ADMIN | 110-05- 66501 | 00 | Membership dues to professional organizations related to City business and City Administrator duties   |

CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>GENERAL FUND ADMINISTRATION</i>           | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |       |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|-------|
|                   | 1,161.76          | 1,100             | 1,100                | BLDG REP/MAINT                               | 64302 00                                   | 835  | 835                                      | 835   |
|                   | 90.20             | 100               | -                    | - OFFICE EQUIP REP/MAINT                     | 64303 00                                   | 100  | 100                                      | 100   |
|                   | 1,759.57          | 1,700             | 1,700                | EQUIP RENT                                   | 64421 00                                   | 1,439                                      | 1,439                                    | 1,439 |
|                   |                   |                   |                      | <u>Expense Reimb. To Other Funds</u>         |  |  |  |       |
|                   | -                 | 2,700             | 2,700                | ER CONTRIBUTION                              | 64916 01                                   | -  | -  | -     |
|                   | -                 | -                 | -                    | - FM CONTRIBUTION                            | 64917 01                                   | -  | -  | -     |
|                   |                   |                   |                      | <u>Insurance- Other than payroll related</u> |  |  |  |       |
|                   | 1,928.06          | 2,312             | 2,312                | GENERAL LIAB/PROP INSURANCE                  | 65201 00                                   | 1,980                                      | 1,980                                    | 1,980 |
|                   |                   |                   |                      | <u>Other Purchased Services</u>              |  |  |  |       |
|                   | 22.88             | 35                | 35                   | CABLE  | 65301 00                                   | 25   | 25                                       | 25    |
|                   | 600.42            | 750               | 1,000                | POSTAGE                                      | 65302 00                                   | 630  | 630                                      | 630   |
|                   | 877.11            | 875               | 875                  | TELEPHONE-CH                                 | 65303 00                                   | 425  | 425                                      | 425   |
|                   | 899.94            | 800               | 500                  | PUBLICATIONS                                 | 65401 00                                   | 500  | 500                                      | 500   |
|                   | 674.13            | 750               | 400                  | PRINTING                                     | 65501 00                                   | 500  | 500                                      | 500   |
|                   | 1,566.00          | 875               | 2,000                | PRINTING- NEWSLETTER                         | 65501 01                                   | 400  | 400                                      | 400   |
|                   | 32.04             | 100               | -                    | - TRAVEL-STAFF                               | 65801 00                                   | -  | -  | -     |
|                   | 452.73            | 1,200             | 1,200                | BANK & MERCHANT FEES                         | 65901 00                                   | 395  | 395                                      | 395   |
|                   | 293.75            | 120               | 120                  | BANK & MERCHANT FEES                         | 65902 00                                   | -  | -  | -     |
|                   | 24.97             | 30                | 30                   | BANK & MERCHANT FEES                         | 65903 00                                   | -  | -  | -     |
|                   |                   |                   |                      | <u>Supplies</u>                              |  |  |  |       |
|                   | 4,761.91          | 4,100             | 1,500                | OFFICE SUPPLIES                              | 66101 00                                   | 1,000                                      | 1,000                                    | 1,000 |
|                   | 1,596.45          | 500               | 500                  | OPERATING MATERIALS                          | 66102 00                                   | 1,500                                      | 1,500                                    | 1,500 |
|                   | 607.61            | 705               | 700                  | BLDG SUPP-CH                                 | 66103 00                                   | 250  | 250                                      | 250   |
|                   | 28.01             | 40                | 40                   | GAS/HEAT-CH                                  | 66211 00                                   | 30   | 30                                       | 30    |
|                   | 2,604.76          | 2,200             | 2,200                | ELECTRICITY-CH                               | 66221 00                                   | 950  | 950                                      | 950   |
|                   | 735.96            | 650               | 650                  | FUEL   | 66261 01                                   | 650  | 650                                      | 650   |
|                   |                   |                   |                      | <u>Operating Expenses- Other</u>             |  |  |  |       |
|                   | 1,805.54          | 750               | 800                  | MEETING ATTENDANCE-CA                        | 66301 00                                   | 500  | 500                                      | 500   |
|                   | 344.49            | 350               | 350                  | MEETING ATTENDANCE- MAYOR                    | 66301 01                                   | 350  | 350                                      | 350   |
|                   | 1,699.17          | 1,200             | 1,200                | CONF-MEALS/LODGING- ADMIN                    | 66302 00                                   | 1,800                                      | 1,800                                    | 1,800 |
|                   | 347.20            | 400               | 400                  | CONFERENCE-MAYOR                             | 66302 01                                   | 1,885                                      | 1,885                                    | 1,885 |
|                   | 85.05             | 250               | -                    | - CONFERENCE-COUNICL                         | 66302 02                                   | -  | -  | -     |
|                   | 1,002.94          | 800               | 1,100                | TRAINING & CONF.- ADMIN                      | 66502 00                                   | 1,000                                      | 1,000                                    | 1,000 |
|                   |                   |                   |                      | DUES/SUB/MEMBERSHIP-                         |  |  |  |       |
|                   | 6,503.69          | 2,824             | 2,800                | CITY/ADMIN                                   | 66501 00                                   | 9,120                                      | 9,120                                    | 9,120 |

**GF- Administration (110-05)**

|                           |               |    |   |
|---------------------------|---------------|----|---|
| MAYOR EXP-OTHER           | 110-05- 66902 | 05 | Costs for Mayor expenses including council meeting meals.   |
| COUNCIL EXP-OTHER         | 110-05- 66902 | 10 | Costs for Council expenses including council meeting meals. |
| ELECTION EXPENSE          | 110-05- 66902 | 15 | Not budgeted this fiscal year.                              |
| COMMUNITY SUPPORT         | 110-05- 66902 | 20 | Not budgeted this fiscal year.                              |
| <br>                      |               |    |   |
| CITY HALL IMPROVEMENTS    | 110-05- 67201 | 03 | Not budgeted this fiscal year.                              |
| BLDG EQUIPMENT- CITY HALL | 110-05- 67402 | 00 | Allocated: Costs for new City Hall building equipment.      |
| OFFICE EQUIPMENT          | 110-05- 67405 | 00 | Allocated and Direct- Costs for new office equipment.       |

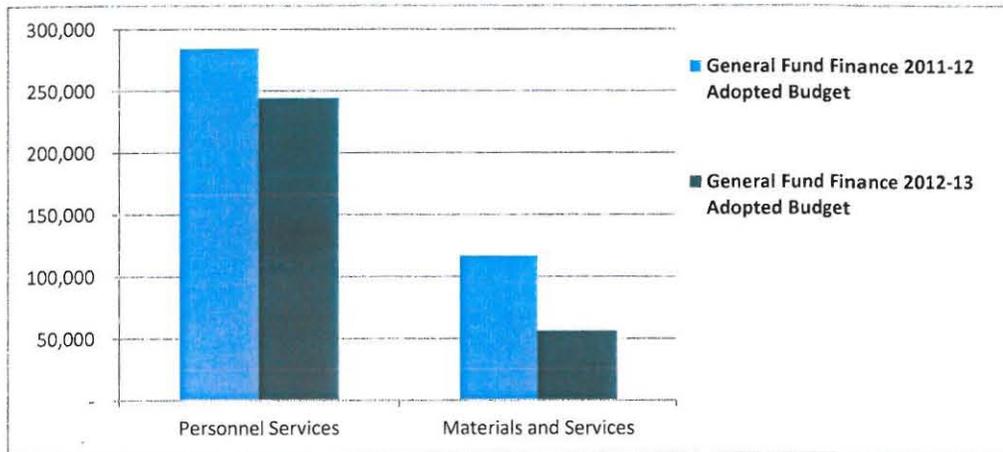
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND ADMINISTRATION            | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|
|                   |                   |                   |                      | <u>Administration Expenses-Other</u>   |  |  |  |
|                   | 50.00             |                   |                      | REFUNDS                                | 66900 00                                   |  |  |
|                   | 1,401.01          | 1,000             | 1,000                | MAYOR EXP-OTHER                        | 66902 05                                   | 1,000                                      | 1,000 1,000                              |
|                   | 3,613.08          | 3,000             | 3,000                | COUNCIL EXP-OTHER                      | 66902 10                                   | 2,500                                      | 2,500 2,500                              |
|                   | -                 | -                 | -                    | - ELECTION EXPENSE                     | 66902 15                                   | -  | -  |
|                   | 5,350.00          | 6,000             | 6,000                | COMMUNITY SUPPORT                      | 66902 20                                   | -  | -  |
|                   |                   |                   |                      | <u>Building and Equipment Expenses</u> |  |  |  |
|                   | -                 | -                 | -                    | - CITY HALL IMPROVEMENTS               | 67201 03                                   | -  | -  |
|                   | 200.00            | 200               | 200                  | BLDG EQUIPMENT-CH                      | 67402 00                                   | 200  | 200 200                                  |
|                   | 124.99            | 100               | 100                  | OFFICE EQUIPMENT                       | 67405 00                                   | 100  | 100 100                                  |
|                   | <b>100,008.45</b> | <b>95,086</b>     | <b>87,932</b>        | <b>OPERATING EXPENSES</b>              |  | <b>66,572</b>                              | <b>66,572 66,572</b>                     |
|                   | <b>236,191.54</b> | <b>223,042</b>    | <b>187,507</b>       | <b>TOTAL ADMIN EXPENSES</b>            |  | <b>157,521</b>                             | <b>157,521 157,521</b>                   |



General Fund (110)  
Finance (10)

| <i>GENERAL FUND FINANCE</i>                   | 2011-12<br>Budget | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|-------------------|----------------------|----------------------------|
| <b>Personnel Services</b>                     |                   |                      |                            |
| Personnel- Salaries and Wages                 | 181,143           | 157,531              | 159,233                    |
| Personnel- Benefits                           | 103,433           | 89,288               | 85,018                     |
| <b>Total Personnel Services</b>               | <b>\$ 284,576</b> | <b>\$ 246,819</b>    | <b>\$ 244,251</b>          |
| <b>Materials and Services</b>                 |                   |                      |                            |
| Other Personnel Expenses- Not payroll related | 250               | 125                  | 75                         |
| Purchased Professional and IT Services        | 30,548            | 30,548               | 14,392                     |
| Purchased Property Services                   | 13,875            | 13,875               | 9,278                      |
| Insurance- Other than payroll related         | 4,702             | 4,702                | 2,640                      |
| Other Purchased Services                      | 18,100            | 18,100               | 9,626                      |
| Supplies                                      | 13,970            | 13,970               | 14,052                     |
| Operating Expenses- Other                     | 2,800             | 2,525                | 1,485                      |
| Finance Expenses- Other                       | 2,200             | 2,200                | 2,350                      |
| Building and Equipment Expenses               | 30,375            | 30,375               | 2,375                      |
| <b>Total Materials and Services</b>           | <b>\$ 116,820</b> | <b>\$ 116,420</b>    | <b>\$ 56,273</b>           |
| <b>GRAND TOTALS</b>                           | <b>\$ 401,396</b> | <b>\$ 363,239</b>    | <b>\$ 300,524</b>          |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                     |                         |
|-------------------------------------|-------------------------|
| <b>FUND/ FUND NUMBER</b>            | <b>General Fund 110</b> |
| <b>DEPARTMENT/DEPARTMENT NUMBER</b> | <b>Finance 10</b>       |
| <b>DEPARTMENT DIRECTOR</b>          | <b>Samantha Nelson</b>  |
| <b>DIRECTOR DIRECT PHONE NUMBER</b> | <b>503-674-6221</b>     |
| <b>PERSON PREPARING THIS FORM</b>   | <b>Samantha Nelson</b>  |
| <b>DIRECT PHONE NUMBER</b>          | <b>503-674-6221</b>     |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Finance Department serves as the City's accounting manager and is responsible for:

1. The efficient accounting of the City's cash receipts and payables;
2. Processing of the City's payroll and required filings;
3. Preparing and monitoring the monthly utility billings;
4. Conducting monthly and year end closing procedures;
5. Preparing and monitoring the annual budget;
6. Providing effective and useful financial information to department staff, City Council, Budget Committee members and interested parties;
7. Preparing year end schedules and documents for the City's required annual audit;
8. Monitoring the system of internal controls and implement procedures as necessary to ensure accounting data is properly captured within the accounting system;
9. Monitoring and managing all IT systems for the City;
10. Managing employee benefits;
11. Risk Management.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Finance Department consists of 4 FTE staff members, 1 part-time office assistants, and a director who are responsible for carrying out the duties listed above.

**DESCRIPTION OF FY 2011-12 PROPOSED FOCUS/GOALS:**

1. Maximize converted modules for efficiencies and analysis reporting.
2. Continue to review all accounting processes for efficiencies.
3. Generate adequate resources to meet operating expenditure needs.
4. Continue to develop and update written Risk Management policies and procedures as they relate to human resources, property, and liability.
5. Develop updated Policy and Procedure manuals for all finance functions.
6. Review current banking options to maximize internal controls while minimizing expense.
7. Review and update all City fees in collaboration with all City departments.
8. Develop and implement update Contracting and Purchasing rules in compliance with Oregon State Law.
9. Explore investing options for the City to maximize revenue.
10. Evaluate ramifications of sending utility bills bi-monthly rather than monthly.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:** No contribution to equipment replacement fund and a reduction of office equipment repair and replacement.

GF- Finance (110-10)

|                                |               |    |  |
|--------------------------------|---------------|----|--|
| FINANCE DIRECTOR               | 110-10- 61103 | 00 | Salary based on salary wage schedule.  |
| STAFF-FINANCE                  | 110-10- 61109 | 00 | Salary based on salary wages and the labor agreement with the Teamsters' Union.  |
| TEMPORARY HELP                 | 110-10- 61201 | 00 | Cost for temporary help services.  |
| OVERTIME HOURS                 | 110-10- 61301 | 00 | Cost for hours worked over 40 hours per work week.   |
| CELL PHONE ALLOWANCE-EMPLOYEES | 110-10- 62002 | 00 | Director and IT Coordinator cell phone allowances.   |
| EMP ASSIST PROGRAM/ FSA FEES   | 110-10- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.  |
| LONGEVITY                      | 110-10- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).   |
| DENTAL INSURANCE               | 110-10- 62101 | 00 | Employer paid portion of dental insurance provided to employees.   |
| MEDICAL INSURANCE              | 110-10- 62102 | 00 | Employer paid portion of medical insurance provided to employees.  |
| LIFE INSURANCE                 | 110-10- 62103 | 00 | Life Insurance cost share with employees.  |
| LONG TERM Disability INS       | 110-10- 62104 | 00 | Long Term Disability Insurance provided to employees.  |
| WORKERS COMP INSURANCE         | 110-10- 62105 | 00 | Workers' Compensation Insurance expense.   |
| SOCIAL SECURITY (FICA)         | 110-10- 62201 | 00 | Federal payroll taxes.   |
| TRI-MET TAX                    | 110-10- 62202 | 00 | Tri Met payroll taxes.   |
| WBF ASSESSMENT                 | 110-10- 62203 | 00 | Workers' Benefit Fund payroll expense.   |
| PERS/OPSRP                     | 110-10- 62301 | 00 | Retirement for employees.  |
| UNEMP. INSURANCE               | 110-10- 62501 | 00 | Unemployment payroll tax.  |
| VACATION BUY-OUT               | 110-10- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation.  |
| EMPLOYEE RECOGNITION           | 110-10- 62951 | 00 | December Employee Appreciation luncheon  |
| SAFETY AWARD PROGRAM           | 110-10- 62952 | 00 | Not budgeted this fiscal year.   |
| CONTRACT SERVICES              | 110-10- 63001 | 00 | Not budgeted this fiscal year.   |
| HR ADMINISTRATION              | 110-10- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated.   |
| AUDIT & ACCOUNTING             | 110-10- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC  |
| LEGAL                          | 110-10- 63302 | 00 | Allocated: City legal services-Beery, Elsner, and Hammond, LLC.  |
| IT SERVICES                    | 110-10- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.  |
| PROPERTY ALARM SERVICES        | 110-10- 63305 | 00 | Allocated: Costs for property alarm services to Nighthawk.   |
| WEBSITE MANAGEMENT             | 110-10- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.  |
| REFUSE/SHREDDING               | 110-10- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.  |
| BLDG CLEANING SRVCS            | 110-10- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc..   |
| VEHICLE REP/MAINT              | 110-10- 64301 | 00 | Allocated: Costs associated with maintaining Ford Taurus, includes oil changes, tires, etc.  |
| BLDG REP/MAINT                 | 110-10- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements. |

CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>FINANCE                              | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |                |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|----------------|
|                   |                   |                   |                      | <u>Personnel- Salaries and Wages</u>                 |  |  |  |                |
|                   | 39,992.40         | 41,791            | 41,791               | FINANCE DIRECTOR                                     | 61103 00                                   | 41,786                                     | 41,786                                   | 41,786         |
|                   | 125,476.11        | 130,227           | 106,615              | STAFF-FINANCE  | 61109 00                                   | 108,234                                    | 108,234                                  | 108,234        |
|                   | 5,133.87          | 7,600             | 7,600                | TEMPORARY HELP                                       | 61201 00                                   | 7,700                                      | 7,700                                    | 7,700          |
|                   | 1,242.97          | 1,525             | 1,525                | OVERTIME HOURS                                       | 61301 00                                   | 1,513                                      | 1,513                                    | 1,513          |
|                   |                   |                   |                      | <u>Personnel- Benefits</u>                           |  |  |  |                |
|                   |                   |                   |                      | CELL PHONE ALLOWANCE-                                |  |  |  |                |
|                   | 918.00            | 918               | 918                  | EMPLOYEES  | 62002 00                                   | 918  | 918                                      | 918            |
|                   | 100.58            | 149               | 149                  | EAP/FSA PROGRAMS                                     | 62003 00                                   | 216  | 216                                      | 216            |
|                   | 1,266.00          | 1,266             | 1,266                | LONGEVITY  | 62004 00                                   | 1,566                                      | 1,566                                    | 1,566          |
|                   | 3,189.58          | 1,670             | 1,389                | DENTAL INSURANCE                                     | 62101 00                                   | 2,430                                      | 2,430                                    | 2,430          |
|                   | 36,508.70         | 42,466            | 34,708               | MEDICAL INSURANCE                                    | 62102 00                                   | 29,776                                     | 29,776                                   | 29,776         |
|                   | 301.95            | 236               | 203                  | LIFE INSURANCE                                       | 62103 00                                   | 201  | 201                                      | 201            |
|                   | 749.51            | 737               | 637                  | LONG TERM DISABILITY INS                             | 62104 00                                   | 631  | 631                                      | 631            |
|                   | 7,158.08          | 7,121             | 7,121                | WORKERS COMP INSURANCE                               | 62105 00                                   | 4,100                                      | 4,100                                    | 4,100          |
|                   | 12,991.78         | 13,435            | 11,625               | SOCIAL SECURITY (FICA)                               | 62201 00                                   | 12,160                                     | 12,160                                   | 12,160         |
|                   | 1,158.42          | 1,203             | 1,041                | TRI-MET TAX  | 62202 00                                   | 1,073                                      | 1,073                                    | 1,073          |
|                   | 74.71             | 166               | 133                  | WBF ASSESSMENT                                       | 62203 00                                   | 133  | 133                                      | 133            |
|                   | 18,102.79         | 31,100            | 27,294               | PERS/OPSRP   | 62301 00                                   | 27,747                                     | 27,747                                   | 27,747         |
|                   | 1,180.92          | 1,226             | 1,064                | UNEMP. INSURANCE                                     | 62501 00                                   | 1,181                                      | 1,181                                    | 1,181          |
|                   | 351.97            | 1,740             | 1,740                | VACATION BUY-OUT                                     | 62901 00                                   | 2,886                                      | 2,886                                    | 2,886          |
| -                 | <b>255,898.34</b> | <b>284,576</b>    | <b>246,819</b>       | <b>PERSONNEL EXPENSES</b>                            |  | <b>244,251</b>                             | <b>244,251</b>                           | <b>244,251</b> |
|                   |                   |                   |                      | <u>Other Personnel Expenses- Not payroll related</u> |  |  |  |                |
|                   | -                 | 250               | 125                  | EMPLOYEE RECOGNITION                                 | 62951 00                                   | 75   | 75                                       | 75             |
|                   | -                 | -                 | -                    | SAFETY AWARD PROGRAM                                 | 62952 00                                   | -  | -  | -              |
|                   |                   |                   |                      | <u>Purchased Professional and IT Services</u>        |  |  |  |                |
|                   | 1,305.44          | -                 | -                    | CONTRACT SERVICES                                    | 63001 00                                   | -  | -  | -              |
|                   | 5,188.74          | 10,500            | 10,500               | HR ADMINISTRATION                                    | 63101 00                                   | 5,200                                      | 5,200                                    | 5,200          |
|                   | 3,849.31          | 8,800             | 8,800                | AUDIT & ACCOUNTING                                   | 63301 00                                   | 1,708                                      | 1,708                                    | 1,708          |
|                   | 3,875.36          | 3,000             | 3,000                | LEGAL  | 63302 00                                   | 3,900                                      | 3,900                                    | 3,900          |
|                   | 470.30            | 115               | 115                  | PROPERTY ALARM SERVICES                              | 63305 00                                   | 28   | 28                                       | 28             |
|                   | 6,320.37          | 7,088             | 7,088                | IT SERVICES  | 63401 00                                   | 2,910                                      | 2,910                                    | 2,910          |
|                   |                   |                   |                      | IT HARDWARE & UPGRADES                               |  | 236  | 236                                      | 236            |
|                   | -                 | 1,045             | 1,045                | WEBSITE MANAGEMENT                                   | 63402 00                                   | 410  | 410                                      | 410            |
|                   |                   |                   |                      | <u>Purchased Property Services</u>                   |  |  |  |                |
|                   | 272.89            | 275               | 275                  | REFUSE/SHREDDING                                     | 64211 00                                   | 87   | 87                                       | 87             |
|                   | 2,520.00          | 3,600             | 3,600                | BLDG CLEANING SRVCS                                  | 64231 00                                   | 3,016                                      | 3,016                                    | 3,016          |
|                   | -                 | -                 | -                    | VEHICLE REP/MAINT                                    | 64301 00                                   | 100  | 100                                      | 100            |
|                   | 2,904.41          | 3,200             | 3,200                | BLDG REP/MAINT                                       | 64302 00                                   | 4,990                                      | 4,990                                    | 4,990          |

GF- Finance (110-10)

|                                |               |    |  |
|--------------------------------|---------------|----|--|
| OFFICE EQUIP REP/MAINT.        | 110-10- 64303 | 00 | Allocated: Costs for the repair and maintenance of office equipment located in the Administration Department. Includes copiers, faxes, typewriters, printers, etc.) Includes yearly maintenance agreements, DOES NOT include monthly fees. |
| EQUIP RENT                     | 110-10- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental.   |
| ER CONTRIBUTION                | 110-10- 64916 | 02 | Not budgeted this fiscal year.   |
| FM CONTRIBUTION                | 110-10- 64917 | 02 | Not budgeted this fiscal year.   |
| GENERAL LIAB/PROP INSURANCE    | 110-10- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.  |
| POSTAGE                        | 110-10- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes, utility bills, etc.   |
| TELEPHONE- CH                  | 110-10- 65303 | 00 | Allocated: Telephone, voice mail, and fax services for City Hall.  |
| PUBLICATIONS                   | 110-10- 65401 | 00 | Costs for publishing ads in newspapers, magazines, and other publications.   |
| PRINTING                       | 110-10- 65501 | 00 | Costs for professional printing and design services for business cards, letterhead, etc.   |
| TRAVEL- STAFF MEETINGS/ERRANDS | 110-10- 65801 | 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.  |
| BANK & MERCHANT FEES           | 110-10- 65901 | 00 | Allocated: Costs for banking and credit card payment services.   |
| OFFICE SUPPLIES                | 110-10- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.  |
| OPERATING MATERIAL             | 110-10- 66102 | 00 | Supplies specific to department functions.   |
| BLDG SUPP-CITY HALL            | 110-10- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.  |
| GAS/HEAT- CH                   | 110-10- 66211 | 00 | Allocated: Gas heat for City Hall.   |
| ELECTRICITY                    | 110-10- 66221 | 00 | Allocated: Electricity for City Hall.  |
| FUEL                           | 110-10- 66261 | 01 | Allocated: Costs for fuel for the Ford Taurus.   |
| MEETING ATTENDANCE-FD          | 110-10- 66301 | 00 | Costs for meals and travel to attend meetings by the Finance Director.   |
| CONF-MEALS/LODGING             | 110-10- 66302 | 00 | Costs for meals and lodging to attend conferences.   |
| DUES/SUB/MEMBERSHIP            | 110-10- 66501 | 00 | Costs for dues and memberships to professional organizations.  |
| TRAINING & CONF.               | 110-10- 66502 | 00 | Registration costs for conferences and trainings.  |
| LIEN/TITLE SEARCH EXP          | 110-10- 66910 | 00 | Costs for Net Assets services related to title and lien searches.  |
| BLDG EQUIPMENT- CITY HALL      | 110-10- 67402 | 00 | Allocated: Costs for City Hall building equipment.   |
| OFFICE EQUIPMENT               | 110-10- 67405 | 00 | Allocated and Direct- Costs for new office equipment.  |

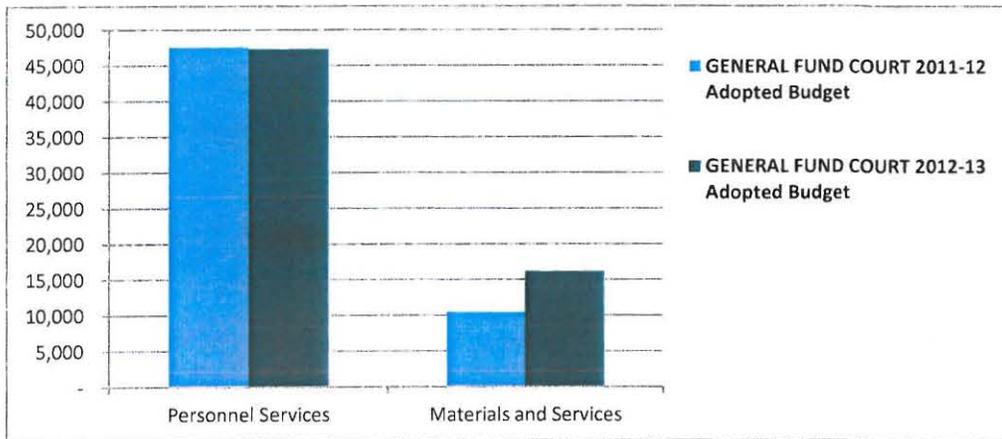
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>FINANCE                                 | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|
|                   | 262.97            | 500               | 500                  | OFFICE EQUIP REP/MAINT                                  | 64303 00                                   | 500  | 500                                      |
|                   | 6,914.88          | 6,300             | 6,300                | EQUIP RENT  | 64421 00                                   | 585  | 585                                      |
|                   |                   |                   |                      | <u>Expense Reimb. To Other Funds</u>                    |  |  |  |
|                   | 30,000.00         | 20,000            | 20,000               | ER CONTRIBUTION   | 64916 02                                   | -  | -  |
|                   | -                 | -                 | -                    | FM CONTRIBUTION   | 64917 02                                   | -  | -  |
|                   |                   |                   |                      | <u>Insurance- Other than payroll related</u>            |  |  |  |
|                   | 4,338.14          | 4,702             | 4,702                | GENERAL LIAB/PROP INSURANCE                             | 65201 00                                   | 2,640                                      | 2,640                                    |
|                   |                   |                   |                      | <u>Other Purchased Services</u>                         |  |  |  |
|                   | 3,452.43          | 4,500             | 4,500                | POSTAGE   | 65302 00                                   | 3,960                                      | 3,960                                    |
|                   | 2,202.75          | 2,300             | 2,300                | TELEPHONE-CH  | 65303 00                                   | 2,441                                      | 2,441                                    |
|                   | 286.19            | 975               | 975                  | PUBLICATIONS  | 65401 00                                   | 900  | 900                                      |
|                   | 1,316.47          | 2,400             | 2,400                | PRINTING  | 65501 00                                   | 1,500                                      | 1,500                                    |
|                   | 246.90            | 400               | 400                  | TRAVEL-STAFF  | 65801 00                                   | 300  | 300                                      |
|                   | 1,265.42          | 6,900             | 6,900                | BANK & MERCHANT FEES                                    | 65901 00                                   | 525  | 525                                      |
|                   | 1,182.64          | 430               | 430                  | BANK & MERCHANT FEES                                    | 65902 00                                   | -  | -  |
|                   | 143.51            | 195               | 195                  | BANK & MERCHANT FEES                                    | 65903 00                                   | -  | -  |
|                   |                   |                   |                      | <u>Supplies</u>   |  |  |  |
|                   | 1,133.24          | 3,500             | 3,500                | OFFICE SUPPLIES   | 66101 00                                   | 3,500                                      | 3,500                                    |
|                   | 3,302.41          | 4,000             | 4,000                | OPERATING MATERIALS                                     | 66102 00                                   | 4,000                                      | 4,000                                    |
|                   | 989.49            | 1,100             | 1,100                | BLDG SUPP-CH  | 66103 00                                   | 700  | 700                                      |
|                   | 69.46             | 95                | 95                   | GAS/HEAT-CH   | 66211 00                                   | 75   | 75                                       |
|                   | 6,511.87          | 5,200             | 5,200                | ELECTRICITY-CH  | 66221 00                                   | 5,702                                      | 5,702                                    |
|                   | -                 | 75                | 75                   | FUEL  | 66261 01                                   | 75   | 75                                       |
|                   |                   |                   |                      | <u>Operating Expenses- Other</u>                        |  |  |  |
|                   | 37.50             | 100               | 75                   | MEETING ATTENDANCE-FD                                   | 66301 00                                   | 75   | 75                                       |
|                   | 148.41            | 500               | 250                  | CONF-MEALS/LODGING                                      | 66302 00                                   | 600  | 600                                      |
|                   | 472.40            | 1,200             | 1,200                | DUES/SUB/MEMBERSHIP                                     | 66501 00                                   | 310  | 310                                      |
|                   | 310.00            | 1,000             | 1,000                | TRAINING & CONF.  | 66502 00                                   | 500  | 500                                      |
|                   |                   |                   |                      | <u>Finance Expenses- Other</u>                          |  |  |  |
|                   | 2,270.00          | 2,200             | 2,200                | LIEN/TITLE SEARCH EXP                                   | 66910 00                                   | 2,350                                      | 2,350                                    |
|                   |                   |                   |                      | <u>Building and Equipment Expenses- Not capitalized</u> |  |  |  |
|                   | -                 | -                 | -                    | EQUIPMENT   | 67401 00                                   |  |  |
|                   | 80.00             | 375               | 375                  | BLDG EQUIPMENT-CH                                       | 67402 00                                   | 375  | 375                                      |
|                   | 8,684.62          | 10,000            | 10,000               | OFFICE EQUIPMENT  | 67405 00                                   | 2,000                                      | 2,000                                    |
| -                 | 102,328.52        | 116,820           | 116,420              | <b>OPERATING EXPENSES</b>                               |  |  | 56,273                                   |
| -                 | 358,226.86        | 401,396           | 363,239              | <b>TOTAL FINANCE EXPENSES</b>                           |  |  | 300,524                                  |



General Fund (110)  
Court (13)

| <i>GENERAL FUND COURT</i>                     | 2011-12<br>Budget | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|-------------------|----------------------|----------------------------|
| <b>Personnel Services</b>                     |                   |                      |                            |
| Personnel- Salaries and Wages                 | 27,323            | 27,323               | 27,322                     |
| Personnel- Benefits                           | 20,228            | 20,228               | 20,001                     |
| <b>Total Personnel Services</b>               | <b>\$ 47,551</b>  | <b>\$ 47,551</b>     | <b>\$ 47,323</b>           |
| <b>Materials and Services</b>                 |                   |                      |                            |
| Other Personnel Expenses- Not payroll related | 50                | -                    | -                          |
| Purchased Professional and IT Services        | 8,185             | 8,185                | 11,675                     |
| Purchased Property Services                   | -                 | -                    | 1,571                      |
| Insurance- Other than payroll related         | 500               | 500                  | 660                        |
| Other Purchased Services                      | 670               | 670                  | 848                        |
| Supplies                                      | 200               | 200                  | 1,355                      |
| Operating Expenses- Other                     | 870               | 50                   | 90                         |
| <b>Total Materials and Services</b>           | <b>\$ 10,475</b>  | <b>\$ 9,605</b>      | <b>\$ 16,199</b>           |
| <b>GRAND TOTALS</b>                           | <b>\$ 58,026</b>  | <b>\$ 57,156</b>     | <b>\$ 63,522</b>           |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>General Fund 110</b> |
| <b>DEPARTMENT:</b>                   | <b>Court 13</b>         |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>  |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6221</b>     |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>  |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>             |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Fairview Municipal Court is the judicial branch of the City government. Its mission is to provide a fair and impartial local forum for the resolution of minor traffic violations, parking citations, and violations of City ordinances. Court staff responds to questions about the Court schedule, bail amounts, and other administrative matters but cannot give legal advice. Staff administers the court proceedings and docketing, coordinates court matters with the defendants, the judge, finance, code compliance, police department, and other criminal justice and state agencies.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Fairview Municipal is administered by the Finance Director and has one staff member (Court Clerk).

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Maximize Incode Court module from Tyler Technologies utilizing its tools and processes.
2. Revise and enhance court processes to reduce collections.
3. Explore viability of paying court fees via website.
4. Develop Court focused web page.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years.

GF- Court (110-13)

|                                |               |    |   |
|--------------------------------|---------------|----|---|
| STAFF- COURT CLERK             | 110-13- 61109 | 00 | Salary based on salary wages and the labor agreement with the Teamsters' Union.   |
| OVERTIME HOURS                 | 110-13- 61301 | 00 | Cost for hours worked over 40 hours per work week.  |
| CELL PHONE ALLOWANCE-EMPLOYEES | 110-13- 62002 | 00 | Not budgeted for this department.   |
| EMP ASSIST PROGRAM/ FSA FEES   | 110-13- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                      | 110-13- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).  |
| DENTAL INSURANCE               | 110-13- 62101 | 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE              | 110-13- 62102 | 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                 | 110-13- 62103 | 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS       | 110-13- 62104 | 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE         | 110-13- 62105 | 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)         | 110-13- 62201 | 00 | Federal payroll taxes.  |
| TRI-MET TAX                    | 110-13- 62202 | 00 | Tri Met payroll taxes.  |
| WBF ASSESSMENT                 | 110-13- 62203 | 00 | Workers' Benefit Fund payroll expense.  |
| PERS/OPSRP                     | 110-13- 62301 | 00 | Retirement for employees.   |
| UNEMP. INSURANCE               | 110-13- 62501 | 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT               | 110-13- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation.   |
| SAFETY AWARD PROGRAM           | 110-13- 62952 | 00 | Not budgeted this fiscal year.  |
| CONTRACT SERVICES              | 110-13- 63001 | 00 | Costs for professional services related to court, not elsewhere classified. Ie. Language Interpreters   |
| CONTRACT SERVICES-ATTORNEY     | 110-13- 63001 | 02 | Costs for attorney fees related to the Fairview Municipal Court.  |
| HR ADMINISTRATION              | 110-13- 63101 | 00 | Allocated and direct- Helen Trowle and other expenses that benefit all departments. Costs directly related to fund or department are considered direct and not allocated. |
| LEGAL                          | 110-13- 63302 | 00 | Allocated: City legal services-Beery, Elsner, and Hammond, LLC.   |
| IT SERVICES                    | 110-13- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.   |
| PROPERTY ALARM SERVICES        | 110-13- 63305 | 00 | Allocated: Costs for property alarm services to Nighthawk.  |
| WEBSITE MANAGEMENT             | 110-13- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.   |
| REFUSE/SHREDDING               | 110-13- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS            | 110-13- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.   |
| OFFICE EQUIP REP/MAINT.        | 110-13- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP RENT                     | 110-13- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental.  |
| GENERAL LIAB/PROP INSURANCE    | 110-13- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.   |

**CITY OF FAIRVIEW**  
**Adopted Budget**  
**Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>GENERAL FUND<br/>MUNICIPAL COURT</b>                     | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|
|                   |                   |                   |                      | <b><u>Personnel- Salaries and Wages</u></b>                 |  |  |  |
|                   | 26,640.00         | 27,173            | 27,173               | STAFF- COURT CLERK 61109 00                                 | 27,173                                     | 27,173                                     | 27,173                                   |
|                   | 253.37            | 150               | 150                  | OVERTIME HOURS 61301 00                                     | 150  | 150  | 150                                      |
|                   |                   |                   |                      | <b><u>Personnel- Benefits</u></b>                           |  |  |  |
|                   |                   |                   |                      | CELL PHONE ALLOWANCE-                                       |  |  |  |
|                   |                   |                   |                      | - EMPLOYEES 62002 00  | -  | -  | -  |
|                   |                   |                   |                      | - EAP/FSA PROGRAMS 62003 00                                 | 72   | 72   | 72                                       |
|                   | 720.00            | 720               | 720                  | LONGEVITY 62004 00  | 720  | 720  | 720                                      |
|                   | 664.16            | 357               | 357                  | DENTAL INSURANCE 62101 00                                   | 650  | 650  | 650                                      |
|                   | 7,439.51          | 8,909             | 8,909                | MEDICAL INSURANCE 62102 00                                  | 7,958                                      | 7,958                                      | 7,958                                    |
|                   | 41.55             | 40                | 40                   | LIFE INSURANCE 62103 00                                     | 41   | 41   | 41                                       |
|                   | 121.57            | 122               | 122                  | LONG TERM DISABILITY INS 62104 00                           | 125  | 125  | 125                                      |
|                   | 1,472.31          | 1,320             | 1,320                | WORKERS COMP INSURANCE 62105 00                             | 1,350                                      | 1,350                                      | 1,350                                    |
|                   | 2,126.34          | 2,146             | 2,146                | SOCIAL SECURITY (FICA) 62201 00                             | 2,214                                      | 2,214                                      | 2,214                                    |
|                   | 190.94            | 192               | 192                  | TRI-MET TAX 62202 00  | 201  | 201  | 201                                      |
|                   | 15.61             | 35                | 35                   | WBF ASSESSMENT 62203 00                                     | 35   | 35   | 35                                       |
|                   | 3,411.71          | 5,880             | 5,880                | PERS/OPSRP 62301 00   | 5,912                                      | 5,912                                      | 5,912                                    |
|                   | 194.68            | 200               | 200                  | UNEMP. INSURANCE 62501 00                                   | 200  | 200  | 200                                      |
|                   | 512.29            | 279               | 279                  | VACATION BUY-OUT 62901 00                                   | 523  | 523  | 523                                      |
| -                 | <b>43,804.04</b>  | <b>47,551</b>     | <b>47,551</b>        | <b>PERSONNEL EXPENSES</b>                                   | <b>47,324</b>                              | <b>47,324</b>                              | <b>47,324</b>                            |
|                   |                   |                   |                      | <b><u>Other Personnel Expenses- Not payroll related</u></b> |  |  |  |
|                   |                   | 50                |                      | - EMPLOYEE RECOGNITION 62951 00                             | -  | -  | -  |
|                   |                   |                   |                      | - SAFETY AWARD PROGRAM 62952 00                             | -  | -  | -  |
|                   |                   |                   |                      | <b><u>Purchased Professional and IT Services</u></b>        |  |  |  |
|                   | 1,988.45          | 1,600             | 1,600                | CONTRACT SERVICES 63001 00                                  | 2,200                                      | 2,200                                      | 2,200                                    |
|                   | 5,115.00          | 5,000             | 5,000                | CONTRACT SERVICES-JUDGE 63001 01                            | 6,500                                      | 6,500                                      | 6,500                                    |
|                   | 790.00            | 550               | 550                  | CONTRACT SERVICES-ATTORNEY 63001 02                         | 1,000                                      | 1,000                                      | 1,000                                    |
|                   |                   |                   |                      | AUDIT & ACCOUNTING  | 427  | 427  | 427                                      |
|                   |                   | 100               | 100                  | HR ADMINISTRATION 63101 00                                  | 100  | 100  | 100                                      |
|                   | 105.00            | 315               | 315                  | LEGAL 63302 00  | 300  | 300  | 300                                      |
|                   |                   |                   |                      | PROPERTY ALARM SERVICES                                     | 7  | 7  | 7  |
|                   |                   | 585               | 585                  | IT SERVICES 63401 00  | 250  | 250  | 250                                      |
|                   |                   |                   |                      | IT HARDWARE & UPGRADES                                      | 786  | 786  | 786                                      |
|                   |                   | 35                | 35                   | WEBSITE MANAGEMENT 63402 00                                 | 105  | 105  | 105                                      |
|                   |                   |                   |                      | <b><u>Purchased Property Services</u></b>                   |  |  |  |
|                   |                   |                   |                      | - REFUSE/SHREDDING 64211 00                                 | 87   | 87   | 87                                       |
|                   |                   |                   |                      | - BLDG CLEANING SRVCS 64231 00                              | 503  | 503  | 503                                      |
|                   |                   |                   |                      | - BLDG REP/MAINT 64302 00                                   | 835  | 835  | 835                                      |
|                   |                   |                   |                      | - OFFICE EQUIP REP/MAINT 64303 00                           | -  | -  | -  |
|                   |                   |                   |                      | - EQUIP RENT 64421 00                                       | 146  | 146  | 146                                      |
|                   |                   |                   |                      | <b><u>Insurance- Other than payroll related</u></b>         |  |  |  |
|                   |                   | 500               | 500                  | GENERAL LIAB/PROP INSURANCE 65201 00                        | 660  | 660  | 660                                      |

GF- Court (110-13)

|                                |               |    |  |
|--------------------------------|---------------|----|--|
| POSTAGE                        | 110-13- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes etc.                   |
| TELEPHONE                      | 110-13- 65303 | 00 | Not budgeted this fiscal year.   |
| PUBLICATIONS                   | 110-13- 65401 | 00 | Costs for publishing ads in newspapers, magazines, and other publications.               |
| PRINTING                       | 110-13- 65501 | 00 | Costs for professional printing and design services for business cards, letterhead, etc. |
| TRAVEL- STAFF MEETINGS/ERRANDS | 110-13- 65801 | 00 | Not budgeted this fiscal year.   |
| BANK & MERCHANT FEES           | 110-13- 65901 | 00 | Allocated: Costs for banking and credit card payment services.                           |
| OFFICE SUPPLIES                | 110-13- 66101 | 00 | Not budgeted this fiscal year.   |
| OPERATING MATERIAL             | 110-13- 66102 | 00 | Supplies specific to department functions.   |
| BLDG SUPP-CITY HALL            | 110-13- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper,             |
| GAS/HEAT                       | 110-13- 66211 | 00 | Allocated: Gas heat for City Hall.   |
| ELECTRICITY                    | 110-13- 66221 | 00 | Allocated: Electricity for City Hall.  |
| CONF-MEALS/LODGING             | 110-13- 66302 | 00 | Not budgeted this fiscal year.   |
| DUES/SUB/MEMBERSHIP            | 110-13- 66501 | 00 | Costs for memberships to professional organizations related to the Court.                |
| TRAINING & CONF.               | 110-13- 66502 | 00 | Not budgeted this fiscal year.   |
| BLDG EQUIPMENT- CITY HALL      | 110-13- 67402 | 00 | Not budgeted this fiscal year.   |
| OFFICE EQUIPMENT               | 110-13- 67405 | 00 | Not budgeted this fiscal year.   |

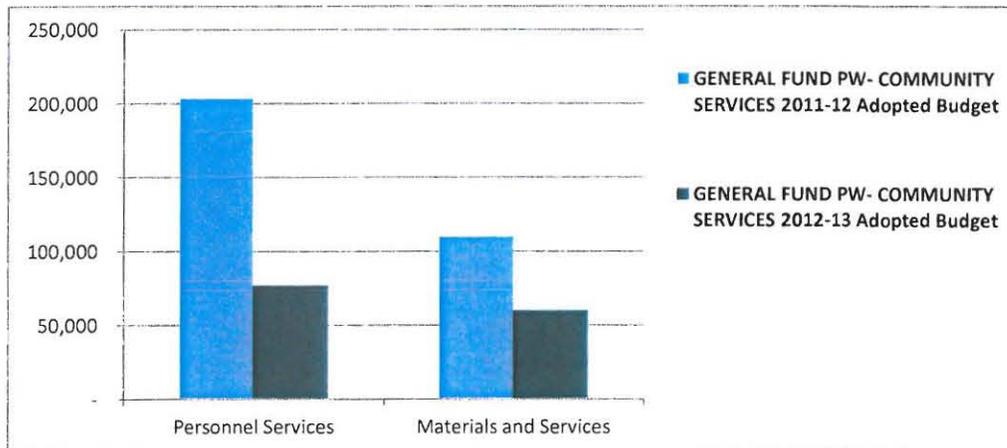
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>MUNICIPAL COURT               | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|
|                   |                   |                   |                      | <b><u>Other Purchased Services</u></b>        |  |  |  |
|                   | -                 | 200               | 200                  | POSTAGE                                       | 65302 00                                   | 210  | 210                                      |
|                   | -                 | -                 | -                    | - TELEPHONE-CH                                | 65303 00                                   | 407  | 407                                      |
|                   | -                 | 50                | 50                   | PUBLICATIONS                                  | 65401 00                                   | 50   | 50                                       |
|                   | -                 | 100               | 100                  | PRINTING                                      | 65501 00                                   | 50   | 50                                       |
|                   | -                 | -                 | -                    | - TRAVEL                                      | 65801 00                                   | -  | -  |
|                   | -                 | 275               | 275                  | BANK & MERCHANT FEES                          | 65901 00                                   | 131  | 131                                      |
|                   | 1.75              | 45                | 45                   | BANK & MERCHANT FEES                          | 65902 00                                   | -  | -  |
|                   |                   |                   |                      | <b><u>Supplies</u></b>                        |  |  |  |
|                   | -                 | -                 | -                    | - OFFICE SUPPLIES                             | 66101 00                                   | -  | -  |
|                   | 255.50            | 200               | 200                  | OPERATING MATERIALS                           | 66102 00                                   | 275  | 275                                      |
|                   | -                 | -                 | -                    | - BLDG SUPP-CH                                | 66103 00                                   | 117  | 117                                      |
|                   | -                 | -                 | -                    | - GAS/HEAT-CH                                 | 66211 00                                   | 13   | 13                                       |
|                   | -                 | -                 | -                    | - ELECTRICITY-CH                              | 66221 00                                   | 950  | 950                                      |
|                   |                   |                   |                      | <b><u>Operating Expenses- Other</u></b>       |  |  |  |
|                   | 568.04            | 570               | -                    | - CONF-MEALS/LODGING                          | 66302 00                                   | -  | -  |
|                   | 50.00             | 50                | 50                   | 50 DUES/SUB/MEMBERSHIP                        | 66501 00                                   | 90   | 90                                       |
|                   | 250.00            | 250               | -                    | - TRAINING & CONF.                            | 66502 00                                   | -  | -  |
|                   | 747.25            | -                 | -                    | REFUNDS-CITATIONS                             | 66900 00                                   | -  | -  |
|                   |                   |                   |                      | <b><u>Building and Equipment Expenses</u></b> |  |  |  |
|                   | -                 | -                 | -                    | - BLDG EQUIPMENT-CH                           | 67402 00                                   | -  | -  |
|                   | -                 | -                 | -                    | - OFFICE EQUIPMENT                            | 67405 00                                   | -  | -  |
| -                 | 9,870.99          | 10,475            | 9,605                | <b>OPERATING EXPENSES</b>                     | <b>16,199</b>                              | <b>16,199</b>                              | <b>16,199</b>                            |
| -                 | 53,675.03         | 58,026            | 57,156               | <b>TOTAL COURT EXPENSES</b>                   | <b>63,523</b>                              | <b>63,523</b>                              | <b>63,523</b>                            |



General Fund (110)  
Public Works Community Services (15)

| <b>GENERAL FUND PW- COMMUNITY SERVICES</b>    | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|---|---------------------------|------------------------------|------------------------------------|
| <b>Personnel Services</b>                     |                           |                              |                                    |
| Personnel- Salaries and Wages                 | 129,542                   | 129,542                      | 48,033                             |
| Personnel- Benefits                           | 73,851                    | 73,851                       | 29,171                             |
| <b>Total Personnel Services</b>               | <b>\$ 203,393</b>         | <b>\$ 203,393</b>            | <b>\$ 77,204</b>                   |
| <b>Materials and Services</b>                 |                           |                              |                                    |
| Other Personnel Expenses- Not payroll related | 150                       | 150                          | 50                                 |
| Purchased Professional and IT Services        | 51,955                    | 51,255                       | 27,241                             |
| Purchased Property Services                   | 9,370                     | 9,370                        | 6,227                              |
| Economic Development Expenses                 | 11,725                    | 11,445                       | 6,000                              |
| Expense Reimb. To Other Funds                 | 600                       | 600                          | -                                  |
| Special Events                                | 13,500                    | 10,850                       | 3,000                              |
| Insurance- Other than payroll related         | 1,234                     | 1,234                        | 1,980                              |
| Other Purchased Services                      | 5,830                     | 5,830                        | 4,290                              |
| Supplies                                      | 7,070                     | 6,820                        | 4,570                              |
| Operating Expenses- Other                     | 2,005                     | 1,990                        | 950                                |
| Community Development Expenses- Other         | 5,500                     | 5,500                        | 5,119                              |
| Building and Equipment Expenses               | 750                       | 750                          | 500                                |
| <b>Total Materials and Services</b>           | <b>\$ 109,689</b>         | <b>\$ 105,794</b>            | <b>\$ 59,927</b>                   |
| <b>GRAND TOTALS</b>                           | <b>\$ 313,082</b>         | <b>\$ 309,187</b>            | <b>\$ 137,131</b>                  |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                                 |
|--------------------------------------|---------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>General Fund 110</b>         |
| <b>DEPARTMENT:</b>                   | <b>PW Community Services 15</b> |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>              |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>             |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>              |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                     |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

We currently provide staff to the Planning Commission, Parks and Recreation Advisory Committee, East Multnomah County Transportation Committee, and Columbia Cascade River District Steering Committee and administer the following programs and activities:

1. Support Planning Commission activities; city planning initiatives; Metro compliance; improvements to applicable city codes.
2. We coordinate land use and construction permitting; business support; pre-application and pre-construction services.
3. Provide information to citizens, businesses, and outside agencies concerning development and building codes and general planning matters.
4. Administer the City's Flood Hazard Program providing information and support to business and residential development along Fairview's urban waterways.
5. Plan and execute special events sponsored by the City.
6. The department tracks and administers parks and meeting space reservations.
7. The Department administers business license applications and annual renewals.
8. The Code Compliance program addresses litter, dumping, graffiti, yard debris, and other nuisance violations. The program currently contracts with the City of Gresham for part time code compliance assistance. Activities include case preparation for appearance in municipal court.
9. The Department provides Economic Development outreach and development including managing for Fairview's enterprise zone. Activities include marketing and promotion of the zone; business support; application administration and reporting. The Department also supports local business recruitments and responds to state leads.
10. The Department administers the City's required recycling program with support from Portland State University.
11. The Department provides staff and other resources to the Parks Committee.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Effectively handled code compliance issues.
2. Implemented a new Economic Development Advisory Committee.
3. Completed the comprehensive review of the City's natural resource regulations.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue departmental process improvements.
2. Continue our economic development activities but with a strict focus on localized efforts.
3. Restructure departmental targeted objectives as the impacts of an anticipated reduction in staffing levels are realized.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

Significant changes include: 1) the elimination of 2 planning positions 2) the creation of a new position to provide a combination of services both planning and technically focused on the GIS system, 3) elimination of all special events, 4) elimination of support for non-city mandated committees, 5) a reduction in the front desk operating hours to recognize the anticipated reduction in staffing levels, and the elimination of the Parks and Advisory Committee.



GF- PW Community Services (110-15)

|                                |               |    |  |
|--------------------------------|---------------|----|--|
| CD DIRECTOR                    | 110-15- 61104 | 00 | Not funded this fiscal year.   |
| PW DIRECTOR                    | 110-15 61106  | 00 | Salary based on salary wage schedule.  |
| STAFF                          | 110-15- 61109 | 00 | Salary based on salary wages and the labor agreement with the Teamsters' Union.  |
| TEMPORARY HELP                 | 110-15- 61201 | 00 | Cost for temporary help services.  |
| OVERTIME HOURS                 | 110-15- 61301 | 00 | Cost for hours worked over 40 hours per work week.   |
| CELL PHONE ALLOWANCE-EMPLOYEES | 110-15- 62002 | 00 | Director cell phone allowances.  |
| EMP ASSIST PROGRAM/ FSA FEES   | 110-15- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.  |
| LONGEVITY                      | 110-15- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).   |
| DENTAL INSURANCE               | 110-15- 62101 | 00 | Employer paid portion of dental Insurance provided to employees.   |
| MEDICAL INSURANCE              | 110-15- 62102 | 00 | Employer paid portion of medical insurance provided to employees.  |
| LIFE INSURANCE                 | 110-15- 62103 | 00 | Life Insurance cost share with employees.  |
| LONG TERM DISABILITY INS       | 110-15- 62104 | 00 | Long Term Disability Insurance provided to employees.  |
| WORKERS COMP INSURANCE         | 110-15- 62105 | 00 | Workers' Compensation Insurance expense.   |
| SOCIAL SECURITY (FICA)         | 110-15- 62201 | 00 | Federal payroll taxes.   |
| TRI-MET TAX                    | 110-15- 62202 | 00 | Tri-Met payroll taxes.   |
| WBF ASSESSMENT                 | 110-15- 62203 | 00 | Workers' Benefit Fund payroll expense.   |
| PERS/OPSRP                     | 110-15- 62301 | 00 | Retirement for employees.  |
| UNEMP. INSURANCE               | 110-15- 62501 | 00 | Unemployment payroll tax.  |
| VACATION BUY-OUT               | 110-15- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation.      |
| EMPLOYEE RECOGNITION           | 110-15- 62951 | 00 | December Employee Appreciation luncheon  |
| SAFETY AWARD PROGRAM           | 110-15- 62952 | 00 | Not budgeted this fiscal year.   |
| CONTRACT SERVICES              | 110-15- 63001 | 00 | Professional contract services   |
| HR ADMINISTRATION              | 110-15- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated. |
| AUDIT AND ACCOUNTING           | 110-15- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC  |
| LEGAL                          | 7 63302       | 00 | Allocated and Direct: City legal services-Beery, Elsner, and Hammond, LLC.   |
| IT SERVICES                    | 110-15- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.  |
| WEBSITE MANAGEMENT             | 110-15- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.  |
| REFUSE/SHREDDING               | 110-15- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.  |
| BLDG CLEANING SRVCS            | 110-15- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.                                      |
| VEHICLE MAINT/REP              | 110-15- 64301 | 00 | Costs associated with maintaining truck, includes oil changes, tires, etc.   |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual   | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>GENERAL FUND<br/>PW COMMUNITY SERVICES</b> | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---|-------------------|-------------------|----------------------|---|--|--|--|
| <b><u>Personnel- Salaries and Wages</u></b>                 |                   |                   |                      |   |  |  |  |
|   | 44,360.30         | -                 | -                    | - CD DIRECTOR                                 | 61104 0                                    | -  | -  |
|   | -                 | 4,644             | 4,644                | PW DIRECTOR                                   | 61106 00                                   | 4,643                                      | 4,643                                    |
|   | 112,659.92        | 122,898           | 122,898              | STAFF   | 61109 00                                   | 43,091                                     | 43,091                                   |
|   | 5,801.65          | -                 | -                    | TEMPORARY HELP                                | 61201 00                                   | -  | -  |
|   | 1,953.40          | 2,000             | 2,000                | OVERTIME HOURS                                | 61301 00                                   | 300  | 300                                      |
| <b><u>Personnel- Benefits</u></b>                           |                   |                   |                      |   |  |  |  |
|   |                   |                   |                      | CELL PHONE ALLOWANCE-                         |  |  |  |
|   | 1,140.00          | 945               | 945                  | EMPLOYEES                                     | 62002 00                                   | 45   | 45                                       |
|   | 83.02             | 83                | 83                   | EAP/FSA PROGRAMS                              | 62003 00                                   | 144  | 144                                      |
|   | -                 | -                 | -                    | LONGEVITY                                     | 62004 00                                   | 180  | 180                                      |
|   | 2,535.75          | 1,219             | 1,219                | DENTAL INSURANCE                              | 62101 00                                   | 915  | 915                                      |
|   | 28,329.43         | 30,439            | 30,439               | MEDICAL INSURANCE                             | 62102 00                                   | 11,208                                     | 11,208                                   |
|   | 209.30            | 174               | 174                  | LIFE INSURANCE                                | 62103 00                                   | 48   | 48                                       |
|   | 655.39            | 541               | 541                  | LONG TERM DISABILITY INS                      | 62104 00                                   | 202  | 202                                      |
|   | 5,753.60          | 3,957             | 3,957                | WORKERS COMP INSURANCE                        | 62105 00                                   | 2,700                                      | 2,700                                    |
|   | 12,700.86         | 9,671             | 9,671                | SOCIAL SECURITY (FICA)                        | 62201 00                                   | 3,773                                      | 3,773                                    |
|   | 1,140.37          | 890               | 890                  | TRI-MET TAX                                   | 62202 00                                   | 343  | 343                                      |
|   | 58.49             | 119               | 119                  | WBF ASSESSMENT                                | 62203 00                                   | 50   | 50                                       |
|   | 17,170.48         | 23,599            | 23,599               | PERS/OPSRP                                    | 62301 00                                   | 7,990                                      | 7,990                                    |
|   | 1,162.21          | 928               | 928                  | UNEMP. INSURANCE                              | 62501 00                                   | 1,163                                      | 1,163                                    |
|   | 5,911.65          | 1,286             | 1,286                | VACATION BUY-OUT                              | 62901 00                                   | 411  | 411                                      |
| -   | <b>241,625.82</b> | <b>203,393</b>    | <b>203,393</b>       | <b>PERSONNEL EXPENSE</b>                      |  | <b>77,206</b>                              | <b>77,206</b>                            |
| <b><u>Other Personnel Expenses- Not payroll related</u></b> |                   |                   |                      |   |  |  |  |
|   | -                 | 150               | 150                  | EMPLOYEE RECOGNITION                          | 62951 00                                   | 50   | 50                                       |
|   | -                 | -                 | -                    | SAFETY AWARD PROGRAM                          | 62952 00                                   | -  | -  |
| <b><u>Purchased Professional and IT Services</u></b>        |                   |                   |                      |   |  |  |  |
|   | 4,937.40          | 25,000            | 24,300               | CONTRACT SERVICES                             | 63001 00                                   | 5,000                                      | 5,000                                    |
|   | 205.60            | 250               | 250                  | HR ADMINISTRATION                             | 63101 00                                   | 225  | 225                                      |
|   | 2,609.47          | 3,600             | 3,600                | AUDIT & ACCOUNTING                            | 63301 00                                   | 1,281                                      | 1,281                                    |
|   | 17,556.81         | 18,100            | 18,100               | LEGAL   | 63302 00                                   | 17,050                                     | 17,050                                   |
|   | 313.52            | 100               | 100                  | PROPERTY ALARM SERVICES                       | 63305 00                                   | 22   | 22                                       |
|   | 3,286.16          | 4,725             | 4,725                | IT SERVICES                                   | 63401 00                                   | 2,182                                      | 2,182                                    |
|   |                   |                   |                      | IT HARDWARE & UPGRADES                        |  | 1,177                                      | 1,177                                    |
|   | -                 | 180               | 180                  | WEBSITE MANAGEMENT                            | 63402 00                                   | 304  | 304                                      |
| <b><u>Purchased Property Services</u></b>                   |                   |                   |                      |   |  |  |  |
|   | 181.84            | 170               | 170                  | REFUSE/SHREDDING                              | 64211 00                                   | 87   | 87                                       |
|   | 1,680.00          | 2,400             | 2,400                | BLDG CLEANING SRVCS                           | 64231 00                                   | 754  | 754                                      |
|   | 4.48              | 100               | 100                  | VEHICLE REP/MAINT                             | 64301 00                                   | 100  | 100                                      |

**GF- PW Community Services (110-15)**

|                                 |               |    |  |
|---------------------------------|---------------|----|--|
| BLDG REP/MAINT                  | 110-15- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements. |
| OFFICE EQUIP REP/MAINT.         | 110-15- 64303 | 00 | Not budgeted this fiscal year.   |
| EQUIP RENT                      | 110-15- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental.   |
| ECON DEVELOPMENT-EDAC           | 110-15- 64651 | 00 | Not budgeted this fiscal year.   |
| ECON DEVELOPMENT-CITY           | 110-15- 64652 | 00 | Costs incurred by the City to further its Economic Development.  |
| USS RANGER EXPENSES-ECON DEV.   | 110-15- 64652 | 01 | Not budgeted this fiscal year.   |
| ECON DEVELOPMENT-MEMBERSHIPS    | 110-15- 64653 | 00 | Not budgeted this fiscal year.   |
| ECONOMIC DEVELOPMENT - EMEA     | 110-15- 64654 | 00 | Contribution to East Metro Economic Alliance to fund full time executive position.   |
| ER CONTRIBUTION                 | 110-15- 64916 | 03 | Not budgeted this fiscal year.   |
| FM CONTRIBUTION                 | 110-15- 64917 | 03 | Not budgeted this fiscal year.   |
| SPECIAL EVENT CS - CHILI FEST   | 110-15- 65001 | 01 | Not budgeted this fiscal year.   |
| SPECIAL EVENT CS -TREE LIGHTING | 110-15- 65001 | 02 | Not budgeted this fiscal year.   |
| SPECIAL EVENT CS -VETERANS      | 110-15- 65001 | 03 | Not budgeted this fiscal year.   |
| SPECIAL EVENT CS - EASTER       | 110-15- 65001 | 04 | Not budgeted this fiscal year.   |
| SPECIAL EVENT CS -BIG TRUCK     | 110-15- 65001 | 05 | Not budgeted this fiscal year.   |
| SPECIAL EVENT CS - OTHER        | 110-15- 65001 | 06 | Not budgeted this fiscal year.   |
| SPECIAL EVENT DS - CHILI FEST   | 110-15- 65002 | 01 | Costs funded directly by donations and gifts for the Chili on the Green event.   |
| SPECIAL EVENT DS -TREE LIGHTING | 110-15- 65002 | 02 | Not budgeted this fiscal year.   |
| SPECIAL EVENT DS -VETERANS      | 110-15- 65002 | 03 | Not budgeted this fiscal year.   |
| SPECIAL EVENT DS - EASTER       | 110-15- 65002 | 04 | Not budgeted this fiscal year.   |
| SPECIAL EVENT DS -BIG TRUCK     | 110-15- 65002 | 05 | Not budgeted this fiscal year.   |
| SPECIAL EVENT DS - OTHER        | 110-15- 65002 | 06 | Not budgeted this fiscal year.   |
| GENERAL LIAB/PROP INSURANCE     | 110-15- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.  |
| POSTAGE                         | 110-15- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes etc.   |
| TELEPHONE                       | 110-15- 65303 | 00 | Allocated: Telephone, voice mail, and fax services for City Hall.  |
| PUBLICATIONS                    | 110-15- 65401 | 00 | Costs for publishing ads in newspapers, magazines, and other publications.   |
| PRINTING                        | 110-15- 65501 | 00 | Costs for professional printing and design services for business cards, letterhead, etc.   |
| TRAVEL                          | 110-15- 65801 | 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.  |
| BANK & MERCHANT FEES            | 110-15- 65901 | 00 | Allocated: Costs for banking and credit card payment services.   |
| OFFICE SUPPLIES                 | 110-15- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.  |
| OPERATING MATERIAL              | 110-15- 66102 | 00 | Supplies specific to department functions.   |
| BLDG SUPP-CITY HALL             | 110-15- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.  |
| GAS/HEAT                        | 110-15- 66211 | 00 | Allocated: Gas heat for City Hall.   |

**CITY OF FAIRVIEW**  
**Adopted Budget**  
**Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>GENERAL FUND</b><br><b>PW COMMUNITY SERVICES</b> | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |       |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|-------|
|                   | 1,936.28          | 2,000             | 2,000                | BLDG REP/MAINT                                      | 64302 00                                   | 1,247                                      | 1,247                                    | 1,247 |
|                   | -                 | -                 | -                    | OFFICE EQUIP REP/MAINT                              | 64303 00                                   | -  | -  | -     |
|                   | 4,114.63          | 4,700             | 4,700                | EQUIP RENT  | 64421 00                                   | 4,039                                      | 4,039                                    | 4,039 |
|                   |                   |                   |                      | <b><u>Economic Development Expenses</u></b>         |  |  |  |       |
|                   | 12,000.00         | -                 | -                    | ECON DEVELOPMENT-EDAC                               | 64651 00                                   | -  | -  | -     |
|                   | 700.00            | 3,225             | 1,500                | ECON DEVELOPMENT-CITY                               | 64652 00                                   | 3,000                                      | 3,000                                    | 3,000 |
|                   | 1,936.80          | 2,000             | 3,295                | USS RANGER EXPENSES                                 | 64652 01                                   | -  | -  | -     |
|                   |                   |                   |                      | <b>ECON DEVELOPMENT-</b>                            |  |  |  |       |
|                   | -                 | 2,000             | 2,000                | MEMBERSHIPS   | 64653 00                                   | -  | -  | -     |
|                   | 7,840.00          | 4,500             | 4,650                | ECON. DEV- EMEA CONTRIBUTION                        | 64654 00                                   | 3,000                                      | 3,000                                    | 3,000 |
|                   |                   |                   |                      | <b><u>Expense Reimb. To Other Funds</u></b>         |  |  |  |       |
|                   | -                 | 600               | 600                  | ER CONTRIBUTION                                     | 64916 03                                   | -  | -  | -     |
|                   | -                 | -                 | -                    | FM CONTRIBUTION                                     | 64917 03                                   | -  | -  | -     |
|                   |                   |                   |                      | <b><u>Special Events</u></b>                        |  |  |  |       |
|                   | 19,314.45         | 5,000             | 5,000                | SPECIAL EVENT CS- CHILI FEST                        | 65001 01                                   | -  | -  | -     |
|                   |                   |                   |                      | <b>SPECIAL EVENT CS -TREE</b>                       |  |  |  |       |
|                   | 2,657.33          | 4,000             | 1,900                | LIGHTING  | 65001 02                                   | -  | -  | -     |
|                   | 201.06            | 500               | 200                  | SPECIAL EVENT CS -VETERANS                          | 65001 03                                   | -  | -  | -     |
|                   | 207.00            | 200               | 200                  | SPECIAL EVENT CS - EASTER                           | 65001 04                                   | -  | -  | -     |
|                   | 440.00            | 500               | 250                  | SPECIAL EVENT CS -BIG TRUCK                         | 65001 05                                   | -  | -  | -     |
|                   | 3,604.52          | 3,300             | 3,300                | SPECIAL EVENT CS - OTHER                            | 65001 06                                   | -  | -  | -     |
|                   |                   |                   |                      | <b>SPECIAL EVENT DS - CHILI FEST</b>                |  |  |  |       |
|                   | 10,164.50         | -                 | -                    | SPECIAL EVENT DS -TREE                              | 65002 01                                   | 3,000                                      | 3,000                                    | 3,000 |
|                   | 640.00            | -                 | -                    | LIGHTING  | 65002 02                                   | -  | -  | -     |
|                   | -                 | -                 | -                    | SPECIAL EVENT DS -VETERANS                          | 65002 03                                   | -  | -  | -     |
|                   | -                 | -                 | -                    | SPECIAL EVENT DS - EASTER                           | 65002 04                                   | -  | -  | -     |
|                   | -                 | -                 | -                    | SPECIAL EVENT DS -BIG TRUCK                         | 65002 05                                   | -  | -  | -     |
|                   | -                 | -                 | -                    | SPECIAL EVENT DS - OTHER                            | 65002 06                                   | -  | -  | -     |
|                   |                   |                   |                      | <b><u>Insurance- Other than payroll related</u></b> |  |  |  |       |
|                   | 2,892.09          | 1,234             | 1,234                | GENERAL LIAB/PROP INSURANCE                         | 65201 00                                   | 1,980                                      | 1,980                                    | 1,980 |
|                   |                   |                   |                      | <b><u>Other Purchased Services</u></b>              |  |  |  |       |
|                   | 512.62            | 750               | 750                  | POSTAGE   | 65302 00                                   | 630  | 630                                      | 630   |
|                   | 1,461.81          | 1,500             | 1,500                | TELEPHONE-CH  | 65303 00                                   | 610  | 610                                      | 610   |
|                   | 2,024.73          | 2,000             | 2,000                | PUBLICATIONS  | 65401 00                                   | 2,030                                      | 2,030                                    | 2,030 |
|                   | 390.09            | 425               | 425                  | PRINTING  | 65501 00                                   | 400  | 400                                      | 400   |
|                   | 222.08            | 100               | 100                  | TRAVEL  | 65801 00                                   | 225  | 225                                      | 225   |
|                   | 754.54            | 900               | 900                  | BANK & MERCHANT FEES                                | 65901 00                                   | 395  | 395                                      | 395   |
|                   | 361.05            | 120               | 120                  | BANK & MERCHANT FEES                                | 65902 00                                   | -  | -  | -     |
|                   | 18.72             | 35                | 35                   | BANK & MERCHANT FEES                                | 65903 00                                   | -  | -  | -     |
|                   |                   |                   |                      | <b><u>Supplies</u></b>                              |  |  |  |       |
|                   | 990.31            | 1,500             | 1,500                | OFFICE SUPPLIES                                     | 66101 00                                   | 1,500                                      | 1,500                                    | 1,500 |
|                   | 1,234.00          | 1,000             | 750                  | OPERATING MATERIALS                                 | 66102 00                                   | 1,300                                      | 1,300                                    | 1,300 |
|                   | 497.29            | 620               | 620                  | BLDG SUPP-CH  | 66103 00                                   | 175  | 175                                      | 175   |
|                   | 46.25             | 135               | 135                  | GAS/HEAT-CH   | 66211 00                                   | 20   | 20                                       | 20    |

**GF- PW Community Services (110-15)**

|                                  |               |    |  |
|----------------------------------|---------------|----|--|
| ELECTRICITY                      | 110-15- 66221 | 00 | Allocated: Electricity for City Hall.  |
| FUEL                             | 110-15- 66261 | 01 | Costs for fuel for the Jeep.   |
| MEETING ATTENDANCE-CD            | 110-15- 66301 | 00 | Costs for meals and travel to attend meetings by the Community Development Director. |
| CONF-MEALS/LODGING               | 110-15- 66302 | 00 | Costs for meals and lodging to attend conferences.                                   |
| DUES/SUB/MEMBERSHIP              | 110-15- 66501 | 00 | Not budgeted this fiscal year.   |
| TRAINING & CONF.                 | 110-15- 66502 | 00 | Registration costs for conferences and trainings.                                    |
| ABATEMENT EXP                    | 110-15- 66906 | 01 | Code violation abatement expenses.   |
| SOLV AND OTHER VOLUNTEER EVENTS  | 110-15- 66906 | 02 | Not budgeted this fiscal year.   |
| RECYCLING PROGRAM ADMINISTRATION | 110-15- 66906 | 03 | Costs for Metro recycling program.   |
| BLDG EQUIPMENT- CITY HALL        | 110-15- 67402 | 00 | Allocated: Costs for City Hall building equipment.                                   |
| OFFICE EQUIPMENT                 | 110-15- 67405 | 00 | Allocated and Direct- Costs for new office equipment.                                |

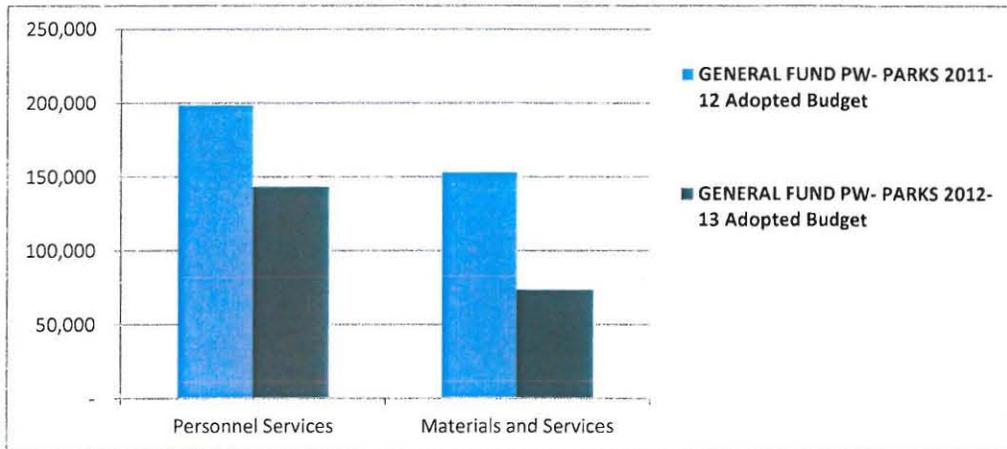
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>PW COMMUNITY SERVICES        | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |                |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|----------------|
|                   | 4,341.24          | 3,300             | 3,300                | ELECTRICITY-CH                               | 66221 00                                   | 1,425                                      | 1,425                                    | 1,425          |
|                   | 35.69             | 515               | 515                  | FUEL   | 66261 01                                   | 150  | 150                                      | 150            |
|                   |                   |                   |                      | <u>Operating Expenses- Other</u>             |  |  |  |                |
|                   | 189.90            | 25                | 50                   | MEETING ATTENDANCE-PWD                       | 66301 00                                   | 50   | 50                                       | 50             |
|                   | 7.55              | 400               | 400                  | CONF-MEALS/LODGING                           | 66302 00                                   | 400  | 400                                      | 400            |
|                   | 1,361.60          | 580               | 740                  | DUES/SUB/MEMBERSHIP                          | 66501 00                                   | -  | -  | -              |
|                   | 430.00            | 1,000             | 800                  | TRAINING & CONF.                             | 66502 00                                   | 500  | 500                                      | 500            |
|                   |                   |                   |                      | <u>Community Development Expenses- Other</u> |  |  |  |                |
|                   | 450.00            |                   |                      | CD REFUNDS                                   | 66900 00                                   |  |  |                |
|                   | 740.00            | 1,000             | 1,000                | ABATEMENT EXP                                | 66906 01                                   | 800  | 800                                      | 800            |
|                   |                   |                   |                      | SOLV AND OTHER VOLUNTEER                     |  |  |  |                |
|                   | 17.78             | 500               | 500                  | EVENTS                                       | 66906 02                                   | -  | -  | -              |
|                   |                   |                   |                      | RECYCLING PROGRAM                            |  |  |  |                |
|                   | -                 | 4,000             | 4,000                | ADMINISTRATION                               | 66906 03                                   | 4,319                                      | 4,319                                    | 4,319          |
|                   |                   |                   |                      | <u>Building and Equipment Expenses</u>       |  |  |  |                |
|                   | 250.00            | 250               | 250                  | BLDG EQUIPMENT-CH                            | 67402 00                                   | 250  | 250                                      | 250            |
|                   | -                 | 500               | 500                  | OFFICE EQUIPMENT                             | 67405 00                                   | 250  | 250                                      | 250            |
|                   | <b>115,761.19</b> | <b>109,689</b>    | <b>105,794</b>       | <b>OPERATING EXPENSES</b>                    |  | <b>59,927</b>                              | <b>59,927</b>                            | <b>59,927</b>  |
|                   | <b>357,387.01</b> | <b>313,082</b>    | <b>309,187</b>       | <b>TOTAL PW-CS EXPENSES</b>                  |  | <b>137,133</b>                             | <b>137,133</b>                           | <b>137,133</b> |



General Fund (110)  
Public Works Parks (17)

| <i>GENERAL FUND PW- PARKS</i>                 | 2011-12<br>Budget | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|-------------------|----------------------|----------------------------|
| <b>Personnel Services</b>                     |                   |                      |                            |
| Personnel- Salaries and Wages                 | 124,015           | 124,015              | 90,115                     |
| Personnel- Benefits                           | 74,444            | 74,444               | 53,254                     |
| <b>Total Personnel Services</b>               | <b>\$ 198,459</b> | <b>\$ 198,459</b>    | <b>\$ 143,369</b>          |
| <b>Materials and Services</b>                 |                   |                      |                            |
| Other Personnel Expenses- Not payroll related | 1,345             | 1,345                | 1,020                      |
| Purchased Professional and IT Services        | 13,460            | 13,460               | 7,691                      |
| Building Management                           | 11,380            | 11,380               | 11,300                     |
| Purchased Property Services                   | 10,810            | 10,810               | 10,106                     |
| Expense Reimb. To Other Funds                 | 26,775            | 26,775               | -                          |
| Insurance- Other than payroll related         | 1,234             | 1,234                | 2,640                      |
| Other Purchased Services                      | 5,190             | 5,190                | 3,885                      |
| Supplies                                      | 13,630            | 13,630               | 10,762                     |
| Operating Expenses- Other                     | 4,675             | 4,675                | 3,200                      |
| Parks and Recreation Expenses- Other          | 58,500            | 56,000               | 20,000                     |
| Non-Routine Park Needs                        | 500               | -                    | 1,500                      |
| Building/Land and Equipment Expenses          | 5,250             | 3,250                | 1,250                      |
| <b>Total Materials and Services</b>           | <b>\$ 152,749</b> | <b>\$ 147,749</b>    | <b>\$ 73,354</b>           |
| <b>GRAND TOTALS</b>                           | <b>\$ 351,208</b> | <b>\$ 346,208</b>    | <b>\$ 216,723</b>          |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                                    |
|--------------------------------------|------------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Parks &amp; Recreation (17)</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                          |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>                 |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>                |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>                 |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                        |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

Combines parks planning activities and park maintenance and is managed by the Public Works Director.

The Park and Recreation department provide the day to day planning, design, construction and maintenance of the city's parks, trails and facilities. These duties include a variety of skilled and semi-skilled tasks such as mowing, pruning, fertilizing, irrigation, maintenance, plantings, weekly garbage pickup, and restroom maintenance.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Department consists of the equivalent of 2.75 FTE as well as the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Continued to maintain city parks, trail systems and recreation areas at a very high standard.
2. Completed the design for the proposed improvements to Salish Ponds Nature Park

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Transition from the current high level of service to a reduced maintenance mode to reflect anticipated reductions in the current budget allocation for parks.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

The anticipated reduction in staffing will result in the elimination of internal parks planning services. This will effectively eliminate the Parks and Recreation Advisory Committee. There will be no additional parks planning or construction efforts and parks will be maintained in a reduced maintenance mode with a focus on mowing and general cleanup.

**GF-PW Parks and Recreation (110-17)**

|                                |               |    |  |
|--------------------------------|---------------|----|--|
| CD DIRECTOR                    | 110-17- 61104 | 00 | Not funded this fiscal year.   |
| PW DIRECTOR                    | 110-17- 61106 | 00 | Salary based on salary wage schedule.  |
| STAFF-PW                       | 110-17- 61109 | 00 | Salary based on salary wage schedule and the labor agreement with the Teamsters' Union.  |
| STAFF-CD                       | 110-17- 61109 | 04 | Funded in above line.  |
| TEMPORARY HELP- PW             | 110-17- 61201 | 00 | Not budgeted this fiscal year.   |
| OVERTIME HOURS                 | 110-17- 61301 | 00 | Cost for hours worked over 40 hours per work week.   |
| ON CALL PAY                    | 110-17- 61302 | 00 | Extra costs per non-working shift for on-call employees per Teamsters' Union.  |
| CELL PHONE ALLOWANCE-EMPLOYEES | 110-17- 62002 | 00 | Cell phone allowances for Directors and authorized staff.  |
| EMP ASSIST PROGRAM/ FSA FEES   | 110-17- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.  |
| LONGEVITY                      | 110-17- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only.)   |
| DENTAL INSURANCE               | 110-17- 62101 | 00 | Employer paid portion of dental insurance provided to employees.   |
| MEDICAL INSURANCE              | 110-17- 62102 | 00 | Employer paid portion of medical insurance provided to employees.  |
| LIFE INSURANCE                 | 110-17- 62103 | 00 | Life Insurance cost share with employees.  |
| LONG TERM DISABILITY INS       | 110-17- 62104 | 00 | Long Term Disability Insurance provided to employees.  |
| WORKERS COMP INSURANCE         | 110-17- 62105 | 00 | Workers' Compensation Insurance expense.   |
| SOCIAL SECURITY (FICA)         | 110-17- 62201 | 00 | Federal payroll taxes.   |
| TRI-MET TAX                    | 110-17- 62202 | 00 | Tri Met payroll taxes.   |
| WBF ASSESSMENT                 | 110-17- 62203 | 00 | Workers' Compensation Insurance expense.   |
| PERS/OPSRP                     | 110-17- 62301 | 00 | Retirement for employees.  |
| UNEMP. INSURANCE               | 110-17- 62501 | 00 | Unemployment payroll tax.  |
| VACATION BUY-OUT               | 110-17- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation.                |
| EMPLOYEE RECOGNITION           | 110-17- 62951 | 00 | December Employee Appreciation lunch   |
| SAFETY AWARD PROGRAM           | 110-17- 62952 | 00 | Not budgeted this fiscal year.   |
| UNIFORMS-                      | 110-17- 62953 | 00 | Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel.  |
| CONTRACT SERVICES              | 110-17- 63001 | 00 | Not funded this fiscal year.   |
| HR ADMINISTRATION              | 110-17- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated.           |
| LEGAL                          | 110-17- 63302 | 00 | Allocated and Direct: City legal services-Beery, Elsner, and Hammond, LLC.   |
| PROPERTY ALARM SERVICE         | 110-17- 63305 | 00 | Allocated: Costs for monthly alarm system monitoring.  |
| IT SERVICES                    | 110-17- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.  |
| WEBSITE MANAGEMENT             | 110-17- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.  |
| COMMUNITY CENTER               | 110-17- 63621 | 00 | Costs for utilities and other monthly expenses related to the Community Center.  |
| HESLIN HOUSE                   | 110-17- 63622 | 00 | Costs for utilities and other monthly expenses related to the Heslin House. 50% funded by Historical Society through donation to General Fund. |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| <u>2009-10</u><br><u>Actual</u>                             | <u>2010-11</u><br><u>Actual</u> | <u>2011-12</u><br><u>Budget</u> | <u>2011-12</u><br><u>Estimated</u> | <u>GENERAL FUND</u><br><u>PW PARKS</u>  | <u>4/16/2012</u><br><u>2012-13</u><br><u>Proposed</u><br><u>Budget</u> | <u>4/16/2012</u><br><u>2012-13</u><br><u>Approved</u><br><u>Budget</u> | <u>6/6/2012</u><br><u>2012-13</u><br><u>Adopted</u><br><u>Budget</u> |
|---|---------------------------------|---------------------------------|------------------------------------|---|--|--|--|
| <b><u>Personnel- Salaries and Wages</u></b>                 |                                 |                                 |                                    |   |  |  |  |
|   | 24,196.53                       | -                               | -                                  | CD DIRECTOR                             | 61104 00   | -  | -  |
|   | 4,816.70                        | 4,644                           | 4,644                              | PW DIRECTOR                             | 61106 00   | 4,643  | 4,643  |
|   | 76,272.90                       | 107,333                         | 107,333                            | STAFF                                   | 61109 00   | 83,307   | 83,307   |
|   | 30,318.00                       | -                               | -                                  | STAFF-CD                                | 61109 04   | -  | -  |
|   | 7,173.76                        | 9,250                           | 9,250                              | TEMPORARY HELP- PW                      | 61201 00   | -  | -  |
|   | 1,154.80                        | 1,975                           | 1,975                              | OVERTIME HOURS                          | 61301 00   | 2,000  | 2,000  |
|   | 1,980.00                        | 813                             | 813                                | ON CALL PAY                             | 61302 00   | 165  | 165  |
| <b><u>Personnel- Benefits</u></b>                           |                                 |                                 |                                    |   |  |  |  |
|   | 322.50                          | 90                              | 90                                 | CELL PHONE ALLOWANCE-<br>EMPLOYEES      | 62002 00   | 45   | 45   |
|   | -                               | 70                              | 70                                 | EAP/FSA PROGRAMS                        | 62003 00   | 144  | 144  |
|   | 1,650.00                        | 1,770                           | 1,770                              | LONGEVITY                               | 62004 00   | 2,040  | 2,040  |
|   | 2,666.92                        | 1,278                           | 1,278                              | DENTAL INSURANCE                        | 62101 00   | 1,943  | 1,943  |
|   | 29,827.93                       | 31,924                          | 31,924                             | MEDICAL INSURANCE                       | 62102 00   | 16,513   | 16,513   |
|   | 188.99                          | 160                             | 160                                | LIFE INSURANCE                          | 62103 00   | 134  | 134  |
|   | 586.87                          | 494                             | 494                                | LONG TERM DISABILITY INS                | 62104 00   | 416  | 416  |
|   | 3,018.25                        | 3,165                           | 3,165                              | WORKERS COMP INSURANCE                  | 62105 00   | 2,700  | 2,700  |
|   | 11,542.24                       | 9,318                           | 9,318                              | SOCIAL SECURITY (FICA)                  | 62201 00   | 7,522  | 7,522  |
|   | 1,026.84                        | 859                             | 859                                | TRI-MET TAX                             | 62202 00   | 682  | 682  |
|   | 69.25                           | 145                             | 145                                | WBF ASSESSMENT                          | 62203 00   | 105  | 105  |
|   | 16,589.82                       | 23,136                          | 23,136                             | PERS/OPSRP                              | 62301 00   | 18,271   | 18,271   |
|   | 1,046.65                        | 896                             | 896                                | UNEMP. INSURANCE                        | 62501 00   | 1,047  | 1,047  |
|   | 3,718.88                        | 1,139                           | 1,139                              | VACATION BUY-OUT                        | 62901 00   | 1,692  | 1,692  |
| -   | <b>218,167.83</b>               | <b>198,459</b>                  | <b>198,459</b>                     | <b>PERSONNEL EXPENSES</b>               |  | <b>143,369</b>   | <b>143,369</b>   |
| <b><u>Other Personnel Expenses- Not payroll related</u></b> |                                 |                                 |                                    |   |  |  |  |
|   | 26.39                           | 425                             | 425                                | EMPLOYEE RECOGNITION                    | 62951 00   | 100  | 100  |
|   | -                               | -                               | -                                  | SAFETY AWARD PROGRAM                    | 62952 00   | -  | -  |
|   | 722.11                          | 920                             | 920                                | UNIFORMS-                               | 62953 00   | 920  | 920  |
| <b><u>Purchased Professional and IT Services</u></b>        |                                 |                                 |                                    |   |  |  |  |
|   | 3,220.25                        | 10,000                          | 10,000                             | CONTRACT SERVICES<br>AUDIT & ACCOUNTING | 63001 00   | -  | -  |
|   | 589.20                          | 700                             | 700                                | HR ADMINISTRATION                       | 63101 00   | 1,710  | 1,710  |
|   | 1,303.91                        | 750                             | 750                                | LEGAL                                   | 63302 00   | 700  | 700  |
|   | 97.87                           | 150                             | 150                                | PROPERTY ALARM SERVICES                 | 63305 00   | 1,225  | 1,225  |
|   | 1,059.42                        | 1,500                           | 1,500                              | IT SERVICES                             | 63401 00   | 125  | 125  |
|   | -                               | 360                             | 360                                | IT HARDWARE & UPGRADES                  | 63402 00   | 2,910  | 2,910  |
|   |                                 |                                 |                                    | WEBSITE MANAGEMENT                      |  | 616  | 616  |
|   |                                 |                                 |                                    |   |  | 405  | 405  |
| <b><u>Building Management</u></b>                           |                                 |                                 |                                    |   |  |  |  |
|   | 10,593.65                       | 10,080                          | 10,080                             | COMMUNITY CENTER                        | 63621 00   | 10,000   | 10,000   |
|   | 1,383.45                        | 1,300                           | 1,300                              | HESLIN HOUSE                            | 63622 00   | 1,300  | 1,300  |

**GF-PW Parks and Recreation (110-17)**

|                                |               |    |   |
|--------------------------------|---------------|----|---|
| REFUSE/SHREDDING               | 110-17- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS            | 110-17- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.   |
| VEHICLE MAINT/REP              | 110-17- 64301 | 00 | Costs associated with maintaining public works fleet, includes oil changes, tires, etc.   |
| BLDG REP/MAINT                 | 110-17- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc). Includes yearly maintenance agreements. |
| OFFICE EQUIP REP/MAINT.        | 110-17- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP REP/MAINT                | 110-17- 64304 | 00 | Allocated: Costs for the repair and maintenance of park maintenance equipment.  |
| EQUIP RENT EXP                 | 110-17- 64421 | 00 | Allocated: Costs for the rental of office equipment and park maintenance equipment.   |
| ER CONTRIBUTION                | 110-17- 64916 | 04 | Not budgeted this fiscal year.  |
| FM CONTRIBUTION                | 110-17- 64917 | 04 | Not budgeted this fiscal year.  |
| GRANT MATCH CONTRIB            | 110-17- 64918 | 00 | Funding deferred.   |
| POSTAGE                        | 110-17- 65302 | 00 | Allocated: Costs for general mailings and notifications.  |
| TELEPHONE-CH                   | 110-17- 65303 | 00 | Allocated: Telephone, fax, voicemail services for City Hall.  |
| PUBLICATIONS                   | 110-17- 65401 | 00 | Costs for publishing ads and notices in newspapers, magazines, and other commercial publications.   |
| PRINTING                       | 110-17- 65501 | 00 | Costs for professional printing services and design, ie. Letterhead, business cards, etc.   |
| TRAVEL- STAFF MEETINGS ERRANDS | 110-17- 65801 | 00 | Not budgeted this fiscal year.  |
| BANK& MERCHANT FEES            | 110-17- 65901 | 00 | Allocated: Costs for banking and credit card payment services.  |
| OFFICE SUPPLIES                | 110-17- 66101 | 00 | Costs for general offices supplies such as pens, paper, staples, etc.   |
| OPERATING MATERIAL             | 110-17- 66102 | 00 | Supplies specific to department functions.  |
| BLDG SUPP-CITY HALL            | 110-17- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.   |
| GAS/HEAT- CH                   | 110-17- 66211 | 00 | Allocated: Gas heat for City Hall.  |
| ELECTRICITY                    | 110-17- 66221 | 00 | Allocated: Electricity for City Hall.   |
| FUEL                           | 110-17- 66261 | 01 | Fuel for all public works and parks equipment and vehicles.   |
| CONF-MEALS/LODGING             | 110-17- 66302 | 00 | Costs for meals and lodging to attend conferences.  |
| DUES/SUB/MEMBERSHIP            | 110-17- 66501 | 00 | Costs for dues and memberships to professional organizations.   |
| TRAINING & CONF.               | 110-17- 66502 | 00 | Registration costs for employees to attend seminars, workshops and conferences required to maintain mandated certifications.  |
| SMALL TOOLS/MINOR EQUIP        | 110-17- 66651 | 00 | Costs for small tools less than \$1000 each.  |
| PARK MAINTENANCE               | 110-17- 66907 | 01 | Supplies for parks and grounds maintenance. Includes plants, seeds, fertilizer, herbicide, pesticide, irrigation supplies, bark-dust, park facility repair and replacement.                               |
| PARK AND REC COMMITTEE         | 110-17- 66907 | 02 | Not budgeted this fiscal year.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>GENERAL FUND<br/>PW PARKS</b>                        | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|
|                   |                   |                   |                      | <u><b>Purchased Property Services</b></u>               |  |  |  |
|                   | 181.84            | 170               | 170                  | REFUSE/SHREDDING  | 64211 00                                   | 87   | 87                                       |
|                   | 2,030.00          | 2,400             | 2,400                | BLDG CLEANING SRVCS                                     | 64231 00                                   | 754  | 754                                      |
|                   | 1,344.42          | 2,000             | 2,000                | VEHICLE REP/MAINT                                       | 64301 00                                   | 2,000                                      | 2,000                                    |
|                   | 3,064.16          | 2,340             | 2,340                | BLDG REP/MAINT  | 64302 00                                   | 1,680                                      | 1,680                                    |
|                   | 2,669.06          | -                 | -                    | - OFFICE EQUIP REP/MAINT                                | 64303 00                                   | -  | -  |
|                   | 1,204.55          | 2,600             | 2,600                | EQUIP REP/MAINT- PW                                     | 64304 00                                   | 2,800                                      | 2,800                                    |
|                   | 1,204.55          | 1,300             | 1,300                | EQUIP RENT  | 64421 00                                   | 2,785                                      | 2,785                                    |
|                   |                   |                   |                      | <u><b>Expense Reimb. To Other Funds</b></u>             |  |  |  |
|                   | 1,175.00          | 1,775             | 1,775                | ER CONTRIBUTION- PW                                     | 64916 04                                   | -  | -  |
|                   | -                 | -                 | -                    | - FM CONTRIBUTION                                       | 64917 04                                   | -  | -  |
|                   | 25,000.00         | 25,000            | 25,000               | GRANT MATCH CONTRIB                                     | 64918 00                                   | -  | -  |
|                   |                   |                   |                      | <u><b>Insurance- Other than payroll<br/>related</b></u> |  |  |  |
|                   | -                 | 1,234             | 1,234                | GENERAL LIAB/PROP INSURANCE                             | 65201 00                                   | 2,640                                      | 2,640                                    |
|                   |                   |                   |                      | <u><b>Other Purchased Services</b></u>                  |  |  |  |
|                   | 450.32            | 400               | 400                  | POSTAGE   | 65302 00                                   | 840  | 840                                      |
|                   | 1,713.08          | 2,000             | 2,000                | TELEPHONE-CH  | 65303 00                                   | 610  | 610                                      |
|                   | 1,110.57          | 860               | 860                  | TELEPHONE-CS  | 65303 01                                   | 1,600                                      | 1,600                                    |
|                   | 262.70            | 420               | 420                  | WIRELESS TECHNOLOGY                                     | 65304 00                                   | -  | -  |
|                   | 131.12            | 175               | 175                  | PUBLICATIONS  | 65401 00                                   | 135  | 135                                      |
|                   | 70.00             | 175               | 175                  | PRINTING  | 65501 00                                   | 100  | 100                                      |
|                   | 8.80              | 100               | 100                  | TRAVEL- STAFF   | 65801 00                                   | 75   | 75                                       |
|                   | 754.54            | 900               | 900                  | BANK & MERCHANT FEES                                    | 65901 00                                   | 525  | 525                                      |
|                   | 361.05            | 120               | 120                  | BANK & MERCHANT FEES                                    | 65902 00                                   | -  | -  |
|                   | 18.72             | 40                | 40                   | BANK & MERCHANT FEES                                    | 65903 00                                   | -  | -  |
|                   |                   |                   |                      | <u><b>Supplies</b></u>                                  |  |  |  |
|                   | 356.78            | 250               | 250                  | OFFICE SUPPLIES   | 66101 00                                   | 350  | 350                                      |
|                   | 1,920.78          | 1,500             | 1,500                | OPERATING MATERIALS                                     | 66102 00                                   | 1,500                                      | 1,500                                    |
|                   | 635.43            | 800               | 800                  | BLDG SUPP-CH  | 66103 00                                   | 175  | 175                                      |
|                   | 250.13            | 200               | 200                  | BLDG SUPP-CS  | 66104 00                                   | 105  | 105                                      |
|                   | 53.32             | 80                | 80                   | GAS/HEAT-CH   | 66211 00                                   | 20   | 20                                       |
|                   | 122.41            | 100               | 100                  | GAS/HEAT-CS   | 66211 01                                   | 159  | 159                                      |
|                   | 6,434.97          | 5,350             | 5,350                | ELECTRICITY-CH  | 66221 00                                   | 1,425                                      | 1,425                                    |
|                   | 515.66            | 350               | 350                  | ELECTRICITY-CS  | 66221 01                                   | 2,028                                      | 2,028                                    |
|                   | 3,671.55          | 5,000             | 5,000                | FUEL  | 66261 01                                   | 5,000                                      | 5,000                                    |
|                   |                   |                   |                      | <u><b>Operating Expenses- Other</b></u>                 |  |  |  |
|                   | -                 | 50                | 50                   | MEETING ATTENDANCE                                      | 66301 00                                   | 50   | 50                                       |
|                   | 206.93            | 600               | 600                  | CONF-MEALS/LODGING                                      | 66302 00                                   | 150  | 150                                      |
|                   | 372.73            | 425               | 425                  | DUES/SUB/MEMBERSHIP                                     | 66501 00                                   | 100  | 100                                      |
|                   | 160.00            | 1,200             | 1,200                | TRAINING & CONF.  | 66502 00                                   | 500  | 500                                      |
|                   | 2,392.54          | 2,400             | 2,400                | SMALL TOOLS/MINOR EQUIP                                 | 66651 00                                   | 2,400                                      | 2,400                                    |
|                   |                   |                   |                      | <u><b>Parks and Recreation Expenses-<br/>Other</b></u>  |  |  |  |
|                   | 31,220.23         | 31,000            | 31,000               | PARK MAINTENANCE  | 66907 01                                   | 20,000                                     | 20,000                                   |
|                   | 19,423.25         | 2,500             | -                    | - PARK AND REC COMMITTEE                                | 66907 02                                   | -  | -  |

**GF-PW Parks and Recreation (110-17)**

|   |               |    |  |
|---|---------------|----|--|
| CONTRACT SERVICES- PARK PLANNING          | 110-17- 66907 | 03 | Not budgeted this fiscal year.                       |
| CONTRACT SERVICES-<br>CONSTRUCTION/REPAIR | 110-17- 66907 | 04 | Not budgeted this fiscal year.                       |
| TREE MANAGEMENT                           | 110-17- 66907 | 05 | Costs for tree management within City Parks.         |
| STORM DAMAGE REPAIR                       | 110-17- 66907 | 06 | Not budgeted this fiscal year.                       |
| PARK AND TRAIL REPAIR                     | 110-17- 66907 | 07 | Not budgeted this fiscal year.                       |
| VEGETATION MANAGEMENT                     | 110-17- 66907 | 08 | Not budgeted this fiscal year.                       |
| GRAFFITI REMOVAL                          | 110-17- 66907 | 09 | Costs for the removal of graffiti within City Parks. |
| IMPROVEMENTS- COMM. CTR.                  | 110-17- 67201 | 01 | Costs for improvements to the Community Center.      |
| IMPROVEMENTS- HESLIN HOUSE                | 110-17- 67201 | 04 | Not budgeted this fiscal year.                       |
| PARK IMPROVEMENTS                         | 110-17- 67301 | 00 | Not budgeted this fiscal year.                       |
| BUILDING EQUIPMENT                        | 110-17- 67402 | 00 | Allocated: Costs for City Hall building equipment.   |

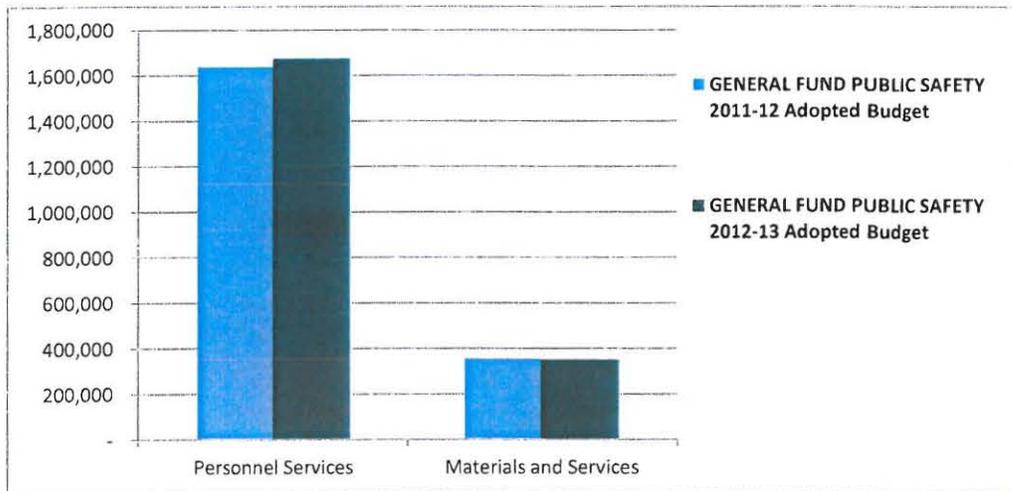
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>PW PARKS                           | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|
|                   | 27,565.65         | 25,000            | 25,000               | PLANNING   | 66907 03                                   | -  | -  |
|                   | -                 | -                 | -                    | CONTRACT SERVICES-<br>CONSTRUCTION/REPAIR          | 66907 04                                   | -  | -  |
|                   |                   |                   |                      | <b><u>Non-Routine Park Needs</u></b>               |  |  |  |
|                   | 605.00            | -                 | -                    | - TREE MANAGEMENT                                  | 66907 05                                   | 1,000                                      | 1,000                                    |
|                   | -                 | -                 | -                    | - STORM DAMAGE REPAIR                              | 66907 06                                   | -  | -  |
|                   | -                 | -                 | -                    | - PARK AND TRAIL REPAIR                            | 66907 07                                   | -  | -  |
|                   | -                 | -                 | -                    | - VEGETATION MANAGEMENT                            | 66907 08                                   | -  | -  |
|                   | -                 | 500               | -                    | - GRAFFITI REMOVAL                                 | 66907 09                                   | 500  | 500                                      |
|                   |                   |                   |                      | <b><u>Building/Land and Equipment Expenses</u></b> |  |  |  |
|                   | 496.00            | 3,000             | 3,000                | IMPROVEMENTS- COMM. CTR.                           | 67201 01                                   | 1,000                                      | 1,000                                    |
|                   | -                 | 2,000             | -                    | - IMPROVEMENTS- HESLIN HOUSE                       | 67201 04                                   | -  | -  |
|                   | -                 | -                 | -                    | - PARK IMPROVEMENTS                                | 67301 00                                   | -  | -  |
|                   | -                 | -                 | -                    | - EQUIPMENT  | 67401 00                                   | -  | -  |
|                   | -                 | 250               | 250                  | BLDG EQUIPMENT-CH                                  | 67402 00                                   | 250  | 250                                      |
|                   | <b>158,154.09</b> | <b>152,749</b>    | <b>147,749</b>       | <b>OPERATING EXPENSES</b>                          |  | <b>73,354</b>                              | <b>73,354</b>                            |
|                   | <b>376,321.92</b> | <b>351,208</b>    | <b>346,208</b>       | <b>TOTAL PW PARKS EXPENSES</b>                     |  | <b>216,723</b>                             | <b>216,723</b>                           |



General Fund (110)  
Public Safety (20)

| <i>GENERAL FUND PUBLIC SAFETY</i>             | 2011-12<br>Budget   | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|---------------------|----------------------|----------------------------|
| <b>Personnel Services</b>                     |                     |                      |                            |
| Personnel- Salaries and Wages                 | 1,040,265           | 1,011,655            | 1,053,069                  |
| Personnel- Benefits                           | 597,505             | 601,810              | 622,261                    |
| <b>Total Personnel Services</b>               | <b>\$ 1,637,770</b> | <b>\$ 1,613,465</b>  | <b>\$ 1,675,330</b>        |
| Other Personnel Expenses- Not payroll related | 23,415              | 22,415               | 15,500                     |
| Purchased Professional and IT Services        | 30,903              | 30,903               | 57,483                     |
| Purchased Property Services                   | 65,420              | 62,420               | 64,262                     |
| Transfers Out to Other Funds                  | 15,255              | 15,255               | -                          |
| Insurance- Other than payroll related         | 13,294              | 13,294               | 14,520                     |
| Other Purchased Services                      | 11,200              | 11,200               | 12,570                     |
| Supplies                                      | 65,612              | 63,612               | 68,472                     |
| Operating Expenses- Other                     | 21,805              | 21,805               | 19,370                     |
| Police Expenses- Other                        | 108,251             | 106,251              | 98,288                     |
| Building and Equipment Expenses-              | 2,875               | 2,875                | 3,875                      |
| <b>Total Materials and Services</b>           | <b>\$ 358,030</b>   | <b>\$ 350,030</b>    | <b>\$ 354,340</b>          |
| <b>GRAND TOTALS</b>                           | <b>\$ 1,995,800</b> | <b>\$ 1,963,495</b>  | <b>\$ 2,029,670</b>        |



**GENERAL INFORMATION FORM  
FY 2012-2013**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>General Fund 110</b> |
| <b>DEPARTMENT:</b>                   | <b>Police 20</b>        |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Ken Johnson</b>      |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>(503) 674-6200</b>   |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Ken Johnson</b>      |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>             |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

1. Respond to emergency calls for service
2. Protect life and property
3. Maintain order
4. Enforce traffic and criminal laws
5. Crime prevention and public education
6. Investigate crimes

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Fairview Police Department consists of:

One Chief of Police  
Three Police Sergeants (first level supervisors)  
One Investigator (Detective)  
One School Resource Officer (% paid by Reynolds School District)  
One Gang Officer (% paid by grant from State of Oregon)  
Seven Patrol Officers

Total of fourteen (14) commissioned full time police officers

The department also has one full time civilian Records Specialist and two part-time Administrative Assistants (each limited to 79 hours per month) that handle Alarm Administration, Property and Evidence, Crime Analysis and administrative support to the Chief.

The department is also supported by three reserve (volunteer) police officers.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Added first Prescription Drug Turn In Box in East County
2. No murders in Fairview or significant gang violence
3. Received national award for our National Night Out
5. Implemented career development program for sergeants
6. Complete conversion of evidence and property tracking to bar code system
7. Implemented Fix It Ticket Program

**DESCRIPTION OF FY 2012-2013 PROPOSED FOCUS/GOALS:**

1. Strive to have two officers on duty 24/7
2. Work with Public Safety Advisory Committee to evaluate new technology to improve public safety and officer safety
- 3.. Increase traffic safety emphasis and traffic enforcement
4. Facilitate processing more crimes into Fairview Municipal Court to offset the decision by the Multnomah County DA to not prosecute most misdemeanors
5. Endeavor to maintain existing services with diminishing resources
6. Fully implement Red Light Camera Program (at one intersection) and ensure it improves traffic safety and reduces incidents of running red lights and reduces traffic accidents

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

Add additional duties to department while cutting some operational expenses



GF- Police (110-20)

|                                       |               |    |   |
|---------------------------------------|---------------|----|---|
| POLICE CHIEF                          | 110-20- 61105 | 00 | Salary based on salary wage schedule.   |
| STAFF- SERGEANTS                      | 110-20- 61109 | 01 | Salary based on salary wage schedule.   |
| STAFF- POLICE OFFICERS                | 110-20- 61109 | 02 | Salary based on salary wages and the Police Association contract.   |
| STAFF-PD OFFICE                       | 110-20- 61109 | 03 | Salary based on salary wages and the labor agreement with the Teamsters' Union.   |
| TEMPORARY HELP                        | 110-20- 61201 | 00 | Not budgeted this fiscal year.  |
| TEMPORARY HELP- EMGET GRANT           | 110-20- 61201 | 01 | Salary expense for Officer filling EMGET position.  |
| TEMPORARY HELP- SRO POSITION (NOT OT) | 110-20- 61201 | 02 | Salary expense for Officer filling SRO position.  |
| OVERTIME HOURS                        | 110-20- 61301 | 00 | Costs for hours worked over 40 hours per work week or 10 hours per work day.  |
| OT- MAJOR CRIME/ OIC PAY              | 110-20- 61301 | 09 | Not budgeted this fiscal year.  |
| OT- COURT (FMC)                       | 110-20- 61303 | 03 | Over-time pay for Officers to attend Fairview Municipal Court hearings.   |
| OT-COURT OTHER                        | 110-20- 61303 | 04 | Over-time pay for Officers to attend court hearings in other jurisdictions.   |
| OT-COVER SHORT SHIFTS                 | 110-20- 61303 | 05 | Over-time pay to cover short shifts.  |
| OT- OACP DUII GRANT                   | 110-20- 61303 | 01 | Over-time pay for targeted DUII enforcement per OACP grant.   |
| OT-OACP SEATBELT SAFETY GRANT         | 110-20- 61303 | 02 | Over-time pay for targeted seatbelt enforcement per OACP grant.   |
| OT-TRAFFIC SAFETY INSTRUCTION         | 110-20- 61303 | 06 | Over-time pay for traffic safety class instruction.   |
| OT- REYNOLDS SCHOOL DISTRICT SRO      | 110-20- 61303 | 07 | Over-time pay for Reynolds School District School Resource Officer. (SRO)   |
| OT-TRAFFIC SAFETY ENFORCEMENT         | 110-20- 61303 | 08 | Over-time pay for additional traffic safety enforcement.  |
| ON CALL PAY- SGTS                     | 110-20- 61304 | 00 | Additional pay to Sergeants for being on call.  |
| FTO PAY                               | 110-20- 61305 | 00 | Additional pay to full-time Officers for the training of new recruits.  |
| CELL PHONE ALLOWANCE-EMPLOYEES        | 110-20- 62002 | 00 | Police Chief cell phone allowance.  |
| EMP ASSIST PROGRAM/ FSA FEES          | 110-20- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                             | 110-20- 62004 | 00 | Additional pay based on years of service (For all Police Association members. Also, Teamster employees' hired prior to July 1, 2008.) |
| CERTIFICATION PAY                     | 110-20- 62005 | 00 | Additional pay for DPSST certifications.  |
| DENTAL INSURANCE                      | 110-20- 62101 | 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE                     | 110-20- 62102 | 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                        | 110-20- 62103 | 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS              | 110-20- 62104 | 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE                | 110-20- 62105 | 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)                | 110-20- 62201 | 00 | Federal payroll taxes.  |
| TRI-MET TAX                           | 110-20- 62202 | 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT                        | 110-20- 62203 | 00 | Workers' Benefit Fund payroll expense.  |
| PERS/OPSRP                            | 110-20- 62301 | 00 | Retirement for employees.   |
| PERS UAL PENSION BOND                 | 110-20- 62302 | 00 | Retirement for employees.   |
| UNEMP. INSURANCE                      | 110-20- 62501 | 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT                      | 110-20- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation.       |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>POLICE- PUBLIC SAFETY                    | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|
|                   |                   |                   |                      | <u>Personnel- Salaries and Wages</u>                     |  |  |  |
|                   | 81,939.60         | 83,581            | 83,581               | POLICE CHIEF 61105 00                                    | 83,571                                     | 83,571                                     | 83,571                                   |
|                   | 198,380.62        | 204,804           | 204,804              | STAFF- SERGEANTS 61109 01                                | 204,768                                    | 204,768                                    | 204,768                                  |
|                   | 578,387.14        | 457,393           | 428,783              | STAFF- POLICE OFFICERS 61109 02                          | 444,245                                    | 444,245                                    | 444,245                                  |
|                   | 74,248.07         | 81,417            | 81,417               | STAFF-PD OFFICE 61109 03                                 | 81,085                                     | 81,085                                     | 81,085                                   |
|                   | -                 | -                 | -                    | TEMPORARY HELP 61201 00                                  | -  | -  | -  |
|                   | -                 | 58,800            | 58,800               | TEMPORARY HELP- EMGET GRANT 61201 01                     | 80,000                                     | 80,000                                     | 80,000                                   |
|                   | -                 | 72,605            | 72,605               | TEMPORARY HELP- SRO POSITION 61201 02                    | 75,515                                     | 75,515                                     | 75,515                                   |
|                   | 60,296.43         | 24,525            | 24,525               | OVERTIME HOURS 61301 00                                  | 27,945                                     | 27,945                                     | 27,945                                   |
|                   | -                 | -                 | -                    | OT- MAJOR CRIME/ OIC PAY 61301 09                        | -  | -  | -  |
|                   | -                 | 3,200             | 3,200                | OT- COURT (FMC) 61303 03                                 | 3,200                                      | 3,200                                      | 3,200                                    |
|                   | -                 | 12,600            | 12,600               | OT-COURT OTHER 61303 04                                  | 12,600                                     | 12,600                                     | 12,600                                   |
|                   | -                 | 14,100            | 14,100               | OT-COVER SHORT SHIFTS 61303 05                           | 14,100                                     | 14,100                                     | 14,100                                   |
|                   | -                 | 3,475             | 3,475                | <u>OT- DIRECT FUNDED</u><br>OT- OACP DUII GRANT 61303 01 | 2,400                                      | 2,400                                      | 2,400                                    |
|                   | -                 | 4,200             | 4,200                | OT-OACP SEATBELT SAFETY 61303 02                         | 4,000                                      | 4,000                                      | 4,000                                    |
|                   | -                 | 2,100             | 2,100                | OT-TRAFFIC SAFETY INSTRUCTION 61303 06                   | 2,100                                      | 2,100                                      | 2,100                                    |
|                   | -                 | 1,390             | 1,390                | OT- REYNOLDS SCHOOL DISTRICT<br>SRO 61303 07             | 1,390                                      | 1,390                                      | 1,390                                    |
|                   | -                 | 6,250             | 6,250                | OT-TRAFFIC SAFETY<br>ENFORCEMENT 61303 08                | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,250                                      | 6,250                                    |
|                   | -                 | 6,250             | 6,250                |  | 6,250                                      | 6,25                                       |  |

GF- Police (110-20)

|                                      |               |    |  |
|--------------------------------------|---------------|----|--|
| EMPLOYEE RECOGNITION- AWARDS PROGRAM | 110-20- 62951 | 00 | Police recognition/awards event.   |
| SAFETY AWARD PROGRAM                 | 110-20- 62952 | 00 | Not budgeted this fiscal year.   |
| UNIFORMS- REPLACEMENT                | 110-20- 62953 | 00 | Costs for replacing Officer uniforms.  |
| UNIFORMS MAINT/ CLEANING             | 110-20- 62954 | 00 | Costs for routine cleaning and maintenance of uniforms.  |
| UNIFORMS- NEW HIRE                   | 110-20- 62955 | 00 | Not budgeted this fiscal year.   |
| UNIFORM REIMBURSEMENT                | 110-20 62955  | 01 | Cost for uniform reimbursement per FPOA contract.  |
| CONTRACT SERVICES                    | 110-20- 63001 | 00 | Not budgeted this fiscal year.   |
| HR ADMINISTRATION                    | 110-20- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and related are not allocated.   |
| AUDIT AND ACCOUNTING                 | 110-20- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC  |
| LEGAL                                | 110-20- 63302 | 00 | Allocated and Direct: City legal services-Beery, Elsner, and Hammond, LLC.   |
| IT SERVICES                          | 110-20- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.  |
| WEBSITE MANAGEMENT                   | 110-20- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.  |
| REFUSE/SHREDDING                     | 110-20- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.  |
| BLDG CLEANING SRVCS                  | 110-20- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.  |
| VEHICLE MAINT/REP                    | 110-20- 64301 | 00 | Costs associated with maintaining Police fleet. Includes oil changes, tire changes, etc.   |
| BLDG REP/MAINT                       | 110-20- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements.                         |
| OFFICE EQUIP REP/MAINT.              | 110-20- 64303 | 00 | Allocated: Costs for the repair and maintenance of office equipment located in the Police Department. Includes copiers, faxes, typewriters, printers, etc.) Includes yearly maintenance agreements, DOES NOT include monthly fees. |
| EQUIP REP/MAINT                      | 110-20- 64304 | 00 | Allocated: Costs for the repair and maintenance of police equipment.   |
| EQUIP RENT                           | 110-20- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental. Also includes rental of any other equipment utilized by the Police Department.  |
| EQUIP RENT-VEHICLES                  | 110-20- 64421 | 01 | Costs for leasing of police vehicles from state motor pool. (DAS.)   |
| ER CONTRIBUTION                      | 110-20- 64916 | 05 | Not budgeted this fiscal year.   |
| FM CONTRIBUTION                      | 110-20- 64917 | 05 | Not budgeted this fiscal year.   |
| GENERAL LIAB/PROP INSURANCE          | 110-20- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.  |
| CABLE                                | 110-20- 65301 | 00 | Cost split with GF-Admin. Costs for cable TV in case of emergency.   |
| POSTAGE                              | 110-20- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes, etc.  |
| TELEPHONE                            | 110-20- 65303 | 00 | Allocated: Telephone, voice mail, and fax services for City Hall.  |
| PUBLICATIONS                         | 110-20- 65401 | 00 | Costs for publishing ads and notices in newspapers, magazines, and other publications.   |
| PRINTING                             | 110-20- 65501 | 00 | Costs for professional printing and design services for business cards, letterhead, etc.   |
| TRAVEL                               | 110-20- 65801 | 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.  |
| BANK & MERCHANT FEES                 | 110-20- 65901 | 00 | Allocated: Costs for banking and credit card payment services.   |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual   | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>GENERAL FUND<br/>POLICE- PUBLIC SAFETY</b> | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---|-------------------|-------------------|----------------------|---|--|--|--|
| <b><u>Other Personnel Expenses- Not payroll related</u></b> |                   |                   |                      |   |  |  |  |
|   |                   |                   |                      | EMPLOYEE RECOGNITION-                         |  |  |  |
|   | 1,480.79          | 1,425             | 1,425                | AWARDS PROGRAM                                | 62951 00                                   | 500  | 500 500                                  |
|   | -                 | -                 | -                    | SAFETY AWARD PROGRAM                          | 62952 00                                   | -  | - -                                      |
|   | 5,523.45          | 10,390            | 9,390                | UNIFORMS- REPLACEMENT                         | 62953 00                                   | 9,000                                      | 9,000 9,000                              |
|   | 3,769.42          | 4,000             | 4,000                | UNIFORMS MAINT/ CLEANING                      | 62954 00                                   | 4,000                                      | 4,000 4,000                              |
|   | -                 | 5,600             | 5,600                | UNIFORMS- NEW HIRE+                           | 62955 00                                   | -  | - -                                      |
|   | 397.95            | 2,000             | 2,000                | UNIFORM REIMBURSEMENT                         | 62956 00                                   | 2,000                                      | 2,000 2,000                              |
| <b><u>Purchased Professional and IT Services</u></b>        |                   |                   |                      |   |  |  |  |
|   | 3,753.15          | -                 | -                    | CONTRACT SERVICES                             | 63001 00                                   | -  | - -                                      |
|   | 6,945.08          | 3,000             | 3,000                | HR ADMINISTRATION                             | 63101 00                                   | 7,000                                      | 7,000 7,000                              |
|   | 10,003.00         | 3,600             | 3,600                | AUDIT & ACCOUNTING                            | 63301 00                                   | 9,395                                      | 9,395 9,395                              |
|   | 10,872.83         | 5,000             | 5,000                | LEGAL   | 63302 00                                   | 15,000                                     | 15,000 15,000                            |
|   | 1,324.77          | 500               | 500                  | PROPERTY ALARM SERVICES                       | 63305 00                                   | 157  | 157 157                                  |
|   | 22,033.45         | 16,043            | 16,043               | IT SERVICES                                   | 63401 00                                   | 16,003                                     | 16,003 16,003                            |
|   | -                 | 2,760             | 2,760                | IT HARDWARE & UPGRADES                        |  | 7,698                                      | 7,698 7,698                              |
|   | -                 | -                 | -                    | WEBSITE MANAGEMENT                            | 63402 00                                   | 2,230                                      | 2,230 2,230                              |
| <b><u>Purchased Property Services</u></b>                   |                   |                   |                      |   |  |  |  |
|   | 636.57            | 600               | 600                  | REFUSE/SHREDDING                              | 64211 00                                   | 865  | 865 865                                  |
|   | 5,530.00          | 8,400             | 8,400                | BLDG CLEANING SRVCS                           | 64231 00                                   | 9,299                                      | 9,299 9,299                              |
|   | 14,954.69         | 20,120            | 20,120               | VEHICLE REP/MAINT                             | 64301 00                                   | 20,120                                     | 20,120 20,120                            |
|   | 8,197.25          | 7,500             | 7,500                | BLDG REP/MAINT                                | 64302 00                                   | 15,385                                     | 15,385 15,385                            |
|   | -                 | 500               | 500                  | OFFICE EQUIP REP/MAINT                        | 64303 00                                   | 500  | 500 500                                  |
|   | 2,750.01          | 2,500             | 1,500                | EQUIP REP/MAINT                               | 64304 00                                   | 1,500                                      | 1,500 1,500                              |
|   | -                 | 2,000             | 2,000                | RADIO/MDC REPAIR                              | 64304 01                                   | 1,500                                      | 1,500 1,500                              |
|   | 5,931.63          | 5,800             | 5,800                | EQUIP RENT                                    | 64421 00                                   | 6,593                                      | 6,593 6,593                              |
|   | 17,741.68         | 18,000            | 16,000               | EQUIP RENT-VEHICLES                           | 64421 01                                   | 8,500                                      | 8,500 8,500                              |
| <b><u>Transfers Out to Other Funds</u></b>                  |                   |                   |                      |   |  |  |  |
|   | -                 | 15,255            | 15,255               | ER CONTRIBUTION                               | 64916 05                                   | -  | - -                                      |
|   | -                 | -                 | -                    | FM CONTRIBUTION                               | 64917 05                                   | -  | - -                                      |
| <b><u>Insurance- Other than payroll related</u></b>         |                   |                   |                      |   |  |  |  |
|   | 11,156.28         | 13,294            | 13,294               | GENERAL LIAB/PROP INSURANCE                   | 65201 00                                   | 14,520                                     | 14,520 14,520                            |
| <b><u>Other Purchased Services</u></b>                      |                   |                   |                      |   |  |  |  |
|   | 22.88             | 35                | 35                   | CABLE   | 65301 00                                   | 35   | 35 35                                    |
|   | 1,392.65          | 1,250             | 1,250                | POSTAGE                                       | 65302 00                                   | 1,500                                      | 1,500 1,500                              |
|   | 5,116.39          | 5,530             | 5,530                | TELEPHONE-CH                                  | 65303 00                                   | 7,525                                      | 7,525 7,525                              |
|   | 28.00             | 250               | 250                  | PUBLICATIONS                                  | 65401 00                                   | 75   | 75 75                                    |
|   | 580.04            | 950               | 950                  | PRINTING                                      | 65501 00                                   | 500  | 500 500                                  |
|   | 3.00              | 150               | 150                  | TRAVEL  | 65801 00                                   | 50   | 50 50                                    |
|   | 2,640.89          | 2,700             | 2,700                | BANK & MERCHANT FEES                          | 65901 00                                   | 2,885                                      | 2,885 2,885                              |
|   | 1,200.48          | 265               | 265                  | BANK & MERCHANT FEES                          | 65902 00                                   | -  | - -                                      |
|   | 56.19             | 70                | 70                   | BANK & MERCHANT FEES                          | 65903 00                                   | -  | - -                                      |

GF- Police (110-20)

|                                       |               |    |   |
|---------------------------------------|---------------|----|---|
| OFFICE SUPPLIES                       | 110-20- 66101 | 00 | General office supplies such as pens, staples, markers, etc.                                    |
| OPERATING MATERIAL                    | 110-20- 66102 | 00 | Supplies specific to department functions.  |
| ALARM ADMINISTRATION                  | 110-20- 66102 | 02 | Not budgeted this fiscal year.  |
| BLDG SUPP-CITY HALL                   | 110-20- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.       |
| GAS/HEAT- CH                          | 110-20- 66211 | 00 | Allocated: Gas heat for City Hall.  |
| ELECTRICITY- CH                       | 110-20- 66221 | 00 | Allocated: Electricity for City Hall.   |
| FUEL                                  | 110-20- 66261 | 01 | Costs for fuel for all police vehicles.   |
| MEETING ATTENDANCE-CP                 | 110-20- 66301 | 00 | Costs for meals and travel to attend meetings by the Police Chief.                              |
| CONF-MEALS/LODGING                    | 110-20- 66302 | 00 | Costs for meals and lodging to attend conferences.  |
| DUES/SUB/MEMBERSHIP                   | 110-20- 66501 | 00 | Costs for memberships to professional organizations.  |
| TRAINING & CONF.                      | 110-20- 66502 | 00 | Registration costs for conferences and trainings.   |
| ACCREDITATION                         | 110-20- 66909 | 06 | Expenses related to maintaining accreditation of Police Department including annual dues.       |
| AMMUNITION                            | 110-20- 66909 | 33 | Costs for ammunition for trainings and routine purposes.  |
| COMMUNITY SUPPORT                     | 110-20- 66909 | 01 | Not budgeted this fiscal year.  |
| CRIME ANALYSIS                        | 110-20- 66909 | 36 | Cost associated with analyzing crime.   |
| CRIME PREVENTION                      | 110-20- 66909 | 30 | Crime prevention operational costs and other handouts.  |
| CRIME PREVENTION-TARGET GRANT         | 110-20- 66909 | 31 | Grant applied for to use for crime prevention purposes.   |
| EVIDENCE MANAGEMENT                   | 110-20- 66909 | 34 | Costs for the operation of police evidence room and evidence systems.                           |
| INVESTIGATE & CRIME SCENE SUPPLIES    | 110-20- 66909 | 35 | Costs for supplies and equipment needed at crime scenes and during investigations.              |
| LEXIPOL-POLICY MANUAL UPDATES         | 110-20- 66909 | 07 | Costs for Lexipol-policy manual updates.  |
| POLICE RESERVE SUP                    | 110-20- 66909 | 40 | Costs for equipment, supplies and training related to reserves                                  |
| RADIO COMMUNICATIONS                  | 110-20- 66909 | 59 | Costs for radio communications for Officer radios.  |
| RECORDS MANAGEMENT SYSTEMS            | 110-20- 66909 | 60 | Costs for records management system.  |
| T-1 LINE FEE                          | 110-20- 66909 | 63 | Costs for T-1 line due to 911 dispatch changes.   |
| TRAFFIC SAFETY                        | 110-20- 66909 | 50 | Costs related to traffic safety.  |
| WIRELESS TECHNOLOGY                   | 110-20- 66909 | 61 | Costs for wireless technology such as department cell phones.                                   |
| JAG GRANT- CRIME                      | 110-20 66909  | 37 | Cost for crime analysis services shared with Troutdale PD.                                      |
| PD DONATIONS SPONSORED-<br>DESIGNATED | 110-20 66909  | 38 | Funds donated to the police department to purchase or in support of specific items or programs. |
| BLDG MAINT/IMPROVEMENTS               | 110-20- 67201 | 00 | Costs for improvements to Police Department area.   |
| EQUIPMENT                             | 110-20- 67401 | 00 | Costs for police equipment.   |
| BLDG EQUIPMENT- CITY HALL             | 110-20- 67402 | 00 | Allocated: Costs for City Hall building equipment.  |
| OFFICE EQUIPMENT                      | 110-20- 67405 | 00 | Allocated and Direct- Costs for new office equipment.   |

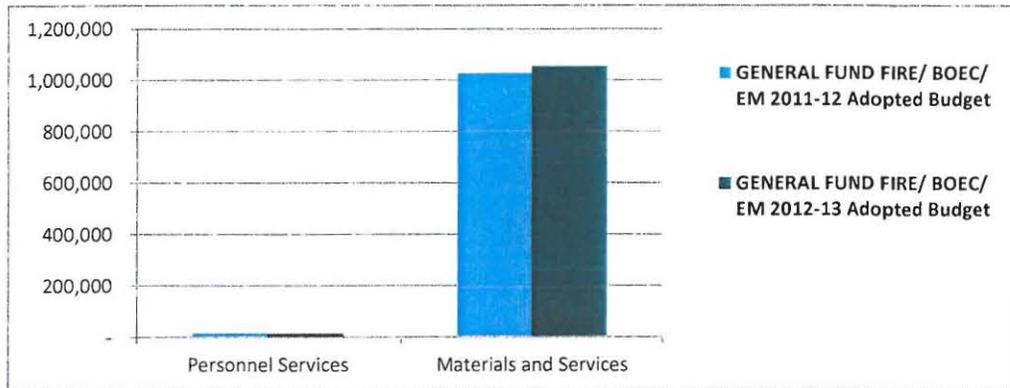
**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual   | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>POLICE- PUBLIC SAFETY   | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|---------------------|-------------------|----------------------|---|--|--|--|
|                   |                     |                   |                      | <u>Supplies</u>                         |  |  |  |
|                   | 3,068.59            | 2,500             | 2,500                | OFFICE SUPPLIES 66101 00                | 2,500                                      | 2,500                                      | 2,500                                    |
|                   | 3,099.60            | 5,000             | 5,000                | OPERATING MATERIALS 66102 00            | 5,000                                      | 5,000                                      | 5,000                                    |
|                   | -                   | -                 | -                    | - ALARM ADMINISTRATION 66102 02         | -  | -  | -  |
|                   | 1,474.19            | 1,630             | 1,630                | BLDG SUPP-CH 66103 00                   | 2,159                                      | 2,159                                      | 2,159                                    |
|                   | 160.29              | 140               | 140                  | GAS/HEAT-CH 66211 00                    | 232  | 232  | 232                                      |
|                   | 15,210.84           | 14,990            | 14,990               | ELECTRICITY-CH 66221 00                 | 17,581                                     | 17,581                                     | 17,581                                   |
|                   | 31,448.02           | 41,352            | 39,352               | FUEL 66261 01                           | 41,000                                     | 41,000                                     | 41,000                                   |
|                   |                     |                   |                      | <u>Operating Expenses- Other</u>        |  |  |  |
|                   | 67.55               | 100               | 100                  | MEETING ATTENDANCE-CP 66301 00          | 75   | 75   | 75                                       |
|                   | 1,423.55            | 4,000             | 4,000                | CONF-MEALS/LODGING 66302 00             | 4,000                                      | 4,000                                      | 4,000                                    |
|                   | 844.27              | 3,705             | 3,705                | DUES/SUB/MEMBERSHIP 66501 00            | 1,295                                      | 1,295                                      | 1,295                                    |
|                   | 9,020.64            | 14,000            | 14,000               | TRAINING & CONF. 66502 00               | 14,000                                     | 14,000                                     | 14,000                                   |
|                   |                     |                   |                      | <u>Police Expenses- Other</u>           |  |  |  |
|                   | 291.64              |                   |                      | REFUNDS- ALARM PERMITS/FEEES 66900 00   | -  | -  | -  |
|                   | 1,150.00            | 1,150             | 1,150                | ACCREDITATION 66909 06                  | 1,150                                      | 1,150                                      | 1,150                                    |
|                   | 6,899.00            | 8,500             | 7,500                | AMMUNITION 66909 33                     | 7,000                                      | 7,000                                      | 7,000                                    |
|                   | -                   | -                 | -                    | - COMMUNITY SUPPORT 66909 01            | -  | 4,650                                      | 4,650                                    |
|                   | -                   | 1,700             | 1,700                | CRIME ANALYSIS 66909 36                 | 500  | 500  | 500                                      |
|                   | 3,920.26            | 3,500             | 3,500                | CRIME PREVENTION 66909 30               | 2,000                                      | 2,000                                      | 2,000                                    |
|                   | -                   | 2,500             | 2,500                | CRIME PREVENTION-TARGET GRANT 66909 31  | 1,500                                      | 1,500                                      | 1,500                                    |
|                   | -                   | 2,500             | 2,500                | SHOP W/COP- TARGET GRANT 66909 31       | 1,000                                      | 1,000                                      | 1,000                                    |
|                   | 1,557.86            | 1,000             | 1,000                | EVIDENCE MANAGEMENT 66909 34            | 1,500                                      | 1,500                                      | 1,500                                    |
|                   | -                   | 2,500             | 2,500                | INVESTIGATE & CRIME SCENE 66909 34      | 1,500                                      | 1,500                                      | 1,500                                    |
|                   | 3,231.34            | 3,500             | 3,500                | SUPPLIES 66909 35                       | 3,000                                      | 3,000                                      | 3,000                                    |
|                   | 2,450.00            | 2,500             | 2,500                | LEXIPOL-POLICY MANUAL 66909 35          | 3,000                                      | 3,000                                      | 3,000                                    |
|                   | 246.50              | 9,660             | 9,660                | UPDATES 66909 07                        | 2,500                                      | 2,500                                      | 2,500                                    |
|                   | 27,836.17           | 30,360            | 30,360               | POLICE RESERVE SUP 66909 40             | 3,660                                      | 3,660                                      | 3,660                                    |
|                   | 9,940.85            | 9,500             | 9,500                | RADIO COMMUNICATIONS 66909 59           | 30,500                                     | 30,500                                     | 30,500                                   |
|                   | 3,135.25            | 3,300             | 3,300                | RECORDS MANAGEMENT 66909 60             | 9,500                                      | 9,500                                      | 9,500                                    |
|                   | 4,092.02            | 8,500             | 7,500                | T-1 LINE FEE 66909 63                   | 3,300                                      | 3,300                                      | 3,300                                    |
|                   | 5,368.17            | 8,000             | 8,000                | TRAFFIC SAFETY 66909 50                 | 8,000                                      | 8,000                                      | 8,000                                    |
|                   | 1,677.00            | 13,394            | 13,394               | WIRELESS TECHNOLOGY 66909 61            | 8,000                                      | 8,000                                      | 8,000                                    |
|                   | -                   | 1,187             | 1,187                | JAG GRANT-CRIME 66909 37                | 13,394                                     | 13,394                                     | 13,394                                   |
|                   | -                   | 1,187             | 1,187                | PD DONATION SPONSORED-DESIG 66909 38    | 1,784                                      | 1,784                                      | 1,784                                    |
|                   |                     |                   |                      | <u>Building and Equipment Expenses-</u> |  |  |  |
|                   | -                   | 1,000             | 1,000                | BLDG IMPROVEMENTS 67201 00              | 1,000                                      | 1,000                                      | 1,000                                    |
|                   | 79.00               | -                 | -                    | - EQUIPMENT-TRAFFIC SAFETY 67201 02     | 1,000                                      | 1,000                                      | 1,000                                    |
|                   | 1,000.00            | 1,000             | 1,000                | EQUIPMENT 67401 00                      | -  | -  | -  |
|                   | 291.44              | 875               | 875                  | BLDG EQUIPMENT-CH 67402 00              | 875  | 875  | 875                                      |
|                   | 3,473.97            | -                 | -                    | - OFFICE EQUIPMENT 67405 00             | 1,000                                      | 1,000                                      | 1,000                                    |
|                   | <b>286,500.53</b>   | <b>358,030</b>    | <b>350,030</b>       | <b>OPERATING EXPENSES</b>               | <b>354,340</b>                             | <b>358,990</b>                             | <b>358,990</b>                           |
|                   | <b>1,786,510.85</b> | <b>1,995,800</b>  | <b>1,963,495</b>     | <b>TOTAL POLICE EXPENSES</b>            | <b>2,029,670</b>                           | <b>2,034,320</b>                           | <b>2,034,320</b>                         |



General Fund (110)  
FIRE/BOEC/EM (25)

| <i>GENERAL FUND FIRE/ BOEC/ EM</i>     | 2011-12<br>Budget   | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|--|---------------------|----------------------|----------------------------|
| <b>Personnel Services</b>              |                     |                      |                            |
| Personnel- Salaries and Wages          | 9,285               | 9,285                | 9,286                      |
| Personnel- Benefits                    | 6,165               | 6,165                | 4,674                      |
| <b>Total Personnel Services</b>        | <b>\$ 15,450</b>    | <b>\$ 15,450</b>     | <b>\$ 13,960</b>           |
| <b>Materials and Services</b>          |                     |                      |                            |
| Purchased Professional and IT Services | 20,000              | 16,120               | 10,000                     |
| Fire/BOEC/ Emergency Expenses- Other   | 1,003,055           | 1,003,055            | 1,044,485                  |
| Building and Equipment Expenses-       | 4,050               | 4,050                | -                          |
| <b>Total Materials and Services</b>    | <b>\$ 1,027,105</b> | <b>\$ 1,023,225</b>  | <b>\$ 1,054,485</b>        |
| <b>GRAND TOTALS</b>                    | <b>\$ 1,042,555</b> | <b>\$ 1,038,675</b>  | <b>\$ 1,068,445</b>        |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                         |
|--------------------------------------|-------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>General Fund 110</b> |
| <b>DEPARTMENT:</b>                   | <b>Fire/BOEC/EM</b>     |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Ken Johnson</b>      |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>(503) 674-6200</b>   |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Ken Johnson</b>      |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>             |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The Fire/BOEC/Emergency Management department is responsible for contracting with the City of Gresham for fire services to the citizens of Fairview and contracting with the City of Portland for Bureau of Emergency Communications (BOEC) for police dispatch services.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Fire/BOEC/Emergency Management departments are administered by the Chief of Police.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Fairview Police Chief continues to serve as the BOEC User Board Chair
2. Approval (by Council) of the updated Fairview Emergency Operations Plan
3. Completion and approval (by Council) of Fairview's Functional Annexes
4. Shared funding for part-time Emergency Management Coordinator

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue work with the BOEC User Board to bring down costs associated with the new dispatch system due to a lack of information to the Board from BOEC
2. Work with neighboring jurisdictions to update the old IGA between the jurisdictions in Multnomah County and Portland regarding the operation and funding of BOEC
3. Continue to work with neighboring jurisdictions to stabilize costs for all areas
4. Continue to work with neighboring jurisdictions to share a position to help us meet our individual emergency management needs
5. Develop set of By-Laws to govern actions of BOEC User Board

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

1. Contractual increases for Fire and BOEC services.
2. Reduced contribution to a shared Emergency Management Coordinator position
3. Strive to maintain level of service in atmosphere of reduced resources

**GF- FIRE/BOEC/EMERGENCY  
MANAGEMENT (110-25)**

|                              |               |    |   |
|------------------------------|---------------|----|---|
| POLICE CHIEF                 | 110-25- 61105 | 00 | Allocated: Salary based on salary wage schedule.  |
| STAFF-PD OFFICE              | 110-25- 61109 | 00 | Not budgeted this fiscal year.  |
| TEMPORARY HELP               | 110-25- 61201 | 00 | Not budgeted this fiscal year.  |
| OVERTIME HOURS               | 110-25- 61301 | 00 | Not budgeted this fiscal year.  |
| CELL PHONE ALLOWANCE         | 110-25- 62002 | 00 | Chief of police cell phone allowance.   |
| EMP ASSIST PROGRAM/ FSA FEES | 110-25- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                    | 110-25- 62004 | 00 | Additional pay based on years of service (For all Police Association members. Also, Teamster employees' hired prior to July 1, 2008.) |
| CERTIFICATION PAY            | 110-25- 62005 | 00 | Additional pay to Chief for Advanced Certificate through DPSST.   |
| DENTAL INSURANCE             | 110-25- 62101 | 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE            | 110-25- 62102 | 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE               | 110-25- 62103 | 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS     | 110-25- 62104 | 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE       | 110-25- 62105 | 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)       | 110-25- 62201 | 00 | Federal Payroll taxes.  |
| TRI-MET TAX                  | 110-25- 62202 | 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT               | 110-25- 62203 | 00 | Workers Benefit Fund payroll expense.   |
| PERS/OPSRP                   | 110-25- 62301 | 00 | Retirement for employees.   |
| PERS UAL PENSION BOND        | 110-25- 62302 | 00 | Additional retirement units for police employees.   |
| UNEMP. INSURANCE             | 110-25- 62501 | 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT             | 110-25- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation.       |
| CONTRACT SERVICES            | 110-25- 63001 | 00 | Funds to support joint City sponsored Emergency Mgmt Position.  |
| IT SERVICES                  | 110-25- 63401 | 00 | Not budgeted this fiscal year.  |
| WEBSITE MANAGEMENT           | 110-25- 63402 | 00 | Not budgeted this fiscal year.  |
| CABLE                        | 110-25- 65301 | 00 | Not budgeted this fiscal year.  |
| OPERATING MATERIAL           | 110-25- 66102 | 00 | Not budgeted this fiscal year.  |
| BOEC CONTRACT COSTS          | 110-25- 66909 | 24 | Anticipated cost for Bureau of Emergency Communications.  |
| FIRE CONTRACT COSTS          | 110-25- 66909 | 25 | Costs for fire services with the City of Gresham.   |
| EQUIPMENT                    | 110-25 67401  | 00 | Not budgeted this fiscal year.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

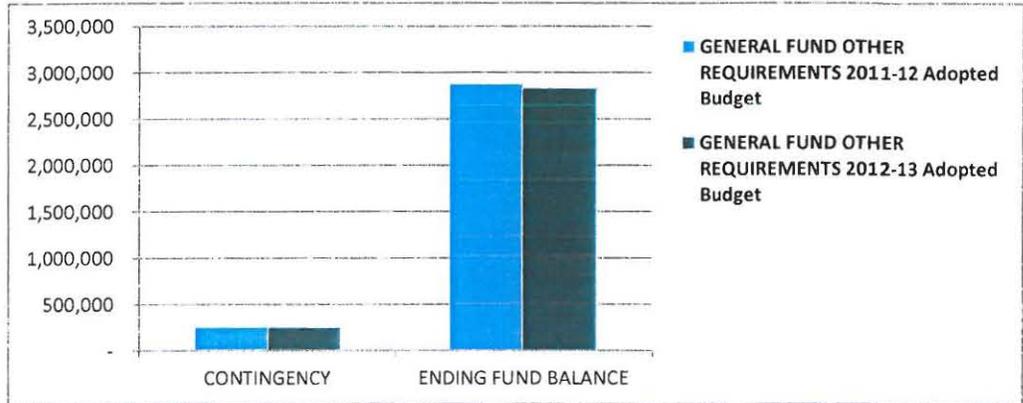
| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>FIRE/BOEC/EM                         | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |                  |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|------------------|
|                   |                   |                   |                      | <b><u>Personnel- Salaries and Wages</u></b>          |  |  |  |                  |
|                   | 9,104.40          | 9,285             | 9,285                | POLICE CHIEF   | 61105 00                                   | 9,286                                      | 9,286                                    | 9,286            |
|                   | -                 | -                 | -                    | - STAFF-PD OFFICE                                    | 61109 00                                   | -  | -  | -                |
|                   | -                 | -                 | -                    | - TEMPORARY HELP                                     | 61201 00                                   | -  | -  | -                |
|                   | -                 | -                 | -                    | - OVERTIME HOURS                                     | 61301 00                                   | -  | -  | -                |
|                   |                   |                   |                      | <b><u>Personnel- Benefits</u></b>                    |  |  |  |                  |
|                   |                   |                   |                      | CELL PHONE ALLOWANCE-                                |  |  |  |                  |
|                   | 90.00             | 90                | 90                   | EMPLOYEES  | 62002 00                                   | 90   | 90                                       | 90               |
|                   | -                 | 30                | 30                   | EAP/FSA PROGRAMS                                     | 62003 00                                   | -  | -  | -                |
|                   | 60.00             | 60                | 60                   | LONGEVITY  | 62004 00                                   | 60   | 60                                       | 60               |
|                   | 264.00            | 265               | 265                  | CERTIFICATION PAY                                    | 62005 00                                   | 264  | 264                                      | 264              |
|                   | 110.69            | 60                | 60                   | DENTAL INSURANCE                                     | 62101 00                                   | 98   | 98                                       | 98               |
|                   | 1,239.92          | 1,485             | 1,485                | MEDICAL INSURANCE                                    | 62102 00                                   | 1,194                                      | 1,194                                    | 1,194            |
|                   | 12.90             | 15                | 15                   | LIFE INSURANCE                                       | 62103 00                                   | 13   | 13                                       | 13               |
|                   | 40.37             | 40                | 40                   | LONG TERM DISABILITY INS                             | 62104 00                                   | 42   | 42                                       | 42               |
|                   | 73.63             | 1,320             | 1,320                | WORKERS COMP INSURANCE                               | 62105 00                                   | -  | -  | -                |
|                   | 714.38            | 740               | 740                  | SOCIAL SECURITY (FICA)                               | 62201 00                                   | 766  | 766                                      | 766              |
|                   | 64.18             | 65                | 65                   | TRI-MET TAX  | 62202 00                                   | 70   | 70                                       | 70               |
|                   | 2.54              | 5                 | 5                    | WBF ASSESSMENT                                       | 62203 00                                   | 6  | 6  | 6                |
|                   | 1,166.00          | 1,825             | 1,825                | PERS/OPSRP   | 62301 00                                   | 1,822                                      | 1,822                                    | 1,822            |
|                   | -                 | -                 | -                    | - PERS UAL PENSION BOND                              | 62302 00                                   | -  | -  | -                |
|                   | 65.42             | 70                | 70                   | UNEMP. INSURANCE                                     | 62501 00                                   | 70   | 70                                       | 70               |
|                   | -                 | 95                | 95                   | VACATION BUY-OUT                                     | 62901 00                                   | 179  | 179                                      | 179              |
| -                 | <b>13,008.43</b>  | <b>15,450</b>     | <b>15,450</b>        | <b>PERSONNEL EXPENSES</b>                            |  | <b>13,960</b>                              | <b>13,960</b>                            | <b>13,960</b>    |
|                   |                   |                   |                      | <b><u>Purchased Professional and IT Services</u></b> |  |  |  |                  |
|                   | -                 | 20,000            | 16,120               | CONTRACT SERVICES                                    | 63001 00                                   | 10,000                                     | 10,000                                   | 10,000           |
|                   | -                 | -                 | -                    | - IT SERVICES  | 63401 00                                   | -  | -  | -                |
|                   | -                 | -                 | -                    | - WEBSITE MANAGEMENT                                 | 63402 00                                   | -  | -  | -                |
|                   |                   |                   |                      | <b><u>Other Purchased Services</u></b>               |  |  |  |                  |
|                   | -                 | -                 | -                    | - CABLE  | 65301 00                                   | -  | -  | -                |
|                   |                   |                   |                      | <b><u>Supplies</u></b>                               |  |  |  |                  |
|                   | -                 | -                 | -                    | - OPERATING MATERIALS                                | 66102 00                                   | -  | -  | -                |
|                   |                   |                   |                      | <b><u>Fire/BOEC/ Emergency Expenses- Other</u></b>   |  |  |  |                  |
| 234,842.00        | 217,332.00        | 253,000           | 253,000              | BOEC CONTRACT COSTS                                  | 66909 24                                   | 270,000                                    | 270,000                                  | 270,000          |
| 685,631.00        | 715,649.00        | 750,055           | 750,055              | FIRE CONTRACT COSTS                                  | 66909 25                                   | 774,485                                    | 774,485                                  | 774,485          |
|                   |                   |                   |                      | <b><u>Building and Equipment Expenses-</u></b>       |  |  |  |                  |
|                   | -                 | 4,050             | 4,050                | EQUIPMENT  | 67401 00                                   | -  | -  | -                |
|                   | <b>932,981.00</b> | <b>1,027,105</b>  | <b>1,023,225</b>     | <b>OPERATING EXPENSES</b>                            |  | <b>1,054,485</b>                           | <b>1,054,485</b>                         | <b>1,054,485</b> |
|                   |                   |                   |                      | <b>TOTAL FIRE/BOEC/EMERG. EXPENSES</b>               |  | <b>1,068,445</b>                           | <b>1,068,445</b>                         | <b>1,068,445</b> |



General Fund (110)  
Other Requirements (40)

| <b>GENERAL FUND OTHER REQUIREMENTS</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|--|---------------------------|------------------------------|------------------------------------|
| CONTINGENCY                            | 250,000                   | -                            | 250,000                            |
| ENDING FUND BALANCE                    | 2,874,949                 | 3,090,899                    | 2,835,219                          |
| <b>Total Other Requirements</b>        | <b>\$ 3,124,949</b>       | <b>\$ 3,090,899</b>          | <b>\$ 3,085,219</b>                |

|                     |                     |                     |                     |
|---------------------|---------------------|---------------------|---------------------|
| <b>GRAND TOTALS</b> | <b>\$ 3,124,949</b> | <b>\$ 3,090,899</b> | <b>\$ 3,085,219</b> |
|---------------------|---------------------|---------------------|---------------------|



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                              |
|--------------------------------------|------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>General Fund 110</b>      |
| <b>DEPARTMENT:</b>                   | <b>Other Requirements 40</b> |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>       |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>(503) 674-6221</b>        |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>       |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                  |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of the General Fund "Other Requirements" is to budget for transfers in support of the Building Fund and to maintain a reserve that will ensure adherence to the following two City Council adopted Financial Guidelines:

1. The City shall maintain a general fund *emergency contingency* funded at a *minimum of 5 percent* of general fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
2. The City shall maintain a general fund *operating fund balance* funded at a *minimum of 10 percent* of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

N/A

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Maintained viable, although declining, ending fund balance, exceeding Council guidelines.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue to comply with City policy regarding ending fund balance and contingency requirement.
2. Continue to recommend and implement new policies and procedures that create more efficient City operations.
3. With utilization of reserves in three consecutive years, implement strategic operational revenue enhancements and cost reductions to ensure long-term financial stability of City.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No transfer to Building Fund as it is forecasted to support itself. Ending fund balance is projected to be lower than beginning fund balance as of June 30, 2013.

**GF- Other Requirements (110-40)**

|                                  |               |    |   |
|----------------------------------|---------------|----|---|
| TRANS TO AEC FUND                | 110-40- 64911 | 00 | Not budgeted this fiscal year.  |
| TRANS TO BLDG FUND               | 110-40- 64912 | 00 | Not budgeted this fiscal year.  |
| TRANS TO DEBT SVC                | 110-40- 64915 | 00 | Not budgeted this fiscal year.  |
| CONTINGENCY                      | 110-40- 69100 | 00 | For unforeseen events- cannot be used without City Council approval.            |
| ENDING FUND BALANCE-DESIGNATED   | 110-40- 67910 | 00 | Funds reserved for future Community Center expenses.                            |
| ENDING FUND BALANCE-UNDESIGNATED | 110-40- 64910 | 00 | Unappropriated funds per Council Guidelines- minimum 15% of Operating Expenses. |

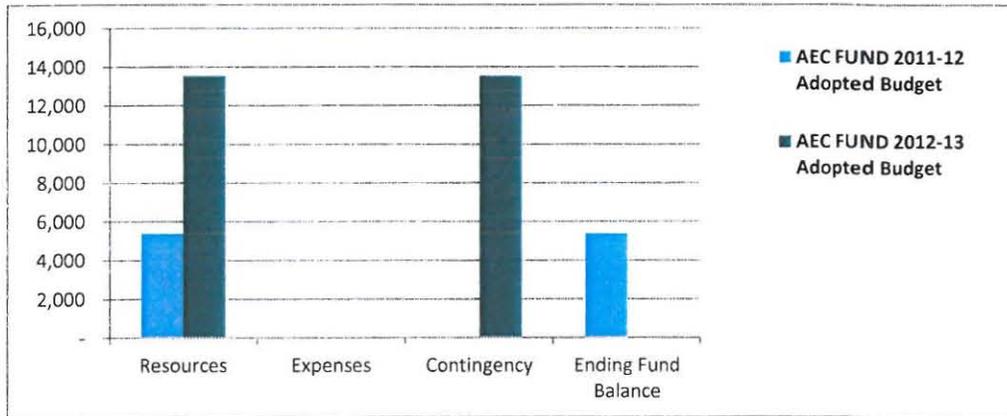
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GENERAL FUND<br>OTHER REQUIREMENTS   | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--------------------------------------|--|--|--|
|                   |                   |                   |                      | <u>Transfers Out to Other Funds</u>  |  |  |  |
|                   | -                 | -                 | -                    | - TRANS TO AEC FUND                  | 64911 00                                   | -  | -  |
|                   | -                 | -                 | -                    | - TRANS TO BLDG FUND                 | 64912 00                                   | -  | -  |
| 58,202.46         | -                 | -                 | -                    | - TRANS TO DEBT SVC                  | 64915 00                                   | -  | -  |
|                   | -                 | 250,000           | -                    | - CONTINGENCY                        | 69100 00                                   | 250,000                                    | 250,000                                  |
|                   | -                 | 4,000             | -                    | ENDING FUND BALANCE-<br>- ASSIGNED   | 67910 00                                   | 3,000                                      | 3,000                                    |
|                   | -                 | -                 | -                    | ENDING FUND BALANCE-<br>- UNASSIGNED | 64910 00                                   | 2,832,217                                  | 2,827,567                                |
| 58,202.46         | -                 | \$ 254,000        | -                    | <b>TOTAL OTHER REQUIREMENTS</b>      | <b>\$ 3,085,217</b>                        | <b>\$ 3,080,567</b>                        | <b>\$ 3,080,567</b>                      |
|                   | 4,114,302.64      | 4,639,109         | 4,265,467            | <b>TOTAL GENERAL FUND EXPENSES</b>   | <b>7,058,755</b>                           | <b>7,058,755</b>                           | <b>7,058,755</b>                         |
|                   | 3,476,113.93      | \$ 2,870,949      | \$ 3,090,899         | <b>TOTAL FUND BALANCE</b>            | <b>\$ (0)</b>                              | <b>\$ (0)</b>                              | <b>\$ (0)</b>                            |



AEC Fund (121-00)

| <i>AEC FUND</i>                 | 2011-12<br>Budget | 2011-12<br>Estimated | 2012-13<br><i>Proposed Budget</i> |
|---------------------------------|-------------------|----------------------|-----------------------------------|
| <b>Resources</b>                |                   |                      |                                   |
| Beg. Fund Bal.                  | 5,404             | 5,404                | 11,525                            |
| AEC Resources                   | -                 | 6,121                | 2,021                             |
| <b>Total Resources</b>          | <b>\$ 5,404</b>   | <b>\$ 11,525</b>     | <b>\$ 13,546</b>                  |
| <b>Expenses</b>                 |                   |                      |                                   |
| <b>Other Requirements</b>       |                   |                      |                                   |
| Contingency                     | -                 | 4,230                | 13,546                            |
| Ending Fund Balance             | 5,404             | 1,410                | -                                 |
| <b>Total Other Requirements</b> | <b>\$ 5,404</b>   | <b>\$ 5,640</b>      | <b>\$ 13,546</b>                  |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                        |
|--------------------------------------|------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>AEC 121</b>         |
| <b>DEPARTMENT:</b>                   | <b>00</b>              |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b> |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6221</b>    |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b> |
| <b>DIRECT PHONE NUMBER:</b>          | <b>503-674-6221</b>    |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of The Administrative Excise Charge Fund (AEC) is to collect funds from new development to pay for public infrastructure such as the City Hall and other City buildings.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Finance Director manages the Administrative Excise Fund

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

New development construction took place resulting in revenues being received into this fund.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Will not generate sufficient Administrative Excise Charge revenue to pay for City services. Since the City is approaching build out in the residential area, economic development needs to occur in the commercial and industrial area to provide this critical revenue.
2. If and when the housing markets rebound and building permits reach previous levels of activity, these revenues will potentially be used to assist with the funding to build a new Public Works City Shops Building.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years due to economic situation.

**AEC Fund (121-00)**

|                         |                  |   |
|-------------------------|------------------|---|
| Beg. Fund Bal.          | 121-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.  |
| ADMIN EXCISE CHRG       | 121-00- 43183 00 | The AEC Charge is \$.50 cents per square foot for residential development and \$.25 cents per square foot for commercial development. |
| INTEREST-LGIP           | 121-00- 43611 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS | 121-00- 43612 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE           | 121-00- 43901 00 | Not budgeted this fiscal year.  |
| TRANS FROM GEN FUND     | 121-00- 43912 00 | Not budgeted this fiscal year.  |
| TRANS FROM WATER        | 121-00- 43911 21 | Not budgeted this fiscal year.  |
| TRANS FROM SEWER        | 121-00- 43911 22 | Not budgeted this fiscal year.  |
| TRANS FROM STORM        | 121-00- 43911 23 | Not budgeted this fiscal year.  |
| TRANS FROM STREET       | 121-00- 43911 14 | Not budgeted this fiscal year.  |
| TRANS TO DEBT SVC       | 121-00- 64915 00 | Not budgeted this fiscal year.  |
| CONTINGENCY             | 121-00- 69100 00 | For unforeseen events- cannot be used without City Council approval.  |
| ENDING FUND BALANCE     | 121-00- 67910 00 | Unappropriated funds.   |

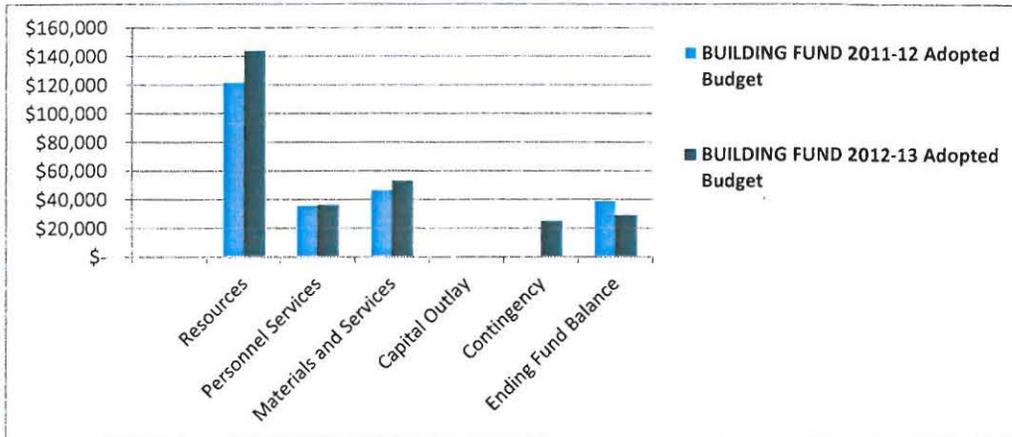
**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | AEC FUND                   |          | 4/16/2012                     |                               |  |
|-------------------|-------------------|-------------------|----------------------|----------------------------|----------|-------------------------------|-------------------------------|--|
|                   |                   |                   |                      |                            |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
| (15,513.58)       | 1,706.00          | 5,404             | 5,404                | Beg. Fund Bal.             | 49950 00 | 11,525                        | 11,525                        | 11,525                                   |
| 1,700.00          | 3,679.75          | 1,000             | 6,100                | ADMIN EXCISE CHR           | 43183 00 | 2,000                         | 2,000                         | 2,000                                    |
| 5.32              | 18.19             | 46                | 20                   | INTEREST-LGIP              | 43611 00 | 20                            | 20                            | 20                                       |
|                   | 0.46              | 5                 | 1                    | INTEREST ON INVESTMENTS    | 43612 00 | 1                             | 1                             | 1  |
|                   | -                 | -                 | -                    | - MISC. REVENUE            | 43901 00 | -                             | -                             | -  |
| 15,514.00         | -                 | -                 | -                    | - TRANS FROM GEN FUND      | 43912 00 | -                             | -                             | -  |
|                   | -                 | -                 | -                    | - TRANS FROM WATER         | 43911 21 | -                             | -                             | -  |
|                   | -                 | -                 | -                    | - TRANS FROM SEWER         | 43911 22 | -                             | -                             | -  |
|                   | -                 | -                 | -                    | - TRANS FROM STORM         | 43911 23 | -                             | -                             | -  |
|                   | -                 | -                 | -                    | - TRANS FROM STREET        | 43911 14 | -                             | -                             | -  |
| <b>1,705.74</b>   | <b>5,404.40</b>   | <b>6,455</b>      | <b>11,525</b>        | <b>TOTAL AEC RESOURCES</b> |          | <b>13,546</b>                 | <b>13,546</b>                 | <b>13,546</b>                            |
|                   | -                 | -                 | -                    | - TRANS TO DEBT SVC        | 64915 00 | -                             | -                             | -  |
|                   | -                 | 4,230             | -                    | - CONTINGENCY              | 69100 00 | 13,546                        | 13,546                        | 13,546                                   |
|                   | -                 | 1,410             | -                    | ENDING FUND BALANCE-       |          |                               |                               |  |
|                   | -                 | -                 | -                    | - COMMITTED                | 67910 00 | -                             | -                             | -  |
|                   | -                 | <b>5,640</b>      | -                    | <b>TOTAL AEC EXPENSES</b>  |          | <b>13,546</b>                 | <b>13,546</b>                 | <b>13,546</b>                            |
| <b>1,705.74</b>   | <b>5,404.40</b>   | <b>\$ 815.00</b>  | <b>\$ 11,525.00</b>  | <b>TOTAL FUND BALANCE</b>  |          | <b>\$ -</b>                   | <b>\$ -</b>                   | <b>\$ -</b>                              |



Building Fund (122-00)

| <i>BUILDING FUND</i>                          | 2011-12<br>Budget | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|-------------------|----------------------|----------------------------|
| <b>Resources</b>                              |                   |                      |                            |
| Beg. Fund Bal.                                | 40,490            | 40,490               | 51,759                     |
| Building Fund Resources                       | 81,184            | 92,011               | 92,111                     |
| <b>Total Resources</b>                        | <b>\$ 121,674</b> | <b>\$ 132,501</b>    | <b>\$ 143,870</b>          |
| <b>Personnel Services</b>                     |                   |                      |                            |
| Personnel - Salaries and Wages                | 22,604            | 22,604               | 22,754                     |
| Personnel- Benefits                           | 13,103            | 13,103               | 13,602                     |
| <b>Total Personnel Services</b>               | <b>\$ 35,707</b>  | <b>\$ 35,707</b>     | <b>\$ 36,356</b>           |
| <b>Materials and Services</b>                 |                   |                      |                            |
| Other Personnel Expenses- Not payroll related | 75                | 75                   | 75                         |
| Purchased Professional and IT Services        | 2,515             | 2,365                | 2,347                      |
| Purchased Property Services                   | 1,515             | 1,515                | 1,800                      |
| Insurance- Other than payroll related         | -                 | -                    | 660                        |
| Operating Expenses- Other                     | 835               | 835                  | 594                        |
| Supplies                                      | 1,220             | 1,595                | 2,605                      |
| Building Expenses- Other                      | 40,500            | 38,500               | 45,000                     |
| <b>Total Material and Services</b>            | <b>\$ 46,660</b>  | <b>\$ 44,885</b>     | <b>\$ 53,081</b>           |
| <b>Capital Outlay</b>                         |                   |                      |                            |
| Capital Outlay                                | 150               | 150                  | 150                        |
| <b>Total Capital Outlay</b>                   | <b>\$ 150</b>     | <b>\$ 150</b>        | <b>\$ 150</b>              |
| <b>Other Requirements</b>                     |                   |                      |                            |
| Contingency                                   | -                 | -                    | 25,000                     |
| Ending Fund Balance                           | 39,157            | 51,759               | 29,283                     |
| <b>Total Other Requirements</b>               | <b>\$ 39,157</b>  | <b>\$ 51,759</b>     | <b>\$ 54,283</b>           |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                          |
|--------------------------------------|--------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Building Fund 122</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>       |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>      |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>       |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>              |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

State law requires that permit revenues be used only towards operating expenditures of the Building Department. The Building Fund ensures that the City of Fairview can account for permit revenues and operating expenditures and therefore demonstrate compliance with state law. The purpose of the Department follows:

1. Provide and fund a Building Inspection Program as required by state law.
2. Support the Fairview Building Official, plan examiners, and inspectors.
3. Provide expert, timely, coordinated, and cost effective permitting and inspection services.
4. Issue permits, conduct inspections, and approve occupancies.
5. Enforce violations of building codes.
6. Establish an operating reserve fund to cover operating costs during economic down turns and limit general fund transfers.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Department is managed by the Public Works Director. Permit Specialist duties are performed by the Public Works Community Services Administrative Program Coordinator with additional support from other staff as needed.

Building Official, plan examination, and inspection services are currently provided by Building Code Consultancy, a private consulting firm.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Continued to streamline procedures and increased level of service.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Monthly permit revenues have leveled a little are still generally in decline. In addition, electrical and mechanical permits applications make up a large proportion of permits. The fee structure for these permits (as set by the state) are

often insufficient to cover inspection costs. This means that the general fund will continue to be relied upon until development and construction returns.

2. Continue improvements to the permitting process, interdepartmental coordination, and customer service.
3. Continue efforts to reduce departmental costs while maintaining high levels of service.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years.



**Building Fund (122-00)**

|                                   |               |    |   |
|-----------------------------------|---------------|----|---|
| Beg. Fund Bal.                    | 122-00- 49950 | 00 | Cash carry-over from previous year. Estimate based on current information.  |
| Beg. Fund Bal.- Operating Reserve | 122-00- 49950 | 00 | Not budgeted this fiscal year.  |
| CET REVENUE                       | 122-00- 43182 | 00 | Building Fund administrative portion of Construction Excise Tax on new construction.  |
| REYNOLDS CET REVENUE              | 122-00- 43182 | 01 | Building Fund administrative portion of Reynolds Construction Excise Tax on new construction.                                   |
| BUILDING PERMITS                  | 122-00- 43202 | 00 | Estimated revenue from the issuance of building permits.  |
| ELECTRICAL PERMITS                | 122-00- 43203 | 00 | Estimated revenue from the issuance of electrical permits.  |
| PLUMBING PERMITS                  | 122-00- 43204 | 00 | Estimated revenue from the issuance of plumbing permits.  |
| MECHANICAL PERMITS                |               |    | Estimated revenue from the issuance of mechanical permits.  |
| FIRE PREVENTION PERMITS           |               |    | Estimated revenue from the issuance of fire prevention permits.   |
| GRADING PERMITS                   |               |    | Estimated revenue from the issuance of grading permits.   |
| DEMOLITON PERMITS                 |               |    | Estimated revenue from the issuance of demolition permits.  |
| GENERAL GOVT CHARGES              | 122-00- 43401 | 00 | Not budgeted this fiscal year.  |
| INTEREST-LGIP                     | 122-00- 43611 | 00 | Interest received from State Local Government Investement Pool.   |
| INTEREST ON INVESTMENTS           | 122-00- 43612 | 00 | Interest received from CD at credit union.  |
| MISC. REVENUE                     | 122-00- 43901 | 00 | Not budgeted this fiscal year.  |
| TRANSFER FROM GF FOR OPERATIONS   | 122-00- 43914 | 00 | Not budgeted this fiscal year.  |
| CITY ADMINISTRATOR                | 122-00- 61101 | 00 | Not budgeted this fiscal year.  |
| FINANCE DIRECTOR                  | 122-00- 61103 | 00 | Not budgeted this fiscal year.  |
| CD DIRECTOR                       | 122-00- 61104 | 00 | Not budgeted this fiscal year.  |
| PW DIRECTOR                       | 122-00- 61104 | 00 | Allocated: Salary based on salary wage schedule.  |
| STAFF                             | 122-00- 61109 | 00 | Allocated: Salary based on salary wages and the labor agreement with the Teamsters' Union.                                      |
| TEMPORARY HELP                    | 122-00- 61201 | 00 | Not budgeted this fiscal year.  |
| OVERTIME HOURS                    | 122-00- 61301 | 00 | Costs for hours worked over 40 hours per work week.   |
| CELL PHONE ALLOWANCE-EMPLOYEES    | 122-00- 62002 | 00 | Community Development Director's cell phone allowance.  |
| EMP ASSIST PROGRAM/ FSA FEES      | 122-00- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                         | 122-00- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).                                      |
| DENTAL INSURANCE                  | 122-00- 62101 | 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE                 | 122-00- 62102 | 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                    | 122-00- 62103 | 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS          | 122-00- 62104 | 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE            | 122-00- 62105 | 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)            | 122-00- 62201 | 00 | Federal Payroll taxes.  |
| TRI-MET TAX                       | 122-00- 62202 | 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT                    | 122-00- 62203 | 00 | Workers Benefit Fund payroll expense.   |
| PERS/OPSRP                        | 122-00- 62301 | 00 | Retirement for employees.   |
| UNEMP. INSURANCE                  | 122-00- 62501 | 00 | Unemployment Payroll taxes.   |
| VACATION BUY-OUT                  | 122-00- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation. |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>BUILDING FUND</b>                         | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|
|                   | -                 | 40,490            | 40,490               | Beg. Fund Bal.                               | 49950 00                                   | 51,759                                     | 51,759                                   |
|                   | -                 | -                 | -                    | - Beg. Fund Bal.- Operating Reserve          | 49950 00                                   | -  | -  |
|                   |                   |                   |                      | <b><u>LICENSES AND PERMITS</u></b>           |  |  |  |
| 1,443.67          | 993.29            | 500               | 900                  | CET REVENUE                                  | 43182 00                                   | 1,000                                      | 1,000                                    |
|                   | 21.56             | 40                | 30                   | REYNOLDS CET REVENUE                         | 43182 01                                   | 30   | 30                                       |
| 67,485.07         | 61,432.23         | 57,300            | 62,000               | BUILDING PERMITS                             | 43202 00                                   | 62,000                                     | 62,000                                   |
| 15,110.60         | 9,230.00          | 9,550             | 13,000               | ELECTRICAL PERMITS                           | 43203 00                                   | 13,000                                     | 13,000                                   |
| 7,054.60          | 5,830.00          | 6,650             | 7,000                | PLUMBING PERMITS                             | 43204 00                                   | 7,000                                      | 7,000                                    |
|                   | 5,838.10          | 7,115             | 7,300                | MECHANICAL PERMITS                           | 43208 00                                   | 7,300                                      | 7,300                                    |
|                   | 541.85            | -                 | 675                  | FIRE PREVENTION PERMITS                      | 43209 01                                   | 675  | 675                                      |
|                   | -                 | -                 | 300                  | GRADING PERMITS                              | 43209 02                                   | 300  | 300                                      |
|                   | 150.00            | -                 | 750                  | DEMOLITION PERMITS                           | 43209 03                                   | 750  | 750                                      |
|                   |                   |                   |                      | <b><u>Charges for Services</u></b>           |  |  |  |
| -                 | -                 | -                 | -                    | GENERAL GOVT CHARGES                         | 43401 00                                   | -  | -  |
|                   |                   |                   |                      | <b><u>Investment Earnings</u></b>            |  |  |  |
| -                 | 51.69             | 29                | 55                   | INTEREST-LGIP                                | 43611 00                                   | 55   | 55                                       |
| -                 | 1.49              | -                 | 1                    | INTEREST ON INVESTMENTS                      | 43612 00                                   | 1  | 1  |
|                   |                   |                   |                      | <b><u>Other Financing Sources</u></b>        |  |  |  |
| -                 | 0.01              | -                 | -                    | MISC. REVENUE                                | 43901 00                                   | -  | -  |
|                   |                   |                   |                      | TRANSFER FROM GF FOR                         |  |  |  |
| -                 | 35,063.00         | -                 | -                    | OPERATIONS                                   | 43914 00                                   | -  | -  |
| <b>91,093.94</b>  | <b>119,153.22</b> | <b>121,674</b>    | <b>132,501</b>       | <b>TOTAL BUILDING RESOURCES</b>              |  | <b>143,870</b>                             | <b>143,870</b>                           |
|                   |                   |                   |                      | <b><u>Personnel - Salaries and Wages</u></b> |  |  |  |
|                   | -                 | -                 | -                    | CITY ADMINISTRATOR                           | 61101 00                                   | -  | -  |
|                   | -                 | -                 | -                    | FINANCE DIRECTOR                             | 61103 00                                   | -  | -  |
|                   | -                 | 4,644             | 4,644                | PW DIRECTOR                                  | 61106 00                                   | 4,643                                      | 4,643                                    |
|                   | 12,098.26         | -                 | -                    | CD DIRECTOR                                  | 61104 00                                   | -  | -  |
|                   | 15,832.80         | 17,640            | 17,640               | STAFF  | 61109 00                                   | 17,791                                     | 17,791                                   |
|                   | -                 | -                 | -                    | TEMPORARY HELP                               | 61201 00                                   | -  | -  |
|                   | 766.19            | 320               | 320                  | OVERTIME HOURS                               | 61301 00                                   | 320  | 320                                      |
|                   |                   |                   |                      | <b><u>Personnel- Benefits</u></b>            |  |  |  |
|                   |                   |                   |                      | CELL PHONE ALLOWANCE-                        |  |  |  |
|                   | 90.00             | 45                | 45                   | EMPLOYEES                                    | 62002 00                                   | 45   | 45                                       |
|                   | 39.12             | 28                | 28                   | EAP/FSA PROGRAMS                             | 62003 00                                   | 72   | 72                                       |
|                   | -                 | -                 | -                    | LONGEVITY                                    | 62004 00                                   | 192  | 192                                      |
|                   | 444.02            | 220               | 220                  | DENTAL INSURANCE                             | 62101 00                                   | 395  | 395                                      |
|                   | 4,919.02          | 5,494             | 5,494                | MEDICAL INSURANCE                            | 62102 00                                   | 4,842                                      | 4,842                                    |
|                   | 35.32             | 31                | 31                   | LIFE INSURANCE                               | 62103 00                                   | 31   | 31                                       |
|                   | 112.24            | 96                | 96                   | LONG TERM DISABILITY INS                     | 62104 00                                   | 97   | 97                                       |
|                   | 883.39            | 1,319             | 1,319                | WORKERS COMP INSURANCE                       | 62105 00                                   | 1,350                                      | 1,350                                    |
|                   | 2,325.56          | 1,421             | 1,421                | SOCIAL SECURITY (FICA)                       | 62201 00                                   | 1,816                                      | 1,816                                    |
|                   | 208.79            | 155               | 155                  | TRI-MET TAX                                  | 62202 00                                   | 165  | 165                                      |
|                   | 10.93             | 20                | 20                   | WBF ASSESSMENT                               | 62203 00                                   | 22   | 22                                       |
|                   | 7,938.99          | 3,875             | 3,875                | PERS/OPSRP                                   | 62301 00                                   | 3,930                                      | 3,930                                    |
|                   | 212.80            | 175               | 175                  | UNEMP. INSURANCE                             | 62501 00                                   | 213  | 213                                      |
|                   | 1,612.27          | 224               | 224                  | VACATION BUY-OUT                             | 62901 00                                   | 432  | 432                                      |
| <b>-</b>          | <b>47,529.70</b>  | <b>35,707</b>     | <b>35,707</b>        | <b>PERSONNEL EXPENSES</b>                    |  | <b>36,356</b>                              | <b>36,356</b>                            |

**Building Fund (122-00)**

|                             |               |    |   |
|-----------------------------|---------------|----|---|
| EMPLOYEE RECOGNITION        | 122-00- 62951 | 00 | December Employee Appreciation lunch  |
| SAFETY AWARD PROGRAM        | 122-00- 62952 | 00 | Not budgeted this fiscal year.  |
| CONTRACT SERVICES           | 122-00- 63001 | 00 | Not budgeted this fiscal year.  |
| HR ADMINISTRATION           | 122-00- 63101 | 00 | Not budgeted this fiscal year.  |
| AUDIT & ACCOUNTING          | 122-00- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC.  |
| LEGAL                       | 122-00- 63302 | 00 | Not budgeted this fiscal year.  |
| IT SERVICES                 | 122-00- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.   |
| WEBSITE MANAGEMENT          | 122-00- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.   |
| REFUSE/SHREDDING            | 122-00- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS         | 122-00- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.   |
| BLDG REP/MAINT              | 122-00- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment. (such as elevator, HVAC System, sinks, etc.) Includes yearly maintenance agreements, DOES NOT include monthly fees. |
| OFFICE EQUIP REP/MAINT      | 122-00- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP RENT                  | 122-00- 64421 | 00 | Allocated: Cost for rental of copier, postage machine and any other equipment needed by the Building Fund.  |
| GENERAL LIAB/PROP INSURANCE | 122-00- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.   |
| POSTAGE                     | 122-00- 65302 | 00 | Allocated and Direct. Cost for postage for mail general envelopes, etc.   |
| TELEPHONE                   | 122-00- 65303 | 00 | Allocated: Telephone, voice mail, and fax services for City Hall.   |
| PUBLICATIONS                | 122-00- 65401 | 00 | Not budgeted this fiscal year.  |
| PRINTING                    | 122-00- 65501 | 00 | Costs for professional printing services and design, ie. Letterhead, business cards, etc.   |
| TRAVEL                      | 122-00- 65801 | 00 | Not budgeted this fiscal year.  |
| BANK & MERCHANT FEES        | 122-00- 65901 | 00 | Allocated: Costs for banking and credit card payment services.  |
| OFFICE SUPPLIES             | 122-00- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.   |
| OPERATING MATERIAL          | 122-00- 66102 | 00 | Supplies specific to functions of Fund.   |
| BLDG SUPP-CITY HALL         | 122-00- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.   |
| GAS/HEAT                    | 122-00- 66211 | 00 | Allocated: Gas heat for City Hall.  |
| ELECTRICITY                 | 122-00- 66221 | 00 | Allocated: Electricity for City Hall.   |
| CONF-MEALS/LODGING          | 122-00- 66302 | 00 | Costs for meals and lodging to attend conferences.  |
| DUES/SUB/MEMBERSHIP         | 122-00- 66501 | 00 | Costs for memberships to professional organizations related to the Building Fund.   |
| TRAINING & CONF.            | 122-00- 66502 | 00 | Registration costs for conferences and trainings.   |

CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>BUILDING FUND</b>  | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |       |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|-------|
|                   |                   |                   |                      | <b><u>Other Personnel Expenses- Not payroll related</u></b> |  |  |  |       |
|                   | -                 | 75                | 75                   | EMPLOYEE RECOGNITION  | 62951 00                                   | 75   | 75                                       | 75    |
|                   | -                 | -                 | -                    | - SAFETY AWARD PROGRAM                                      | 62952 00                                   | -  | -  | -     |
|                   |                   |                   |                      | <b><u>Purchased Professional and IT Services</u></b>        |  |  |  |       |
|                   | 163.18            |                   |                      | CONTRACT SERVICES   | 63001 00                                   | 150  | 150                                      | 150   |
|                   | 20.20             | 250               | 100                  | HR ADMINISTRATION   | 63101 00                                   | 150  | 150                                      | 150   |
|                   | 434.91            | 400               | 400                  | AUDIT & ACCOUNTING  | 63301 00                                   | 427  | 427                                      | 427   |
|                   | 171.31            | -                 | -                    | - LEGAL   | 63302 00                                   | 225  | 225                                      | 225   |
|                   | 2.64              | 15                | 15                   | PROPERTY ALARM SERVICES                                     | 63305 00                                   | 8  | 8  | 8     |
|                   | 445.81            | 1,500             | 1,500                | IT SERVICES   | 63401 00                                   | 727  | 727                                      | 727   |
|                   |                   |                   |                      | IT HARDWARE & UPGRADES                                      |  | 559  | 559                                      | 559   |
|                   | -                 | 350               | 350                  | WEBSITE MANAGEMENT  | 63402 00                                   | 101  | 101                                      | 101   |
|                   |                   |                   |                      | <b><u>Purchased Property Services</u></b>                   |  |  |  |       |
|                   | 18.21             | 15                | 15                   | REFUSE/SHREDDING  | 64211 00                                   | 87   | 87                                       | 87    |
|                   | 168.00            | 240               | 240                  | BLDG CLEANING SRVCS   | 64231 00                                   | 251  | 251                                      | 251   |
|                   | 193.63            | 225               | 225                  | BLDG REP/MAINT  | 64302 00                                   | 416  | 416                                      | 416   |
|                   | -                 | -                 | -                    | - OFFICE EQUIP REP/MAINT                                    | 64303 00                                   | -  | -  | -     |
|                   | 968.52            | 1,035             | 1,035                | EQUIP RENT  | 64421 00                                   | 1,046                                      | 1,046                                    | 1,046 |
|                   |                   |                   |                      | <b><u>Transfers Out to Other Funds</u></b>                  |  |  |  |       |
|                   |                   |                   |                      | <b><u>Insurance- Other than payroll related</u></b>         |  |  |  |       |
|                   | -                 |                   |                      | GENERAL LIAB/PROP INSURANCE                                 | 65201 00                                   | 660  | 660                                      | 660   |
|                   |                   |                   |                      | <b><u>Operating Expenses- Other</u></b>                     |  |  |  |       |
|                   | -                 | 100               | 100                  | POSTAGE   | 65302 00                                   | 210  | 210                                      | 210   |
|                   | 146.21            | 165               | 165                  | TELEPHONE-CH  | 65303 00                                   | 203  | 203                                      | 203   |
|                   | -                 | -                 | -                    | - PUBLICATIONS  | 65401 00                                   | -  | -  | -     |
|                   | 7.00              | 50                | 50                   | PRINTING  | 65501 00                                   | 50   | 50                                       | 50    |
|                   | -                 | -                 | -                    | - TRAVEL  | 65801 00                                   | -  | -  | -     |
|                   | 75.46             | 360               | 360                  | BANK & MERCHANT FEES  | 65901 00                                   | 131  | 131                                      | 131   |
|                   | 32.07             | 120               | 120                  | BANK & MERCHANT FEES  | 65902 00                                   | -  | -  | -     |
|                   | -                 | 40                | 40                   | BANK & MERCHANT FEES  | 65903 00                                   | -  | -  | -     |
|                   |                   |                   |                      | <b><u>Supplies</u></b>                                      |  |  |  |       |
|                   | -                 | 100               | 100                  | OFFICE SUPPLIES   | 66101 00                                   | 100  | 100                                      | 100   |
|                   | 61.54             | 75                | 700                  | OPERATING MATERIALS   | 66102 00                                   | 750  | 750                                      | 750   |
|                   | 60.54             | 85                | 85                   | BLDG SUPP-CH  | 66103 00                                   | 60   | 60                                       | 60    |
|                   | 4.56              | 25                | 25                   | GAS/HEAT-CH   | 66211 00                                   | 10   | 10                                       | 10    |
|                   | 434.13            | 435               | 435                  | ELECTRICITY-CH  | 66221 00                                   | 485  | 485                                      | 485   |
|                   | -                 | 100               | 100                  | CONF-MEALS/LODGING  | 66302 00                                   | 400  | 400                                      | 400   |
|                   | 1.76              | 150               | 150                  | DUES/SUB/MEMBERSHIP   | 66501 00                                   | 500  | 500                                      | 500   |
|                   | -                 | 250               | -                    | - TRAINING & CONF.  | 66502 00                                   | 300  | 300                                      | 300   |

**Building Fund (122-00)**

|                           |                  |  |
|---------------------------|------------------|--|
| BLDG INSPECTION SRVCS     | 122-00- 66905 02 | Contracted costs for Building Inspection services.                   |
| BLDG EQUIPMENT- CITY HALL | 122-00- 67402 00 | Allocated: Costs for City Hall building equipment.                   |
| OFFICE EQUIPMENT          | 122-00- 67405 00 | Allocated and Direct: Costs for new office equipment.                |
| CONTINGENCY               | 122-00- 69100 00 | For unforeseen events- cannot be used without City Council approval. |
| ENDING FUND BALANCE       | 122-00- 67910 00 | Not budgeted this fiscal year.                                       |

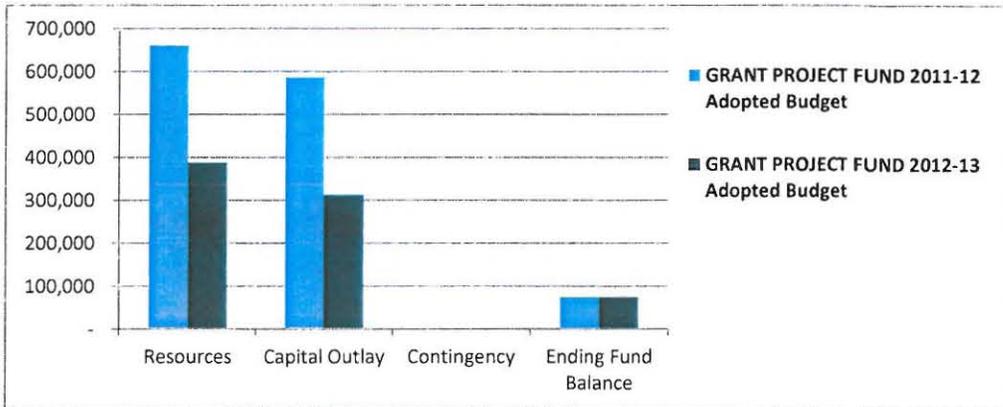
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>BUILDING FUND</i>                   | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|
|                   |                   |                   |                      | <u><i>Building Expenses- Other</i></u> |  |  |  |
|                   | 32,725.04         | 40,500            | 38,500               | BLDG INSPECTION SRVCS                  | 66905 02                                   | 45,000                                     | 45,000 45,000                            |
|                   |                   |                   |                      | <u><i>Capital Outlay</i></u>           |  |  |  |
|                   | -                 | 100               | 100                  | BLDG EQUIPMENT-CH                      | 67402 00                                   | 100  | 100 100                                  |
|                   | -                 | 50                | 50                   | OFFICE EQUIPMENT                       | 67405 00                                   | 50   | 50 50                                    |
|                   |                   |                   |                      | <u><i>Ending Fund Balance</i></u>      |  |  |  |
|                   | -                 | -                 | -                    | CONTINGENCY                            | 69100 00                                   | 25,000                                     | 25,000 25,000                            |
|                   | -                 | -                 | -                    | ENDING FUND BALANCE-                   |  |  |  |
|                   | -                 | -                 | -                    | RESTRICTED                             | 67910 00                                   | 29,283                                     | 29,283 29,283                            |
| -                 | 36,134.72         | 46,810            | 45,035               | <b>OPERATING EXPENSES</b>              |  | <b>107,514</b>                             | <b>107,514 107,514</b>                   |
| -                 | 83,664.42         | 82,517            | 80,742               | <b>TOTAL BUILDING EXPENSES</b>         |  | <b>143,870</b>                             | <b>143,870 143,870</b>                   |
|                   | 35,488.80         | 39,157            | 51,759               | <b>TOTAL FUND BALANCE</b>              |  | -  | - -                                      |



Grant Project Fund (123-00)

| <i>GRANT PROJECT FUND</i>       | 2011-12<br>Budget | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---------------------------------|-------------------|----------------------|----------------------------|
| <b>Resources</b>                |                   |                      |                            |
| Beg. Fund Bal.                  | 50,000            | 50,000               | 75,505                     |
| Federal Grants                  | 224,000           | 224,000              |                            |
| State Grants                    | 25,000            | 25,000               |                            |
| Local Grants                    | 362,043           | 49,531               | 312,512                    |
| Other Grants                    |                   |                      |                            |
| Investment Earnings             | 505               | 505                  | 21                         |
| <b>Total Resources</b>          | <b>\$ 661,548</b> | <b>\$ 349,036</b>    | <b>\$ 388,038</b>          |
| <b>Capital Outlay</b>           |                   |                      |                            |
| Federal Grant                   | 224,000           | 224,000              | -                          |
| State Grant                     | -                 | -                    | -                          |
| Local Grant                     | 362,043           | 49,531               | 312,512                    |
| <b>Total Capital Outlay</b>     | <b>\$ 586,043</b> | <b>\$ 273,531</b>    | <b>\$ 312,512</b>          |
| <b>Other Requirements</b>       |                   |                      |                            |
| Contingency                     | 505               | 0                    | 526                        |
| Project Ending Fund Balances    | 75,000            | 75,505               | 75,000                     |
| <b>Total Other Requirements</b> | <b>\$ 75,505</b>  | <b>\$ 75,505</b>     | <b>\$ 75,526</b>           |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Grants/Projects 123</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                  |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>         |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>        |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>         |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

Identify and track required grant match contributions, grant revenues, and grant expenditures. Identify and track individual capital projects or other program grants/Donations.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

Department directors administer budgeted grants and projects.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Completed an improvement plan for Salish Ponds Park. The approved improvements will be funded using the Metro Nature in Neighborhoods local share grant.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Pursue federal grant funding for the required traffic system plan. This work will follow the adoption of Metro's East Metro Connections Plan.
2. Pursue CDBG grant funding for ongoing improvements to Historic Old Town.
3. Subject to Council approval, proceed with the construction of trail and shoreline improvements at the Salish Ponds Nature Park.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:** The anticipated reduction in staffing levels has meant current curtailment of our pursuit of participation in the 40-mile loop project.

**Grant/Projects Fund (123-00)**

|  |                  |   |
|--|------------------|---|
| Beg. Fund Bal.   | 123-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.  |
| BEGIN FUND BALANCE- HALSEY STREET<br>SIDEWALK PROJECT CITY MATCH | 123-00- 49950 00 | Designated funds for future Halsey Street sidewalk project.   |
| BEGIN FUND BALANCE- 40 MILE LOOP<br>PROJECT CITY MATCH           | 123-00 49950 00  | Designated funds for future 40 Mile Loop project.   |
| GRANT PROCEEDS- FEDERAL<br>CDBG GRANT                            | 123-00- 43312 00 | Not budgeted this fiscal year.  |
| GRANT PROCEEDS- STATE  | 123-00- 43312 00 | Not budgeted this fiscal year.  |
| STATE GRANT- HALSEY STREET<br>SIDEWALK PROJECT                   | 123-00- 43341 00 | Not budgeted this fiscal year.  |
| STATE GRANT CITY MATCH CONTRIB.- 40<br>MILE LOOP                 | 123-00- 43341 01 | Not budgeted this fiscal year.  |
| LOCAL GOVERNMENT GRANTS  | 123-00- 43341 02 | Designated funds transferred from General Fund Community Development<br>Department for future 40 Mile Loop Project. |
| METRO GRANT-NATURE IN<br>NEIGHBORHOODS                           | 123-00- 43371 00 | Not budgeted this fiscal year.  |
| OTHER GRANTS   | 123-00- 43372 01 | Reimbursement grant from Metro.   |
| INTEREST-LGIP  | 123-00- 43372 00 | Not budgeted this fiscal year.  |
| INTEREST ON INVESTMENTS  | 123-00- 43611 00 | Interest received from State Local Government Investement Pool.   |
| DONATIONS-DESIGNATED PARKS                                       | 123-00- 43612 00 | Interest received from CD at credit union.  |
| CDBG GRANT   | 123-00- 43641 00 | Not budgeted this fiscal year.  |
| STATE GRANT- 40 MILE LOOP  | 123-00- 43641 00 | Not budgeted this fiscal year.  |
| STATE GRANT- HALSEY STREET<br>SIDEWALK PROJECT                   | 123-00- 67001 07 | Not budgeted this fiscal year.  |
| LOCAL GRANT PROC. PROJECTS                                       | 123-00- 67001 02 | Not budgeted this fiscal year.  |
| METRO GRANT-NATURE IN<br>NEIGHBORHOODS                           | 123-00- 67001 03 | Not budgeted this fiscal year.  |
| DONATIONS-DESIGNATED PARKS                                       | 123-00- 67001 04 | Not budgeted this fiscal year.  |
| LOCAL GRANT PROC. PROJECTS                                       | 123-00- 67001 05 | Budgeted expenses related to Metro Nature in Neighborhoods Grant.   |
| METRO GRANT-NATURE IN<br>NEIGHBORHOODS                           | 123-00- 67001 06 | Not budgeted this fiscal year.  |
| DONATIONS-DESIGNATED PARKS                                       | 123-00- 67001 06 | Not budgeted this fiscal year.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual                           | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GRANT/PROJECTS FUND                              | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---|-------------------|-------------------|----------------------|--|--|--|--|
|   | 25,000.00         | -                 | -                    | Beg. Fund Bal.                                   | 49950 00                                   | 505  | 505                                      |
|   | -                 | 25,000            | 25,000               | Beg. Fund Bal.-<br>HALSEY ST SIDEWALK PROJ.      | 49950 00                                   | 25,000                                     | 25,000                                   |
|   | -                 | 25,000            | 25,000               | Beg. Fund Bal.-<br>40 MILE LOOP PROJ.            | 49950 00                                   | 50,000                                     | 50,000                                   |
| <b><u>GRANT PROJECTS</u></b>                |                   |                   |                      |  |  |  |  |
| <b><u>Federal Grants</u></b>                |                   |                   |                      |  |  |  |  |
|   | -                 | 224,000           | 224,000              | CDBG GRANT PROCEEDS-<br>FEDERAL                  | 43312 00                                   | -  | -  |
| <b><u>State Grants</u></b>                  |                   |                   |                      |  |  |  |  |
|   | -                 | -                 | -                    | GRANT PROCEEDS- STATE                            | 43341 00                                   | -  | -  |
|   | -                 | -                 | -                    | STATE GRANT- HALSEY STREET<br>SIDEWALK PROJECT   | 43341 01                                   | -  | -  |
|   | 25,000.00         | 25,000            | 25,000               | STATE GRANT CITY MATCH<br>CONTRIB.- 40 MILE LOOP | 43341 02                                   | -  | -  |
| <b><u>Local Grants</u></b>                  |                   |                   |                      |  |  |  |  |
|   | -                 | -                 | -                    | LOCAL GOVERNMENT GRANTS                          | 43371 00                                   | -  | -  |
|   | -                 | 362,043           | 49,531               | METRO GRANT-NATURE IN<br>NEIGHBORHOODS           | 43372 01                                   | 312,512                                    | 312,512                                  |
| <b><u>Other Grants</u></b>                  |                   |                   |                      |  |  |  |  |
|   | -                 | -                 | -                    | OTHER GRANTS                                     | 43372 00                                   | -  | -  |
| <b><u>Investment Earnings</u></b>           |                   |                   |                      |  |  |  |  |
|   | -                 | 500               | 500                  | INTEREST-LGIP                                    | 43611 00                                   | 20   | 20                                       |
|   | 0.23              | 5                 | 5                    | INTEREST ON INVESTMENTS                          | 43612 00                                   | 1  | 1  |
| <b><u>DONATION PROJECT RESOURCES</u></b>    |                   |                   |                      |  |  |  |  |
|   | -                 | -                 | -                    | DONATIONS-DESIGNATED PARKS                       | 43641 00                                   | -  | -  |
|   | -                 | -                 | -                    | TRANSFER FROM STORM SDC                          |  | -  | -  |
| <b>TOTAL GRANTS/ PROJECTS<br/>RESOURCES</b> |                   |                   |                      |  | <b>388,038</b>                             | <b>388,038</b>                             | <b>388,038</b>                           |

**GRANT EXPENDITURES**

**FEDERAL**

-      224,000      224,000      CDBG GRANT      67001 07      -      -      -

**STATE**

-      -      -      STATE GRANT- 40 MILE LOOP      67001 02      -      -      -

-      -      -      STATE GRANT- HALSEY STREET

-      -      -      SIDEWALK PROJECT      67001 03      -      -      -

**LOCAL**

-      -      -      LOCAL GRANT PROC. PROJECTS      67001 04      -      -      -

-      362,043      49,531      METRO GRANT-NATURE IN

-      362,043      49,531      NEIGHBORHOODS      67001 05      312,512      312,512      312,512

**Grant/Projects Fund (123-00)**

|  |                  |  |
|--|------------------|--|
| METRO GRANT-NATURE IN<br>NEIGHBORHOODS         | 123-00- 67910 00 | Not budgeted this fiscal year.                                       |
| STATE GRANT- HALSEY STREET<br>SIDEWALK PROJECT | 123-00- 67910 00 | Funds designated for specific project.                               |
| STATE GRANT- 40 MILE LOOP                      | 123-00- 67910 00 | Funds designated for specific project.                               |
| CONTINGENCY                                    | 123-00- 69100 00 | For unforeseen events- cannot be used without City Council approval. |

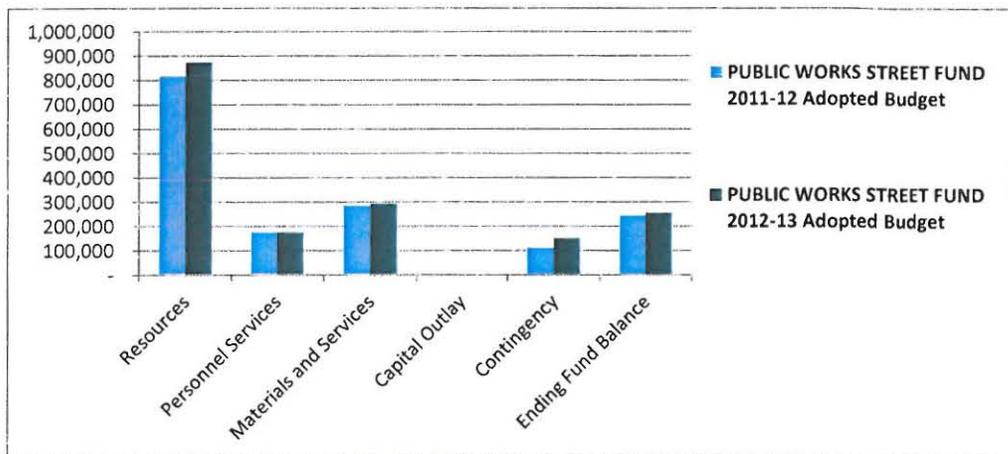
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual                     | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | GRANT/PROJECTS FUND                          | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---------------------------------------|-------------------|-------------------|----------------------|--|--|--|--|
| <b><u>DONATIONS</u></b>               |                   |                   |                      |  |  |  |  |
|                                       | -                 | -                 | -                    | - DONATIONS-DESIGNATED PARKS 67001 06        | -  | -  | -  |
| <b><u>PROJECT ENDING BALANCES</u></b> |                   |                   |                      |  |  |  |  |
|                                       | -                 | -                 | -                    | METRO GRANT-NATURE IN NEIGHBORHOODS 67910 00 | -  | -  | -  |
|                                       | -                 | 25,000            | -                    | STATE GRANT- HALSEY STREET 67910 00          | 25,000                                     | 25,000                                     | 25,000                                   |
|                                       | -                 | 50,000            | -                    | STATE GRANT- 40 MILE LOOP- ASSIGNED 67910 00 | 50,000                                     | 50,000                                     | 50,000                                   |
|                                       | -                 | 505               | -                    | CONTINGENCY 69100 00                         | 526  | 526  | 526                                      |
|                                       | -                 | 661,548           | 273,531              | <b>TOTAL GRANTS/PROJECTS EXPENSES</b>        | <b>388,038</b>                             | <b>388,038</b>                             | <b>388,038</b>                           |
| 50,000.23                             | -                 | 75,505            | -                    | <b>TOTAL FUND BALANCE</b>                    | <b>0</b>                                   | <b>0</b>                                   | <b>0</b>                                 |



Public Works Street Fund (124-00)

| <b>PUBLIC WORKS STREET FUND</b>               | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|---|---------------------------|------------------------------|------------------------------------|
| <b>Resources</b>                              |                           |                              |                                    |
| Beg. Fund Bal.                                | 314,958                   | 314,958                      | 359,681                            |
| Street Resources                              | 501,845                   | 502,736                      | 514,354                            |
| <b>Total Resources</b>                        | <b>\$ 816,803</b>         | <b>\$ 817,694</b>            | <b>\$ 874,035</b>                  |
| <b>Personnel Services</b>                     |                           |                              |                                    |
| Personnel- Salaries and Wages                 | 108,475                   | 108,475                      | 114,671                            |
| Personnel- Benefits                           | 65,516                    | 63,318                       | 59,921                             |
| <b>Total Personnel Services</b>               | <b>\$ 173,991</b>         | <b>\$ 171,793</b>            | <b>\$ 174,592</b>                  |
| <b>Materials and Services</b>                 |                           |                              |                                    |
| Other Personnel Expenses- Not payroll related | 675                       | 675                          | 675                                |
| Purchased Professional and IT Services        | 34,176                    | 35,198                       | 36,832                             |
| Purchased Property Services                   | 16,880                    | 16,880                       | 20,096                             |
| Expense Reimbursements to Other Funds         | 6,260                     | 6,260                        | 6,260                              |
| Insurance-other than payroll related          | 5,780                     | 5,780                        | 3,960                              |
| Supplies                                      | 7,165                     | 7,165                        | 5,047                              |
| Other Purchased Services                      | 20,567                    | 20,567                       | 26,660                             |
| Operating Expenses- Other                     | 3,025                     | 2,550                        | 2,300                              |
| Street Expenses- Other                        | 190,145                   | 190,145                      | 190,281                            |
| <b>Total Material and Services</b>            | <b>\$ 284,673</b>         | <b>\$ 285,220</b>            | <b>\$ 292,111</b>                  |
| <b>Capital Outlay</b>                         |                           |                              |                                    |
| Capital Outlay                                | 1,000                     | 1,000                        | 1,000                              |
| <b>Total Capital Outlay</b>                   | <b>\$ 1,000</b>           | <b>\$ 1,000</b>              | <b>\$ 1,000</b>                    |
| <b>Other Requirements</b>                     |                           |                              |                                    |
| Contingency                                   | 111,467                   | -                            | 150,000                            |
| Ending Fund Balance                           | 245,672                   | 359,681                      | 256,332                            |
| <b>Total Other Requirements</b>               | <b>\$ 357,139</b>         | <b>\$ 359,681</b>            | <b>\$ 406,332</b>                  |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                     |
|--------------------------------------|---------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Street 124</b>   |
| <b>DEPARTMENT:</b>                   | <b>00</b>           |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>  |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b> |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>  |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>         |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The State Tax Street Fund provides equipment and services to maintain the City's streets and alley ways. This fund includes payment for services to Multnomah County for street sweeping, annual striping, periodic crack sealing and shoulder repair. This fund also purchases signs, barricades, gravel and other equipment specific to street repair and maintenance. As improvement moneys accumulate, the pavement overlay program is also funded out of this project.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Street Fund consists of the equivalent of 1.25 FTE's and the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Completed installation of new high intensity STOP signs around town.
2. Completed upgrading of street signs around town to high intensity to comply with state standards.
3. Replacement of the old 4" street signs to 6" signs on roads with speeds above 25 MPH to comply with state standards.
4. Upgrading of advance warning signs around town to high intensity to comply with state standards.
5. Completion of a pilot project to install roller-compacted concrete on Wistful Vista Drive.
5. Overlay of Cedar Street

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue the pavement preservation program with guidance from the Pavement Management Program Budget Options Report.
2. Overlay Main Street.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

The street maintenance program will be more active in 2012 than in 2011. No other significant differences are anticipated between these two fiscal years.

PW Street Fund (124-00)

|                                |                  |   |
|--------------------------------|------------------|---|
| Beg. Fund Bal.                 | 124-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.  |
| RIGHT OF WAY PERMITS           | 124-00- 43221 00 | Fee for inspection for work completed in city right-of-way (i.e, water and sewer line connections and other utility work).      |
| COUNTY SHARED REV.             | 124-00- 43301 05 | Annual pay from Multnomah County for roads.   |
| STATE SHARED REV. (GAS TAX)    | 124-00- 43301 06 | Distribution from state gas tax based on population. (9740)   |
| GRANT PROCEEDS-FEDERAL         | 124-00- 43312 00 | Not budgeted this fiscal year.  |
| GRANT PROCEEDS-STATE           | 124-00- 43341 00 | Not budgeted this fiscal year.  |
| GENERAL GOVT CHARGES           | 124-00- 43401 00 | Not budgeted this fiscal year.  |
| INTEREST-LGIP                  | 124-00- 43611 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS        | 124-00- 43612 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE                  | 124-00- 43901 00 | Not budgeted this fiscal year.  |
| MAYOR'S STIPEND                | 124-00- 61001 00 | Allocated: Mayors stipend paid on a monthly basis.  |
| CITY ADMINISTRATOR             | 124-00- 61101 00 | Allocated: Salary per contract.   |
| FINANCE DIRECTOR               | 124-00- 61103 00 | Allocated: Salary based on salary wage schedule.  |
| PW DIRECTOR                    | 124-00- 61106 00 | Allocated: Salary based on salary wage schedule.  |
| STAFF                          | 124-00- 61109 00 | Allocated: Salary based on salary wage schedule and the labor agreement with the Teamsters' Union.                              |
| TEMPORARY HELP                 | 124-00- 61201 00 | Cost for temporary help.  |
| OVERTIME HOURS                 | 124-00- 61301 00 | Cost for hours worked over 40 hours per work week.  |
| CALL OUT PAY                   | 124-00- 61302 00 | Extra costs per non-working shift for on-call employees per Teamsters' contract.  |
| CELL PHONE ALLOWANCE-EMPLOYEES | 124-00- 62002 00 | Cell phone allowance for authorized employees.  |
| EMP ASSIST PROGRAM/ FSA FEES   | 124-00- 62003 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                      | 124-00- 62004 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).                                      |
| DENTAL INSURANCE               | 124-00- 62101 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE              | 124-00- 62102 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                 | 124-00- 62103 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS       | 124-00- 62104 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE         | 124-00- 62105 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)         | 124-00- 62201 00 | Federal payroll taxes.  |
| TRI-MET TAX                    | 124-00- 62202 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT                 | 124-00- 62203 00 | Workers' Benefit Fund payroll tax.  |
| PERS/OPSRP                     | 124-00- 62301 00 | Retirement for employees.   |
| UNEMP. INSURANCE               | 124-00- 62501 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT               | 124-00- 62901 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation. |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | PW- STREET FUND                            |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-------------------|----------------------|--|----------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                      |  |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| 191,504.00        | 90,230.00         | 314,958           | 314,958              | Beg. Fund Bal.                             | 49950 00 | 359,681                       | 359,681                       | 359,681                      |
|                   |                   |                   |                      | <b>Charges for Services</b>                |          |                               |                               |                              |
| 1,025.00          | 750.00            | 1,250             | 1,000                | RIGHT OF WAY PERMITS                       | 43221 00 | 1,000                         | 1,000                         | 1,000                        |
|                   |                   |                   |                      | <b>Intergovernmental Revenue</b>           |          |                               |                               |                              |
| 11,449.93         | 11,513.70         | 11,675            | 11,658               | COUNTY SHARED REV.                         | 43301 05 | 11,770                        | 11,770                        | 11,770                       |
| 404,262.97        | 465,474.31        | 488,000           | 489,084              | STATE SHARED REV. (GAS TAX)                | 43301 06 | 500,590                       | 500,590                       | 500,590                      |
|                   |                   |                   |                      | <b>Grants- (transferred to Grant Fund)</b> |          |                               |                               |                              |
| 46,700.00         | -                 | -                 | -                    | GRANT PROCEEDS-FEDERAL                     | 43312 00 | -                             | -                             | -                            |
| -                 | -                 | -                 | -                    | GRANT PROCEEDS-STATE                       | 43341 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b>Charges for Services</b>                |          |                               |                               |                              |
| 135.00            | 238.50            | -                 | -                    | GENERAL GOVT CHARGES                       | 43401 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b>Investment Earnings</b>                 |          |                               |                               |                              |
| 810.22            | 964.57            | 900               | 970                  | INTEREST-LGIP                              | 43611 00 | 970                           | 970                           | 970                          |
|                   | 23.58             | 20                | 24                   | INTEREST ON INVESTMENTS                    | 43612 00 | 24                            | 24                            | 24                           |
|                   |                   |                   |                      | <b>Other Financing Sources</b>             |          |                               |                               |                              |
|                   | 161.60            | -                 | -                    | MISC. REVENUE                              | 43901 00 | -                             | -                             | -                            |
| <b>655,887.12</b> | <b>569,356.26</b> | <b>816,803</b>    | <b>817,694</b>       | <b>TOTAL STREET RESOURCES</b>              |          | <b>874,035</b>                | <b>874,035</b>                | <b>874,035</b>               |
|                   |                   |                   |                      | <b>Personnel- Salaries and Wages</b>       |          |                               |                               |                              |
|                   | 240.00            | 240               | 240                  | MAYOR'S STIPEND                            | 61001 00 | 240                           | 240                           | 240                          |
|                   | 9,854.07          | 10,000            | 10,000               | CITY ADMINISTRATOR                         | 61101 00 | 10,002                        | 10,002                        | 10,002                       |
|                   | 4,443.60          | 4,645             | 4,645                | FINANCE DIRECTOR                           | 61103 00 | 4,643                         | 4,643                         | 4,643                        |
|                   | 7,225.05          | 9,285             | 9,285                | PW DIRECTOR                                | 61106 00 | 9,286                         | 9,286                         | 9,286                        |
|                   | 78,553.92         | 77,610            | 77,610               | STAFF                                      | 61109 00 | 82,256                        | 82,256                        | 82,256                       |
|                   | 2,982.79          | 4,120             | 4,120                | TEMPORARY HELP                             | 61201 00 | 4,415                         | 4,415                         | 4,415                        |
|                   | 1,155.89          | 1,705             | 1,705                | OVERTIME HOURS                             | 61301 00 | 2,529                         | 2,529                         | 2,529                        |
|                   | 1,344.00          | 870               | 870                  | CALL OUT PAY                               | 61302 00 | 1,300                         | 1,300                         | 1,300                        |
|                   |                   |                   |                      | <b>Personnel- Benefits</b>                 |          |                               |                               |                              |
|                   |                   |                   |                      | CELL PHONE ALLOWANCE-                      |          |                               |                               |                              |
|                   | 528.75            | 495               | 495                  | EMPLOYEES                                  | 62002 00 | 540                           | 540                           | 540                          |
|                   | 118.14            | 55                | 55                   | EAP/FSA PROGRAMS                           | 62003 00 | 72                            | 72                            | 72                           |
|                   | 1,215.00          | 1,215             | 1,215                | LONGEVITY                                  | 62004 00 | 1,527                         | 1,527                         | 1,527                        |
|                   | 2,066.90          | 1,110             | 1,030                | DENTAL INSURANCE                           | 62101 00 | 1,911                         | 1,911                         | 1,911                        |
|                   | 23,239.57         | 27,770            | 25,725               | MEDICAL INSURANCE                          | 62102 00 | 20,094                        | 20,094                        | 20,094                       |
|                   | 145.50            | 145               | 136                  | LIFE INSURANCE                             | 62103 00 | 146                           | 146                           | 146                          |
|                   | 445.47            | 450               | 426                  | LONG TERM DISABILITY INS                   | 62104 00 | 456                           | 456                           | 456                          |
|                   | 2,006.91          | 2,640             | 2,640                | WORKERS COMP INSURANCE                     | 62105 00 | 1,400                         | 1,400                         | 1,400                        |
|                   | 8,033.70          | 7,940             | 8,346                | SOCIAL SECURITY (FICA)                     | 62201 00 | 8,831                         | 8,831                         | 8,831                        |
|                   | 720.40            | 755               | 744                  | TRI-MET TAX                                | 62202 00 | 800                           | 800                           | 800                          |
|                   | 49.61             | 114               | 111                  | WBF ASSESSMENT                             | 62203 00 | 113                           | 113                           | 113                          |
|                   | 12,084.51         | 20,945            | 20,560               | PERS/OPSRP                                 | 62301 00 | 21,631                        | 21,631                        | 21,631                       |
|                   | 734.10            | 812               | 765                  | UNEMP. INSURANCE                           | 62501 00 | 735                           | 735                           | 735                          |
|                   | 642.91            | 1,070             | 1,070                | VACATION BUY-OUT                           | 62901 00 | 1,665                         | 1,665                         | 1,665                        |
| <b>-</b>          | <b>157,830.79</b> | <b>173,991</b>    | <b>171,793</b>       | <b>PERSONNEL EXPENSES</b>                  |          | <b>174,592</b>                | <b>174,592</b>                | <b>174,592</b>               |

**PW Street Fund (124-00)**

|                                  |               |    |   |
|----------------------------------|---------------|----|---|
| EMPLOYEE RECOGNITION             | 124-00- 62951 | 00 | December Employee Appreciation lunch  |
| SAFETY AWARD PROGRAM             | 124-00- 62952 | 00 | Not budgeted this fiscal year.  |
| UNIFORMS                         | 124-00- 62953 | 00 | Costs of uniforms for Public Works Street employees. Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel.  |
| CONTRACT SERVICES                | 124-00- 63001 | 00 | Costs for contracted professional services related to City Streets (Traffic   |
| HR ADMINISTRATION                | 124-00- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated.  |
| AUDIT & ACCOUNTING               | 124-00- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC.  |
| LEGAL                            | 124-00- 63302 | 00 | Allocated: City legal services-Beery, Elsner, and Hammond, LLC.   |
| ARCHITECTURAL/DESIGN ENGINEERING | 124-00- 63303 | 00 | Costs for professional services to provide architectural design engineering services,   |
| ENGINEERING AND MAPS             | 124-00- 63304 | 00 | Costs for contracted professional services related to City Streets (Traffic Engineering)  |
| PROPERTY ALARM SERVICES          | 124-00- 63305 | 00 | Allocated: Costs for monthly alarm system monitoring.   |
| IT SERVICES                      | 124-00- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.   |
| WEBSITE MANAGEMENT               | 124-00- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.   |
| REFUSE/ SHREDDING                | 124-00- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS              | 124-00- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.   |
| VEHICLE MAINT/REP                | 124-00- 64301 | 00 | Costs associated with maintaining Public Works vehicle fleet. Includes oil changes, tires, etc.   |
| BLDG REP/MAINT                   | 124-00- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements. Also costs for repairs to City Shop buildings. |
| OFFICE EQUIP REP/MAIN            | 124-00- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP REP/MAINT                  | 124-00- 64304 | 00 | Cost for the repair of equipment and machinery needed to carry out the functions of the Street Fund.  |
| RENT EXPENSE-TO GF               | 124-00- 64411 | 00 | Costs for office space in City Hall.  |
| EQUIP RENT EXP                   | 124-00- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental. Also includes rental of equipment necessary to carry out the functions of the Street Fund.   |
| ER CONTRIBUTION                  | 124-00- 64916 | 08 | Transfer to Equipment Replacement Fund for future capital outlay purchases.   |
| FM CONTRIBUTION                  | 124-00- 64917 | 08 | Funds transferred to Facilities Maintenance Fund for future capital outlay purchases related to the City Hall Building.   |
| EXPENSE REIMB. TO OTHER FUNDS    | 124-00- 00000 | 00 | Not budgeted this fiscal year.  |
| GENERAL LIAB/PROP INSURANCE      | 124-00- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.   |
| POSTAGE                          | 124-00- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes, etc.   |
| TELEPHONE                        | 124-00- 65303 | 00 | Allocated: Telephones, voice mail, and fax services for City Hall.  |
| TELEPHONE- SHOPS                 | 124-00- 65303 | 01 | Allocated: Telephones, voice mail, and fax services for the City Shops.   |
| PUBLICATIONS                     | 124-00- 65401 | 00 | Costs for publishing ads in newspaper, magazines, and other publications.   |
| PRINTING                         | 124-00- 65501 | 00 | Costs for professional printing and design services for business cards, letter head, etc.   |
| TRAVEL- MEETINGS/ERRANDS         | 124-00- 65801 | 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.   |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual   | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>PW- STREET FUND</i>      | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |        |
|---|-------------------|-------------------|----------------------|-----------------------------|--|--|--|--------|
| <b><u>Other Personnel Expenses- Not payroll related</u></b> |                   |                   |                      |                             |  |  |  |        |
|   | 16.67             | 75                | 75                   | EMPLOYEE RECOGNITION        | 62951 00                                   | 75   | 75                                       | 75     |
|   | -                 | -                 | -                    | - SAFETY AWARD PROGRAM      | 62952 00                                   | -  | -  | -      |
|   | 354.79            | 600               | 600                  | UNIFORMS                    | 62953 00                                   | 600  | 600                                      | 600    |
| <b><u>Purchased Professional and IT Services</u></b>        |                   |                   |                      |                             |  |  |  |        |
| 12,241.89   | 3,434.30          | 15,883            | 15,883               | CONTRACT SERVICES           | 63001 00                                   | 15,000                                     | 15,000                                   | 15,000 |
|   | 453.80            | 725               | 725                  | HR ADMINISTRATION           | 63101 00                                   | 1,000                                      | 1,000                                    | 1,000  |
|   | 4,349.13          | 4,000             | 4,000                | AUDIT & ACCOUNTING          | 63301 00                                   | 2,562                                      | 2,562                                    | 2,562  |
|   | 379.45            | 3,500             | 2,000                | LEGAL                       | 63302 00                                   | 2,100                                      | 2,100                                    | 2,100  |
|   | -                 | 500               | 500                  | ARCHITECTURAL/DESIGN        |  |  |  |        |
|   | -                 | 500               | 500                  | ENGINEERING                 | 63303 00                                   | 500  | 500                                      | 500    |
|   | 1,258.05          | 500               | 3,000                | ENGINEERING AND MAPS        | 63304 00                                   | 10,000                                     | 10,000                                   | 10,000 |
|   | 531.23            | 140               | 140                  | PROPERTY ALARM SERVICES     | 63305 00                                   | 104  | 104                                      | 104    |
|   | 3,914.50          | 6,975             | 6,975                | IT SERVICES                 | 63401 00                                   | 4,364                                      | 4,364                                    | 4,364  |
|   | -                 | 1,953             | 1,975                | IT HARDWARE & UPGRADES      |  | 594  | 594                                      | 594    |
|   | -                 | 1,953             | 1,975                | WEBSITE MANAGEMENT          | 63402 00                                   | 608  | 608                                      | 608    |
| <b><u>Purchased Property Services</u></b>                   |                   |                   |                      |                             |  |  |  |        |
|   | 54.65             | 55                | 55                   | REFUSE/ SHREDDING           | 64211 00                                   | 87   | 87                                       | 87     |
|   | 504.00            | 720               | 720                  | BLDG CLEANING SRVCS         | 64231 00                                   | 1,257                                      | 1,257                                    | 1,257  |
|   | 613.37            | 2,000             | 2,000                | VEHICLE REP/MAINT           | 64301 00                                   | 2,000                                      | 2,000                                    | 2,000  |
|   | 1,718.97          | 1,210             | 1,210                | BLDG REP/MAINT              | 64302 00                                   | 2,079                                      | 2,079                                    | 2,079  |
|   | -                 | -                 | -                    | OFFICE EQUIP REP/MAIN       | 64303 00                                   | -  | -  | -      |
|   | 365.68            | 1,000             | 1,000                | EQUIP REP/MAINT             | 64304 00                                   | 1,000                                      | 1,000                                    | 1,000  |
|   | 10,000.00         | 10,000            | 10,000               | RENT EXP- TO GF             | 64411 00                                   | 10,000                                     | 10,000                                   | 10,000 |
|   | 1,336.80          | 1,895             | 1,895                | EQUIP RENT                  | 64421 00                                   | 3,673                                      | 3,673                                    | 3,673  |
| <b><u>Expense Reimbursements to Other Funds</u></b>         |                   |                   |                      |                             |  |  |  |        |
| 2,000.00  | 4,110.00          | 5,260             | 5,260                | ER CONTRIBUTION             | 64916 08                                   | 5,260                                      | 5,260                                    | 5,260  |
|   | 1,000.00          | 1,000             | 1,000                | FM CONTRIBUTION             | 64917 08                                   | 1,000                                      | 1,000                                    | 1,000  |
| 233,096.04  | -                 | -                 | -                    | - EXPENSE REIMB. TO OTHER   | 00000 00                                   | -  | -  | -      |
| <b><u>Insurance-other than payroll related</u></b>          |                   |                   |                      |                             |  |  |  |        |
|   | 4,820.15          | 5,780             | 5,780                | GENERAL LIAB/PROP INSURANCE | 65201 00                                   | 3,960                                      | 3,960                                    | 3,960  |
| <b><u>Supplies</u></b>                                      |                   |                   |                      |                             |  |  |  |        |
|   | 1,501.06          | 1,500             | 1,500                | POSTAGE                     | 65302 00                                   | 1,260                                      | 1,260                                    | 1,260  |
|   | 602.10            | 880               | 880                  | TELEPHONE-CH                | 65303 00                                   | 1,020                                      | 1,020                                    | 1,020  |
|   | 712.07            | 610               | 610                  | TELEPHONE-CS                | 65303 01                                   | 1,009                                      | 1,009                                    | 1,009  |
|   | 165.92            | 215               | 215                  | WIRELESS TECHNOLOGY         | 65304 00                                   | 252  | 252                                      | 252    |
|   | -                 | -                 | -                    | ANSWERING SERVICE           |  | 145  | 145                                      | 145    |
|   | 131.12            | 325               | 325                  | PUBLICATIONS                | 65401 00                                   | 325  | 325                                      | 325    |
|   | 30.37             | 150               | 150                  | PRINTING                    | 65501 00                                   | 150  | 150                                      | 150    |
|   | 17.40             | 100               | 100                  | TRAVEL-STAFF                | 65801 00                                   | 100  | 100                                      | 100    |

PW Street Fund (124-00)

|                             |               |    |  |
|-----------------------------|---------------|----|--|
| BANK & MERCHANT FEES        | 124-00- 65901 | 00 | Allocated: Costs for banking and credit card payment services.   |
| OFFICE SUPPLIES             | 124-00- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.  |
| OPERATING MATERIAL          | 124-00- 66102 | 00 | Street system maintenance items, (i.e, signs, barricades, posts, asphalt, concrete, rock, gravel, paint, etc.)       |
| BLDG SUPP-CITY HALL         | 124-00- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.                            |
| BLDG SUPP-SHOPS             | 124-00- 66104 | 00 | Allocated: Supplies for City Shops including cleaning products, toilet paper, coffee, etc.                           |
| GAS/HEAT-CH                 | 124-00- 66211 | 00 | Allocated: Gas heat for City Hall.   |
| GAS/HEAT-SHOPS              | 124-00- 66211 | 01 | Allocated: Gas heat for the City Shops.  |
| ELECTRICITY                 | 124-00- 66221 | 00 | Allocated: Electricity for City Hall.  |
| ELECTRICITY- CITY SHOPS     | 124-00- 66221 | 01 | Allocated: Electricity for the City Shops.   |
| FUEL                        | 124-00- 66261 | 01 | Allocated: Costs for fuel for the Public Works Fleet and equipment.  |
| MEETING ATTENDANCE- PWD     | 124-00- 66301 | 00 | Costs for meals and lodging to attend meetings by the Public Works Director.   |
| CONF-MEALS/LODGING          | 124-00- 66302 | 00 | Costs for meals and lodging to attend conferences.   |
| DUES/SUB/MEMBERSHIP         | 124-00- 66501 | 00 | Costs for dues and memberships to professional organizations.  |
| TRAINING & CONF.            | 124-00- 66502 | 00 | Registration costs for conferences and trainings.  |
| SMALL TOOLS/MINOR EQUIP     | 124-00- 66651 | 00 | Costs for small tools less than \$1000 each.   |
| STREET MAINT. SERVICES      | 124-00- 66904 | 01 | Work completed by Multnomah County on City streets (routine road maintenance: sweeping, stripping, crack-seal, etc). |
| STREET LIGHTS               | 124-00- 66904 | 05 | Cost of street lights on all City properties.  |
| STREET IMPROVEMENTS         | 124-00- 67301 | 01 | Improvements to City streets.  |
| TRAFFIC CALMING             | 124-00- 67301 | 02 | Traffic calming devices (i.e, speed bumps).  |
| FOOT PATHS AND BIKE TRAILS  | 124-00- 67301 | 04 | State required 1% of Gas Tax for footpaths and bike trails.  |
| TRANSPORTATION IMPROVEMENTS | 124-00- 67301 | 03 | Not budgeted this fiscal year.   |
| EQUIPMENT-STREET            | 124-00- 67401 | 00 | For purchases of public works equipment used to carry out the functions of the street department.                    |
| BLDG EQUIPMENT- CITY HALL   | 124-00- 67402 | 00 | Allocated: Costs for City Hall Building Equipment.   |
| BLDG EQUIPMENT-CITY SHOPS   | 124-00- 67404 | 00 | Allocated: Costs for City Shops Building Equipment.  |
| OFFICE EQUIPMENT            | 124-00- 67405 | 00 | Not budgeted this fiscal year.   |
| CONTINGENCY                 | 124-00- 69100 | 00 | For unforeseen events and cannot be used without City Council approval.  |
| ENDING FUND BALANCE         | 124-00- 67910 | 00 | Unappropriated funds.  |

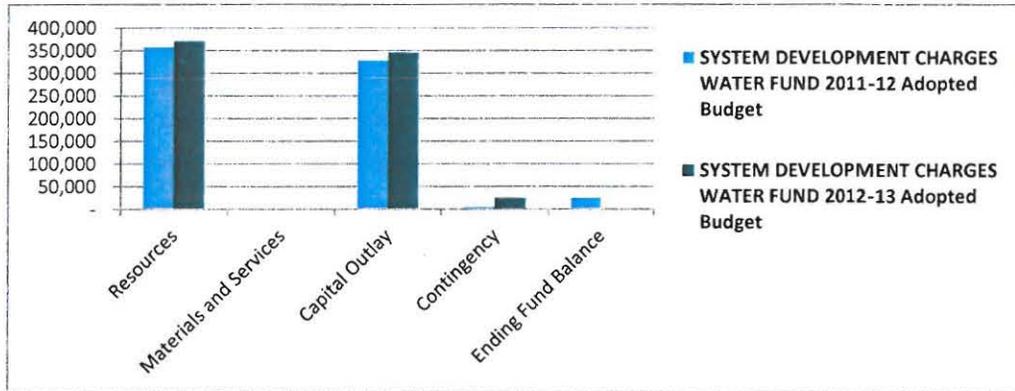
**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | PW- STREET FUND                              |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-------------------|----------------------|--|----------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                      |  |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
|                   | 226.36            | 3,000             | 3,000                | BANK & MERCHANT FEES                         | 65901 00 | 786                           | 786                           | 786                          |
|                   | 433.37            | 295               | 295                  | BANK & MERCHANT FEES                         | 65902 00 | -                             | -                             | -                            |
|                   | 62.47             | 90                | 90                   | BANK & MERCHANT FEES                         | 65903 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | <u>Other Purchased Services</u>              |          |                               |                               |                              |
|                   | 272.99            | 350               | 350                  | OFFICE SUPPLIES                              | 66101 00 | 350                           | 350                           | 350                          |
| 15,552.25         | 14,555.24         | 14,000            | 14,000               | OPERATING MATERIALS                          | 66102 00 | 20,000                        | 20,000                        | 20,000                       |
|                   | 171.52            | 192               | 192                  | BLDG SUPP-CH                                 | 66103 00 | 300                           | 300                           | 300                          |
|                   | 166.51            | 300               | 300                  | BLDG SUPP-CS                                 | 66104 00 | 75                            | 75                            | 75                           |
|                   | 18.56             | 25                | 25                   | GAS/HEAT-CH                                  | 66211 00 | 35                            | 35                            | 35                           |
|                   | 77.33             | 175               | 175                  | GAS/HEAT-CS                                  | 66211 01 | 100                           | 100                           | 100                          |
|                   | 2,225.98          | 2,185             | 2,185                | ELECTRICITY-CH                               | 66221 00 | 2,380                         | 2,380                         | 2,380                        |
|                   | 325.69            | 340               | 340                  | ELECTRICITY-CS                               | 66221 01 | 420                           | 420                           | 420                          |
|                   | 1,576.80          | 3,000             | 3,000                | FUEL   | 66261 01 | 3,000                         | 3,000                         | 3,000                        |
|                   |                   |                   |                      | <u>Operating Expenses- Other</u>             |          |                               |                               |                              |
|                   | -                 | 50                | 50                   | MEETING ATTENDANCE- PWD                      | 66301 00 | 50                            | 50                            | 50                           |
|                   | 401.23            | 1,000             | 1,000                | CONF-MEALS/LODGING                           | 66302 00 | 1,000                         | 1,000                         | 1,000                        |
|                   | 819.39            | 975               | 500                  | DUES/SUB/MEMBERSHIP                          | 66501 00 | 250                           | 250                           | 250                          |
|                   | 290.00            | 1,000             | 1,000                | TRAINING & CONF.                             | 66502 00 | 1,000                         | 1,000                         | 1,000                        |
|                   |                   |                   |                      | <u>Street Expenses- Other</u>                |          |                               |                               |                              |
|                   | 1,727.62          | 2,000             | 2,000                | SMALL TOOLS/MINOR EQUIP                      | 66651 00 | 2,000                         | 2,000                         | 2,000                        |
| 14,721.91         | 24,501.46         | 20,000            | 20,000               | STREET MAINT. SERVICES                       | 66904 01 | 20,000                        | 20,000                        | 20,000                       |
|                   | 4,368.39          | 4,545             | 4,545                | STREET LIGHTS                                | 66904 05 | 4,681                         | 4,681                         | 4,681                        |
| 288,045.77        | 1,970.70          | 150,000           | 150,000              | STREET IMPROVEMENTS                          | 67301 01 | 150,000                       | 150,000                       | 150,000                      |
|                   | -                 | 5,000             | 5,000                | TRAFFIC CALMING                              | 67301 02 | 5,000                         | 5,000                         | 5,000                        |
|                   | -                 | 8,600             | 8,600                | FOOT PATHS AND BIKE TRAILS<br>TRANSPORTATION | 67301 04 | 8,600                         | 8,600                         | 8,600                        |
|                   | -                 | -                 | -                    | IMPROVEMENTS                                 | 67301 03 | -                             | -                             | -                            |
| <b>565,657.86</b> | <b>96,567.19</b>  | <b>284,673</b>    | <b>285,220</b>       | <b>MATERIALS AND SERVICES<br/>EXPENSES</b>   |          | <b>292,111</b>                | <b>292,111</b>                | <b>292,111</b>               |
|                   |                   |                   |                      | <u>Capital Outlay</u>                        |          |                               |                               |                              |
|                   | -                 | 500               | 500                  | EQUIPMENT-STREET                             | 67401 00 | 500                           | 500                           | 500                          |
|                   | -                 | 250               | 250                  | BLDG EQUIPMENT-CH                            | 67402 00 | 250                           | 250                           | 250                          |
|                   | -                 | 250               | 250                  | BLDG EQUIPMENT-CS                            | 67404 00 | 250                           | 250                           | 250                          |
|                   | -                 | -                 | -                    | OFFICE EQUIPMENT                             | 67405 00 | -                             | -                             | -                            |
| <b>-</b>          | <b>-</b>          | <b>1,000</b>      | <b>1,000</b>         | <b>CAPITAL OUTLAY EXPENSES</b>               |          | <b>1,000</b>                  | <b>1,000</b>                  | <b>1,000</b>                 |
|                   |                   |                   |                      | <u>Other Requirements</u>                    |          |                               |                               |                              |
|                   | -                 | 111,467           | -                    | CONTINGENCY                                  | 69100 00 | 150,000                       | 150,000                       | 150,000                      |
|                   |                   |                   |                      | <u>Ending Fund Balance</u>                   |          |                               |                               |                              |
|                   | -                 | 245,672           | -                    | ENDING FUND BALANCE-<br>RESTRICTED           | 67910 00 | 256,332                       | 256,332                       | 256,332                      |
| <b>-</b>          | <b>-</b>          | <b>357,139</b>    | <b>-</b>             | <b>OTHER REQUIREMENT EXPENSES</b>            |          | <b>406,332</b>                | <b>406,332</b>                | <b>406,332</b>               |
| <b>565,657.86</b> | <b>254,397.98</b> | <b>816,803</b>    | <b>458,013</b>       | <b>TOTAL PW-STREET EXPENSES</b>              |          | <b>874,035</b>                | <b>874,035</b>                | <b>874,035</b>               |
| <b>90,229.26</b>  | <b>314,958.28</b> | <b>\$ -</b>       | <b>\$ 359,681</b>    | <b>TOTAL FUND BALANCE</b>                    |          | <b>0</b>                      | <b>0</b>                      | <b>0</b>                     |



SDC Water Fund (131-00)

| <b>SYSTEM DEVELOPMENT CHARGES WATER FUND</b> | <b>2011-12 Budget</b> | <b>2011-12 Estimated</b> | <b>2012-13 Proposed Budget</b> |
|--|-----------------------|--------------------------|--------------------------------|
| <b>Resources</b>                             |                       |                          |                                |
| Beg. Fund Bal.                               | 358,264               | 358,264                  | 368,584                        |
| SDC Water Resources                          | 34                    | 10,520                   | 2,900                          |
| <b>Total Resources</b>                       | <b>\$ 358,298</b>     | <b>\$ 368,784</b>        | <b>\$ 371,484</b>              |
| <b>Materials and Services</b>                |                       |                          |                                |
| Purchased Professional Services              | 200                   | 200                      | 200                            |
| <b>Total Material and Services</b>           | <b>\$ 200</b>         | <b>\$ 200</b>            | <b>\$ 200</b>                  |
| <b>Capital Outlay</b>                        |                       |                          |                                |
| Capital Outlay                               | 328,575               | -                        | 346,284                        |
| <b>Total Capital Outlay</b>                  | <b>\$ 328,575</b>     | <b>\$ -</b>              | <b>\$ 346,284</b>              |
| <b>Other Requirements</b>                    |                       |                          |                                |
| Contingency                                  | 4,523                 | -                        | 25,000                         |
| Ending Fund Balance                          | 25,000                | 368,584                  | -                              |
| <b>Total Other Requirements</b>              | <b>\$ 29,523</b>      | <b>\$ 368,584</b>        | <b>\$ 25,000</b>               |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                      |
|--------------------------------------|----------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>SDC Water 131</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>            |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>   |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>  |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>   |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>          |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The SDC Water Fund helps pay for projects listed in the City's Water Master Plan. This fund works in conjunction with the Water Fund to pay for improvements to the City's water system. As defined, this fund is restricted to capital improvements that increase water capacity.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The SDC Water Fund is administered by the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Completed decommissioning of Well #3.
2. Completed Well #9.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. No new capital projects are envisaged to be funded from SDC in 2012-13.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2011-12:**

No significant differences are anticipated between these two fiscal years.

SDC Water Fund (131-00)

|                         |                  |   |
|-------------------------|------------------|---|
| Beg. Fund Bal.          | 131-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.                                  |
| SYS. DEVE. CHARGE       | 131-00- 43191 00 | Revenues received on new construction for water system capacity increasing projects to support development. |
| INTEREST- LGIP          | 131-00- 43611 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS | 131-00- 43612 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE           | 131-00- 43901 00 | Not budgeted this fiscal year.  |
| CONTRACT SERVICES       | 131-00- 63001 00 | Not budgeted this fiscal year.  |
| ADMINISTRATIVE COSTS    | 131-00- 63102 00 | Cost from General Fund for the accounting and administration of SDC Water Fund.                             |
| WTR SYS IMPROVEMENTS    | 131-00- 67302 00 | Water system infrastructure system capacity increasing projects.  |
| TRANSFER TO WATER FUND  | 131-00- 00000 00 | Not budgeted this fiscal year.  |
| CONTINGENCY             | 131-00- 69100 00 | For unforeseen events and cannot be used without City Council approval.                                     |
| ENDING FUND BALANCE     | 131-00- 67910 00 | Unappropriated funds.   |

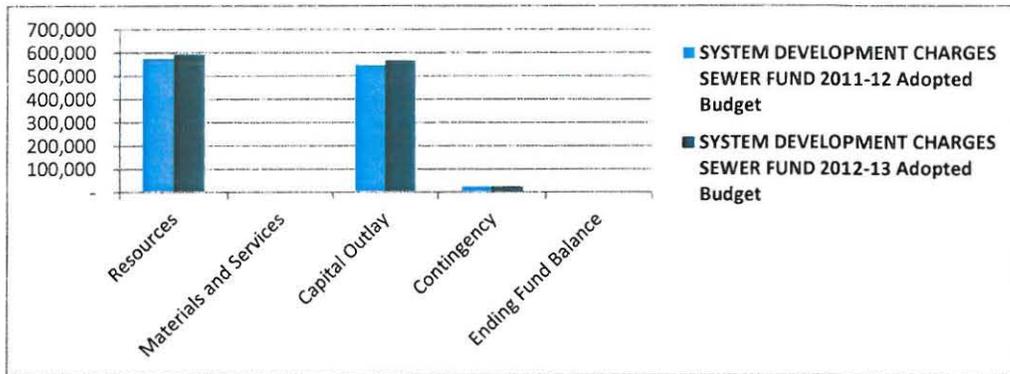
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>SDC WATER FUND</i>                         | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |                |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|----------------|
| 339,666.00        | 353,708.00        | 358,264           | 358,264              | Beg. Fund Bal.                                | 49950 00                                   | 368,584                                    | 368,584                                  | 368,584        |
|                   |                   |                   |                      | <b><u>Charges for Services</u></b>            |  |  |  |                |
| 11,731.98         | 2,699.00          | -                 | -                    | - SYS. DEVE. CHARGE                           | 43191 00                                   | 1,000                                      | 1,000                                    | 1,000          |
|                   |                   |                   |                      | <b><u>Investment Earnings</u></b>             |  |  |  |                |
| 2,309.38          | 1,817.91          | 34                | 8,700                | INTEREST- LGIP                                | 43611 00                                   | 1,900                                      | 1,900                                    | 1,900          |
| -                 | 39.65             | -                 | -                    | - INTEREST ON INVESTMENTS                     | 43612 00                                   | -  | -  | -              |
|                   |                   |                   |                      | <b><u>Other Financing Sources</u></b>         |  |  |  |                |
| -                 | -                 | -                 | 1,820                | MISC. REVENUE                                 | 43901 00                                   | -  | -  | -              |
| <b>353,707.36</b> | <b>358,264.56</b> | <b>358,298</b>    | <b>368,784</b>       | <b>TOTAL SDC WATER RESOURCES</b>              |  | <b>371,484</b>                             | <b>371,484</b>                           | <b>371,484</b> |
|                   |                   |                   |                      | <b><u>Purchased Professional Services</u></b> |  |  |  |                |
| -                 | -                 | -                 | -                    | - CONTRACT SERVICES                           | 63001 00                                   | -  | -  | -              |
| -                 | -                 | 200               | 200                  | ADMINISTRATIVE COSTS                          | 63102 00                                   | 200  | 200                                      | 200            |
|                   |                   |                   |                      | <b><u>Capital Outlay</u></b>                  |  |  |  |                |
| -                 | -                 | 328,575           | -                    | - WTR SYS IMPROVEMENTS                        | 67302 00                                   | 346,284                                    | 346,284                                  | 346,284        |
| -                 | -                 | -                 | -                    | - TRANSFER TO WATER FUND                      | 00000 00                                   | -  | -  | -              |
|                   |                   |                   |                      | <b><u>Ending Fund Balance</u></b>             |  |  |  |                |
| -                 | -                 | 4,523             | -                    | - CONTINGENCY                                 | 69100 00                                   | 25,000                                     | 25,000                                   | 25,000         |
| -                 | -                 | 25,000            | -                    | ENDING FUND BALANCE-                          |  |  |  |                |
| -                 | -                 | 25,000            | -                    | - RESTRICTED                                  | 67910 00                                   | -  | -  | -              |
| <b>353,707.36</b> | <b>358,264.56</b> | <b>358,298</b>    | <b>200</b>           | <b>TOTAL SDC WATER EXPENSES</b>               |  | <b>371,484</b>                             | <b>371,484</b>                           | <b>371,484</b> |
| <b>353,707.36</b> | <b>358,264.56</b> | <b>\$ -</b>       | <b>\$ 368,584.00</b> | <b>TOTAL FUND BALANCE</b>                     |  | <b>\$ -</b>                                | <b>\$ -</b>                              | <b>\$ -</b>    |



SDC Sewer Fund (132-00)

| <b>SYSTEM DEVELOPMENT CHARGES SEWER FUND</b> | <b>2011-12 Budget</b> | <b>2011-12 Estimated</b> | <b>2012-13 Proposed Budget</b> |
|--|-----------------------|--------------------------|--------------------------------|
| <b>Resources</b>                             |                       |                          |                                |
| Beg. Fund Bal.                               | 575,784               | 575,784                  | 589,204                        |
| SDC Sewer Resources                          | 576                   | 13,620                   | 3,985                          |
| <b>Total Resources</b>                       | <b>\$ 576,360</b>     | <b>\$ 589,404</b>        | <b>\$ 593,189</b>              |
| <b>Materials and Services</b>                |                       |                          |                                |
| Purchased Professional Services              | 200                   | 200                      | 200                            |
| <b>Total Material and Services</b>           | <b>\$ 200</b>         | <b>\$ 200</b>            | <b>\$ 200</b>                  |
| <b>Capital Outlay</b>                        |                       |                          |                                |
| Capital Outlay                               | 546,640               | -                        | 567,989                        |
| <b>Total Capital Outlay</b>                  | <b>\$ 546,640</b>     | <b>\$ -</b>              | <b>\$ 567,989</b>              |
| <b>Other Requirements</b>                    |                       |                          |                                |
| Contingency                                  | 25,000                | -                        | 25,000                         |
| Ending Fund Balance                          | 4,520                 | 589,204                  | -                              |
| <b>Total Other Requirements</b>              | <b>\$ 29,520</b>      | <b>\$ 589,204</b>        | <b>\$ 25,000</b>               |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                      |
|--------------------------------------|----------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>SDC SEWER 132</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>            |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>   |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>  |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>   |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>          |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The SDC Sewer Fund helps pay for projects listed in the City's Capital Improvement Fund. This fund works in conjunction with the Sewer Fund; together these funds pay for improvements to the City's sewer system. As defined, this fund is restricted to capital improvements that increase sewer capacity. Money in this fund is used for projects listed in the City's Capital Improvement Program.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The SDC Sewer Fund is administered by the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Staff continued to monitor the winter monthly sanitary sewer flows from the Harrison and Lincoln Street Sewer Replacement Projects and monitoring two additional sites in Old Town as part of the Phase 3 of the I/I Reduction Program. Phase 3 projects completed were the Cedar and Main St mainline projects. All funding came from the Sanitary Sewer Enterprise Fund.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Staff will continue to monitor sanitary sewer flows from both old and recently replaced pipe. By observing and analyzing the amount of inflow and infiltration to the system, staff will be able to make decisions regarding future pipe replacement programs.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years.

SDC Sewer Fund (132-00)

|                          |                  |   |
|--------------------------|------------------|---|
| Beg. Fund Bal.           | 132-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.                                  |
| SYS. DEVE. CHARGE        | 132-00- 43191 00 | Revenues received on new construction for sewer system capacity increasing projects to support development. |
| INTEREST- LGIP           | 132-00- 43611 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS  | 132-00- 43612 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE            | 132-00- 43901 00 | Not budgeted this fiscal year.  |
| CONTRACT SERVICES        | 132-00- 63001 00 | Not budgeted this fiscal year.  |
| ADMINISTRATIVE COSTS     | 132-00- 63102 00 | Cost from General Fund for the accounting and administration of SDC Sewer Fund.                             |
| SEWER SYST. IMPROVEMENTS | 132-00- 67302 00 | Sewer infrastructure system capacity increasing projects.   |
| CONTINGENCY              | 132-00- 69100 00 | For unforeseen events and cannot be used without City Council approval.                                     |
| ENDING FUND BALANCE      | 132-00- 67910 00 | Unappropriated funds.   |

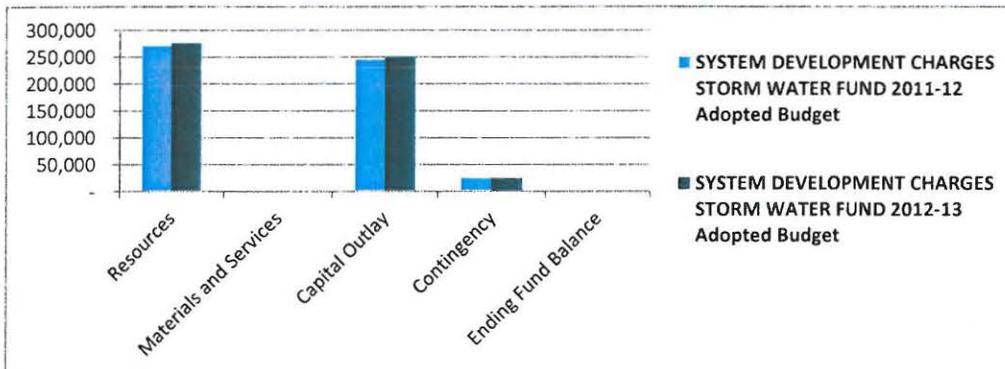
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>SDC SEWER FUND</i>                         | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|
| 559,386.00        | 565,603.00        | 575,784           | 575,784              | Beg. Fund Bal.                                | 49950 00                                   | 589,204                                    | 589,204                                  |
|                   |                   |                   |                      | <b><u>Charges for Services</u></b>            |  |  |  |
| 2,401.00          | 7,205.00          | -                 | 10,700               | SYS. DEVE. CHARGE                             | 43191 00                                   | 1,000                                      | 1,000                                    |
|                   |                   |                   |                      | <b><u>Investment Earnings</u></b>             |  |  |  |
| 3,816.01          | 2,912.57          | 571               | 2,915                | INTEREST- LGIP                                | 43611 00                                   | 2,920                                      | 2,920                                    |
| -                 | 63.55             | 5                 | 5                    | INTEREST ON INVESTMENTS                       | 43612 00                                   | 65   | 65                                       |
|                   |                   |                   |                      | <b><u>Other Financing Sources</u></b>         |  |  |  |
| -                 | -                 | -                 | -                    | MISC. REVENUE                                 | 43901 00                                   | -  | -  |
| <b>565,603.01</b> | <b>575,784.12</b> | <b>576,360</b>    | <b>589,404</b>       | <b>TOTAL SDC SEWER RESOURCES</b>              |  | <b>593,189</b>                             | <b>593,189</b>                           |
|                   |                   |                   |                      | <b><u>Purchased Professional Services</u></b> |  |  |  |
| -                 | -                 | -                 | -                    | CONTRACT SERVICES                             | 63001 00                                   | -  | -  |
| -                 | -                 | 200               | 200                  | ADMINISTRATIVE COSTS                          | 63102 00                                   | 200  | 200                                      |
|                   |                   |                   |                      | <b><u>Capital Outlay</u></b>                  |  |  |  |
| -                 | -                 | 546,640           | -                    | SEWER SYST. IMPROVEMENTS                      | 67302 00                                   | 567,989                                    | 567,989                                  |
|                   |                   |                   |                      | <b><u>Ending Fund Balance</u></b>             |  |  |  |
| -                 | -                 | 25,000            | -                    | CONTINGENCY                                   | 69100 00                                   | 25,000                                     | 25,000                                   |
| -                 | -                 | -                 | -                    | ENDING FUND BALANCE-                          |  |  |  |
| -                 | -                 | -                 | -                    | RESTRICTED                                    | 67910 00                                   | -  | -  |
| <b>565,603.01</b> | <b>575,784.12</b> | <b>571,840</b>    | <b>200</b>           | <b>TOTAL SDC SEWER EXPENSES</b>               |  | <b>593,189</b>                             | <b>593,189</b>                           |
| <b>565,603.01</b> | <b>575,784.12</b> | <b>4,520</b>      | <b>589,204</b>       | <b>TOTAL FUND BALANCE</b>                     |  | <b>-</b>                                   | <b>-</b>                                 |



SDC Storm Water Fund (133-00)

| <b>SYSTEM DEVELOPMENT CHARGES STORM WATER FUND</b> | <b>2011-12 Budget</b> | <b>2011-12 Estimated</b> | <b>2012-13 Proposed Budget</b> |
|--|-----------------------|--------------------------|--------------------------------|
| <b>Resources</b>                                   |                       |                          |                                |
| Beg. Fund Bal.                                     | 270,691               | 270,691                  | 273,897                        |
| SDC Storm Water Resources                          | 275                   | 3,406                    | 2,410                          |
| <b>Total Resources</b>                             | <b>\$ 270,966</b>     | <b>\$ 274,097</b>        | <b>\$ 276,307</b>              |
| <b>Materials and Services</b>                      |                       |                          |                                |
| Purchased Professional Services                    | 200                   | 200                      | 200                            |
| <b>Total Material and Services</b>                 | <b>\$ 200</b>         | <b>\$ 200</b>            | <b>\$ 200</b>                  |
| <b>Capital Outlay</b>                              |                       |                          |                                |
| Capital Outlay                                     | 245,340               | -                        | 251,107                        |
| <b>Total Capital Outlay</b>                        | <b>\$ 245,340</b>     | <b>\$ -</b>              | <b>\$ 251,107</b>              |
| <b>Other Requirements</b>                          |                       |                          |                                |
| Contingency  | 25,000                | -                        | 25,000                         |
| Ending Fund Balance                                | 426                   | 273,897                  | -                              |
| <b>Total Other Requirements</b>                    | <b>\$ 25,426</b>      | <b>\$ 273,897</b>        | <b>\$ 25,000</b>               |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>SDC Storm Water 133</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                  |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>         |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>        |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>         |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The SDC Storm Water Fund helps pay for projects listed in the City's Consolidated Stormwater Master Plan. This fund works in conjunction with the Stormwater Fund. Together these funds pay for improvements to the City's stormwater system.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The SDC Storm Water Fund is administered by the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

Projects completed:

1. Main Street green street enhancement as part of the Main Street sidewalk project.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

Projects to be designed and/or constructed:

1. Old Town Green Streets Projects.
2. Systematic pipe replacement in Old Town.
3. Catch Basin Retrofits

It is anticipated that all funding for projects will come from the Storm Sewer Enterprise fund

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years.

**SDC Storm Water Fund (133-00)**

|                                |                  |   |
|--------------------------------|------------------|---|
| Beg. Fund Bal.                 | 133-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.  |
| SYS. DEVE. CHARGE              | 133-00- 43191 00 | Revenues received on new construction for storm water system capacity increasing projects to support development. |
| INTEREST- LGIP                 | 133-00- 43611 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS        | 133-00- 43612 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE                  | 133-00- 43901 00 | Not budgeted this fiscal year.  |
| CONTRACT SERVICES              | 133-00- 63001 00 | Not budgeted this fiscal year.  |
| ADMINISTRATIVE COSTS           | 133-00- 63102 00 | Cost from General Fund for the accounting and administration of SDC Storm Water Fund.                             |
| STORM WATER SYST. IMPROVEMENTS | 133-00- 67302 00 | Storm Water infrastructure system capacity increasing projects.   |
| TRANSFER STORM WATER FUND      | 133-00- 00000 00 | Not budgeted this fiscal year.  |
| CONTINGENCY                    | 133-00- 69100 00 | For unforeseen events and cannot be used without City Council approval.   |
| ENDING FUND BALANCE            | 133-00- 67910 00 | Unappropriated funds.   |

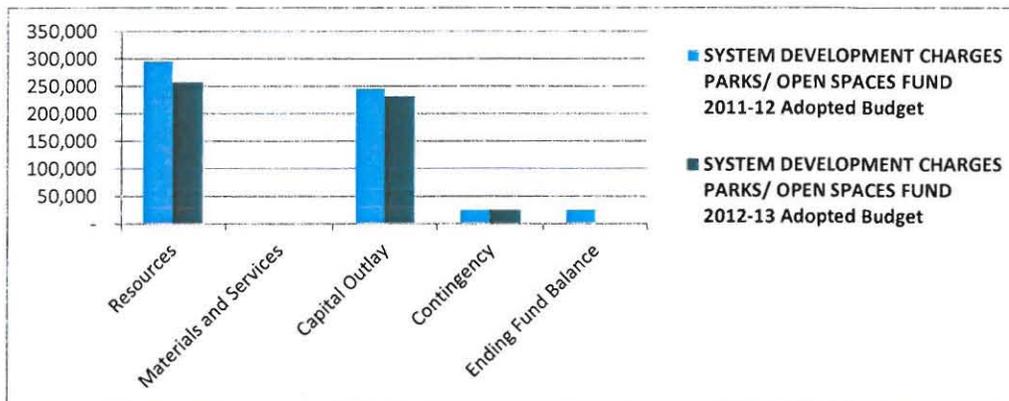
**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | SDC STORM WATER FUND                          |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-------------------|----------------------|---|----------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                      |   |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| 459,694.00        | 267,589.00        | 270,691           | 270,691              | Beg. Fund Bal.                                | 49950 00 | 273,897                       | 273,897                       | 273,897                      |
|                   |                   |                   |                      | <b><u>Charges for Services</u></b>            |          |                               |                               |                              |
| 349.99            | 1,703.24          | -                 | 2,000                | SYS. DEVE. CHARGE                             | 43191 00 | 1,000                         | 1,000                         | 1,000                        |
|                   |                   |                   |                      | <b><u>Investment Earnings</u></b>             |          |                               |                               |                              |
| 2,379.52          | 1,370.55          | 270               | 1,375                | INTEREST- LGIP                                | 43611 00 | 1,375                         | 1,375                         | 1,375                        |
| -                 | 29.89             | 5                 | 31                   | INTEREST ON INVESTMENTS                       | 43612 00 | 35                            | 35                            | 35                           |
|                   |                   |                   |                      | <b><u>Other Financing Sources</u></b>         |          |                               |                               |                              |
| -                 | -                 | -                 | -                    | MISC. REVENUE                                 | 43901 00 | -                             | -                             | -                            |
| <b>462,423.51</b> | <b>270,692.68</b> | <b>270,966</b>    | <b>274,097</b>       | <b>TOTAL SDC STORMWATER<br/>RESOURCES</b>     |          | <b>276,307</b>                | <b>276,307</b>                | <b>276,307</b>               |
|                   |                   |                   |                      | <b><u>Purchased Professional Services</u></b> |          |                               |                               |                              |
| -                 | -                 | -                 | -                    | - CONTRACT SERVICES                           | 63001 00 | -                             | -                             | -                            |
| -                 | -                 | 200               | 200                  | ADMINISTRATIVE COSTS                          | 63102 00 | 200                           | 200                           | 200                          |
|                   |                   |                   |                      | <b><u>Capital Outlay</u></b>                  |          |                               |                               |                              |
| 194,834.48        | -                 | 245,340           | -                    | STORMWATER SYST.<br>- IMPROVEMENTS            | 67302 00 | 251,107                       | 251,107                       | 251,107                      |
| -                 | -                 | -                 | -                    | - TRANSFER STORMWATER FUND                    | 00000 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | - TRANSFER TO GRANT FUND                      |          | -                             | -                             | -                            |
|                   |                   |                   |                      | <b><u>Ending Fund Balance</u></b>             |          |                               |                               |                              |
|                   |                   | 25,000            |                      | - CONTINGENCY                                 | 69100 00 | 25,000                        | 25,000                        | 25,000                       |
|                   |                   |                   |                      | ENDING FUND BALANCE-                          |          |                               |                               |                              |
|                   |                   |                   |                      | - RESTRICTED                                  | 67910 00 | -                             | -                             | -                            |
| <b>194,834.48</b> | <b>-</b>          | <b>270,540</b>    | <b>200</b>           | <b>TOTAL SDC STORMWATER<br/>EXPENSES</b>      |          | <b>276,307</b>                | <b>276,307</b>                | <b>276,307</b>               |
| <b>267,589.03</b> | <b>270,692.68</b> | <b>426</b>        | <b>273,897</b>       | <b>TOTAL FUND BALANCE</b>                     |          | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |



SDC Parks/Open Spaces Fund (134-00)

| <b>SYSTEM DEVELOPMENT CHARGES PARKS/<br/>OPEN SPACES FUND</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|---|---------------------------|------------------------------|------------------------------------|
| <b>Resources</b>  |                           |                              |                                    |
| Beg. Fund Bal.  | 295,660                   | 295,660                      | 255,093                            |
| SDC Parks Resources   | 275                       | 9,633                        | 2,535                              |
| <b>Total Resources</b>  | <b>\$ 295,935</b>         | <b>\$ 305,293</b>            | <b>\$ 257,628</b>                  |
| <b>Materials and Services</b>                                 |                           |                              |                                    |
| Purchased Professional Services                               | 200                       | 200                          | 200                                |
| <b>Total Material and Services</b>                            | <b>\$ 200</b>             | <b>\$ 200</b>                | <b>\$ 200</b>                      |
| <b>Capital Outlay</b>   |                           |                              |                                    |
| Capital Outlay  | 245,477                   | 50,000                       | 232,428                            |
| <b>Total Capital Outlay</b>                                   | <b>\$ 245,477</b>         | <b>\$ 50,000</b>             | <b>\$ 232,428</b>                  |
| <b>Other Requirements</b>                                     |                           |                              |                                    |
| Contingency   | 25,000                    | -                            | 25,000                             |
| Ending Fund Balance   | 25,258                    | 255,093                      | -                                  |
| <b>Total Other Requirements</b>                               | <b>\$ 50,258</b>          | <b>\$ 255,093</b>            | <b>\$ -</b>                        |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |   |
|--------------------------------------|---|
| <b>FUND/ FUND NUMBER:</b>            | <b>SDC/Parks and<br/>Open Spaces 134<br/>00</b> |
| <b>DEPARTMENT:</b>                   |   |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>                              |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>                             |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>                              |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                                     |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**  
Provide funding for planned park facilities identified in the Parks and Recreation Master Plan. System Development Charge funds may be expended only for those projects contained within the Master Plan and master planning purposes.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**  
The Public Works Director administers this fund.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**  
No expenditures of parks system development charges were made in FY 2011-12. All park planning, design and improvement were funded through the Metro Local Share Grant program.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**  
1. This fund depends on charges on new residential development. Its earning potential is significantly depressed due to the recession and continued inactivity in new housing construction.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**  
No work from this fund is anticipated in 2012-13.

**SDC Parks/Open Spaces Fund (134-00)**

|                               |                  |  |
|-------------------------------|------------------|--|
| Beg. Fund Bal.                | 134-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.                                 |
| SYS. DEVE. CHARGE             | 134-00- 43191 00 | Revenues received on new construction for park system capacity increasing projects to support development. |
| TRANSFER IN FROM GENERAL FUND | 134-00- 43914 00 | Not budgeted this fiscal year.   |
| INTEREST- LGIP                | 134-00- 43611 00 | Interest received from State Local Government Investment Pool.   |
| INTEREST ON INVESTMENTS       | 134-00- 43612 00 | Interest received from CD at Oregon Credit Union.  |
| MISC. REVENUE                 | 134-00- 43901 00 | Not budgeted this fiscal year.   |
| CONTRACT SERVICES             | 134-00- 63001 00 | Costs for contracted professional services related to City Parks.  |
| ADMINISTRATIVE COSTS          | 134-00- 63102 00 | Cost from General Fund for the accounting and administration of SDC Parks/Open Spaces Fund.                |
| PARK IMPROVEMENTS             | 134-00- 67301 00 | Costs for park improvements.   |
| PARK IMPROVEMENTS NON SDC     | 134-00- 00000 00 | Costs for projects outlined in Parks Master Plan and fund summary.   |
| CONTINGENCY                   | 134-00- 69100 00 | For unforeseen events and cannot be used without City Council approval.                                    |
| ENDING FUND BALANCE           | 134-00- 67910 00 | Unappropriated funds.  |

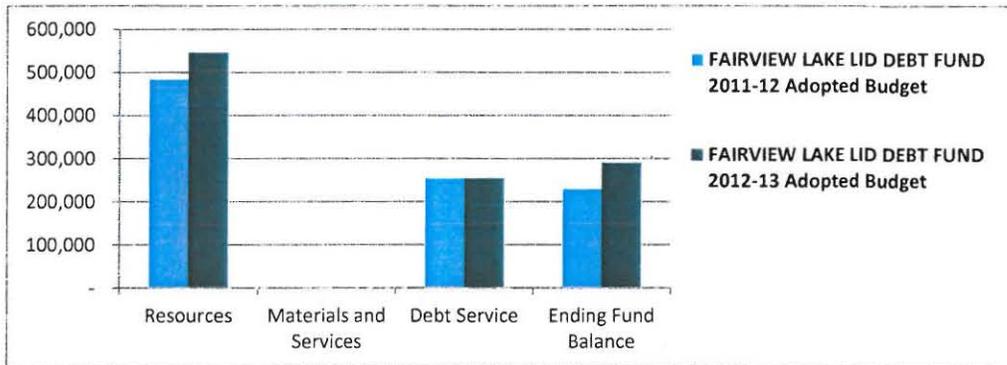
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | SDC PARKS/OPEN SPACES FUND             | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |                |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|----------------|
| 281,682.00        | 293,079.00        | 295,660           | 295,660              | Beg. Fund Bal.                         | 49950 00                                   | 255,093                                    | 255,093                                  | 255,093        |
|                   |                   |                   |                      | <u>Charges for Services</u>            |  |  |  |                |
| 1,522.49          | 1,598.62          | -                 | 8,100                | SYS. DEVE. CHARGE                      | 43191 00                                   | 1,000                                      | 1,000                                    | 1,000          |
|                   |                   |                   |                      | <u>Expense Reimb from Other Funds</u>  |  |  |  |                |
| 25,000.00         | -                 | -                 | -                    | TRANSFER IN FROM GENERAL<br>FUND       | 43914 00                                   | -  | -  | -              |
|                   |                   |                   |                      | <u>Investment Earnings</u>             |  |  |  |                |
| 1,504.66          | 1,490.07          | 270               | 1,500                | INTEREST - LGIP                        | 43611 00                                   | 1,500                                      | 1,500                                    | 1,500          |
|                   | 32.47             | 5                 | 33                   | INTEREST ON INVESTMENTS                | 43612 00                                   | 35   | 35                                       | 35             |
|                   |                   |                   |                      | <u>Other Financing Sources</u>         |  |  |  |                |
| 119,393.00        | -                 | -                 | -                    | MISC. REVENUE/ GRANT                   | 43901 00                                   | -  | -  | -              |
| <b>429,102.15</b> | <b>296,200.16</b> | <b>295,935</b>    | <b>305,293</b>       | <b>TOTAL SDC PARKS RESOURCES</b>       |  | <b>257,628</b>                             | <b>257,628</b>                           | <b>257,628</b> |
|                   |                   |                   |                      | <u>Purchased Professional Services</u> |  |  |  |                |
| 17,778.34         | -                 | -                 | -                    | CONTRACT SERVICES                      | 63001 00                                   | -  | -  | -              |
| -                 | -                 | 200               | 200                  | ADMINISTRATIVE COSTS                   | 63102 00                                   | 200  | 200                                      | 200            |
|                   |                   |                   |                      | <u>Capital Outlay</u>                  |  |  |  |                |
| 118,785.00        | -                 | 245,477           | 50,000               | PARK IMPROVEMENTS                      | 67301 00                                   | 232,428                                    | 232,428                                  | 232,428        |
|                   | -                 | -                 | -                    | PARK IMPROVEMENTS NON SDC              | 00000 00                                   | -  | -  | -              |
|                   |                   |                   |                      | <u>Ending Fund Balance</u>             |  |  |  |                |
|                   | -                 | 25,000            | -                    | CONTINGENCY                            | 69100 00                                   | 25,000                                     | 25,000                                   | 25,000         |
|                   | -                 | -                 | -                    | ENDING FUND BALANCE-                   |  |  |  |                |
|                   | -                 | -                 | -                    | RESTRICTED                             | 67910 00                                   | -  | -  | -              |
| <b>136,563.34</b> | <b>-</b>          | <b>270,677</b>    | <b>50,200</b>        | <b>TOTAL SDC PARKS EXPENSES</b>        |  | <b>257,628</b>                             | <b>257,628</b>                           | <b>257,628</b> |
| <b>292,538.81</b> | <b>296,200.16</b> | <b>25,258</b>     | <b>255,093</b>       | <b>TOTAL FUND BALANCE</b>              |  | <b>\$ -</b>                                | <b>\$ -</b>                              | <b>\$ -</b>    |
| (25,000.00)       |                   |                   |                      |  |  |  |  |                |
| <b>267,538.81</b> |                   |                   |                      |  |  |  |  |                |



Fairview Lake LID Debt Fund (141-00)

| <b>FAIRVIEW LAKE LID DEBT FUND</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|------------------------------------|---------------------------|------------------------------|------------------------------------|
| <b>Resources</b>                   |                           |                              |                                    |
| Beg. Fund Bal.                     | 372,573                   | 372,573                      | 428,836                            |
| LID Resources                      | 111,241                   | 86,006                       | 116,830                            |
| <b>Total Resources</b>             | <b>\$ 483,814</b>         | <b>\$ 458,579</b>            | <b>\$ 545,666</b>                  |
| <b>Materials and Services</b>      |                           |                              |                                    |
| Purchased Professional Services    | 400                       | 400                          | 400                                |
| <b>Total Material and Services</b> | <b>\$ 400</b>             | <b>\$ 400</b>                | <b>\$ 400</b>                      |
| <b>Debt Service</b>                |                           |                              |                                    |
| Debt Service                       | 254,548                   | 29,343                       | 254,548                            |
| <b>Total Debt Service</b>          | <b>\$ 254,548</b>         | <b>\$ 29,343</b>             | <b>\$ 254,548</b>                  |
| <b>Other Requirements</b>          |                           |                              |                                    |
| Ending Fund Balance                | 228,866                   | 428,836                      | 290,718                            |
| <b>Total Other Requirements</b>    | <b>\$ 228,866</b>         | <b>\$ 428,836</b>            | <b>\$ 290,718</b>                  |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Fairview Lake LID Debt 141</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                         |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>            |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6221</b>               |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>            |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                       |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The City, acting on behalf of the benefiting properties adjacent to Fairview Lake (Townsend Farms Business Park and other affected properties) borrowed money to pay for the Fairview Lake Sewer Construction Project. This allowed for the entire area to develop. The Fairview Lake Sewer Local Improvement District Debt Fund collects payments, from the benefiting properties, that are used to pay the debt service on the Fairview Lake Sewer Construction Project.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Fairview Lake/Sewer Local Improvement District Fund is managed by the Finance Director.

**DESCRIPTION OF FY 2010-11 ACCOMPLISHMENTS:**

Since May 2004, the City has prepaid \$1,635,000 in principal payments on the Fairview Lake LID debt. By prepaying the principal on the debt the City will realize a savings of over \$540,000 in interest expense over the life of the debt. The interest rate on the City debt is 6.05 percent so when a citizen pays their assessment early it is critical that the City prepay on the outstanding debt.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue to analyze Fairview Lake LID Fund and prepay on City outstanding debt whenever possible.
2. Collect on debt that is considered delinquent.
3. Continue to use LID financing to develop properties as developed properties help mitigate nuisance dumping or other nuisance related problems.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years.

**FV Lake LID Debt Fund (141-00)**

|                                   |                  |  |
|-----------------------------------|------------------|--|
| Beg. Fund Bal.                    | 141-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.   |
| Beg. Fund Bal.- Reserved for Debt | 141-00- 49950 00 | Designated Funds per bond/loan contracts.                                    |
| PRIN/INT-FVW LK LID               | 141-00- 43551 00 | Payments received from benefited properties.                                 |
| PRINT/INT- FVW LK LID DELINQUENT  | 141-00- 43551 01 | Payments received, which are considered past due, from benefited properties. |
| INTEREST- LGIP                    | 141-00- 43611 00 | Interest received from State Local Government Investment Pool.               |
| INTEREST ON INVESTMENTS           | 141-00- 43612 00 | Interest received from CD at Oregon Credit Union.                            |
| MISC. REVENUE                     | 141-00- 43901 00 | Not budgeted this fiscal year.   |
| ADMINISTRATIVE COSTS              | 141-00- 63102 00 | Not budgeted this fiscal year.   |
| AUDIT & ACCOUNTING                | 141-00- 63301 00 | Accounting support on management of FVW Lake Sewer LID.                      |
| PRIN/FVW LK SWR 00                | 141-00- 64702 03 | Bond Principal payable.  |
| INT/FVW LK SWR 00                 | 141-00- 64703 03 | Bond Interest payable.   |
| DEBT RESERVE                      | 141-00- 67930 00 | Debt service reserve.  |
| ENDING FUND BALANCE               | 141-00- 67910 00 | Unappropriated funds.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget     | 2011-12<br>Estimated | FV LAKE SEWER LID DEBT FUND                   |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-----------------------|----------------------|---|----------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                       |                      |   |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| 285,163.00        | 330,594.00        | 127,573               | 127,573              | Beg. Fund Bal.                                | 49950 00 | 183,836                       | 183,836                       | 183,836                      |
| -                 | -                 | 245,000               | 245,000              | Beg. Fund Bal. - Reserved for Debt            | 49950 00 | 245,000                       | 245,000                       | 245,000                      |
|                   |                   |                       |                      | <b><u>Other Financing Sources</u></b>         |          |                               |                               |                              |
| 72,668.22         | 69,493.84         | 84,569                | 84,569               | PRIN/INT-FVW LK LID                           | 43551 00 | 70,000                        | 70,000                        | 70,000                       |
|                   | -                 | 25,235                | -                    | PRINT/INT- FVW LK LID                         |          |                               |                               |                              |
|                   |                   |                       |                      | DELINQUENT                                    | 43551 01 | 45,000                        | 45,000                        | 45,000                       |
|                   |                   |                       |                      | <b><u>Investment Earnings</u></b>             |          |                               |                               |                              |
| 2,105.62          | 1,816.06          | 1,437                 | 1,437                | INTEREST- LGIP                                | 43611 00 | 1,820                         | 1,820                         | 1,820                        |
| -                 | 40.10             | -                     | -                    | INTEREST ON INVESTMENTS                       | 43612 00 | 10                            | 10                            | 10                           |
|                   |                   |                       |                      | <b><u>Other Financing Sources</u></b>         |          |                               |                               |                              |
| -                 | -                 | -                     | -                    | MISC. REVENUE                                 | 43901 00 | -                             | -                             | -                            |
| <b>359,936.84</b> | <b>401,944.00</b> | <b>483,814</b>        | <b>458,579</b>       | <b>TOTAL FVL ASSESSMENT RESOURCES</b>         |          | <b>545,666</b>                | <b>545,666</b>                | <b>545,666</b>               |
|                   |                   |                       |                      | <b><u>Purchased Professional Services</u></b> |          |                               |                               |                              |
| -                 | -                 | -                     | -                    | ADMINISTRATIVE COSTS                          | 63102 00 | -                             | -                             | -                            |
| -                 | 28.76             | 400                   | 400                  | AUDIT & ACCOUNTING                            | 63301 00 | 400                           | 400                           | 400                          |
|                   |                   |                       |                      | <b><u>Debt Service</u></b>                    |          |                               |                               |                              |
| -                 | -                 | 225,205               | -                    | PRIN/FVW LK SWR 00                            | 64702 03 | 225,205                       | 225,205                       | 225,205                      |
| 29,342.50         | 29,342.50         | 29,343                | 29,343               | INT/FVW LK SWR 00                             | 64703 03 | 29,343                        | 29,343                        | 29,343                       |
|                   |                   |                       |                      | <b><u>Ending Fund Balance</u></b>             |          |                               |                               |                              |
| -                 | -                 | 245,000               | -                    | DEBT RESERVE                                  | 67930 00 | 245,000                       | 245,000                       | 245,000                      |
| -                 | -                 | -                     | -                    | ENDING FUND BALANCE                           | 67910 00 | 45,718                        | 45,718                        | 45,718                       |
| <b>29,342.50</b>  | <b>29,371.26</b>  | <b>499,948</b>        | <b>29,743</b>        | <b>TOTAL FVL ASSESSMENT EXPENSES</b>          |          | <b>545,666</b>                | <b>545,666</b>                | <b>545,666</b>               |
| <b>330,594.34</b> | <b>372,572.74</b> | <b>\$ (16,134.00)</b> | <b>\$ 428,836.00</b> | <b>TOTAL FUND BALANCE</b>                     |          | <b>\$ -</b>                   | <b>\$ -</b>                   | <b>\$ -</b>                  |



City Building Debt Fund (142-00)

| <i>CITY BUILDING DEBT FUND</i> | 2011-12 | 2011-12 | 2012-13 |
|--------------------------------|---------|---------|---------|
| Resources                      | -       | -       | -       |
| Debt Service                   | -       | -       | -       |
| Other Requirements             | -       | -       | -       |
|                                | \$ -    | \$ -    | \$ -    |

**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                               |
|--------------------------------------|-------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>City Building Debt 142</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                     |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>        |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6221</b>           |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>        |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                   |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**  
The City Building Debt Fund accounts for debt service payments on City Buildings.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**  
The City Building Debt Fund is managed by the Finance Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**  
No activity is proposed for this fund.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**  
No significant differences are anticipated between these two fiscal years.

City Building Debt Fund (142-00)

|                         |               |    |                                |
|-------------------------|---------------|----|--------------------------------|
| Beg. Fund Bal.          | 142-00- 49950 | 00 | Not budgeted this fiscal year. |
| INTEREST-LGIP           | 142-00- 43611 | 00 | Not budgeted this fiscal year. |
| INTEREST ON INVESTMENTS | 142-00- 43612 | 00 | Not budgeted this fiscal year. |
| TRANSFER FROM GEN. FUND | 142-00- 43914 | 00 | Not budgeted this fiscal year. |
| TRANSFER FROM AEC       | 142-00- 43914 | 08 | Not budgeted this fiscal year. |
| ADMINISTRATIVE COSTS    | 142-00- 63102 | 00 | Not budgeted this fiscal year. |
| AUDIT & ACCOUNTING      | 142-00- 63301 | 00 | Not budgeted this fiscal year. |
| PRIN/ 98                | 142-00- 64702 | 06 | Not budgeted this fiscal year. |
| INT/ 98                 | 142-00- 64703 | 06 | Not budgeted this fiscal year. |
| ENDING FUND BALANCE     | 142-00- 67910 | 00 | Not budgeted this fiscal year. |

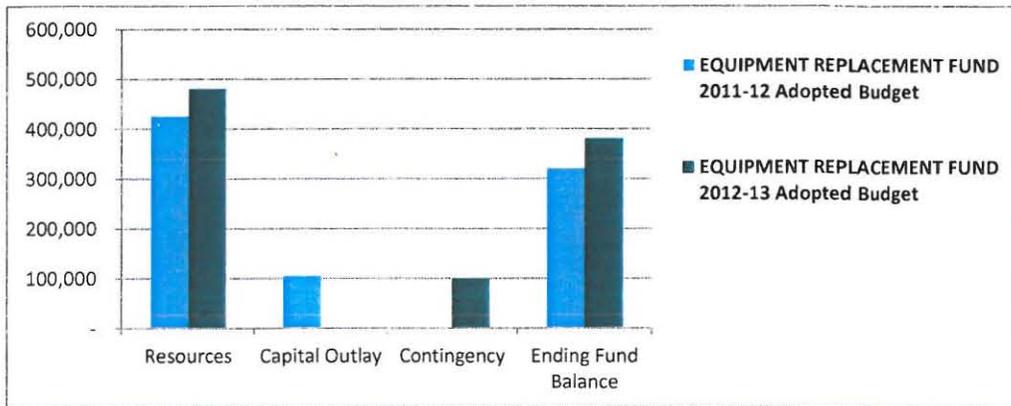
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual   | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>CITY BUILDING DEBT FUND</i>                | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---------------------|-------------------|-------------------|----------------------|---|--|--|--|
| 1,593,066.00        | -                 | -                 | -                    | - Beg. Fund Bal.                              | 49950 00                                   | -  | -  |
|                     |                   |                   |                      | <b><u>Investment Earnings</u></b>             |  |  |  |
| 56.00               | -                 | -                 | -                    | - INTEREST-LGIP                               | 43611 00                                   | -  | -  |
| -                   | -                 | -                 | -                    | - INTEREST ON INVESTMENTS                     | 43612 00                                   | -  | -  |
|                     |                   |                   |                      | <b><u>Expense Reimb from Other Funds</u></b>  |  |  |  |
| 42,688.00           | -                 | -                 | -                    | - TRANSFER FROM GEN. FUND                     | 43914 00                                   | -  | -  |
| -                   | -                 | -                 | -                    | - TRANSFER FROM AEC                           | 43914 08                                   | -  | -  |
| <b>1,635,810.00</b> | <b>-</b>          | <b>-</b>          | <b>-</b>             | <b>TOTAL CITY BLDG DEBT RESOURCES</b>         |  |  |  |
|                     |                   |                   |                      | <b><u>Purchased Professional Services</u></b> |  |  |  |
| -                   | -                 | -                 | -                    | - ADMINISTRATIVE COSTS                        | 63102 00                                   | -  | -  |
| -                   | -                 | -                 | -                    | - AUDIT & ACCOUNTING                          | 63301 00                                   | -  | -  |
|                     |                   |                   |                      | <b><u>Debt Service</u></b>                    |  |  |  |
| 1,635,810.00        | -                 | -                 | -                    | - PRIN/ 98                                    | 64702 06                                   | -  | -  |
| -                   | -                 | -                 | -                    | - INT/ 98                                     | 64703 06                                   | -  | -  |
|                     |                   |                   |                      | <b><u>Ending Fund Balance</u></b>             |  |  |  |
| -                   | -                 | -                 | -                    | - ENDING FUND BALANCE                         | 67910 00                                   | -  | -  |
| <b>1,635,810.00</b> | <b>-</b>          | <b>-</b>          | <b>-</b>             | <b>TOTAL CITY BLDG DEBT EXPENSES</b>          |  |  |  |
| <b>-</b>            | <b>-</b>          | <b>-</b>          | <b>-</b>             | <b>TOTAL FUND</b>                             |  |  |  |



Equipment Replacement Fund (143-00)

| <b>EQUIPMENT REPLACEMENT FUND</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|-----------------------------------|---------------------------|------------------------------|------------------------------------|
| <b>Resources</b>                  |                           |                              |                                    |
| Beg. Fund Bal.                    | 317,705                   | 317,705                      | 415,236                            |
| Equipment Replacement Resources   | 107,939                   | 105,481                      | 66,251                             |
| <b>Total Resources</b>            | <b>\$ 425,644</b>         | <b>\$ 423,186</b>            | <b>\$ 481,487</b>                  |
| <b>Capital Outlay</b>             |                           |                              |                                    |
| Capital Outlay                    | 105,031                   | 7,950                        | -                                  |
| <b>Total Capital Outlay</b>       | <b>\$ 105,031</b>         | <b>\$ 7,950</b>              | <b>\$ -</b>                        |
| <b>Other Requirements</b>         |                           |                              |                                    |
| Contingency                       | -                         | -                            | 100,000                            |
| Ending Fund Balance               | 320,613                   | 415,236                      | 381,487                            |
| <b>Total Other Requirements</b>   | <b>\$ 320,613</b>         | <b>\$ 415,236</b>            | <b>\$ 481,487</b>                  |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                                  |
|--------------------------------------|----------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Equipment Replacement 143</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                        |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>           |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6221</b>              |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>           |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                      |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of the Equipment Replacement Fund is to ensure that funds are systematically set aside for routine replacement of Police equipment and vehicles, Public Works equipment and vehicles, and other city departments' equipment.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Finance Director manages the Equipment Replacement Fund.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Purchased additional modules as part of the integrated financial software system purchased in 2009-11, which crosses departments.
2. Purchased additional computers and computer software in support of the integrated software system.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue to analyze city wide equipment needs to determine dollar amount to set aside each year for systematic replacement of computers, vehicles, police radios, and other equipment.
2. Create and monitor spreadsheets to adequately fund and maintain Equipment Replacement Fund.
3. Seek to eliminate the expenditure spikes, which occurred in past years for vehicle purchases. Smooth out expenditures and avoid large fluctuations to the overall equipment budget.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

General Fund departments are not making contributions to the Equipment Replacement Fund this year due to the budget constraints. The Street, Water, Sewer, and Storm Water are contributing; however, have deferred purchases for fiscal year 2012-13.

**Equip. Replacement Fund (143-00)**

|   |               |    |   |
|---|---------------|----|---|
| Beg. Fund Bal.                            | 143-00- 49950 | 00 | Cash carry-over from previous year. Estimate based on current information.                        |
| GENERAL GOVT CHARGES                      | 143-00- 43401 | 00 | Not budgeted this fiscal year.  |
| VEH FINE ASSESS.                          | 143-00- 43519 | 00 | \$5 per citation fee designated for public safety vehicles, equipment and other related expenses. |
| INTEREST- LGIP                            | 143-00- 43611 | 00 | Interest received from State Local Government Investment Pool.                                    |
| INTEREST ON INVESTMENTS                   | 143-00- 43612 | 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE                             | 143-00- 43901 | 00 | Not budgeted this fiscal year.  |
| CONTRIBUTION- ADMIN                       | 143-00- 43915 | 01 | Not budgeted this fiscal year.  |
| CONTRIBUTION- FINANCE                     | 143-00- 43915 | 02 | Not budgeted this fiscal year.  |
| CONTRIBUTION- PW CS                       | 143-00- 43915 | 03 | Not budgeted this fiscal year.  |
| CONTRIBUTION- PD                          | 143-00- 43915 | 05 | Not budgeted this fiscal year.  |
| CONTRIBUTION-PW PARKS                     | 143-00- 43915 | 04 | Not budgeted this fiscal year.  |
| CONTRIBUTION-PW STREET                    | 143-00- 43915 | 14 | Funds transferred in for future PW Street related capital outlay purchases.                       |
| CONTRIBUTION-PW WATER                     | 143-00- 43915 | 21 | Funds transferred in for future PW Water related capital outlay purchases.                        |
| CONTRIBUTION- PW SEWER                    | 143-00- 43915 | 22 | Funds transferred in for future PW Sewer related capital outlay purchases.                        |
| CONTRIBUTION-PW STORM WATER               | 143-00- 43915 | 23 | Funds transferred in for future PW Storm Water related capital outlay purchases.                  |
| SALE MAT/EQUIPMENT                        | 143-00- 43921 | 00 | Not budgeted this fiscal year.  |
| <b><u>Capital Outlay</u></b>              |               |    |   |
| EQUIPMENT- ADMIN                          | 143-00- 67401 | 00 | Not budgeted this fiscal year.  |
| EQUIPMENT- FINANCE                        | 143-00- 67401 | 02 | Not budgeted this fiscal year.  |
| EQUIPMENT- PW Comm Svcs.                  | 143-00- 67401 | 03 | Not budgeted this fiscal year.  |
| EQUIPMENT- PD                             | 143-00- 67401 | 04 | Not budgeted this fiscal year.  |
| EQUIPMENT- TRAFFIC SAFETY                 | 143-00- 66909 | 50 | Not budgeted this fiscal year.  |
| EQUIPMENT- PARKS                          | 143-00- 67401 | 05 | Not budgeted this fiscal year.  |
| EQUIPMENT- STREET                         | 143-00- 67401 | 14 | Not budgeted this fiscal year.  |
| EQUIPMENT- WATER                          | 143-00- 67401 | 21 | Not budgeted this fiscal year.  |
| EQUIPMENT- SEWER                          | 143-00- 67401 | 22 | Not budgeted this fiscal year.  |
| EQUIPMENT- STORM WATER                    | 143-00- 67401 | 23 | Not budgeted this fiscal year.  |
| ENDING FUND BALANCE- ADMIN                | 143-00- 67919 | 00 | Reserve for Admin vehicle and equipment purchases.  |
| ENDING FUND BALANCE- FINANCE              | 143-00- 67919 | 00 | Reserve for Finance equipment purchases.  |
| ENDING FUND BALANCE-PD                    | 143-00- 67915 | 00 | Reserve for future Police vehicle and equipment purchases.  |
| ENDING FUND BALANCE-PW COMM SRVCS         | 143-00- 67917 | 00 | Reserve for future PW vehicle and equipment purchases.  |
| ENDING FUND BALANCE -PW<br>INFRASTRUCTURE | 143-00- 67916 | 00 | Reserve for future PW vehicle and equipment purchases.  |
| CONTINGENCY                               | 143-00 69100  | 00 | For unforeseen events and cannot be used without City Council approval.                           |

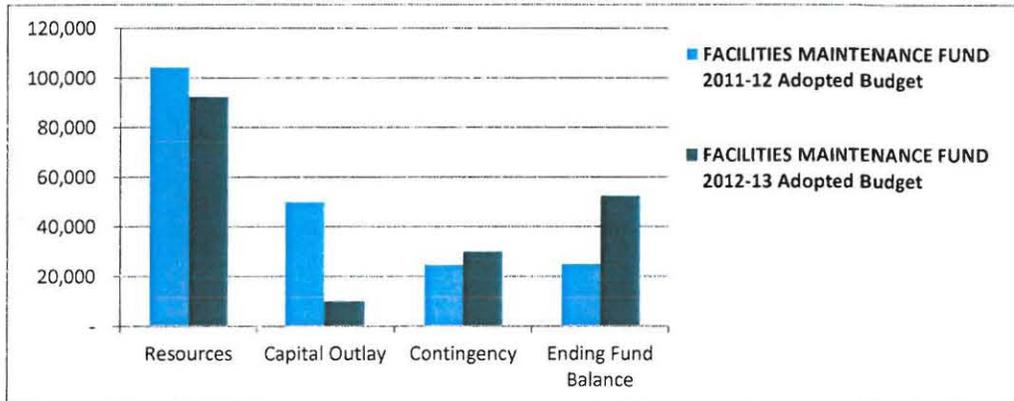
**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | EQUIPMENT REPLACEMENT FUND                 |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-------------------|----------------------|--|----------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                      |  |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| 535,020.00        | 372,203.00        | 317,705           | 317,705              | Beg. Fund Bal.                             | 49950 00 | 415,236                       | 415,236                       | 415,236                      |
|                   |                   |                   |                      | <b>Charges for Services</b>                |          |                               |                               |                              |
| -                 | 6.00              | -                 | -                    | GENERAL GOVT CHARGES                       | 43401 00 | -                             | -                             | -                            |
| 2,709.50          | 2,010.99          | 2,900             | 1,500                | VEH FINE ASSESS.                           | 43519 00 | 2,500                         | 2,500                         | 2,500                        |
|                   |                   |                   |                      | <b>Investment Earnings</b>                 |          |                               |                               |                              |
| 3,202.36          | 1,642.51          | 3,158             | 2,100                | INTEREST- LGIP                             | 43611 00 | 2,200                         | 2,200                         | 2,200                        |
| -                 | 34.58             | -                 | -                    | INTEREST ON INVESTMENTS                    | 43612 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b>Other Financing Sources</b>             |          |                               |                               |                              |
| -                 | -                 | -                 | -                    | MISC. REVENUE                              | 43901 00 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b>Expense Reimb from Other Funds</b>      |          |                               |                               |                              |
| -                 | -                 | 2,700             | 2,700                | CONTRIBUTION- ADMIN                        | 43915 01 | -                             | -                             | -                            |
| 29,500.00         | 30,000.00         | 20,000            | 20,000               | CONTRIBUTION- FINANCE                      | 43915 02 | -                             | -                             | -                            |
| 2,395.00          | -                 | 600               | 600                  | CONTRIBUTION- PW COMM. SRVCS               | 43915 03 | -                             | -                             | -                            |
| -                 | 1,200.00          | 15,255            | 15,255               | CONTRIBUTION- PD                           | 43915 05 | -                             | -                             | -                            |
| -                 | 1,175.00          | 1,775             | 1,775                | CONTRIBUTION-PW PARKS                      | 43915 04 | -                             | -                             | -                            |
| -                 | 4,110.00          | 5,260             | 5,260                | CONTRIBUTION-PW STREET                     | 43915 14 | 5,260                         | 5,260                         | 5,260                        |
| 2,700.00          | 24,072.00         | 25,222            | 25,222               | CONTRIBUTION- PW WATER                     | 43915 21 | 25,222                        | 25,222                        | 25,222                       |
| -                 | 24,072.00         | 25,222            | 25,222               | CONTRIBUTION- PW SEWER                     | 43915 22 | 25,222                        | 25,222                        | 25,222                       |
| -                 | 4,697.00          | 5,847             | 5,847                | CONTRIBUTION- PW STORM                     | 43915 23 | 5,847                         | 5,847                         | 5,847                        |
|                   |                   |                   |                      | <b>Sale of Assets</b>                      |          |                               |                               |                              |
| 8,500.00          | -                 | -                 | -                    | SALE MAT/EQUIPMENT                         | 43921 00 | -                             | -                             | -                            |
| <b>584,026.86</b> | <b>465,223.08</b> | <b>425,644</b>    | <b>423,186</b>       | <b>TOTAL EQUIP. REPLAC. RESOURCES</b>      |          | <b>481,487</b>                | <b>481,487</b>                | <b>481,487</b>               |
|                   |                   |                   |                      | <b>Capital Outlay</b>                      |          |                               |                               |                              |
| 99,078.92         | 69,034.75         | 25,000            | -                    | EQUIPMENT- ADMIN                           | 67401 00 | -                             | -                             | -                            |
| 3,024.00          | 19,338.34         | 2,000             | 7,550                | EQUIPMENT- FINANCE                         | 67401 02 | -                             | -                             | -                            |
| 37,674.91         | 30,157.49         | 15,255            | 400                  | EQUIPMENT- PW COMM SRVCS                   | 67401 03 | -                             | -                             | -                            |
| -                 | -                 | -                 | -                    | EQUIPMENT- PD                              | 67401 04 | -                             | -                             | -                            |
| -                 | -                 | -                 | -                    | EQUIPMENT- TRAFFIC SAFETY                  | 66909 50 | -                             | -                             | -                            |
| -                 | -                 | 1,175             | -                    | EQUIPMENT- PARKS                           | 67401 05 | -                             | -                             | -                            |
| -                 | -                 | 4,110             | -                    | EQUIPMENT- STREET                          | 67401 14 | -                             | -                             | -                            |
| 72,045.24         | 27,090.00         | 25,222            | -                    | EQUIPMENT- WATER                           | 67401 21 | -                             | -                             | -                            |
| -                 | 1,898.00          | 25,222            | -                    | EQUIPMENT- SEWER                           | 67401 22 | -                             | -                             | -                            |
| -                 | -                 | 5,847             | -                    | EQUIPMENT- STORM WATER                     | 67401 23 | -                             | -                             | -                            |
|                   |                   |                   |                      | <b>Ending Fund Balance</b>                 |          |                               |                               |                              |
| -                 | -                 | 1,500             | -                    | ENDING FUND BALANCE- ADMIN ASSIGNED        | 67919 00 | 1,500                         | 1,500                         | 1,500                        |
| -                 | -                 | 1,979             | -                    | ENDING FUND BALANCE- FIN ASSIGNED          | 67919 00 | 5,000                         | 5,000                         | 5,000                        |
| -                 | -                 | 87,735            | -                    | ENDING FUND BALANCE-PD ASSIGNED            | 67915 00 | 87,735                        | 87,735                        | 87,735                       |
| -                 | -                 | 3,394             | -                    | ENDING FUND BALANCE-PW COMM SRVCS ASSIGNED | 67917 00 | 5,000                         | 5,000                         | 5,000                        |
| -                 | -                 | 224,103           | -                    | ENDING FUND BALANCE -PW INFRAST. ASSIGNED  | 67916 00 | 282,252                       | 282,252                       | 282,252                      |
| -                 | -                 | -                 | -                    | CONTINGENCY                                |          | 100,000                       | 100,000                       | 100,000                      |
| <b>211,823.07</b> | <b>147,518.58</b> | <b>423,742</b>    | <b>7,950</b>         | <b>TOTAL EQUIP. REPLAC. EXPENSES</b>       |          | <b>481,487</b>                | <b>481,487</b>                | <b>481,487</b>               |
| <b>372,203.79</b> | <b>317,704.50</b> | <b>1,902</b>      | <b>415,236</b>       | <b>TOTAL FUND BALANCE</b>                  |          | <b>-</b>                      | <b>-</b>                      | <b>-</b>                     |



Facilities Maintenance Fund (144-00)

| <b>FACILITIES MAINTENANCE FUND</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>2012-13<br/>Proposed Budget</b> |
|------------------------------------|---------------------------|------------------------------|------------------------------------|
| <b>Resources</b>                   |                           |                              |                                    |
| Beg. Fund Bal.                     | 99,349                    | 99,349                       | 87,862                             |
| Facilities Maintenance Resources   | 4,960                     | 4,613                        | 4,583                              |
| <b>Total Resources</b>             | <b>\$ 104,309</b>         | <b>\$ 103,962</b>            | <b>\$ 92,445</b>                   |
| <b>Capital Outlay</b>              |                           |                              |                                    |
| Capital Outlay                     | 50,000                    | 16,100                       | 10,000                             |
| <b>Total Capital Outlay</b>        | <b>\$ 50,000</b>          | <b>\$ 16,100</b>             | <b>\$ 10,000</b>                   |
| <b>Other Requirements</b>          |                           |                              |                                    |
| Contingency                        | 24,667                    | -                            | 30,000                             |
| Ending Fund Balance                | 25,000                    | 87,862                       | 52,445                             |
| <b>Total Other Requirements</b>    | <b>\$ 49,667</b>          | <b>\$ 87,862</b>             | <b>\$ 82,445</b>                   |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Facilities Maintenance 144</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>                         |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Samantha Nelson</b>            |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6221</b>               |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Samantha Nelson</b>            |
| <b>DIRECT PHONE NUMBER:</b>          | <b>Same</b>                       |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of the Facilities Maintenance Fund is to ensure that funds are systematically set aside for routine repair and maintenance of city facilities.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Finance Director manages the Facilities Maintenance Fund.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Set aside some resources in the Facilities Maintenance Fund to systematically replace and repair City facilities.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Develop long term facilities maintenance master plan for all City owned public buildings.
2. The Facilities Maintenance Fund seeks to eliminate the expenditure spikes, which occurred in past years for facilities maintenance. This fund will smooth out expenditures and avoid large fluctuations to the overall budget.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2010-11 AND FY 2011-12:**

No significant differences are anticipated between these two fiscal years.

**Facilities Maintenance Fund (144-00)**

|  |                  |  |
|--|------------------|--|
| Beg. Fund Bal.                         | 144-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information. |
| INTEREST- LGIP                         | 144-00- 43611 00 | Interest received from State Local Government Investment Pool.             |
| INTEREST ON INVESTMENTS                | 144-00- 43612 00 | Interest received from CD at Oregon Credit Union.                          |
| MISC. REVENUE                          | 144-00- 43901 00 | Not budgeted this fiscal year.   |
| CONTRIBUTION- ADMIN                    | 144-00- 43916 01 | Not budgeted this fiscal year.   |
| CONTRIBUTION- FINANCE                  | 144-00- 43916 02 | Not budgeted this fiscal year.   |
| CONTRIBUTION- CD                       | 144-00- 43916 03 | Not budgeted this fiscal year.   |
| CONTRIBUTION- PD                       | 144-00- 43916 04 | Not budgeted this fiscal year.   |
| CONTRIBUTION-PW STREETS                | 144-00- 43916 05 | Contributions for future facilities maintenance expenses.                  |
| CONTRIBUTION- PW WATER                 | 144-00- 43916 21 | Contributions for future facilities maintenance expenses.                  |
| CONTRIBUTION- PW SEWER                 | 144-00- 43916 22 | Contributions for future facilities maintenance expenses.                  |
| CONTRIBUTION-PW STORM WATER            | 144-00- 43916 23 | Contributions for future facilities maintenance expenses.                  |
| COMMUNITY CENTER MAINT<br>IMPROVEMENTS | 144-00- 00000 00 | Moved to General Fund.   |
|  | 144-00- 67201 03 | Maintenance on City Buildings.   |
| CONTINGENCY                            | 144-00- 69100 00 | For unforeseen events and cannot be used without City Council approval.    |
| ENDING FUND BALANCE                    | 144-00- 67918 00 | Unappropriated funds reserved for future facility maintenance.             |

**CITY OF FAIRVIEW**  
**Adopted Budget**  
**Fiscal Year 2012-13**

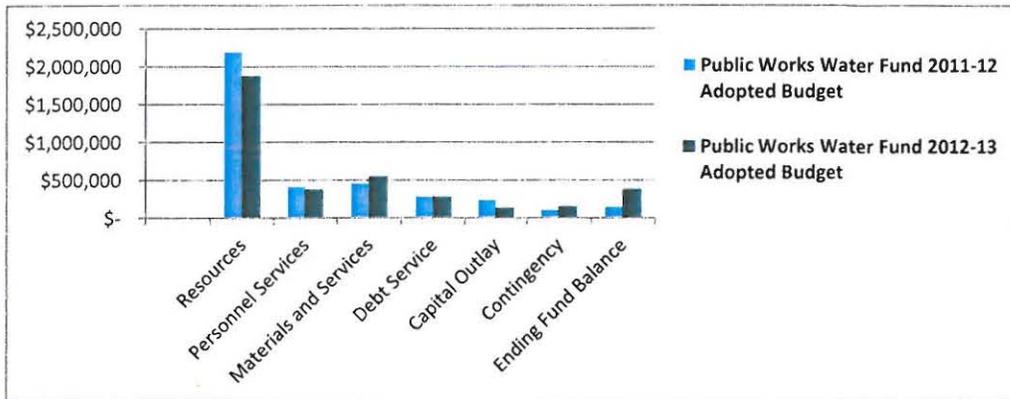
| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>FACILITIES MAINTENANCE FUND</i>    | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |               |
|-------------------|-------------------|-------------------|----------------------|---------------------------------------|--|--|--|---------------|
| 88,552.00         | 99,155.00         | 99,349            | 99,349               | Beg. Fund Bal.                        | 49950 00                                   | 87,862                                     | 87,862                                   | 87,862        |
|                   |                   |                   |                      | <u>Investment Earnings</u>            |  |  |  |               |
| 602.78            | 506.85            | 950               | 603                  | INTEREST- LGIP                        | 43611 00                                   | 575  | 575                                      | 575           |
| -                 | 11.09             | 10                | 10                   | INTEREST ON INVESTMENTS               | 43612 00                                   | 8  | 8  | 8             |
|                   |                   |                   |                      | <u>Other Financing Sources</u>        |  |  |  |               |
| -                 | -                 | -                 | -                    | MISC. REVENUE                         | 43901 00                                   | -  | -  | -             |
|                   |                   |                   |                      | <u>Expense Reimb from Other Funds</u> |  |  |  |               |
| -                 | -                 | -                 | -                    | CONTRIBUTION- ADMIN                   | 43916 01                                   | -  | -  | -             |
| -                 | -                 | -                 | -                    | CONTRIBUTION- FINANCE                 | 43916 02                                   | -  | -  | -             |
| -                 | -                 | -                 | -                    | CONTRIBUTION- PW COMM SRVCS           | 43916 03                                   | -  | -  | -             |
| -                 | -                 | -                 | -                    | CONTRIBUTION- PD                      | 43916 04                                   | -  | -  | -             |
| 10,000.00         | -                 | -                 | -                    | CONTRIBUTION-PW PARKS AND REC         | 43916 05                                   | -  | -  | -             |
| -                 | 1,000.00          | 1,000             | 1,000                | CONTRIBUTION- PW STREETS              | 43916 20                                   | 1,000                                      | 1,000                                    | 1,000         |
| -                 | 1,000.00          | 1,000             | 1,000                | CONTRIBUTION- WATER                   | 43916 21                                   | 1,000                                      | 1,000                                    | 1,000         |
| -                 | 1,000.00          | 1,000             | 1,000                | CONTRIBUTION- SEWER                   | 43916 22                                   | 1,000                                      | 1,000                                    | 1,000         |
| -                 | 700.00            | 1,000             | 1,000                | CONTRIBUTION-STORM WATER              | 43916 23                                   | 1,000                                      | 1,000                                    | 1,000         |
| <b>99,154.78</b>  | <b>103,372.94</b> | <b>104,309</b>    | <b>103,962</b>       | <b>TOTAL FAC. MAINT. RESOURCES</b>    |  | <b>92,445</b>                              | <b>92,445</b>                            | <b>92,445</b> |
|                   |                   |                   |                      | <u>Capital Outlay</u>                 |  |  |  |               |
| -                 | -                 | -                 | -                    | COMMUNITY CENTER MAINT IMPROVEMENTS   | 00000 00                                   | -  | -  | -             |
| -                 | 4,024.00          | 50,000            | 16,100               |                                       | 67201 03                                   | 10,000                                     | 10,000                                   | 10,000        |
|                   |                   |                   |                      | <u>Ending Fund Balance</u>            |  |  |  |               |
| -                 | -                 | 24,667            | -                    | CONTINGENCY                           | 69100 00                                   | 30,000                                     | 30,000                                   | 30,000        |
| -                 | -                 | 25,000            | -                    | ENDING FUND BALANCE ASSIGNED          | 67918 00                                   | 52,445                                     | 52,445                                   | 52,445        |
| -                 | <b>4,024.00</b>   | <b>99,667</b>     | <b>16,100</b>        | <b>TOTAL FAC. MAINT. EXPENSES</b>     |  | <b>92,445</b>                              | <b>92,445</b>                            | <b>92,445</b> |
| <b>99,154.78</b>  | <b>99,348.94</b>  | <b>4,642</b>      | <b>87,862</b>        | <b>TOTAL FUND BALANCE</b>             |  | <b>\$ -</b>                                | <b>\$ -</b>                              | <b>\$ -</b>   |

(9,000.00)  
90,154.78



Public Works Water Fund (211-00)

| <i>Public Works Water Fund</i>                | 2011-12<br>Budget   | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|---------------------|----------------------|----------------------------|
| <b>Resources</b>                              |                     |                      |                            |
| Beg. Fund Bal.                                | 902,170             | 902,170              | 807,363                    |
| TOTAL WATER RESOURCES                         | 1,286,923           | 1,116,262            | 1,070,440                  |
| <b>Total Resources</b>                        | <b>\$ 2,189,093</b> | <b>\$ 2,018,432</b>  | <b>\$ 1,877,803</b>        |
| <b>Personnel Services</b>                     |                     |                      |                            |
| Personnel- Salaries and Wages                 | 265,555             | 263,905              | 244,018                    |
| Personnel- Benefits                           | 147,792             | 145,615              | 136,489                    |
| <b>Total Personnel Services</b>               | <b>\$ 413,347</b>   | <b>\$ 409,520</b>    | <b>\$ 380,507</b>          |
| <b>Materials and Services</b>                 |                     |                      |                            |
| Other Personnel Expenses- Not payroll related | 1,305               | 1,305                | 1,305                      |
| Purchased Professional and IT Services        | 96,413              | 127,263              | 111,057                    |
| Purchased Property Services                   | 48,517              | 49,062               | 52,628                     |
| Expense Reimb. To Other Funds                 | 26,222              | 26,222               | 26,222                     |
| Insurance- Other than payroll related         | 10,982              | 10,982               | 15,840                     |
| Other Purchased Services                      | 13,990              | 13,990               | 13,478                     |
| Supplies                                      | 46,145              | 46,145               | 49,434                     |
| Operating Expenses Other                      | 7,795               | 9,450                | 9,950                      |
| Water Expenses- Other                         | 209,000             | 218,052              | 266,700                    |
| <b>Total Materials and Services</b>           | <b>\$ 460,369</b>   | <b>\$ 502,471</b>    | <b>\$ 546,614</b>          |
| <b>Debt Service</b>                           |                     |                      |                            |
| Debt Service                                  | 281,053             | 188,053              | 283,365                    |
| <b>Total Debt Service</b>                     | <b>\$ 281,053</b>   | <b>\$ 188,053</b>    | <b>\$ 283,365</b>          |
| <b>Capital Outlay</b>                         |                     |                      |                            |
| Capital Outlay                                | 237,200             | 111,025              | 135,200                    |
| <b>Total Capital Outlay</b>                   | <b>\$ 237,200</b>   | <b>\$ 111,025</b>    | <b>\$ 135,200</b>          |
| <b>Other Requirements</b>                     |                     |                      |                            |
| Contingency                                   | 100,000             | -                    | 150,000                    |
| Ending Fund Balance                           | 144,815             | 807,363              | 382,117                    |
| <b>Total Other Requirements</b>               | <b>\$ 244,815</b>   | <b>\$ 807,363</b>    | <b>\$ 532,117</b>          |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                     |
|--------------------------------------|---------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Water 211</b>    |
| <b>DEPARTMENT:</b>                   | <b>00</b>           |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>  |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b> |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>  |
| <b>DIRECT PHONE NUMBER:</b>          | <b>503-674-6235</b> |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of the Water Fund is to provide material and services directly related to the operation and maintenance of the City's water system. This fund pays personnel costs for Public Works staff as well as the electricity for the City's five wells, pump repair, water meters, water testing, tools, and minor professional services associated with the water "business".

In addition, this fund is responsible for debt payments on water related capital improvements.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Water Fund consists of the equivalent of 3 FTE's and the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Completed Well #9 and installed security fence.
2. Completed decommissioning of Well #3.
3. Ongoing evaluation of Automated Metering Reading implementation.
5. Reservoir cleaning and inspections.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Cathodic protection for reservoir 2.
2. Commence Automatic meter reading implementation.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years. The goals and objectives for this next fiscal year are water conservation and maintenance.

**PW Water Fund (211-00)**

|                                  |                  |   |
|----------------------------------|------------------|---|
| Beg. Fund Bal.                   | 211-00- 49950 00 | Cash carry-over from previous year. Estimate based on current information.  |
| Beg. Fund Bal.- Reserved Bond 04 | 211-00- 49950 00 | Funds reserved per bond contract.   |
| GENERAL GOVT CHARGES             | 211-00- 43401 00 | Not budgeted this fiscal year.  |
| WATER SERVICES                   | 211-00- 43444 00 | User fees collected for water service.  |
| CONNECTION FEES                  | 211-00- 43445 00 | Connection charges for water hook-ups.  |
| INTEREST-LGIP                    | 211-00- 43611 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS          | 211-00- 43612 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE                    | 211-00- 43901 00 | Not budgeted this fiscal year.  |
| TRANSFERS IN FROM OTHER FUNDS    | 211-00- 00000 00 | Not budgeted this fiscal year.  |
| ARRA GRANT PROCEEDS 10 WELL #9   | 211-00- 43311 00 | Not budgeted this fiscal year.  |
| ARRA BOND PROCEEDS 10 WELL #9    | 211-00- 43931 00 | Not budgeted this fiscal year.  |
| MAYOR'S STIPEND                  | 211-00- 61001 00 | Allocated: Mayors stipend paid on a monthly basis.  |
| CITY ADMINISTRATOR               | 211-00- 61101 00 | Allocated: Salary per contract.   |
| FINANCE DIRECTOR                 | 211-00- 61103 00 | Allocated: Salary based on salary wage schedule.  |
| PW DIRECTOR                      | 211-00- 61106 00 | Allocated: Salary based on salary wage schedule.  |
| STAFF                            | 211-00- 61109 00 | Allocated: Salary based on salary wage schedule and the labor agreement with the Teamsters' Union.                              |
| TEMPORARY HELP                   | 211-00- 61201 00 | Cost for temporary help.  |
| OVERTIME HOURS                   | 211-00- 61301 00 | Cost for hours worked over 40 hours per work week.  |
| CALL OUT PAY                     | 211-00- 61302 00 | Extra costs per non-working shift for on-call employees per Teamsters' contract.  |
| CELL PHONE ALLOWANCE-EMPLOYEES   | 211-00- 62002 00 | Cell phone allowance for authorized employees.  |
| EMP ASSIST PROGRAM/ FSA FEES     | 211-00- 62003 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                        | 211-00- 62004 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).                                      |
| DENTAL INSURANCE                 | 211-00- 62101 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE                | 211-00- 62102 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                   | 211-00- 62103 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS         | 211-00- 62104 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE           | 211-00- 62105 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)           | 211-00- 62201 00 | Federal payroll taxes.  |
| TRI-MET TAX                      | 211-00- 62202 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT                   | 211-00- 62203 00 | Workers' Benefit Fund payroll expense.  |
| PERS/OPSRP                       | 211-00- 62301 00 | Retirement for employees.   |
| UNEMP. INSURANCE                 | 211-00- 62501 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT                 | 211-00- 62901 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation. |

**CITY OF FAIRVIEW**  
**Adopted Budget**  
**Fiscal Year 2012-13**

| 2009-10<br>Actual                     | 2010-11<br>Actual   | 2011-12<br>Budget | 2011-12<br>Estimated | PW- WATER FUND                   |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|---------------------------------------|---------------------|-------------------|----------------------|----------------------------------|----------|-------------------------------|-------------------------------|------------------------------|
|                                       |                     |                   |                      |                                  |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| 608,263.00                            | 491,150.00          | 757,355           | 757,355              | Beg. Fund Bal.                   | 49950 00 | 662,548                       | 662,548                       | 662,548                      |
| 276,060.00                            | -                   | 144,815           | 144,815              | Beg. Fund Bal.- Reserved Bond 04 | 49950 00 | 144,815                       | 144,815                       | 144,815                      |
| <b>Charges for Services</b>           |                     |                   |                      |                                  |          |                               |                               |                              |
| 3,424.92                              | -                   | -                 | -                    | GENERAL GOVT CHARGES             | 43401 00 | -                             | -                             | -                            |
| 1,037,484.19                          | 1,055,808.49        | 1,099,000         | 1,060,000            | WATER SERVICES                   | 43444 00 | 1,065,000                     | 1,065,000                     | 1,065,000                    |
| 405.00                                | 345.00              | 1,398             | 800                  | CONNECTION FEES                  | 43445 00 | 800                           | 800                           | 800                          |
| <b>Investment Earnings</b>            |                     |                   |                      |                                  |          |                               |                               |                              |
| 5,161.73                              | 3,797.17            | 9,500             | 3,800                | INTEREST-LGIP                    | 43611 00 | 3,800                         | 3,800                         | 3,800                        |
| -                                     | 85.15               | 25                | 87                   | INTEREST ON INVESTMENTS          | 43612 00 | 90                            | 90                            | 90                           |
| <b>Other Financing Sources</b>        |                     |                   |                      |                                  |          |                               |                               |                              |
| -                                     | 3,585.28            | -                 | 750                  | MISC. REVENUE                    | 43901 00 | 750                           | 750                           | 750                          |
| <b>Expense Reimb from Other Funds</b> |                     |                   |                      |                                  |          |                               |                               |                              |
| -                                     | -                   | -                 | -                    | TRANSFERS IN FROM OTHER FUNDS    | 0 00     | -                             | -                             | -                            |
| <b>Grant/ Loan Proceeds</b>           |                     |                   |                      |                                  |          |                               |                               |                              |
| 537,833.00                            | 630,948.00          | 177,000           | 50,825               | ARRA GRANT PROCEEDS 10 WELL #9   | 43311 00 | -                             | -                             | -                            |
| <b>2,468,631.84</b>                   | <b>2,185,719.09</b> | <b>2,189,093</b>  | <b>2,018,432</b>     | <b>TOTAL WATER RESOURCES</b>     |          | <b>1,877,803</b>              | <b>1,877,803</b>              | <b>1,877,803</b>             |
| <b>Personnel- Salaries and Wages</b>  |                     |                   |                      |                                  |          |                               |                               |                              |
|                                       | 240.00              | 240               | 240                  | MAYOR'S STIPEND                  | 61001 00 | 240                           | 240                           | 240                          |
|                                       | 9,854.07            | 10,000            | 10,000               | CITY ADMINISTRATOR               | 61101 00 | 10,002                        | 10,002                        | 10,002                       |
|                                       | 17,774.40           | 18,575            | 18,575               | FINANCE DIRECTOR                 | 61103 00 | 18,572                        | 18,572                        | 18,572                       |
|                                       | 16,858.45           | 32,505            | 32,505               | PW DIRECTOR                      | 61106 00 | 32,500                        | 32,500                        | 32,500                       |
|                                       | 175,691.41          | 181,650           | 180,000              | STAFF                            | 61109 00 | 161,689                       | 161,689                       | 161,689                      |
|                                       | 8,425.97            | 12,090            | 12,090               | TEMPORARY HELP                   | 61201 00 | 12,090                        | 12,090                        | 12,090                       |
|                                       | 4,484.94            | 5,725             | 5,725                | OVERTIME HOURS                   | 61301 00 | 5,025                         | 5,025                         | 5,025                        |
|                                       | 3,552.00            | 4,770             | 4,770                | CALL OUT PAY                     | 61302 00 | 3,900                         | 3,900                         | 3,900                        |
| <b>Personnel- Benefits</b>            |                     |                   |                      |                                  |          |                               |                               |                              |
|                                       | 1,731.75            | 1,505             | 1,505                | CELL PHONE ALLOWANCE             | 62002 00 | 1,863                         | 1,863                         | 1,863                        |
|                                       | 197.16              | 55                | 55                   | EAP/FSA PROGRAMS                 | 62003 00 | 216                           | 216                           | 216                          |
|                                       | 2,616.00            | 2,615             | 2,615                | LONGEVITY                        | 62004 00 | 3,210                         | 3,210                         | 3,210                        |
|                                       | 4,471.33            | 2,495             | 2,376                | DENTAL INSURANCE                 | 62101 00 | 3,945                         | 3,945                         | 3,945                        |
|                                       | 50,964.37           | 62,365            | 59,400               | MEDICAL INSURANCE                | 62102 00 | 48,344                        | 48,344                        | 48,344                       |
|                                       | 313.31              | 325               | 313                  | LIFE INSURANCE                   | 62103 00 | 300                           | 300                           | 300                          |
|                                       | 960.91              | 1,025             | 981                  | LONG TERM DISABILITY INS         | 62104 00 | 937                           | 937                           | 937                          |
|                                       | 4,968.90            | 2,640             | 2,640                | WORKERS COMP INSURANCE           | 62105 00 | 4,100                         | 4,100                         | 4,100                        |
|                                       | 17,672.38           | 17,715            | 19,500               | SOCIAL SECURITY (FICA)           | 62201 00 | 18,670                        | 18,670                        | 18,670                       |
|                                       | 1,586.42            | 1,768             | 1,740                | TRI-MET TAX                      | 62202 00 | 1,691                         | 1,691                         | 1,691                        |
|                                       | 104.24              | 240               | 235                  | WBF ASSESSMENT                   | 62203 00 | 215                           | 215                           | 215                          |
|                                       | 26,661.78           | 50,650            | 50,000               | PERS/OPSRP                       | 62301 00 | 47,488                        | 47,488                        | 47,488                       |
|                                       | 1,616.36            | 1,924             | 1,785                | UNEMP. INSURANCE                 | 62501 00 | 1,616                         | 1,616                         | 1,616                        |
|                                       | 1,445.24            | 2,470             | 2,470                | VACATION BUY-OUT                 | 62901 00 | 3,894                         | 3,894                         | 3,894                        |
| -                                     | <b>352,191.39</b>   | <b>413,347</b>    | <b>409,520</b>       | <b>PERSONNEL EXPENSES</b>        |          | <b>380,507</b>                | <b>380,507</b>                | <b>380,507</b>               |

PW Water Fund (211-00)

|                                  |               |    |   |
|----------------------------------|---------------|----|---|
| EMPLOYEE RECOGNITION             | 211-00- 62951 | 00 | December Employee Appreciation lunch  |
| SAFETY AWARD PROGRAM             | 211-00- 62952 | 00 | Not budgeted this fiscal year.  |
| UNIFORMS                         | 211-00- 62953 | 00 | Costs of uniforms for Public Works Street employees. Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel.  |
| CONTRACT SERVICES                | 211-00- 63001 | 00 | Professional contract services specifically for water. (ie. Rate Study)   |
| HR ADMINISTRATION                | 211-00- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated.  |
| AUDIT & ACCOUNTING               | 211-00- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC.  |
| LEGAL                            | 211-00- 63302 | 00 | Allocated: City legal services-Beery, Elsner, and Hammond, LLC.   |
| ARCHITECTURAL/DESIGN ENGINEERING | 211-00- 63303 | 00 | Costs for professional services to provide engineering services for design and architecture related to water systems and Water Fund.  |
| ENGINEERING AND MAPS             | 211-00- 63304 | 00 | Costs for professional services to provide engineering services and for professional maps.  |
| PROPERTY ALARM SERVICES          | 211-00- 63305 | 00 | Allocated: Costs for monthly alarm system monitoring.   |
| IT SERVICES                      | 211-00- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.   |
| WEBSITE MANAGEMENT               | 211-00- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.   |
| REFUSE/ SHREDDING                | 211-00- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS              | 211-00- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.   |
| VEHICLE MAINT/REP                | 211-00- 64301 | 00 | Costs associated with maintaining Public Works vehicle fleet. Includes oil changes, tires, etc.   |
| BLDG REP/MAINT                   | 211-00- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements. Also costs for repairs to City Shop buildings. |
| OFFICE EQUIP REP/MAIN            | 211-00- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP REP/MAINT                  | 211-00- 64304 | 00 | Cost for the repair of equipment and machinery needed to carry out the functions of the Water Fund.   |
| RENT EXPENSE (PROPERTY)- TO GF   | 211-00- 64411 | 00 | Costs for office space in City Hall.  |
| EQUIP RENT                       | 211-00- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental. Also includes rental of equipment necessary to carry out the functions of the Water Fund.  |
| DEBT ISSUANCE EXP.               | 211-00- 64701 | 00 | Not budgeted this fiscal year.  |
| PRIN 10                          | 211-00- 64702 | 00 | Principal Payment.  |
| PRIN/ BOND 04                    | 211-00- 64702 | 02 | Bond Principal Payment.   |
| INT 10                           | 211-00- 64703 | 00 | Interest Payment.   |
| INT/ BOND 04                     | 211-00- 64703 | 02 | Bond Interest Payment.  |
| ER CONTRIBUTION                  | 211-00- 64916 | 21 | Transfer of funds to Equipment Replacement Fund for future capital outlay purchases.  |
| FM CONTRIBUTION                  | 211-00- 64917 | 21 | Transfer of funds to Facilities Maintenance Fund for future capital outlay  |
| EXPENSE REIMB. TO OTHER FUNDS    | 211-00- 00000 | 00 | Not budgeted this fiscal year.  |
| DEBT, GEN,AEC                    |               |    |   |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| <b>2009-10<br/>Actual</b> | <b>2010-11<br/>Actual</b> | <b>2011-12<br/>Budget</b> | <b>2011-12<br/>Estimated</b> | <b>PW- WATER FUND</b>                                       | <b>4/16/2012<br/>2012-13<br/>Proposed<br/>Budget</b> | <b>4/16/2012<br/>2012-13<br/>Approved<br/>Budget</b> | <b>6/6/2012<br/>2012-13<br/>Adopted<br/>Budget</b> |
|---------------------------|---------------------------|---------------------------|------------------------------|---|--|--|--|
|                           |                           |                           |                              | <b><u>Other Personnel Expenses- Not payroll related</u></b> |  |  |  |
|                           | 36.11                     | 225                       | 225                          | EMPLOYEE RECOGNITION  | 62951 00   | 225  | 225  |
|                           | -                         | -                         | -                            | - SAFETY AWARD PROGRAM                                      | 62952 00   | -  | -  |
|                           | 686.45                    | 1,080                     | 1,080                        | UNIFORMS  | 62953 00   | 1,080  | 1,080  |
|                           |                           |                           |                              | <b><u>Purchased Professional and IT Services</u></b>        |  |  |  |
| 26,830.54                 | 72,100.94                 | 35,000                    | 65,500                       | CONTRACT SERVICES   | 63001 00   | 50,000   | 50,000   |
|                           | 232.20                    | 750                       | 750                          | HR ADMINISTRATION   | 63101 00   | 750  | 750  |
| 400.00                    | 8,663.35                  | 12,600                    | 12,600                       | AUDIT & ACCOUNTING  | 63301 00   | 8,086  | 8,086  |
|                           | 5,345.00                  | 4,500                     | 4,500                        | LEGAL   | 63302 00   | 3,550  | 3,550  |
|                           | -                         | 1,000                     | 1,000                        | ARCHITECTURAL/DESIGN  | 63303 00   | 1,000  | 1,000  |
|                           | 4,157.09                  | 25,000                    | 25,000                       | ENGINEERING AND MAPS  | 63304 00   | 25,000   | 25,000   |
|                           | 1,410.11                  | 600                       | 950                          | PROPERTY ALARM SERVICES                                     | 63305 00   | 1,200  | 1,200  |
|                           | 9,667.36                  | 13,253                    | 13,253                       | IT SERVICES   | 63401 00   | 17,459   | 17,459   |
|                           |                           |                           |                              | IT HARDWARE & UPGRADES                                      |  | 1,582  | 1,582  |
|                           | -                         | 3,710                     | 3,710                        | WEBSITE MANAGEMENT  | 63402 00   | 2,430  | 2,430  |
|                           |                           |                           |                              | <b><u>Purchased Property Services</u></b>                   |  |  |  |
|                           | 177.70                    | 142                       | 142                          | REFUSE/ SHREDDING   | 64211 00   | 87   | 87   |
|                           | 1,344.00                  | 1,920                     | 1,920                        | BLDG CLEANING SRVCS   | 64231 00   | 3,016  | 3,016  |
|                           | 1,185.98                  | 3,000                     | 3,000                        | VEHICLE REP/MAINT   | 64301 00   | 3,000  | 3,000  |
|                           | 2,733.89                  | 2,955                     | 3,500                        | BLDG REP/MAINT  | 64302 00   | 4,990  | 4,990  |
|                           | -                         | -                         | -                            | OFFICE EQUIP REP/MAIN                                       | 64303 00   | -  | -  |
| 22,798.57                 | 1,881.37                  | 23,000                    | 23,000                       | EQUIP REP/MAINT   | 64304 00   | 23,000   | 23,000   |
| -                         | 15,000.00                 | 15,000                    | 15,000                       | RENT EXP- TO GF   | 64411 00   | 15,000   | 15,000   |
|                           | 1,994.16                  | 2,500                     | 2,500                        | EQUIP RENT  | 64421 00   | 3,535  | 3,535  |
|                           |                           |                           |                              | <b><u>Debt Services</u></b>                                 |  |  |  |
|                           | -                         | -                         | -                            | DEBT ISSUANCE EXP.  | 64701 00   | -  | -  |
|                           | -                         | 100,000                   | 30,000                       | PRIN/ BOND 10   | 64702 00   | 100,000  | 100,000  |
| 100,000.00                | 100,000.00                | 100,000                   | 100,000                      | PRIN/ BOND 04   | 64702 02   | 110,000  | 110,000  |
|                           | -                         | 50,000                    | 27,000                       | INT/ BOND 10  | 64703 00   | 50,000   | 50,000   |
| 34,552.50                 | 31,052.50                 | 31,053                    | 31,053                       | INT/ BOND 04  | 64703 02   | 23,365   | 23,365   |
|                           |                           |                           |                              | <b><u>Expense Reimb. To Other Funds</u></b>                 |  |  |  |
| 700.00                    | 24,072.00                 | 25,222                    | 25,222                       | ER CONTRIBUTION   | 64916 21   | 25,222   | 25,222   |
|                           | 1,000.00                  | 1,000                     | 1,000                        | FM CONTRIBUTION   | 64917 21   | 1,000  | 1,000  |
| 461,376.00                | -                         | -                         | -                            | FUNDS   | 00000 00   | -  | -  |
|                           |                           |                           |                              | DEBT, GEN,AEC   |  | -  | -  |

PW Water Fund (211-00)

|                             |                  |  |
|-----------------------------|------------------|--|
| GENERAL LIAB/PROP INSURANCE | 211-00 65201 00  | Allocated: Property, General Liability, and Auto Insurance   |
| POSTAGE                     | 211-00- 65302 00 | Allocated and direct. Costs for postage to mail general envelopes, etc.  |
| TELEPHONE-SHOPS             | 211-00- 65303 01 | Allocated: Telephones, voice mail, and fax services for the City Shops.  |
| WIRELESS TECHNOLOGY         | 211-00- 65304 00 | Costs for wireless technology such as department cell phones.  |
| PUBLICATIONS                | 211-00- 65401 00 | Costs for publishing ads in newspaper, magazines, and other publications.  |
| PRINTING                    | 211-00- 65501 00 | Costs for professional printing and design services for business cards, letter head, etc.  |
| TRAVEL-MEETINGS/ERRANDS     | 211-00- 65801 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.  |
| BANK & MERCHANT FEES        | 211-00- 65901 00 | Allocated: Costs for banking and credit card payment services.   |
| OFFICE SUPPLIES             | 211-00- 66101 00 | General office supplies such as pens, paper, staples, markers, etc.  |
| OPERATING MATERIALS         | 211-00- 66102 00 | Water system operations and maintenance items. (ie. Meters, brass and copper parts, general water related repair parts, hydrant parts, valve/meter boxes, pipes, etc.) |
| UTILITY NOTIFICATIONS       | 211-00- 66102 01 | Costs for utility notification program (call outs).  |
| BLDG SUPP- CITY HALL        | 211-00- 66103 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.  |
| BLDG SUPP-SHOPS             | 211-00- 66104 00 | Allocated: Supplies for City Shops including cleaning products, toilet paper, coffee, etc.   |
| GAS/HEAT- CH                | 211-00- 66211 00 | Allocated: Gas heat for City Hall.   |
| GAS/HEAT-SHOPS              | 211-00- 66211 01 | Allocated: Gas heat for the City Shops.  |
| ELECTRICITY- CH             | 211-00- 66221 00 | Allocated: Electricity for City Hall.  |
| ELECTRICITY- SHOPS          | 211-00- 66221 01 | Allocated: Electricity for the City Shops.   |
| FUEL                        | 211-00- 66261 01 | Allocated: Costs for fuel for the Public Works Fleet and equipment.  |
| MEETING ATTENDANCE- PWD     | 211-00- 66301 00 | Costs for meals and lodging to attend meetings by the Public Works Director.   |
| CONF-MEALS/LODGING          | 211-00- 66302 00 | Costs for meals and lodging to attend conferences.   |
| DUES/SUB/MEMBERSHIP         | 211-00- 66501 00 | Costs for dues and memberships to professional organizations.  |
| TRAINING & CONF.            | 211-00- 66502 00 | Registration costs for conferences and trainings.  |
| LICENSES AND PERMITS        | 211-00- 66601 00 | Not budgeted this fiscal year.   |
| SMALL TOOLS/MINOR EQUIP     | 211-00- 66651 00 | Costs for small tools less than \$1000 each.   |
| ELECTRICITY-PUMPING         | 211-00- 66901 17 | Electrical costs for production of water from the City's wells.  |
| FRANCHISE FEES              | 211-00- 66901 99 | Franchise fee paid to the General Fund based on 6% of Gross Sales Revenue.   |
| PURCHASED WATER             | 211-00- 66901 10 | Rockwood Water Peoples Utility District (RWPUD) reimbursement for large customers within Fairview, but outside RWPUD boundary (Reynolds Middle                         |
| SCADA DATA SYSTEMS          | 211-00- 66901 36 | Cost for SCADA services- Kip Edgely.   |
| WATER CONSERVATION          | 211-00- 66901 12 | Costs to meet the requirements of the Water Mgmt. & Conservation Plan.   |
| WATER SYS MAINTENANCE       | 211-00- 66901 98 | Costs for miscellaneous maintenance and repair projects for the water system. Ie. Large meter testing, tank cleaning/inspection, etc.)                                 |
| WATER TESTING               | 211-00- 66901 04 | Routine Monthly bacterial water testing along with other state mandated quarterly & annual tests.  |
| WATER TREATMENT             | 211-00- 66901 16 | Costs for treatment of water.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual                                   | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>PW- WATER FUND</i>                | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---|-------------------|-------------------|----------------------|--------------------------------------|--|--|--|
| <u><i>Insurance- Other than payroll related</i></u> |                   |                   |                      |                                      |  |  |  |
|   | 9,158.29          | 10,982            | 10,982               | GENERAL LIAB/PROP INSURANCE 65201 00 | 15,840                                     | 15,840                                     | 15,840                                   |
| <u><i>Other Purchased Services</i></u>              |                   |                   |                      |                                      |  |  |  |
|   | 2,902.24          | 3,500             | 3,500                | POSTAGE 65302 00                     | 5,150                                      | 5,150                                      | 5,150                                    |
|   | 1,462.34          | 1,735             | 1,735                | TELEPHONE-CH 65303 00                | 2,441                                      | 2,441                                      | 2,441                                    |
|   | 1,509.03          | 1,400             | 1,400                | TELEPHONE-CS 65303 01                | 2,187                                      | 2,187                                      | 2,187                                    |
|   | 405.67            | 365               | 365                  | WIRELESS TECHNOLOGY 65304 00         | 550  | 550  | 550                                      |
|   | 131.12            | 250               | 250                  | PUBLICATIONS 65401 00                | 250  | 250  | 250                                      |
|   | 173.27            | 250               | 250                  | PRINTING 65501 00                    | 250  | 250  | 250                                      |
|   | 10.80             | 100               | 100                  | TRAVEL-STAFF 65801 00                | 250  | 250  | 250                                      |
|   | 603.63            | 5,700             | 5,700                | BANK & MERCHANT FEES 65901 00        | 2,400                                      | 2,400                                      | 2,400                                    |
|   | 879.35            | 565               | 565                  | BANK & MERCHANT FEES 65902 00        | -  | -  | -  |
|   | 118.62            | 125               | 125                  | BANK & MERCHANT FEES 65903 00        | -  | -  | -  |
| <u><i>Supplies</i></u>                              |                   |                   |                      |                                      |  |  |  |
|   | 490.64            | 750               | 750                  | OFFICE SUPPLIES 66101 00             | 750  | 750  | 750                                      |
| 31,098.06   | 28,804.32         | 33,000            | 33,000               | OPERATING MATERIALS 66102 00         | 33,000                                     | 33,000                                     | 33,000                                   |
|   | -                 | 250               | 250                  | UTILITY NOTIFICATIONS 66102 01       | 580  | 580  | 580                                      |
|   | 417.11            | 450               | 450                  | BLDG SUPP- CITY HALL 66103 00        | 700  | 700  | 700                                      |
|   | 171.01            | 500               | 500                  | BLDG SUPP-CS 66104 00                | 500  | 500  | 500                                      |
|   | 36.50             | 35                | 35                   | GAS/HEAT-CH 66211 00                 | 75   | 75   | 75                                       |
|   | 178.09            | 230               | 230                  | GAS/HEAT-CS 66211 01                 | 217  | 217  | 217                                      |
|   | 3,746.91          | 3,380             | 3,380                | ELECTRICITY-CH 66221 00              | 5,702                                      | 5,702                                      | 5,702                                    |
|   | 705.67            | 550               | 550                  | ELECTRICITY-CS 66221 01              | 910  | 910  | 910                                      |
|   | 4,618.17          | 7,000             | 7,000                | FUEL 66261 01                        | 7,000                                      | 7,000                                      | 7,000                                    |
| <u><i>Operating Expenses Other</i></u>              |                   |                   |                      |                                      |  |  |  |
|   | 106.90            | 50                | 50                   | MEETING ATTENDANCE- PWD 66301 00     | 50   | 50   | 50                                       |
|   | 912.04            | 1,200             | 1,200                | CONF-MEALS/LODGING 66302 00          | 1,200                                      | 1,200                                      | 1,200                                    |
|   | 2,554.05          | 3,345             | 5,000                | DUES/SUB/MEMBERSHIP 66501 00         | 5,000                                      | 5,000                                      | 5,000                                    |
|   | 385.00            | 1,200             | 1,200                | TRAINING & CONF. 66502 00            | 1,200                                      | 1,200                                      | 1,200                                    |
|   | -                 | -                 | -                    | LICENSES AND PERMITS 66601 00        | -  | -  | -  |
|   | 338.64            | 2,000             | 2,000                | SMALL TOOLS/MINOR EQUIP 66651 00     | 2,500                                      | 2,500                                      | 2,500                                    |
| <u><i>Water Expenses- Other</i></u>                 |                   |                   |                      |                                      |  |  |  |
|   | 978.96            |                   |                      | WATER- UB REFUNDS 66700 00           | -  | -  | -  |
| 51,168.90   | 60,842.66         | 60,000            | 40,000               | ELECTRICITY-PUMPING 66901 17         | 60,000                                     | 60,000                                     | 60,000                                   |
| 64,134.50   | 63,844.65         | 65,000            | 65,000               | FRANCHISE FEES 66901 99              | 66,000                                     | 66,000                                     | 66,000                                   |
| 14,542.26   | 14,859.56         | 10,500            | 14,900               | PURCHASED WATER 66901 10             | 15,000                                     | 15,000                                     | 15,000                                   |
|   | 6,442.50          | 6,500             | 6,500                | SCADA DATA SYSTEMS 66901 36          | 7,500                                      | 7,500                                      | 7,500                                    |
| 9,790.18  | 9,072.35          | 10,000            | 10,000               | WATER CONSERVATION 66901 12          | 10,000                                     | 10,000                                     | 10,000                                   |
|   | 8,253.63          | 25,000            | 49,952               | WATER SYS MAINTENANCE 66901 98       | 75,000                                     | 75,000                                     | 75,000                                   |
| 8,282.15  | 13,129.89         | 12,000            | 13,200               | WATER TESTING 66901 04               | 13,200                                     | 13,200                                     | 13,200                                   |
| 17,245.03   | 17,460.82         | 20,000            | 18,500               | WATER TREATMENT 66901 16             | 20,000                                     | 20,000                                     | 20,000                                   |
| <b>134,552.50</b>                                   | <b>131,052.50</b> | <b>281,053</b>    | <b>188,053</b>       | <b>DEBT SERVICE EXPENSES</b>         | <b>283,365</b>                             | <b>283,365</b>                             | <b>283,365</b>                           |
| <b>MATERIALS AND SERVICES EXPENSES</b>              |                   |                   |                      |                                      |  |  |  |
| <b>708,366.19</b>                                   | <b>407,392.14</b> | <b>460,369</b>    | <b>502,471</b>       |                                      | <b>546,614</b>                             | <b>546,614</b>                             | <b>546,614</b>                           |

PW Water Fund (211-00)

|                           |               |    |   |
|---------------------------|---------------|----|---|
| ARRA PROJECT- WELL #9     | 211-00- 67001 | 00 | Not budgeted this fiscal year.  |
| WATER SYSTEM IMPROVEMENTS | 211-00- 67302 | 00 | Miscellaneous projects for the water system. In addition, pays for Capital Improvement Plan improvements. |
| EQUIPMENT                 | 211-00- 67401 | 00 | Equipment purchases specific to the Water Fund.   |
| BLDG EQUIPMENT- CITY HALL | 211-00- 67402 | 00 | Allocated: Costs for City Hall building equipment.  |
| BLDG EQUIPMENT-CITY SHOPS | 211-00- 67404 | 00 | Allocated: Costs for City Shops building equipment.   |
| OFFICE EQUIPMENT          | 211-00- 67405 | 00 | Not budgeted this fiscal year.  |
| <br>                      |               |    |   |
| CONTINGENCY               | 211-00- 69100 | 00 | For unforeseen events and cannot be used without City Council approval.                                   |
| <br>                      |               |    |   |
| BOND RESERVE              | 211-00- 67930 | 00 | Required bond payment reserve.  |
| ENDING FUND BALANCE       | 211-00- 67910 | 00 | Unappropriated funds.   |

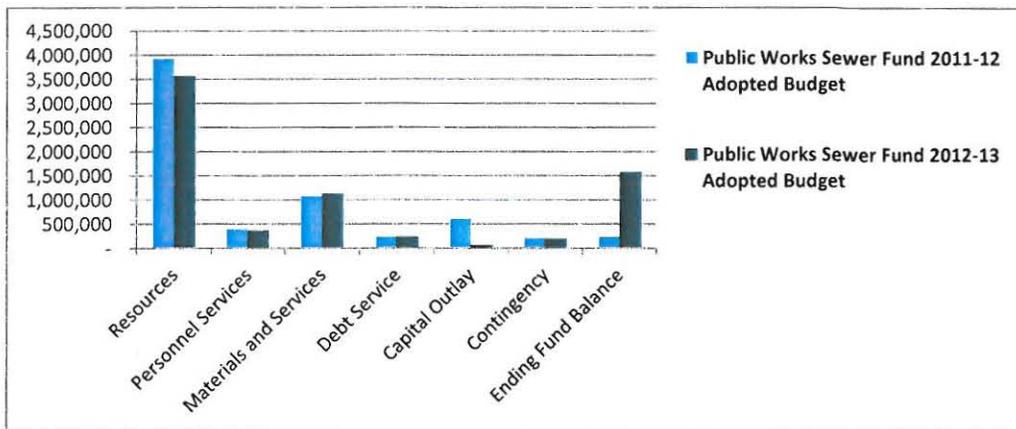
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual                    | 2010-11<br>Actual   | 2011-12<br>Budget | 2011-12<br>Estimated | PW- WATER FUND                     | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|--------------------------------------|---------------------|-------------------|----------------------|------------------------------------|-------------------------------|-------------------------------|------------------------------|
|                                      |                     |                   |                      |                                    | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
| <b>Capital Outlay</b>                |                     |                   |                      |                                    |                               |                               |                              |
| 1,011,982.75                         | 262,955.13          | 177,000           | 50,825               | ARRA PROJECT- WELL #9              | 67001 00                      | -                             | -                            |
| 122,580.61                           | 107,399.84          | 25,000            | 25,000               | WATER SYSTEM IMPROVEMENTS          | 67302 00                      | 100,000                       | 100,000                      |
| -                                    | -                   | 35,000            | 35,000               | EQUIPMENT                          | 67401 00                      | 35,000                        | 35,000                       |
| -                                    | -                   | 100               | 100                  | BLDG EQUIPMENT-CH                  | 67402 00                      | 100                           | 100                          |
| -                                    | -                   | 100               | 100                  | BLDG EQUIPMENT-CS                  | 67404 00                      | 100                           | 100                          |
| -                                    | -                   | -                 | -                    | OFFICE EQUIPMENT                   | 67405 00                      | -                             | -                            |
| <b>1,134,563.36</b>                  | <b>370,354.97</b>   | <b>237,200</b>    | <b>111,025</b>       | <b>CAPITAL OUTLAY EXPENSES</b>     |                               | <b>135,200</b>                | <b>135,200</b>               |
| <b>Other Requirements</b>            |                     |                   |                      |                                    |                               |                               |                              |
| -                                    | -                   | 100,000           | -                    | CONTINGENCY                        | 69100 00                      | 150,000                       | 150,000                      |
| <b>Ending Fund Balance</b>           |                     |                   |                      |                                    |                               |                               |                              |
| -                                    | -                   | 144,815           | -                    | BOND RESERVE- RESTRICTED           | 67930 00                      | 144,815                       | 144,815                      |
| -                                    | -                   | -                 | -                    | ENDING FUND BALANCE                | 67910 00                      | 237,302                       | 237,302                      |
| -                                    | -                   | <b>244,815</b>    | -                    | <b>OTHER REQUIREMENTS EXPENSES</b> |                               | <b>532,117</b>                | <b>532,117</b>               |
| <b>TOTAL PW- WATER FUND EXPENSES</b> |                     |                   |                      |                                    |                               | <b>1,877,803</b>              | <b>1,877,803</b>             |
| <b>1,977,482.05</b>                  | <b>1,260,991.00</b> | <b>1,636,784</b>  | <b>1,211,069</b>     | <b>TOTAL FUND BALANCE</b>          |                               | <b>\$ -</b>                   | <b>\$ -</b>                  |
| <b>491,149.79</b>                    | <b>924,728.09</b>   | <b>552,309</b>    | <b>807,363</b>       |                                    |                               | <b>\$ -</b>                   | <b>\$ -</b>                  |



Public Works Sewer Fund (212-00)

| <i>Public Works Sewer Fund</i>                | 2011-12<br>Budget   | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|---------------------|----------------------|----------------------------|
| <b>Resources</b>                              |                     |                      |                            |
| Beg. Fund Bal.                                | 2,086,025           | 2,086,025            | 1,635,662                  |
| Sewer Resources                               | 1,846,327           | 1,933,687            | 1,938,415                  |
| <b>Total Resources</b>                        | <b>\$ 3,932,352</b> | <b>\$ 4,019,712</b>  | <b>\$ 3,574,077</b>        |
| <b>Personnel Services</b>                     |                     |                      |                            |
| Personnel- Salaries and Wages                 | 254,689             | 253,706              | 235,333                    |
| Personnel- Benefits                           | 143,163             | 142,054              | 132,691                    |
| <b>Total Personnel Services</b>               | <b>\$ 397,852</b>   | <b>\$ 395,760</b>    | <b>\$ 368,024</b>          |
| <b>Materials and Services</b>                 |                     |                      |                            |
| Other Personnel Expenses- Not payroll related | 865                 | 865                  | 865                        |
| Purchased Professional and IT Services        | 78,503              | 78,738               | 109,563                    |
| Purchased Property Services                   | 39,525              | 38,715               | 48,831                     |
| Expense Reimb. To Other Funds                 | 26,222              | 26,222               | 26,222                     |
| Insurance- Other than payroll related         | 10,982              | 10,982               | 15,840                     |
| Other Purchased Services                      | 13,580              | 13,580               | 15,254                     |
| Supplies                                      | 22,225              | 22,225               | 25,877                     |
| Operating Expenses Other                      | 6,575               | 6,450                | 5,950                      |
| Sewer Expenses- Other                         | 884,300             | 884,300              | 884,500                    |
| <b>Total Materials and Services</b>           | <b>\$ 1,082,777</b> | <b>\$ 1,082,077</b>  | <b>\$ 1,132,902</b>        |
| <b>Debt Service</b>                           |                     |                      |                            |
| Debt Service                                  | 233,913             | 233,913              | 233,914                    |
| <b>Total Debt Service</b>                     | <b>\$ 233,913</b>   | <b>\$ 233,913</b>    | <b>\$ 233,914</b>          |
| <b>Capital Outlay</b>                         |                     |                      |                            |
| CAPITAL OUTLAY                                | 612,300             | 672,300              | 62,300                     |
| <b>Total Capital Outlay</b>                   | <b>\$ 612,300</b>   | <b>\$ 672,300</b>    | <b>\$ 62,300</b>           |
| <b>Other Requirements</b>                     |                     |                      |                            |
| Contingency                                   | 200,000             | -                    | 200,000                    |
| Ending Fund Balance                           | 234,914             | 1,635,662            | 1,576,937                  |
| <b>Total Other Requirements</b>               | <b>\$ 434,914</b>   | <b>\$ 1,635,662</b>  | <b>\$ 1,776,937</b>        |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |              |
|--------------------------------------|--------------|
| <b>FUND/ FUND NUMBER:</b>            | Sewer 212    |
| <b>DEPARTMENT:</b>                   | 00           |
| <b>DEPARTMENT DIRECTOR:</b>          | Allan Berry  |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | 503-674-6235 |
| <b>PERSON PREPARING THIS FORM:</b>   | Allan Berry  |
| <b>DIRECT PHONE NUMBER:</b>          | Same         |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of the Sanitary Sewer Fund is to provide services directly related to the operation and maintenance of the City's sanitary sewer system. This fund pays the cost of Public Works personnel as well as electricity for the City's four sewer pump stations, pump repair and maintenance, sewer pipe repair material (pipe, manholes, gravel, etc.), and tools.

This fund also pays for treatment of the City's sewage at the City of Gresham's wastewater treatment plant and is now paying the debt service payment for additional treatment capacity originally purchased in 2001.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Sewer Fund consists of the equivalent of 3 FTE's and the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Continued to maintain the daily operations of the sanitary sewer department; providing reliable conveyance of sanitary sewage to the Gresham Waste Water Treatment Plant.
2. Continued to monitor sewer flows from the completed Old Town Phase 1 and 2 Inflow/Infiltration Reduction Program in anticipation of Phase 3 and beyond.
3. Construction of Cedar Street and Main Street sanitary sewer replacement projects as a part of the Phase III of the Old Town Sewer Replacement Projects.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

1. Continue to implement the Old Town Sewer Replacement Program as listed in the Capital Improvement Plan.
2. Complete the revisions to the sanitary sewer master plan

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No capital projects are anticipated for the next fiscal year as we focus on identifying the future needs of the capital improvement plan recommendations, and reorganize our efforts to accommodate anticipated staffing reductions.

PW Sewer Fund (212-00)

|                                |               |    |   |
|--------------------------------|---------------|----|---|
| Beg. Fund Bal.                 | 212-00- 49950 | 00 | Cash carry-over from previous year. Estimate based on current information.  |
| Beg. Fund Bal.- Reserved       | 212-00- 49950 | 00 | Funds reserved per debt contract.   |
| GENERAL GOVT CHARGES           | 212-00- 43401 | 00 | Not budgeted this fiscal year.  |
| SEWER SERVICES                 | 212-00- 43444 | 00 | User fees collected for sewer service.  |
| CONNECTION FEES                | 212-00- 43445 | 00 | Connection charges for sewer hook-ups.  |
| PENALTY ASSESSMENTS            | 212-00 43446  | 00 | Fees assessed on overdue accounts.  |
| INTEREST-LGIP                  | 212-00- 43611 | 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS        | 212-00- 43612 | 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE                  | 212-00- 43901 | 00 | Not budgeted this fiscal year.  |
| MAYOR'S STIPEND                | 212-00- 61001 | 00 | Allocated: Mayors stipend paid on a monthly basis.  |
| CITY ADMINISTRATOR             | 212-00- 61101 | 00 | Allocated: Salary per contract.   |
| FINANCE DIRECTOR               | 212-00- 61103 | 00 | Allocated: Salary based on salary wage schedule.  |
| PW DIRECTOR                    | 212-00- 61106 | 00 | Allocated: Salary based on salary wage schedule.  |
| STAFF                          | 212-00- 61109 | 00 | Allocated: Salary based on salary wage schedule and the labor agreement with the Teamsters' Union.                              |
| TEMPORARY HELP                 | 212-00- 61201 | 00 | Cost for temporary help.  |
| OVERTIME HOURS                 | 212-00- 61301 | 00 | Cost for hours worked over 40 hours per work week.  |
| CALL OUT PAY                   | 212-00- 61302 | 00 | Extra costs per non-working shift for on-call employees per Teamsters' contract.  |
| CELL PHONE ALLOWANCE-EMPLOYEES | 212-00- 62002 | 00 | Cell phone allowance for authorized employees.  |
| EMP ASSIST PROGRAM/ FSA FEES   | 212-00- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                      | 212-00- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).                                      |
| DENTAL INSURANCE               | 212-00- 62101 | 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE              | 212-00- 62102 | 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                 | 212-00- 62103 | 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS       | 212-00- 62104 | 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE         | 212-00- 62105 | 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)         | 212-00- 62201 | 00 | Federal payroll taxes.  |
| TRI-MET TAX                    | 212-00- 62202 | 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT                 | 212-00- 62203 | 00 | Workers' Benefit Fund payroll expense.  |
| PERS/OPSRP                     | 212-00- 62301 | 00 | Retirement for employees.   |
| UNEMP. INSURANCE               | 212-00- 62501 | 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT               | 212-00- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation. |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual                           | 2010-11<br>Actual   | 2011-12<br>Budget | 2011-12<br>Estimated | PW-SEWER FUND                |          | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |  |
|---|---------------------|-------------------|----------------------|------------------------------|----------|-------------------------------|-------------------------------|------------------------------|--|
|   |                     |                   |                      |                              |          | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |  |
| 1,736,791.00                                | 1,782,713.00        | 1,851,111         | 1,851,111            | Beg. Fund Bal.               | 49950 00 | 1,400,748                     | 1,400,748                     | 1,400,748                    |  |
| -   | -                   | 234,914           | 234,914              | Beg. Fund Bal.- Reserved     | 49950 00 | 234,914                       | 234,914                       | 234,914                      |  |
| 73,187.00                                   | -                   | -                 | -                    | GENERAL GOVT CHARGES         | 43401 00 | -                             | -                             | -                            |  |
| 1,854,780.44                                | 1,798,978.08        | 1,828,000         | 1,828,000            | SEWER SERVICES               | 43444 00 | 1,858,000                     | 1,858,000                     | 1,858,000                    |  |
| 295.00                                      | 435.00              | 500               | 500                  | CONNECTION FEES              | 43445 00 | 500                           | 500                           | 500                          |  |
|   | 69,016.92           |                   | 95,487               | PENALTY ASSESSMENTS          | 43446 00 | 70,000                        | 70,000                        | 70,000                       |  |
| 11,009.07                                   | 9,669.84            | 17,827            | 9,700                | INTEREST-LGIP                | 43611 00 | 9,700                         | 9,700                         | 9,700                        |  |
| -   | 213.63              | -                 | -                    | INTEREST ON INVESTMENTS      | 43612 00 | 215                           | 215                           | 215                          |  |
| -   | -                   | -                 | -                    | MISC. REVENUE                | 43901 00 | -                             | -                             | -                            |  |
| <b>3,676,062.51</b>                         | <b>3,661,026.47</b> | <b>3,932,352</b>  | <b>4,019,712</b>     | <b>TOTAL SEWER RESOURCES</b> |          | <b>3,574,077</b>              | <b>3,574,077</b>              | <b>3,574,077</b>             |  |
| <b><u>Personnel- Salaries and Wages</u></b> |                     |                   |                      |                              |          |                               |                               |                              |  |
|   | 240.00              | 240               | 240                  | MAYOR'S STIPEND              | 61001 00 | 240                           | 240                           | 240                          |  |
|   | 9,854.07            | 10,001            | 10,001               | CITY ADMINISTRATOR           | 61101 00 | 10,002                        | 10,002                        | 10,002                       |  |
|   | 17,774.40           | 18,574            | 18,574               | FINANCE DIRECTOR             | 61103 00 | 18,572                        | 18,572                        | 18,572                       |  |
|   | 12,041.75           | 23,217            | 23,217               | PW DIRECTOR                  | 61106 00 | 23,214                        | 23,214                        | 23,214                       |  |
|   | 170,091.84          | 180,383           | 179,400              | STAFF                        | 61109 00 | 162,247                       | 162,247                       | 162,247                      |  |
|   | 8,139.02            | 11,720            | 11,720               | TEMPORARY HELP               | 61201 00 | 12,068                        | 12,068                        | 12,068                       |  |
|   | 4,443.50            | 5,787             | 5,787                | OVERTIME HOURS               | 61301 00 | 5,090                         | 5,090                         | 5,090                        |  |
|   | 3,552.00            | 4,767             | 4,767                | CALL OUT PAY                 | 61302 00 | 3,900                         | 3,900                         | 3,900                        |  |
| <b><u>Personnel- Benefits</u></b>           |                     |                   |                      |                              |          |                               |                               |                              |  |
|   | 1,670.25            | 1,404             | 1,404                | CELL PHONE ALLOWANCE         | 62002 00 | 1,765                         | 1,765                         | 1,765                        |  |
|   | 197.16              | 55                | 55                   | EAP/FSA PROGRAMS             | 62003 00 | 216                           | 216                           | 216                          |  |
|   | 2,538.00            | 2,538             | 2,538                | LONGEVITY                    | 62004 00 | 3,168                         | 3,168                         | 3,168                        |  |
|   | 4,276.33            | 2,406             | 2,310                | DENTAL INSURANCE             | 62101 00 | 3,837                         | 3,837                         | 3,837                        |  |
|   | 48,314.07           | 60,135            | 57,700               | MEDICAL INSURANCE            | 62102 00 | 47,018                        | 47,018                        | 47,018                       |  |
|   | 296.93              | 311               | 305                  | LIFE INSURANCE               | 62103 00 | 292                           | 292                           | 292                          |  |
|   | 913.48              | 975               | 950                  | LONG TERM DISABILITY INS     | 62104 00 | 916                           | 916                           | 916                          |  |
|   | 5,556.85            | 2,638             | 2,638                | WORKERS COMP INSURANCE       | 62105 00 | 4,100                         | 4,100                         | 4,100                        |  |
|   | 16,836.44           | 17,498            | 18,951               | SOCIAL SECURITY (FICA)       | 62201 00 | 17,975                        | 17,975                        | 17,975                       |  |
|   | 1,511.68            | 1,695             | 1,695                | TRI-MET TAX                  | 62202 00 | 1,657                         | 1,657                         | 1,657                        |  |
|   | 99.17               | 230               | 230                  | WBF ASSESSMENT               | 62203 00 | 208                           | 208                           | 208                          |  |
|   | 25,431.39           | 49,100            | 49,100               | PERS/OPSRP                   | 62301 00 | 46,271                        | 46,271                        | 46,271                       |  |
|   | 1,540.34            | 1,815             | 1,815                | UNEMP. INSURANCE             | 62501 00 | 1,540                         | 1,540                         | 1,540                        |  |
|   | 1,354.39            | 2,363             | 2,363                | VACATION BUY-OUT             | 62901 00 | 3,728                         | 3,728                         | 3,728                        |  |
| -   | <b>336,673.06</b>   | <b>397,852</b>    | <b>395,760</b>       | <b>PERSONNEL EXPENSES</b>    |          | <b>368,024</b>                | <b>368,024</b>                | <b>368,024</b>               |  |

PW Sewer Fund (212-00)

|  |               |    |   |
|--|---------------|----|---|
| EMPLOYEE RECOGNITION                       | 212-00- 62951 | 00 | December Employee Appreciation lunch  |
| SAFETY AWARD PROGRAM                       | 212-00- 62952 | 00 | Not budgeted this fiscal year.  |
| UNIFORMS                                   | 212-00- 62953 | 00 | Costs of uniforms for Public Works Sewer employees. Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel.   |
| CONTRACT SERVICES                          | 212-00- 63001 | 00 | Professional contract services specifically for sewer. (ie. Sewer line cleaning, manhole rehab, etc.)   |
| HR ADMINISTRATION                          | 212-00- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated.  |
| AUDIT & ACCOUNTING                         | 212-00- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC.  |
| LEGAL                                      | 212-00- 63302 | 00 | Allocated: City legal services-Beery, Elsner, and Hammond, LLC.   |
| ARCHITECTURAL/DESIGN ENGINEERING           | 212-00- 63303 | 00 | Costs for professional services to provide engineering services for design and architecture related to sewer systems and Sewer Fund.  |
| ENGINEERING AND MAPS                       | 212-00- 63304 | 00 | Costs for professional services to provide engineering services and for professional maps.  |
| PROPERTY ALARM SERVICES                    | 212-00- 63305 | 00 | Allocated: Costs for monthly alarm system monitoring.   |
| IT SERVICES                                | 212-00- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.   |
| WEBSITE MANAGEMENT                         | 212-00- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.   |
| REFUSE/ SHREDDING                          | 212-00- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS                        | 212-00- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc..  |
| VEHICLE MAINT/REP                          | 212-00- 64301 | 00 | Costs associated with maintaining Public Works vehicle fleet. Includes oil changes, tires, etc.   |
| BLDG REP/MAINT                             | 212-00- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements. Also costs for repairs to City Shop buildings. |
| OFFICE EQUIP REP/MAIN                      | 212-00- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP REP/MAINT                            | 212-00- 64304 | 00 | Cost for the repair of equipment and machinery needed to carry out the functions of the Sewer Fund.   |
| RENT EXPENSE-TO GF                         | 212-00- 64411 | 00 | Costs for office space in City Hall.  |
| EQUIP RENT                                 | 212-00- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental. Also includes rental of equipment necessary to carry out the functions of the Sewer Fund.  |
| DEBT ISSUANCE EXP.                         | 212-00- 64701 | 00 | Administrative cost associated with Sewer Capacity debt.  |
| PRIN/ GRESHAM                              | 212-00- 64702 | 05 | Principal debt payment to the City of Gresham for purchased sewer capacity.   |
| INT/ GRESHAM                               | 212-00- 64703 | 05 | Interest debt payment to the City of Gresham for purchased sewer capacity.  |
| ER CONTRIBUTION                            | 212-00- 64916 | 22 | Transfer of funds to Equipment Replacement Fund for future capital outlay purchases.  |
| FM CONTRIBUTION                            | 212-00- 64917 | 22 | Transfer of funds to Facilities Maintenance Fund for future capital outlay purchases.   |
| EXPENSE REIMB TO OTHER FUNDS<br>(GEN, AEC) | 212-00- 00000 | 00 | Not budgeted this fiscal year.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

|   |            |         |           |   | 4/16/2012 | 4/16/2012 | 6/6/2012 |         |
|---|------------|---------|-----------|---|-----------|-----------|----------|---------|
|   |            |         |           |   | 2012-13   | 2012-13   | 2012-13  |         |
|   |            |         |           |   | Proposed  | Approved  | Adopted  |         |
| 2009-10   | 2010-11    | 2011-12 | 2011-12   | PW-SEWER FUND                                 | Budget    | Budget    | Budget   |         |
| Actual  | Actual     | Budget  | Estimated |   |           |           |          |         |
| <b><u>Other Personnel Expenses- Not payroll related</u></b> |            |         |           |   |           |           |          |         |
|   | 36.11      | 225     | 225       | EMPLOYEE RECOGNITION                          | 62951 00  | 225       | 225      | 225     |
|   | -          | -       | -         | SAFETY AWARD PROGRAM                          | 62952 00  | -         | -        | -       |
|   | 787.22     | 640     | 640       | UNIFORMS                                      | 62953 00  | 640       | 640      | 640     |
| <b><u>Purchased Professional and IT Services</u></b>        |            |         |           |   |           |           |          |         |
| 670.00  | 9,667.05   | 20,000  | 20,000    | CONTRACT SERVICES                             | 63001 00  | 35,000    | 35,000   | 35,000  |
|   | 191.80     | 200     | 1,000     | HR ADMINISTRATION                             | 63101 00  | 1,000     | 1,000    | 1,000   |
|   | 9,263.35   | 7,600   | 8,000     | AUDIT & ACCOUNTING                            | 63301 00  | 13,310    | 13,310   | 13,310  |
|   | 2,150.26   | 3,000   | 2,000     | LEGAL   | 63302 00  | 1,890     | 1,890    | 1,890   |
|   | -          | 500     | 500       | ARCHITECTURAL/DESIGN                          |           |           |          |         |
|   | -          | 500     | 500       | ENGINEERING                                   | 63303 00  | 500       | 500      | 500     |
|   | 3,331.60   | 30,000  | 30,000    | ENGINEERING AND MAPS                          | 63304 00  | 35,000    | 35,000   | 35,000  |
|   | 1,022.03   | 240     | 275       | PROPERTY ALARM SERVICES                       | 63305 00  | 684       | 684      | 684     |
|   | 9,599.38   | 13,253  | 13,253    | IT SERVICES                                   | 63401 00  | 17,459    | 17,459   | 17,459  |
|   | -          | 3,710   | 3,710     | IT HARDWARE & UPGRADES                        |           | 2,290     | 2,290    | 2,290   |
|   | -          | 3,710   | 3,710     | WEBSITE MANAGEMENT                            | 63402 00  | 2,430     | 2,430    | 2,430   |
| <b><u>Purchased Property Services</u></b>                   |            |         |           |   |           |           |          |         |
|   | 109.00     | 125     | 125       | REFUSE/ SHREDDING                             | 64211 00  | 87        | 87       | 87      |
|   | 1,008.00   | 1,440   | 1,440     | BLDG CLEANING SRVCS                           | 64231 00  | 3,016     | 3,016    | 3,016   |
|   | 1,057.97   | 2,000   | 2,000     | VEHICLE REP/MAINT                             | 64301 00  | 2,000     | 2,000    | 2,000   |
|   | 2,013.57   | 2,510   | 3,700     | BLDG REP/MAINT                                | 64302 00  | 4,990     | 4,990    | 4,990   |
|   | -          | -       | -         | OFFICE EQUIP REP/MAIN                         | 64303 00  |           |          |         |
| 13,999.43   | 4,551.46   | 16,200  | 14,200    | EQUIP REP/MAINT                               | 64304 00  | 16,200    | 16,200   | 16,200  |
|   | 15,000.00  | 15,000  | 15,000    | RENT EXP- TO GF                               | 64411 00  | 15,000    | 15,000   | 15,000  |
|   | 1,731.20   | 2,250   | 2,250     | EQUIP RENT                                    | 64421 00  | 7,538     | 7,538    | 7,538   |
| <b><u>Debt Services</u></b>                                 |            |         |           |   |           |           |          |         |
| -   | -          | 1,000   | 1,000     | DEBT ISSUANCE EXP.                            | 64701 00  | 1,000     | 1,000    | 1,000   |
| 141,155.10  | 160,510.50 | 152,274 | 152,274   | PRIN/ GRESHAM                                 | 64702 05  | 172,045   | 172,045  | 172,045 |
| 92,758.68   | 72,403.28  | 80,639  | 80,639    | INT/ GRESHAM                                  | 64703 05  | 60,869    | 60,869   | 60,869  |
| <b><u>Expense Reimb. To Other Funds</u></b>                 |            |         |           |   |           |           |          |         |
| -   | 24,072.00  | 25,222  | 25,222    | ER CONTRIBUTION                               | 64916 22  | 25,222    | 25,222   | 25,222  |
| -   | 1,000.00   | 1,000   | 1,000     | FM CONTRIBUTION                               | 64917 22  | 1,000     | 1,000    | 1,000   |
| 352,397.04  | -          | -       | -         | EXPENSE REIMB TO OTHER FUNDS 00000 (GEN, AEC) | 00000 00  | -         | -        | -       |

PW Sewer Fund (212-00)

|                             |               |    |   |
|-----------------------------|---------------|----|---|
| GENERAL LIAB/PROP INSURANCE | 212-00- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.   |
| POSTAGE                     | 212-00- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes, etc.   |
| TELEPHONE-CH                | 212-00- 65303 | 00 | Allocated: Telephones, voice mail, and fax services for City Hall.  |
| TELEPHONE-CITY SHOPS        | 212-00- 65303 | 01 | Allocated: Telephones, voice mail, and fax services for the City Shops.   |
| WIRELESS TECHNOLOGY         | 212-00- 65304 | 00 | Costs for wireless technology such as department cell phones.   |
| PUBLICATIONS                | 212-00- 65401 | 00 | Costs for publishing ads in newspaper, magazines, and other publications.   |
| PRINTING                    | 212-00- 65501 | 00 | Costs for professional printing and design services for business cards, letter head, etc.                               |
| TRAVEL- MEETINGS/ERRANDS    | 212-00- 65801 | 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.                                     |
| BANK & MERCHANT FEES        | 212-00- 65901 | 00 | Allocated: Costs for banking and credit card payment services.  |
| OFFICE SUPPLIES             | 212-00- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.   |
| OPERATING MATERIALS         | 212-00- 66102 | 00 | Sewer system operations and maintenance items. (ie. Pumps, pipe, gravel, etc.)  |
| UTILITY NOTIFICATION CTR.   | 212-00- 66102 | 01 | Costs for utility notification program (call outs).   |
| BLDG SUPP- CH               | 212-00- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.                               |
| BLDG SUPP-SHOPS             | 212-00- 66104 | 00 | Allocated: Supplies for City Shops including cleaning products, toilet paper, coffee, etc.                              |
| GAS/HEAT- CH                | 212-00- 66211 | 00 | Allocated: Gas heat for City Hall.  |
| GAS/HEAT-SHOPS              | 212-00- 66211 | 01 | Allocated: Gas heat for the City Shops.   |
| ELECTRICITY-CH              | 212-00- 66221 | 00 | Allocated: Electricity for City Hall.   |
| ELECTRICITY- SHOPS          | 212-00- 66221 | 01 | Allocated: Electricity for the City Shops.  |
| FUEL                        | 212-00- 66261 | 01 | Allocated: Costs for fuel for the Public Works Fleet and equipment.   |
| MEETING ATTENDANCE- PWD     | 212-00- 66301 | 00 | Costs for meals and lodging to attend meetings by the Public Works Director.  |
| CONF-MEALS/LODGING          | 212-00- 66302 | 00 | Costs for meals and lodging to attend conferences.  |
| DUES/SUB/MEMBERSHIP         | 212-00- 66501 | 00 | Costs for dues and memberships to professional organizations.   |
| TRAINING & CONF.            | 212-00- 66502 | 00 | Registration costs for conferences and trainings.   |
| LICENSES AND PERMITS        | 212-00- 66601 | 00 | Not budgeted this fiscal year.  |
| SMALL TOOLS/MINOR EQUIP     | 212-00- 66651 | 00 | Costs for small tools less than \$1000 each.  |
| SEWER DISPOSAL              | 212-00- 66901 | 19 | Amount paid to City of Gresham for sewage treatment (metered flows).  |
| ELECTRICITY-PUMPING         | 212-00- 66901 | 17 | Electrical costs for sewage pumping at Interlachen, Blue Lake, Fairview Lake, and Marine Drive pump stations.           |
| FRANCHISE FEES              | 212-00- 66901 | 99 | Franchise fee paid to the General Fund based on 6% of Gross Sales Revenue.  |
| SCADA DATA SYSTEMS          | 212-00- 66901 | 36 | Cost for SCADA services- Kip Edgely.  |
| SEWER SYSTEM MAINTENANCE    | 212-00- 66901 | 98 | Costs for miscellaneous maintenance and repair projects for the sewer system. (ie. Line cleaning, manhole repair, etc.) |

**CITY OF FAIRVIEW**  
**Adopted Budget**  
**Fiscal Year 2012-13**

| 2009-10<br>Actual   | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>PW-SEWER FUND</i>                                | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|---------------------|-------------------|-------------------|----------------------|---|--|--|--|
|                     |                   |                   |                      | <u><i>Insurance- Other than payroll related</i></u> |  |  |  |
|                     | 9,158.29          | 10,982            | 10,982               | GENERAL LIAB/PROP INSURANCE 65201 00                | 15,840                                     | 15,840                                     | 15,840                                   |
|                     |                   |                   |                      | <u><i>Other Purchased Services</i></u>              |  |  |  |
|                     | 2,863.83          | 2,930             | 2,930                | POSTAGE 65302 00                                    | 5,150                                      | 5,150                                      | 5,150                                    |
|                     | 1,169.97          | 1,580             | 1,580                | TELEPHONE-CH 65303 00                               | 2,441                                      | 2,441                                      | 2,441                                    |
|                     | 1,509.03          | 1,400             | 1,400                | TELEPHONE-CS 65303 01                               | 2,187                                      | 2,187                                      | 2,187                                    |
|                     | 405.67            | 550               | 550                  | WIRELESS TECHNOLOGY 65304 00                        | 846  | 846  | 846                                      |
|                     | 131.12            | 200               | 200                  | PUBLICATIONS 65401 00                               | 200  | 200  | 200                                      |
|                     | 159.27            | 400               | 400                  | PRINTING 65501 00                                   | 400  | 400  | 400                                      |
|                     | -                 | 100               | 100                  | TRAVEL-STAFF 65801 00                               | 100  | 100  | 100                                      |
|                     | 452.73            | 5,700             | 5,700                | BANK & MERCHANT FEES 65901 00                       | 3,930                                      | 3,930                                      | 3,930                                    |
|                     | 830.92            | 575               | 575                  | BANK & MERCHANT FEES 65902 00                       | -  | -  | -  |
|                     | 118.62            | 145               | 145                  | BANK & MERCHANT FEES 65903 00                       | -  | -  | -  |
|                     |                   |                   |                      | <u><i>Supplies</i></u>                              |  |  |  |
|                     | 479.56            | 750               | 750                  | OFFICE SUPPLIES 66101 00                            | 750  | 750  | 750                                      |
| 5,397.28            | 6,313.77          | 13,000            | 13,000               | OPERATING MATERIALS 66102 00                        | 13,000                                     | 13,000                                     | 13,000                                   |
|                     | -                 | 200               | 200                  | UTILITY NOTIFICATION 66102 01                       | 580  | 580  | 580                                      |
|                     | 333.64            | 355               | 355                  | BLDG SUPP- CH 66103 00                              | 700  | 700  | 700                                      |
|                     | 171.01            | 250               | 250                  | BLDG SUPP-CS 66104 00                               | 143  | 143  | 143                                      |
|                     | 27.37             | 30                | 30                   | GAS/HEAT-CH 66211 00                                | 75   | 75   | 75                                       |
|                     | 178.09            | 205               | 205                  | GAS/HEAT-CS 66211 01                                | 217  | 217  | 217                                      |
|                     | 2,901.72          | 3,085             | 3,085                | ELECTRICITY-CH 66221 00                             | 5,702                                      | 5,702                                      | 5,702                                    |
|                     | 705.67            | 550               | 550                  | ELECTRICITY-CS 66221 01                             | 910  | 910  | 910                                      |
|                     | 3,620.48          | 3,800             | 3,800                | FUEL 66261 01                                       | 3,800                                      | 3,800                                      | 3,800                                    |
|                     |                   |                   |                      | <u><i>Operating Expenses Other</i></u>              |  |  |  |
|                     | 26.10             | 50                | 50                   | MEETING ATTENDANCE- PWD 66301 00                    | 50   | 50   | 50                                       |
|                     | 706.64            | 1,200             | 1,200                | CONF-MEALS/LODGING 66302 00                         | 1,200                                      | 1,200                                      | 1,200                                    |
|                     | 2,018.53          | 2,125             | 2,000                | DUES/SUB/MEMBERSHIP 66501 00                        | 1,000                                      | 1,000                                      | 1,000                                    |
|                     | 290.00            | 1,200             | 1,200                | TRAINING & CONF. 66502 00                           | 1,200                                      | 1,200                                      | 1,200                                    |
|                     | -                 | -                 | -                    | LICENSES AND PERMITS 66601 00                       | -  | -  | -  |
|                     | 272.79            | 2,000             | 2,000                | SMALL TOOLS/MINOR EQUIP 66651 00                    | 2,500                                      | 2,500                                      | 2,500                                    |
|                     |                   |                   |                      | <u><i>Sewer Expenses- Other</i></u>                 |  |  |  |
| 704,137.10          | 712,502.49        | 735,000           | 735,000              | SEWER DISPOSAL 66901 19                             | 735,000                                    | 735,000                                    | 735,000                                  |
| 10,761.32           | 12,053.08         | 12,000            | 12,000               | ELECTRICITY-PUMPING 66901 17                        | 12,000                                     | 12,000                                     | 12,000                                   |
| 106,604.39          | 107,178.27        | 110,800           | 110,800              | FRANCHISE FEES 66901 99                             | 110,000                                    | 110,000                                    | 110,000                                  |
|                     | 4,822.50          | 6,500             | 6,500                | SCADA DATA SYSTEMS 66901 36                         | 7,500                                      | 7,500                                      | 7,500                                    |
|                     | 2,506.84          | 20,000            | 20,000               | SEWER SYSTEM MAINTENANCE 66901 98                   | 20,000                                     | 20,000                                     | 20,000                                   |
| <b>233,913.78</b>   | <b>232,913.78</b> | <b>233,913</b>    | <b>233,913</b>       | <b>DEBT SERVICE EXPENSES</b>                        | <b>233,914</b>                             | <b>233,914</b>                             | <b>233,914</b>                           |
| <b>1,193,966.56</b> | <b>960,500.00</b> | <b>1,082,777</b>  | <b>1,082,077</b>     | <b>MATERIALS AND SERVICES EXPENSES</b>              | <b>1,132,902</b>                           | <b>1,132,902</b>                           | <b>1,132,902</b>                         |
|                     |                   |                   |                      | <u><i>CAPITAL OUTLAY</i></u>                        |  |  |  |
| 456,426.28          | 17,485.06         | 600,000           | 660,000              | SEWER SYS IMPROVEMENTS 67302 00                     | 50,000                                     | 50,000                                     | 50,000                                   |
| 9,012.95            | 11,327.95         | 12,000            | 12,000               | EQUIPMENT 67401 00                                  | 12,000                                     | 12,000                                     | 12,000                                   |
|                     | -                 | 150               | 150                  | BLDG EQUIPMENT-CH 67402 00                          | 150  | 150  | 150                                      |
|                     | -                 | 150               | 150                  | BLDG EQUIPMENT-CS 67404 00                          | 150  | 150  | 150                                      |
|                     | -                 | -                 | -                    | OFFICE EQUIPMENT 67405 00                           | -  | -  | -  |
| <b>465,439.23</b>   | <b>28,813.01</b>  | <b>612,300</b>    | <b>672,300</b>       | <b>CAPITAL OUTLAY EXPENSES</b>                      | <b>62,300</b>                              | <b>62,300</b>                              | <b>62,300</b>                            |

**PW Sewer Fund (212-00)**

|                           |               |    |  |
|---------------------------|---------------|----|--|
| SEWER SYS IMPROVEMENTS    | 212-00- 67302 | 00 | Sanitary sewer re-habilitation projects and replacement or upgrading to major portions of the City's sewer system. |
| EQUIPMENT                 | 212-00- 67401 | 00 | Equipment purchases specific to the Sewer Fund.  |
| BLDG EQUIPMENT- CITY HALL | 212-00- 67402 | 00 | Allocated: Costs for City Hall building equipment.   |
| BLDG EQUIPMENT-CITY SHOPS | 212-00- 67404 | 00 | Allocated: Costs for City Shops building equipment.  |
| OFFICE EQUIPMENT          | 212-00- 67405 | 00 | Not budgeted this fiscal year.   |
| CONTINGENCY               | 212-00- 69100 | 00 | For unforeseen events and cannot be used without City Council approval.  |
| DEBT RESERVE              | 212-00- 67930 | 00 | Reserve for Gresham Sewer Debt Payments (approximately 2 years)  |
| ENDING FUND BALANCE       | 212-00- 67910 | 00 | Unappropriated funds.  |

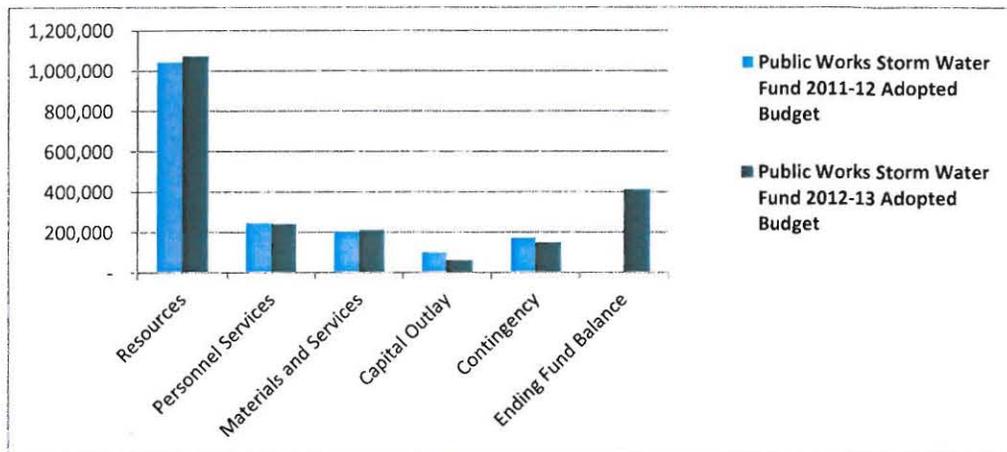
CITY OF FAIRVIEW  
 Adopted Budget  
 Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | PW-SEWER FUND                  | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |
|-------------------|-------------------|-------------------|----------------------|--------------------------------|-------------------------------|-------------------------------|------------------------------|
|                   |                   |                   |                      |                                | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |
|                   |                   |                   |                      | <u>Other Requirements</u>      |                               |                               |                              |
| -                 | -                 | 200,000           | -                    | CONTINGENCY                    | 69100 00                      | 200,000                       | 200,000                      |
|                   |                   |                   |                      | <u>Ending Fund Balance</u>     |                               |                               |                              |
| -                 | -                 | 234,914           | -                    | DEBT RESERVE- RESTRICTED       | 67930 00                      | 234,914                       | 234,914                      |
| -                 | -                 | -                 | -                    | ENDING FUND BALANCE            | 67910 00                      | 1,342,023                     | 1,342,023                    |
|                   |                   |                   |                      | <b>OTHER REQUIREMENTS</b>      |                               |                               |                              |
|                   |                   | 434,914           | -                    | <b>EXPENSES</b>                |                               | <b>1,776,937</b>              | <b>1,776,937</b>             |
| 1,893,319.57      | 1,558,899.85      | 2,761,756         | 2,384,050            | <b>TOTAL PW-SEWER EXPENSES</b> |                               | <b>3,574,077</b>              | <b>3,574,077</b>             |
| 1,782,742.94      | 2,102,126.62      | 1,170,596         | 1,635,662            | <b>TOTAL FUND BALANCE</b>      | \$                            | \$                            | \$                           |



Public Works Storm Water Fund (213-00)

| <i>Public Works Storm Water Fund</i>          | 2011-12<br>Budget   | 2011-12<br>Estimated | 2012-13<br>Proposed Budget |
|---|---------------------|----------------------|----------------------------|
| <b>Resources</b>                              |                     |                      |                            |
| Beg. Fund Bal.                                | 557,510             | 557,510              | 542,495                    |
| Storm Water Resources                         | 486,315             | 531,600              | 531,600                    |
| <b>Total Resources</b>                        | <b>\$ 1,043,825</b> | <b>\$ 1,089,110</b>  | <b>\$ 1,074,095</b>        |
| <b>Personnel Services</b>                     |                     |                      |                            |
| Personnel- Salaries and Wages                 | 158,423             | 157,534              | 158,558                    |
| Personnel- Benefits                           | 88,275              | 86,302               | 82,461                     |
| <b>Total Personnel Services</b>               | <b>\$ 246,698</b>   | <b>\$ 243,836</b>    | <b>\$ 241,019</b>          |
| <b>Materials and Services</b>                 |                     |                      |                            |
| Other Personnel Expenses- Not payroll related | 1,025               | 1,025                | 1,025                      |
| Purchased Professional and IT Services        | 57,333              | 57,683               | 55,690                     |
| Purchased Property Services                   | 22,730              | 21,730               | 26,496                     |
| Transfers Out to Other Funds                  | 6,847               | 6,847                | 6,847                      |
| Insurance- Other than payroll related         | 5,780               | 5,780                | 5,280                      |
| Supplies                                      | 8,130               | 8,130                | 7,552                      |
| Other Purchased Services                      | 16,115              | 14,415               | 18,945                     |
| Operating Expenses Other                      | 4,550               | 4,550                | 4,050                      |
| Storm Water Expenses- Other                   | 82,619              | 82,619               | 85,200                     |
| <b>Total Materials and Services</b>           | <b>\$ 205,129</b>   | <b>\$ 202,779</b>    | <b>\$ 211,085</b>          |
| <b>Capital Outlay</b>                         |                     |                      |                            |
| Capital Outlay                                | 100,000             | 100,000              | 60,200                     |
| <b>Total Capital Outlay</b>                   | <b>\$ 100,000</b>   | <b>\$ 100,000</b>    | <b>\$ 60,200</b>           |
| <b>Other Requirements</b>                     |                     |                      |                            |
| Contingency                                   | 171,645             | -                    | 150,000                    |
| Ending Fund Balance                           | -                   | 542,495              | 411,791                    |
| <b>Total Other Requirements</b>               | <b>\$ 171,645</b>   | <b>\$ 542,495</b>    | <b>\$ 561,791</b>          |



**GENERAL INFORMATION FORM  
FY 2012-13**

|                                      |                       |
|--------------------------------------|-----------------------|
| <b>FUND/ FUND NUMBER:</b>            | <b>Stormwater 213</b> |
| <b>DEPARTMENT:</b>                   | <b>00</b>             |
| <b>DEPARTMENT DIRECTOR:</b>          | <b>Allan Berry</b>    |
| <b>DIRECTOR DIRECT PHONE NUMBER:</b> | <b>503-674-6235</b>   |
| <b>PERSON PREPARING THIS FORM:</b>   | <b>Allan Berry</b>    |
| <b>DIRECT PHONE NUMBER:</b>          | <b>503-674-6235</b>   |

**DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:**

The purpose of the Stormwater Fund is to provide services directly related to the operation and maintenance of the City's stormwater system. This fund pays the cost of Public Works personnel as well as stormwater repair materials (pipe, manholes, gravel, etc.), and tools. It also pays for work associated with the City's stormwater permit, including developing mandated stormwater documents and periodic stormwater testing.

**DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:**

The Stormwater Fund consists of the equivalent of 2 FTE's and the Public Works Director.

**DESCRIPTION OF FY 2011-12 ACCOMPLISHMENTS:**

1. Completed Main Street green street storm enhancements.

**DESCRIPTION OF FY 2012-13 PROPOSED FOCUS/GOALS:**

Projects proposed for FY 2012-13 include:

1. Catch Basin Retrofits.
2. Continue Pipe Replacement and Rehabilitation program.
3. Old Town Green Streets.
4. Drywell registration
5. Fairview Village detention ponds maintenance.
6. Re-evaluation of impervious area calculations to verify rate charges.

**DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2011-12 AND FY 2012-13:**

No significant differences are anticipated between these two fiscal years.

PW Storm Water Fund (213-00)

|                                |               |    |   |
|--------------------------------|---------------|----|---|
| Beg. Fund Bal.                 | 213-00- 49950 | 00 | Cash carry-over from previous year. Estimate based on current information.  |
| GENERAL GOVT CHARGES           | 213-00- 43401 | 00 | Not budgeted this fiscal year.  |
| STORM WATER SERVICES           | 213-00- 43444 | 00 | User fee collected for storm water service.   |
| EROSION CONTROL                | 213-00- 43445 | 00 | Permit fee for monitoring construction.   |
| TRANSFERS IN FROM OTHER FUNDS  | 213-00- 00000 | 00 | Not budgeted this fiscal year.  |
| INTEREST-LGIP                  | 213-00- 43611 | 00 | Interest received from State Local Government Investment Pool.  |
| INTEREST ON INVESTMENTS        | 213-00- 43612 | 00 | Interest received from CD at Oregon Credit Union.   |
| MISC. REVENUE                  | 213-00- 43901 | 00 | Not budgeted this fiscal year.  |
| MAYOR'S STIPEND                | 213-00- 61001 | 00 | Allocated: Mayors stipend paid on a monthly basis.  |
| CITY ADMINISTRATOR             | 213-00- 61101 | 00 | Allocated: Salary per contract.   |
| FINANCE DIRECTOR               | 213-00- 61103 | 00 | Allocated: Salary based on salary wage schedule.  |
| PW DIRECTOR                    | 213-00- 61106 | 00 | Allocated: Salary based on salary wage schedule.  |
| STAFF                          | 213-00- 61109 | 00 | Allocated: Salary based on salary wage schedule and the labor agreement with the Teamsters' Union.                              |
| TEMPORARY HELP                 | 213-00- 61201 | 00 | Cost for temporary help.  |
| OVERTIME HOURS                 | 213-00- 61301 | 00 | Cost for hours worked over 40 hours per work week.  |
| CALL OUT PAY                   | 213-00- 61302 | 00 | Extra costs per non-working shift for on-call employees per Teamsters' contract.  |
| CELL PHONE ALLOWANCE-EMPLOYEES | 213-00- 62002 | 00 | Cell phone allowance for authorized employees.  |
| EMP ASSIST PROGRAM             | 213-00- 62003 | 00 | Costs to provide the Employee Assist Program and FSA Program.   |
| LONGEVITY                      | 213-00- 62004 | 00 | Additional pay based on years of service (for employees hired prior to July 1, 2008 only).                                      |
| DENTAL INSURANCE               | 213-00- 62101 | 00 | Employer paid portion of dental insurance provided to employees.  |
| MEDICAL INSURANCE              | 213-00- 62102 | 00 | Employer paid portion of medical insurance provided to employees.   |
| LIFE INSURANCE                 | 213-00- 62103 | 00 | Life Insurance cost share with employees.   |
| LONG TERM Disability INS       | 213-00- 62104 | 00 | Long Term Disability Insurance provided to employees.   |
| WORKERS COMP INSURANCE         | 213-00- 62105 | 00 | Workers' Compensation Insurance expense.  |
| SOCIAL SECURITY (FICA)         | 213-00- 62201 | 00 | Federal payroll taxes.  |
| TRI-MET TAX                    | 213-00- 62202 | 00 | Tri-Met payroll taxes.  |
| WBF ASSESSMENT                 | 213-00- 62203 | 00 | Workers' Benefit Fund payroll expense.  |
| PERS/OPSRP                     | 213-00- 62301 | 00 | Retirement for employees.   |
| UNEMP. INSURANCE               | 213-00- 62501 | 00 | Unemployment payroll tax.   |
| VACATION BUY-OUT               | 213-00- 62901 | 00 | Accrued vacation paid out to employees one time per year, per funds availability, (40 hours max) or upon employment separation. |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <i>PW- STORM WATER FUND</i>                 | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |                  |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|------------------|
| 340,715.00        | 378,707.00        | 557,510           | 557,510              | Beg. Fund Bal.                              | 49950 00                                   | 542,495                                    | 542,495                                  | 542,495          |
| -                 | 320.00            | -                 | -                    | GENERAL GOVT CHARGES                        | 43401 00                                   | -  | -  | -                |
| 505,893.88        | 527,148.03        | 481,000           | 528,000              | STORM WATER SERVICES                        | 43444 00                                   | 528,000                                    | 528,000                                  | 528,000          |
| 1,199.10          | 1,039.50          | 500               | 1,500                | EROSION CONTROL                             | 43445 00                                   | 1,500                                      | 1,500                                    | 1,500            |
| -                 | -                 | -                 | -                    | TRANSFERS IN FROM OTHER FUNDS               | 00000 00                                   | -  | -  | -                |
| 2,046.59          | 2,032.76          | 4,790             | 2,050                | INTEREST-LGIP                               | 43611 00                                   | 2,050                                      | 2,050                                    | 2,050            |
| -                 | 46.07             | 25                | 50                   | INTEREST ON INVESTMENTS                     | 43612 00                                   | 50   | 50                                       | 50               |
| -                 | 15,040.00         | -                 | -                    | MISC. REVENUE                               | 43901 00                                   | -  | -  | -                |
| <b>849,854.57</b> | <b>924,333.36</b> | <b>1,043,825</b>  | <b>1,089,110</b>     | <b>TOTAL STORMWATER RESOURCES</b>           |  | <b>1,074,095</b>                           | <b>1,074,095</b>                         | <b>1,074,095</b> |
|                   |                   |                   |                      | <b><u>Personnel- Salaries and Wages</u></b> |  |  |  |                  |
|                   | 240.00            | 240               | 240                  | MAYOR'S STIPEND                             | 61001 00                                   | 240  | 240                                      | 240              |
|                   | 9,854.07          | 10,001            | 10,001               | CITY ADMINISTRATOR                          | 61101 00                                   | 10,002                                     | 10,002                                   | 10,002           |
|                   | 8,887.20          | 9,287             | 9,287                | FINANCE DIRECTOR                            | 61103 00                                   | 9,286                                      | 9,286                                    | 9,286            |
|                   | 7,225.05          | 13,931            | 13,931               | PW DIRECTOR                                 | 61106 00                                   | 13,929                                     | 13,929                                   | 13,929           |
|                   | 109,295.76        | 109,389           | 108,500              | STAFF                                       | 61109 00                                   | 107,587                                    | 107,587                                  | 107,587          |
|                   | 8,139.02          | 11,020            | 11,020               | TEMPORARY HELP                              | 61201 00                                   | 12,068                                     | 12,068                                   | 12,068           |
|                   | 2,127.74          | 2,767             | 2,767                | OVERTIME HOURS                              | 61301 00                                   | 3,333                                      | 3,333                                    | 3,333            |
|                   | 2,052.00          | 1,788             | 1,788                | CALL OUT PAY                                | 61302 00                                   | 2,113                                      | 2,113                                    | 2,113            |
|                   |                   |                   |                      | <b><u>Personnel- Benefits</u></b>           |  |  |  |                  |
|                   | 843.75            | 720               | 720                  | CELL PHONE ALLOWANCE                        | 62002 00                                   | 900  | 900                                      | 900              |
|                   | 118.08            | 55                | 55                   | EAP/FSA PROGRAMS                            | 62003 00                                   | 96   | 96                                       | 96               |
|                   | 1,695.00          | 1,575             | 1,575                | LONGEVITY                                   | 62004 00                                   | 2,097                                      | 2,097                                    | 2,097            |
|                   | 2,786.19          | 1,509             | 1,450                | DENTAL INSURANCE                            | 62101 00                                   | 2,549                                      | 2,549                                    | 2,549            |
|                   | 31,546.89         | 37,714            | 35,600               | MEDICAL INSURANCE                           | 62102 00                                   | 28,582                                     | 28,582                                   | 28,582           |
|                   | 198.86            | 194               | 185                  | LIFE INSURANCE                              | 62103 00                                   | 192  | 192                                      | 192              |
|                   | 591.55            | 607               | 580                  | LONG TERM DISABILITY INS                    | 62104 00                                   | 602  | 602                                      | 602              |
|                   | 2,817.70          | 2,638             | 2,638                | WORKERS COMP INSURANCE                      | 62105 00                                   | 1,800                                      | 1,800                                    | 1,800            |
|                   | 10,860.54         | 10,681            | 11,350               | SOCIAL SECURITY (FICA)                      | 62201 00                                   | 11,766                                     | 11,766                                   | 11,766           |
|                   | 974.46            | 1,027             | 1,010                | TRI-MET TAX                                 | 62202 00                                   | 1,066                                      | 1,066                                    | 1,066            |
|                   | 66.16             | 149               | 149                  | WBF ASSESSMENT                              | 62203 00                                   | 145  | 145                                      | 145              |
|                   | 16,369.68         | 28,850            | 28,500               | PERS/OPSRP                                  | 62301 00                                   | 29,293                                     | 29,293                                   | 29,293           |
|                   | 993.02            | 1,106             | 1,040                | UNEMP. INSURANCE                            | 62501 00                                   | 1,040                                      | 1,040                                    | 1,040            |
|                   | 916.44            | 1,450             | 1,450                | VACATION BUY-OUT                            | 62901 00                                   | 2,333                                      | 2,333                                    | 2,333            |
| <b>-</b>          | <b>218,599.16</b> | <b>246,698</b>    | <b>243,836</b>       | <b>PERSONNEL EXPENSES</b>                   |  | <b>241,019</b>                             | <b>241,019</b>                           | <b>241,019</b>   |

PW Storm Water Fund (213-00)

|  |               |    |   |
|--|---------------|----|---|
| EMPLOYEE RECOGNITION                   | 213-00- 62951 | 00 | December Employee Appreciation lunch  |
| SAFETY AWARD PROGRAM                   | 213-00- 62952 | 00 | Not budgeted this fiscal year.  |
| UNIFORMS                               | 213-00- 62953 | 00 | Costs of uniforms for Public Works Storm water employees. Includes work pants, shirts, jackets, safety boots, rain gear, gloves and safety apparel.   |
| CONTRACT SERVICES                      | 213-00- 63001 | 00 | Professional contract services specifically for storm water. (ie. Storm water master plan)  |
| HR ADMINISTRATION                      | 213-00- 63101 | 00 | Allocated: Helen Trowle and other expenses that benefit all departments and funds. Some expenses directly related are not allocated.  |
| AUDIT & ACCOUNTING                     | 213-00- 63301 | 00 | Allocated: Costs of annual audit and technical support- Dickey and Tremper, LLC.  |
| LEGAL                                  | 213-00- 63302 | 00 | Allocated: City legal services-Beery, Elsner, and Hammond, LLC.   |
| ARCHITECTURAL/DESIGN ENGINEERING       | 213-00- 63303 | 00 | Costs for professional services to provide engineering services for design and architecture related to storm water systems and Storm water Fund.  |
| ENGINEERING AND MAPS                   | 213-00- 63304 | 00 | Costs for professional services to provide engineering services and for professional maps.  |
| PROPERTY ALARM SERVICES                | 213-00- 63305 | 00 | Allocated: Costs for monthly alarm system monitoring.   |
| IT SERVICES                            | 213-00- 63401 | 00 | Allocated: Mozy Pro, Windows, Smoke and Mirrors Computers, etc.   |
| WEBSITE MANAGEMENT                     | 213-00- 63402 | 00 | Allocated: Monthly expense to maintain re-designed website.   |
| REFUSE/ SHREDDING                      | 213-00- 64211 | 00 | Allocated: Costs for shredding confidential documents per Red Flag Rules, Cintas.   |
| BLDG CLEANING SRVCS                    | 213-00- 64231 | 00 | Allocated: Contracted monthly costs for janitorial services, Portland Habilitation Center, Inc.   |
| VEHICLE MAINT/REP                      | 213-00- 64301 | 00 | Costs associated with maintaining Public Works vehicle fleet. Includes oil changes, tires, etc.   |
| BLDG REP/MAINT                         | 213-00- 64302 | 00 | Allocated: Costs for repairing and maintaining existing City Hall building and existing City Hall building equipment (such as elevator, HVAC System, sinks, etc.). Includes yearly maintenance agreements. Also costs for repairs to City Shop buildings. |
| OFFICE EQUIP REP/MAIN                  | 213-00- 64303 | 00 | Not budgeted this fiscal year.  |
| EQUIP REP/MAINT                        | 213-00- 64304 | 00 | Cost for the repair of equipment and machinery needed to carry out the functions of the Storm water Fund.   |
| RENT- TO GF                            | 213-00- 64411 | 00 | Costs for office space in City Hall.  |
| EQUIP RENT                             | 213-00- 64421 | 00 | Allocated: Costs for rental of copier and postage machine and any other office equipment rental. Also includes rental of equipment necessary to carry out the functions of the Sewer Fund.  |
| DEBT ISSUANCE EXP.                     | 213-00- 64701 | 00 | Not budgeted this fiscal year.  |
| ER CONTRIBUTION                        | 213-00- 64916 | 23 | Transfer of funds to Equipment Replacement Fund for future capital outlay purchases.  |
| FM CONTRIBUTION                        | 213-00- 64917 | 23 | Transfer of funds to Facilities Maintenance Fund for future capital outlay purchases.   |
| EXPENSE REIMB TO OTHER FUNDS (GEN,AEC) | 213-00- 00000 | 00 | Not budgeted this fiscal year.  |

**CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13**

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>PW- STORM WATER FUND</b>                                 | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |        |
|-------------------|-------------------|-------------------|----------------------|---|--|--|--|--------|
|                   |                   |                   |                      | <b><u>Other Personnel Expenses- Not payroll related</u></b> |  |  |  |        |
|                   | 23.61             | 225               | 225                  | EMPLOYEE RECOGNITION  | 62951 00                                   | 225  | 225                                      | 225    |
|                   | -                 | -                 | -                    | - SAFETY AWARD PROGRAM                                      | 62952 00                                   | -  | -  | -      |
|                   | 615.16            | 800               | 800                  | UNIFORMS  | 62953 00                                   | 800  | 800                                      | 800    |
|                   |                   |                   |                      | <b><u>Purchased Professional and IT Services</u></b>        |  |  |  |        |
| 250.00            | 19,040.54         | 25,000            | 25,000               | CONTRACT SERVICES   | 63001 00                                   | 25,000                                     | 25,000                                   | 25,000 |
|                   | 514.40            | 750               | 1,100                | HR ADMINISTRATION   | 63101 00                                   | 1,100                                      | 1,100                                    | 1,100  |
|                   | 4,349.12          | 4,000             | 4,000                | AUDIT & ACCOUNTING  | 63301 00                                   | 3,416                                      | 3,416                                    | 3,416  |
|                   | 3,896.26          | 3,000             | 3,000                | LEGAL   | 63302 00                                   | 3,070                                      | 3,070                                    | 3,070  |
|                   | -                 | 500               | 500                  | ARCHITECTURAL/DESIGN  | 63303 00                                   | 500  | 500                                      | 500    |
|                   | 11,432.60         | 15,000            | 15,000               | ENGINEERING AND MAPS  | 63304 00                                   | 15,000                                     | 15,000                                   | 15,000 |
|                   | 557.73            | 155               | 155                  | PROPERTY ALARM SERVICES                                     | 63305 00                                   | 155  | 155                                      | 155    |
|                   | 5,449.11          | 6,975             | 6,975                | IT SERVICES   | 63401 00                                   | 5,819                                      | 5,819                                    | 5,819  |
|                   | -                 | 1,953             | 1,953                | IT HARDWARE & UPGRADES                                      | 63402 00                                   | 815  | 815                                      | 815    |
|                   |                   |                   |                      | WEBSITE MANAGEMENT  | 63402 00                                   | 815  | 815                                      | 815    |
|                   |                   |                   |                      | <b><u>Purchased Property Services</u></b>                   |  |  |  |        |
|                   | 109.20            | 110               | 110                  | REFUSE/ SHREDDING   | 64211 00                                   | 87   | 87                                       | 87     |
|                   | 1,008.00          | 1,440             | 1,440                | BLDG CLEANING SRVCS   | 64231 00                                   | 2,765                                      | 2,765                                    | 2,765  |
|                   | 703.27            | 4,000             | 3,000                | VEHICLE REP/MAINT   | 64301 00                                   | 4,000                                      | 4,000                                    | 4,000  |
|                   | 1,757.81          | 2,150             | 3,150                | BLDG REP/MAINT  | 64302 00                                   | 4,574                                      | 4,574                                    | 4,574  |
|                   | -                 | -                 | -                    | OFFICE EQUIP REP/MAIN                                       | 64303 00                                   | -  | -  | -      |
| 2,022.35          | 1,718.39          | 3,000             | 2,000                | EQUIP REP/MAINT   | 64304 00                                   | 3,000                                      | 3,000                                    | 3,000  |
|                   | 10,000.00         | 10,000            | 10,000               | RENT EXP- TO GF   | 64411 00                                   | 10,000                                     | 10,000                                   | 10,000 |
|                   | 1,730.21          | 2,030             | 2,030                | EQUIP RENT  | 64421 00                                   | 2,070                                      | 2,070                                    | 2,070  |
|                   |                   |                   |                      | <b><u>Debt Services</u></b>                                 |  |  |  |        |
|                   | -                 | -                 | -                    | DEBT ISSUANCE EXP.  | 64701 00                                   | -  | -  | -      |
|                   |                   |                   |                      | <b><u>Transfers Out to Other Funds</u></b>                  |  |  |  |        |
|                   | 4,697.00          | 5,847             | 5,847                | ER CONTRIBUTION   | 64916 23                                   | 5,847                                      | 5,847                                    | 5,847  |
|                   | 700.00            | 1,000             | 1,000                | FM CONTRIBUTION   | 64917 23                                   | 1,000                                      | 1,000                                    | 1,000  |
| 321,815.04        | -                 | -                 | -                    | - EXPENSE REIMB TO OTHER FUNDS (GEN,AEC)                    | 00000 00                                   | -  | -  | -      |

**PW Storm Water Fund (213-00)**

|                             |               |    |   |
|-----------------------------|---------------|----|---|
| GENERAL LIAB/PROP INSURANCE | 213-00- 65201 | 00 | Allocated: Property, General Liability, and Auto Insurance.   |
| POSTAGE                     | 213-00- 65302 | 00 | Allocated and direct. Costs for postage to mail general envelopes, etc.   |
| TELEPHONE-CH                | 213-00- 65303 | 00 | Allocated: Telephones, voice mail, and fax services for City Hall.  |
| TELEPHONE- CITY SHOPS       | 213-00- 65303 | 01 | Allocated: Telephones, voice mail, and fax services for the City Shops.   |
| WIRELESS TECHNOLOGY         | 213-00- 65304 | 00 | Costs for wireless technology such as department cell phones.   |
| PUBLICATIONS                | 213-00- 65401 | 00 | Costs for publishing ads in newspaper, magazines, and other publications.   |
| PRINTING                    | 213-00- 65501 | 00 | Costs for professional printing and design services for business cards, letter head, etc.   |
| TRAVEL                      | 213-00- 65801 | 00 | Reimbursement costs for staff travel to attend local meetings or run local errands.   |
| BANK & MERCHANT FEES        | 213-00- 65901 | 00 | Allocated: Costs for banking and credit card payment services.  |
| OFFICE SUPPLIES             | 213-00- 66101 | 00 | General office supplies such as pens, paper, staples, markers, etc.   |
| OPERATING MATERIALS         | 213-00- 66102 | 00 | Materials specific to storm water including, educational materials, pipe, rock, sand, tools, storm line cleaning supplies, etc.         |
| UTILITY NOTIFICATION CTR.   | 213-00- 66102 | 01 | Costs for utility notification program (call outs).   |
| BLDG SUPP- CH               | 213-00- 66103 | 00 | Allocated: Supplies for City Hall including cleaning products, toilet paper, coffee, etc.   |
| BLDG SUPP-SHOPS             | 213-00- 66104 | 00 | Allocated: Supplies for City Shops including cleaning products, toilet paper, coffee, etc.  |
| GAS/HEAT- CH                | 213-00- 66211 | 00 | Allocated: Gas heat for City Hall.  |
| GAS/HEAT-SHOPS              | 213-00- 66211 | 01 | Allocated: Gas heat for the City Shops.   |
| ELECTRICITY-CH              | 213-00- 66221 | 00 | Allocated: Electricity for City Hall.   |
| ELECTRICITY- SHOPS          | 213-00- 66221 | 01 | Allocated: Electricity for the City Shops.  |
| FUEL                        | 213-00- 66261 | 01 | Allocated: Costs for fuel for the Public Works Fleet and equipment.   |
| MEETING ATTENDANCE- PWD     | 213-00- 66301 | 00 | Costs for meals and lodging to attend meetings by the Public Works Director.  |
| CONF-MEALS/LODGING          | 213-00- 66302 | 00 | Costs for meals and lodging to attend conferences.  |
| DUES/SUB/MEMBERSHIP         | 213-00- 66501 | 00 | Costs for dues and memberships to professional organizations.   |
| TRAINING & CONF.            | 213-00- 66502 | 00 | Registration costs for conferences and trainings.   |
| LICENSES AND PERMITS        | 213-00- 66601 | 00 | NPDES permitting and cost for continued compliance with NPDES Permit.   |
| SMALL TOOLS/MINOR EQUIP     | 213-00- 66651 | 00 | Costs for small tools less than \$1000 each.  |
| PUBLIC EDUCATION            | 213-00- 66901 | 09 | Public education required under the City's NPDES Permit.  |
| WATER TESTING               | 213-00- 66901 | 04 | Routine water testing for NPDES compliance.   |
| FRANCHISE FEES              | 213-00- 66901 | 99 | Franchise fee paid to the General Fund based on 6% of Gross Sales Revenue.  |
| STORM WATER SYS MAINTENANCE | 213-00- 66901 | 98 | Costs for miscellaneous maintenance and repair projects for the storm water system. (ie. Prisoner work, vactoring, line cleaning, etc.) |

CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | <b>PW- STORM WATER FUND</b>                  | 4/16/2012<br>2012-13<br>Proposed<br>Budget | 4/16/2012<br>2012-13<br>Approved<br>Budget | 6/6/2012<br>2012-13<br>Adopted<br>Budget |
|-------------------|-------------------|-------------------|----------------------|--|--|--|--|
|                   |                   |                   |                      | <u>Insurance- Other than payroll related</u> |  |  |  |
|                   | 4,820.15          | 5,780             | 5,780                | GENERAL LIAB/PROP INSURANCE 65201 00         | 5,280                                      | 5,280                                      | 5,280                                    |
|                   |                   |                   |                      | <u>Supplies</u>                              |  |  |  |
|                   | 1,512.88          | 1,550             | 1,550                | POSTAGE 65302 00                             | 1,680                                      | 1,680                                      | 1,680                                    |
|                   | 1,073.07          | 1,275             | 1,275                | TELEPHONE-CH 65303 00                        | 2,237                                      | 2,237                                      | 2,237                                    |
|                   | 996.77            | 925               | 925                  | TELEPHONE-CS 65303 01                        | 1,430                                      | 1,430                                      | 1,430                                    |
|                   | 265.23            | 210               | 210                  | WIRELESS TECHNOLOGY 65304 00                 | 357  | 357  | 357                                      |
|                   | 131.14            | 200               | 200                  | PUBLICATIONS 65401 00                        | 200  | 200  | 200                                      |
|                   | 159.25            | 500               | 500                  | PRINTING 65501 00                            | 500  | 500  | 500                                      |
|                   | 6.00              | 100               | 100                  | TRAVEL 65801 00                              | 100  | 100  | 100                                      |
|                   | 452.73            | 3,000             | 3,000                | BANK & MERCHANT FEES 65901 00                | 1,048                                      | 1,048                                      | 1,048                                    |
|                   | 506.75            | 295               | 295                  | BANK & MERCHANT FEES 65902 00                | -  | -  | -  |
|                   | 62.47             | 75                | 75                   | BANK & MERCHANT FEES 65903 00                | -  | -  | -  |
|                   |                   |                   |                      | <u>Other Purchased Services</u>              |  |  |  |
|                   | 332.84            | 750               | 750                  | OFFICE SUPPLIES 66101 00                     | 750  | 750  | 750                                      |
| 5,346.41          | 3,167.23          | 7,250             | 6,250                | OPERATING MATERIALS 66102 00                 | 7,250                                      | 7,250                                      | 7,250                                    |
|                   | -                 | 250               | 250                  | UTILITY NOTIFICATION 66102 01                | 357  | 357  | 357                                      |
|                   | 312.96            | 345               | 345                  | BLDG SUPP- CH 66103 00                       | 642  | 642  | 642                                      |
|                   | 111.84            | 250               | 250                  | BLDG SUPP-CS 66104 00                        | 110  | 110  | 110                                      |
|                   | 27.42             | 25                | 25                   | GAS/HEAT-CH 66211 00                         | 69   | 69   | 69                                       |
|                   | 116.37            | 150               | 150                  | GAS/HEAT-CS 66211 01                         | 145  | 145  | 145                                      |
|                   | 2,791.39          | 2,895             | 2,895                | ELECTRICITY-CH 66221 00                      | 5,227                                      | 5,227                                      | 5,227                                    |
|                   | 461.42            | 400               | 500                  | ELECTRICITY-CS 66221 01                      | 595  | 595  | 595                                      |
|                   | 2,027.14          | 3,800             | 3,000                | FUEL 66261 01                                | 3,800                                      | 3,800                                      | 3,800                                    |
|                   |                   |                   |                      | <u>Operating Expenses Other</u>              |  |  |  |
|                   | 10.00             | 50                | 50                   | MEETING ATTENDANCE- PWD 66301 00             | 50   | 50   | 50                                       |
|                   | 408.22            | 1,500             | 1,500                | CONF-MEALS/LODGING 66302 00                  | 1,500                                      | 1,500                                      | 1,500                                    |
|                   | 1,482.52          | 1,500             | 1,500                | DUES/SUB/MEMBERSHIP 66501 00                 | 1,000                                      | 1,000                                      | 1,000                                    |
|                   | 386.48            | 1,500             | 1,500                | TRAINING & CONF. 66502 00                    | 1,500                                      | 1,500                                      | 1,500                                    |
|                   |                   |                   |                      | <u>Storm Water Expenses- Other</u>           |  |  |  |
| 1,247.00          | 533.00            | 6,000             | 6,000                | LICENSES AND PERMITS 66601 00                | 6,000                                      | 6,000                                      | 6,000                                    |
|                   | 504.68            | 3,200             | 3,200                | SMALL TOOLS/MINOR EQUIP 66651 00             | 3,200                                      | 3,200                                      | 3,200                                    |
| 4,393.50          | 4,458.50          | 6,000             | 6,000                | PUBLIC EDUCATION 66901 09                    | 6,000                                      | 6,000                                      | 6,000                                    |
| 11,497.33         | 11,624.11         | 18,000            | 18,000               | WATER TESTING 66901 04                       | 18,000                                     | 18,000                                     | 18,000                                   |
| 30,206.54         | 31,229.79         | 29,419            | 29,419               | FRANCHISE FEES 66901 99                      | 32,000                                     | 32,000                                     | 32,000                                   |
|                   | 4,205.15          | 20,000            | 20,000               | STORM WATER SYS MAINTENANCE 66901 98         | 20,000                                     | 20,000                                     | 20,000                                   |
|                   |                   |                   |                      | <b>MATERIALS AND SERVICES EXPENSES</b>       | <b>211,085</b>                             | <b>211,085</b>                             | <b>211,085</b>                           |
| <b>376,778.17</b> | <b>142,479.91</b> | <b>205,129</b>    | <b>202,779</b>       |  |  |  |  |

PW Storm Water Fund (213-00)

|   |                  |   |
|---|------------------|---|
| STORM WATER SYSTEM IMPROV.<br>EQUIPMENT | 213-00- 67302 00 | Costs for improvement to City's Storm water System. Funds being collected |
| BLDG EQUIPMENT- CITY HALL               | 213-00- 67401 00 | Not budgeted for this fiscal year.  |
| BLDG EQUIPMENT-CITY SHOPS               | 213-00- 67402 00 | Allocated: Costs for City Hall building equipment.                        |
| OFFICE EQUIPMENT                        | 213-00- 67404 00 | Allocated: Costs for City Shops building equipment.                       |
|   | 213-00- 67405 00 | Not budgeted for this fiscal year.  |
| CONTINGENCY                             | 213-00- 69100 00 | For unforeseen events and cannot be used without City Council approval.   |
| ENDING FUND BALANCE                     | 213-00- 67910 00 | Unappropriated funds.   |

CITY OF FAIRVIEW  
Adopted Budget  
Fiscal Year 2012-13

| 2009-10<br>Actual | 2010-11<br>Actual | 2011-12<br>Budget | 2011-12<br>Estimated | PW- STORM WATER FUND                  | 4/16/2012                     | 4/16/2012                     | 6/6/2012                     |                  |
|-------------------|-------------------|-------------------|----------------------|---------------------------------------|-------------------------------|-------------------------------|------------------------------|------------------|
|                   |                   |                   |                      |                                       | 2012-13<br>Proposed<br>Budget | 2012-13<br>Approved<br>Budget | 2012-13<br>Adopted<br>Budget |                  |
|                   |                   |                   |                      | <b><u>CAPITAL OUTLAY</u></b>          |                               |                               |                              |                  |
| 94,369.47         | 471.63            | 100,000           | 100,000              | STORM WATER SYSTEM IMPROV.            | 67302 00                      | 60,000                        | 60,000                       | 60,000           |
| -                 | -                 | -                 | -                    | - EQUIPMENT                           | 67401 00                      | -                             | -                            | -                |
| -                 | -                 | -                 | -                    | - BLDG EQUIPMENT-CH                   | 67402 00                      | 100                           | 100                          | 100              |
| -                 | -                 | -                 | -                    | - BLDG EQUIPMENT-CS                   | 67404 00                      | 100                           | 100                          | 100              |
| -                 | -                 | -                 | -                    | - OFFICE EQUIPMENT                    | 67405 00                      | -                             | -                            | -                |
| <b>94,369.47</b>  | <b>471.63</b>     | <b>100,000</b>    | <b>100,000</b>       | <b>CAPITAL OUTLAY EXPENSES</b>        |                               | <b>60,200</b>                 | <b>60,200</b>                | <b>60,200</b>    |
|                   |                   |                   |                      | <b><u>Other Requirements</u></b>      |                               |                               |                              |                  |
|                   | -                 | 171,645           | -                    | - CONTINGENCY                         | 69100 00                      | 150,000                       | 150,000                      | 150,000          |
|                   |                   |                   |                      | <b><u>Ending Fund Balance</u></b>     |                               |                               |                              |                  |
|                   | -                 | -                 | -                    | - ENDING FUND BALANCE                 | 67910 00                      | 411,791                       | 411,791                      | 411,791          |
|                   |                   | <b>171,645</b>    |                      | <b>OTHER REQUIREMENTS EXPENSES</b>    |                               | <b>561,791</b>                | <b>561,791</b>               | <b>561,791</b>   |
| <b>471,147.64</b> | <b>361,550.70</b> | <b>723,472</b>    | <b>546,615</b>       | <b>TOTAL PW- STORM WATER EXPENSES</b> |                               | <b>1,074,095</b>              | <b>1,074,095</b>             | <b>1,074,095</b> |
| <b>378,706.93</b> | <b>562,782.66</b> | <b>320,353</b>    | <b>542,495</b>       | <b>TOTAL FUND BALANCE</b>             |                               | <b>-</b>                      | <b>-</b>                     | <b>-</b>         |

**CITY-WIDE SUMMARY**

|               |               |               |   |               |               |               |
|---------------|---------------|---------------|---|---------------|---------------|---------------|
| 17,576,891.14 | \$ 18,797,134 | \$ 18,317,681 | TOTAL CITY RESOURCES                    | \$ 17,622,426 | \$ 17,622,426 | \$ 17,622,426 |
| 7,814,720.43  | \$ 11,560,782 | \$ 9,324,080  | TOTAL CITY EXPENSES                     | \$ 10,162,027 | \$ 10,166,676 | \$ 10,166,676 |
| 9,762,170.71  | \$ 7,236,352  | \$ 8,993,601  | TOTAL ENDING FUND BALANCE & CONTINGENCY | \$ 7,460,399  | \$ 7,455,749  | \$ 7,455,749  |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2007-2010**

**General Fund (1)**

**GENERAL FUND (1)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 4,097,043.00                 | 4,782,621.45                 | 3,688,440.00                  |                | 43010                | BEG. FUND BALANCE        |

TAXES

|              |              |              |  |       |                    |
|--------------|--------------|--------------|--|-------|--------------------|
| 1,703,683.84 | 1,791,766.48 | 1,856,285.94 |  | 43104 | PROP TAXES-CURRENT |
| 19,979.26    | 39,799.18    | 62,416.16    |  | 43105 | PROP TAXES-PRIOR   |
| 25,000.00    | 25,000.00    | 25,000.00    |  | 43106 | PILOT              |
| 43,157.72    | 38,362.38    | 36,510.70    |  | 43110 | HOTEL/MOTEL TAX    |
| 1,791,820.82 | 1,894,928.04 | 1,980,212.80 |  | 43113 | TOTAL TAXES        |

FRANCHISE FEES

|            |            |            |  |       |                     |
|------------|------------|------------|--|-------|---------------------|
| 20,886.47  | 15,793.40  | 72,295.90  |  | 43116 | VERIZON TELEPHONE   |
| 259,584.37 | 285,777.23 | 302,477.08 |  | 43117 | PORT. GEN. ELEC.    |
| 125,205.34 | 118,245.90 | 134,222.89 |  | 43118 | N.W. NATURAL GAS    |
| 34,360.66  | 36,491.82  | 38,878.06  |  | 43119 | REFUSE COMP         |
| 23,614.00  | 24,384.00  | 29,313.00  |  | 43120 | CABLE               |
| 4,222.33   | 4,430.13   | 3,920.62   |  | 43130 | RWPUD FRAN FEE      |
| 59,995.13  | 65,769.10  | 64,134.50  |  | 43132 | CITY WTR FRAN FEE   |
| 94,187.15  | 108,528.30 | 106,604.39 |  | 43134 | CITY SEWER FRAN FEE |
| 25,001.88  | 28,613.98  | 30,206.54  |  | 43136 | CITY STORM FRAN FE  |
| 647,057.33 | 688,033.86 | 782,052.98 |  | 43199 | TOTAL FRAN FEES     |

LICENSES & PERMITS

|            |            |            |  |       |                    |
|------------|------------|------------|--|-------|--------------------|
| 16,056.08  | 18,229.18  | 12,577.50  |  | 43201 | BUSINESS LICENSES  |
| 136,266.51 | 100,482.26 | 67,485.07  |  | 43250 | BUILDING PERMITS   |
| 21,837.75  | 17,315.00  | 15,110.60  |  | 43255 | ELECTRICAL PERMITS |
| 28,806.28  | 18,424.80  | 7,054.60   |  | 43265 | PLUMBING PERMITS   |
| 20,684.90  | 10,073.00  | 6,735.00   |  | 43270 | LAND USE PERMITS   |
| 4,707.54   | 5,755.16   | 1,443.67   |  | 43275 | CET FEE            |
| 8,700.00   | 7,750.00   | 6,551.98   |  | 43280 | BURGLAR ALARM PERM |
| 237,059.06 | 178,029.40 | 116,958.42 |  | 43299 | TOTAL LIC./PERM.   |

**GENERAL FUND (1): Resources**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

INTERGOVERNMENTAL REVENUE

|            |            |            |  |       |                        |
|------------|------------|------------|--|-------|------------------------|
| 66,143.59  | 65,281.00  | 67,748.00  |  | 43310 | SRO REYNOLDS S.D.      |
| 26,323.52  | 27,284.32  | 28,184.70  |  | 43314 | METRO REIMB.           |
| 15,865.56  | 15,285.80  | 14,247.73  |  | 43321 | CIGARETTE TAX          |
| 109,967.72 | 117,182.26 | 109,874.62 |  | 43322 | LIQUOR TAX             |
| 62,741.28  | 70,695.94  | 67,286.79  |  | 43324 | REVENUE SHARING        |
| 475,503.00 | 325,238.00 | 314,530.00 |  | 43339 | BUS. INCOME TAX        |
| 0.00       | 4,278.00   | 4,367.00   |  | 43340 | GRANT PROCEEDS         |
| 61,661.87  | 51,366.37  | 49,155.59  |  | 43343 | 911 TAX                |
| 0.00       | 799.99     | 85,510.76  |  | 43346 | POLICE GRANT FED/STATE |
| 63,889.98  | 64,644.75  | 5,480.00   |  | 43347 | OT GRANT REIMBURS.     |
|            |            | -          |  |       | POLICE GRANTS-OTHER    |
| 882,096.52 | 742,056.43 | 746,385.19 |  | 43399 | TOTAL INTERGOVNMNT     |

CHARGES FOR SERVICES

|           |           |           |  |       |                      |
|-----------|-----------|-----------|--|-------|----------------------|
| 47,879.86 | 64,735.87 | 20,054.60 |  | 43410 | GENERAL GOVERNMENT   |
| 3,960.00  | 0.00      | -         |  | 43420 | PASSPORT PROCESSING  |
| 15,541.37 | 16,066.29 | 15,786.00 |  | 43425 | FIRE SUPPRESSION FEE |
| 67,381.23 | 80,802.16 | 35,840.60 |  | 43469 | TOTAL SERV. CHGS     |

FINES & FORFEITURES

|            |            |            |  |       |                    |
|------------|------------|------------|--|-------|--------------------|
| 261,090.88 | 211,839.23 | 186,414.55 |  | 43510 | FINES & FORFEITURE |
| 3,267.72   | 0.00       | -          |  | 43512 | ABATEMENT FEE      |
| 20,040.00  | 19,162.00  | 12,459.50  |  | 43520 | DIVERSION FEE      |
| 284,398.60 | 231,001.23 | 198,874.05 |  | 43599 | TOTAL F & F        |

OTHER RESOURCES

|              |              |              |  |       |                     |
|--------------|--------------|--------------|--|-------|---------------------|
| 189,096.80   | 92,521.39    | 24,332.61    |  | 43601 | INTEREST            |
| 7,195.00     | 8,995.00     | 7,780.00     |  | 43602 | COM CENTER REVENUE  |
|              | 0.00         | 32,021.75    |  |       | LEASE REVENUE       |
| 24,169.84    | 16,666.35    | 18,040.75    |  | 43606 | GIFTS & DONATIONS   |
| 0.00         | 0.00         | 5,000.00     |  | 43631 | TRANS FR WATER-RENT |
| 0.00         | 0.00         | 5,000.00     |  | 43633 | TRANS FR SWR- RENT  |
| 0.00         | 0.00         | 5,000.00     |  | 43635 | TRANS FR STR-RENT   |
| 0.00         | 0.00         | 5,000.00     |  | 43643 | TRANS FR STW-RENT   |
| 535,592.04   | 457,592.00   | 456,376.00   |  | 43631 | TRANS FROM WATER    |
| 558,258.00   | 352,776.00   | 347,397.04   |  | 43633 | TRANS FROM SEWER    |
| 288,546.00   | 235,200.00   | 228,096.04   |  | 43635 | TRANS FROM STREET   |
| 267,348.00   | 321,324.00   | 316,815.04   |  | 43643 | TRANS FROM STORMWA  |
| 1,870,205.68 | 1,485,074.74 | 1,450,859.23 |  | 49995 | TOT. OTH RESOURCES  |

|                     |                      |                     |  |              |                        |
|---------------------|----------------------|---------------------|--|--------------|------------------------|
| <b>9,877,062.24</b> | <b>10,082,547.31</b> | <b>8,999,623.27</b> |  | <b>49999</b> | <b>TOTAL RESOURCES</b> |
|---------------------|----------------------|---------------------|--|--------------|------------------------|

**GENERAL FUND (1): Administration**

**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

PERSONNEL SERVICES

|            |            |            |     |       |                        |
|------------|------------|------------|-----|-------|------------------------|
| 92,192.80  | 95,417.59  | 89,692.80  | 1.0 | 61110 | CITY ADMINISTRATOR     |
| 61,579.22  | 76,660.32  | 80,488.56  | 1.0 | 61112 | FINANCE DIRECTOR       |
| 313,595.36 | 335,057.19 | 277,587.87 | 6.0 | 61113 | STAFF                  |
| 3,300.00   | 3,300.00   | 3,300.00   |     | 61115 | MAYOR'S STIPEND        |
| 3,300.00   | 2,700.00   | 4,500.00   |     | 61180 | LONGEVITY/ CELL PHONES |
| 938.83     | 1,305.67   | -          |     | 61510 | OVERTIME HOURS         |
| 0.00       | 0.00       | 1,547.80   |     | 61515 | VACATION BUY-OUT       |
| -          | -          | 25,423.32  | 0.5 | 61521 | TEMPORARY HELP         |

PERSONNEL BENEFITS

|            |            |            |     |       |                    |
|------------|------------|------------|-----|-------|--------------------|
| 35,773.40  | 35,813.54  | 34,500.77  |     | 61810 | SOCIAL SECURITY    |
| 634.29     | 558.02     | 875.45     |     | 61811 | WORKER'S COMP.     |
| 52,705.48  | 82,073.06  | 49,391.11  |     | 61813 | PERS/RETIREMENT    |
| 83,132.59  | 90,022.21  | 99,727.93  |     | 61814 | EMPLOYEE INSURANCE |
| 6,892.29   | 9,113.20   | 6,435.82   |     | 61815 | UNEMP. INSURANCE   |
| 3,033.31   | 3,365.76   | 2,686.10   |     | 61816 | TRI-MET TAX        |
| 157.88     | 392.63     | 379.28     |     | 61817 | EMP ASSIST PROGRAM |
| 0.00       | 226.60     | 324.27     |     | 61818 | WBF ASSESSMENT     |
| 657,235.45 | 736,005.79 | 676,861.08 | 8.5 | 61999 | TOTAL PERSONNEL SE |

MATERIALS & SERVICES

OPERATING SUPPLIES

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 19,032.99 | 21,328.26 | 17,969.71 |  | 63205 | OPERATING MATERIAL |
| 3,138.79  | 3,886.55  | 2,229.51  |  | 63206 | BLDG SUPP-CITY HAL |
| 24,650.00 | 37,173.00 | 57,584.30 |  | 64110 | AUDIT & ACCOUNTING |
| 42,442.43 | 72,185.13 | 77,090.74 |  | 64111 | LEGAL              |
| 38,128.74 | 49,701.05 | 47,312.32 |  | 64113 | DATA PROCESSING    |
| 8,298.91  | 6,766.91  | 11,885.14 |  | 64114 | COURT COSTS        |
| 38,726.39 | 28,436.30 | 20,234.81 |  | 64115 | COURT ASSESSMENTS  |
| 45,951.82 | 24,455.50 | 17,821.52 |  | 64146 | CONTRACTUAL SRVCS  |

**GENERAL FUND (1): Administration (Expenditures)**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

COMMUNICATION SERVICES

|           |           |           |  |       |             |
|-----------|-----------|-----------|--|-------|-------------|
| 21,860.13 | 21,269.18 | 22,920.20 |  | 64210 | TELEPHONE   |
| 23,766.30 | 24,102.05 | 11,915.66 |  | 64211 | POSTAGE     |
| 18,323.77 | 9,110.87  | 10,397.47 |  | 64212 | PRINTING    |
| 4,427.82  | 5,081.78  | 2,790.81  |  | 64213 | ADVERTISING |

TRANSPORTATION SERVICES

|          |          |          |  |       |        |
|----------|----------|----------|--|-------|--------|
| 2,793.45 | 1,985.14 | 1,291.77 |  | 64310 | TRAVEL |
|----------|----------|----------|--|-------|--------|

INSURANCE SERVICES

|           |           |           |  |       |                   |
|-----------|-----------|-----------|--|-------|-------------------|
| 70,614.18 | 68,098.83 | 70,172.64 |  | 64410 | GENERAL INSURANCE |
|-----------|-----------|-----------|--|-------|-------------------|

PROPERTY SERVICES

|           |           |           |  |       |                   |
|-----------|-----------|-----------|--|-------|-------------------|
| 34,322.90 | 35,244.29 | 41,492.93 |  | 64510 | ELECTRICITY       |
| 2,500.53  | 2,753.92  | 452.01    |  | 64511 | GAS/HEAT          |
| 31,800.14 | 34,875.30 | 21,043.44 |  | 64514 | BLDG CLEAN/REPAIR |
| 18,671.96 | 17,441.92 | 17,278.74 |  | 64515 | EQUIP REP/MAINT.  |

OTHER SERVICES

|            |            |            |  |       |                      |
|------------|------------|------------|--|-------|----------------------|
| 12,045.15  | 12,632.38  | 11,655.68  |  | 64810 | DUES/SUB/MEMBRSHIP   |
| 8,919.42   | 12,504.14  | 5,211.00   |  | 64811 | TRAINING & CONF.     |
| 0.00       | 911.20     | -          |  | 64812 | ELECTION EXPENSE     |
| 8,202.73   | 5,401.43   | 8,117.89   |  | 64813 | MAYOR-COUNCIL EXP.   |
| 6,280.00   | 8,775.00   | 4,125.00   |  | 64814 | COMMUNITY SUPPORT    |
| 3,366.01   | 3,962.09   | 4,153.90   |  | 64821 | STREET LIGHTS        |
| 9,477.66   | 4,786.58   | 13,369.13  |  | 64824 | PERSONNEL ADMINIST   |
| 952.00     | 2,304.29   | -          |  | 64827 | SAFETY AWARD PROGRAM |
| 48,897.43  | 57,198.20  | 33,513.48  |  | 64842 | SPECIAL EVENTS       |
| 547,591.65 | 572,371.29 | 532,206.80 |  | 64999 | TOT MAT. & SRVCS     |

CAPITAL OUTLAY

|          |          |          |  |       |                    |
|----------|----------|----------|--|-------|--------------------|
| 2,411.95 | 2,663.34 | 1,763.65 |  | 65150 | OFFICE EQUIPMENT   |
| 0.00     | 0.00     | -        |  | 65200 | BUILDING EQUIPMENT |

**GENERAL FUND (1): Administration (Expenditures)**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 29,500.00                    | 29,500.00                    | 29,500.00                     |                | 65333                | ER CONTRIBUTION          |
| 1,313.35                     | 0.00                         | -                             |                | 65470                | BLDG IMPROVEMENTS        |
| 33,225.30                    | 32,163.34                    | 31,263.65                     |                | 65999                | TOTAL CAP. OUTLAY        |
| 1,238,052.40                 | 1,340,540.42                 | 1,240,331.53                  | 8.5            | 68995                | TOTAL EXPENDITURES       |

**GENERAL FUND (1): Community Development**

**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

PERSONNEL SERVICES

|           |            |           |     |       |                        |
|-----------|------------|-----------|-----|-------|------------------------|
| 76,124.24 | 119,176.32 | 99,128.84 | 2.0 | 61113 | STAFF                  |
| 73,000.32 | 80,488.57  | 84,508.80 | 1.0 | 61114 | PLANNING DIRECTOR      |
| 52,599.04 | 57,316.91  | 60,350.25 | 1.0 | 61116 | PLANNER                |
| 1,575.00  | 2,346.75   | 1,800.00  |     | 61180 | LONGEVITY/ CELL PHONES |
| 1,927.73  | 3,233.26   | 2,719.78  |     | 61510 | OVERTIME HOURS         |
| 0.00      | 0.00       | -         |     | 61515 | VACATION BUY-OUT       |
| 0.00      | 0.00       | 4,666.70  |     | 61521 | TEMPORARY HELP         |

PERSONNEL BENEFITS

|           |           |            |     |       |                    |
|-----------|-----------|------------|-----|-------|--------------------|
| 15,380.37 | 19,938.60 | 18,953.98  |     | 61810 | SOCIAL SECURITY    |
| 362.58    | 79.65     | 106.28     |     | 61811 | WORKER'S COMP.     |
| 22,786.57 | 46,423.97 | 27,483.61  |     | 61813 | PERS/RETIREMENT    |
| 40,162.49 | 55,645.01 | 51,629.04  |     | 61814 | EMPLOYEE INSURANCE |
| 1,681.72  | 2,570.08  | 2,646.72   |     | 61815 | UNEMP. INSURANCE   |
| 1,378.79  | 1,529.90  | 1,228.18   |     | 61816 | TRI-MET TAX        |
| 157.87    | 392.63    | 379.28     |     | 61817 | EMP ASSIST PROGRAM |
| 0.00      | 123.60    | 178.22     |     | 61818 | WBF ASSESSMENT     |
| 287,137   | 389,265   | 355,779.68 | 4.0 | 61999 | TOTAL PERSONNEL SE |

MATERIALS & SERVICES

OPERATING SUPPLIES

|           |          |          |  |       |                    |
|-----------|----------|----------|--|-------|--------------------|
| 0.00      | 0.00     | -        |  | 63100 | OFFICE SUPPLIES    |
| 10,131.18 | 7,521.23 | 4,727.73 |  | 63205 | OPERATING MATERIAL |

PROFESSIONAL SERVICES

|           |           |           |  |       |                   |
|-----------|-----------|-----------|--|-------|-------------------|
| 10,360.11 | 0.00      | -         |  | 64113 | DATA PROCESSING   |
| 4,472.17  | 5,210.90  | 1,262.41  |  | 64130 | CET EXPENSE       |
| 96,422.92 | 83,221.35 | 37,840.68 |  | 64144 | BLDG INSPECTION   |
| 65,024.49 | 77,259.77 | 17,230.59 |  | 64146 | CONTRACTUAL SRVCS |
| 7,063.85  | 6,296.58  | 27,734.79 |  | 64149 | ECON DEVELOPMENT  |
| 1,455.50  | 815.00    | 5,421.45  |  | 64150 | ABATEMENT EXPENSE |

COMMUNICATION SERVICES

|          |          |          |  |       |             |
|----------|----------|----------|--|-------|-------------|
| 7,886.08 | 1,590.24 | 2,344.65 |  | 64212 | PRINTING    |
| 952.02   | 1,522.70 | 623.70   |  | 64213 | ADVERTISING |

TRANSPORTATION SERVICES

|        |        |        |  |       |        |
|--------|--------|--------|--|-------|--------|
| 521.71 | 488.33 | 262.73 |  | 64310 | TRAVEL |
|--------|--------|--------|--|-------|--------|

**GENERAL FUND (1): Community Development (Expenditures)**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 2,846.17                     | 3,479.54                     | 4,773.46                      |                | 64515                | EQUIP REP/MAINT.         |
| 9,658.97                     | 9,680.21                     | 6,691.57                      |                | 64516                | COMMUNITY CENTER         |
|                              |                              | 828.32                        |                |                      | HESLIN HOUSE             |
| <u>OTHER SERVICES</u>        |                              |                               |                |                      |                          |
| 740.00                       | 940.00                       | 563.00                        |                | 64810                | DUES/SUB/MEMBRSHIP       |
| 4,584.06                     | 3,629.23                     | 1,381.85                      |                | 64811                | TRAINING & CONF.         |
| 222,119.23                   | 201,655.08                   | 111,866.93                    |                | 64999                | TOT MAT. & SRVCS         |
| <u>CAPITAL OUTLAY</u>        |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 65125                | GRANT MATCH/PROJECT EXP  |
| 93.44                        | 0.00                         | -                             |                | 65150                | OFFICE EQUIPMENT         |
| 5,000.00                     | 5,000.00                     | -                             |                | 65335                | FM CONTRIBUTION          |
| 5,000.00                     | 5,000.00                     | -                             |                | 65333                | ER CONTRIBUTION          |
| 10,093.44                    | 10,000.00                    | -                             |                | 65999                | TOTAL CAP. OUTLAY        |
| 519,349.39                   | 600,920.33                   | 467,646.61                    | 4.0            | 68995                | TOTAL EXPENDITURES       |

**GENERAL FUND (1): Public Safety  
EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

PERSONNEL SERVICES

|            |            |            |      |       |                        |
|------------|------------|------------|------|-------|------------------------|
| 91,373.04  | 91,373.04  | 91,543.44  | 1.0  | 61140 | POLICE CHIEF           |
| 531,527.44 | 606,514.06 | 630,734.75 | 11.0 | 61141 | POLICE OFFICER         |
| 134,609.40 | 140,294.69 | 152,488.17 | 2.0  | 61142 | SERGEANT               |
| 52,446.39  | 69,031.49  | 77,176.56  | 2.0  | 61143 | STAFF                  |
| 8,700.00   | 7,600.00   | 10,120.00  |      | 61180 | LONGEVITY/ CELL PHONES |
| 62,193.83  | 60,533.95  | 64,836.33  |      | 61510 | OVERTIME HOURS         |
| 0.00       | 0.00       | -          |      | 61515 | VACATION BUY-OUT       |

PERSONNEL BENEFITS

|              |              |              |      |       |                    |
|--------------|--------------|--------------|------|-------|--------------------|
| 66,999.76    | 74,071.19    | 78,025.68    |      | 61810 | SOCIAL SECURITY    |
| 19,385.23    | 18,839.65    | 21,821.52    |      | 61811 | WORKER'S COMP.     |
| 97,909.66    | 135,364.31   | 80,403.58    |      | 61813 | PERS/RETIREMENT    |
| 143,788.83   | 171,887.73   | 192,009.76   |      | 61814 | EMPLOYEE INSURANCE |
| 9,039.26     | 16,123.36    | 14,288.14    |      | 61815 | UNEMP. INSURANCE   |
| 4,412.09     | 4,895.67     | 4,068.70     |      | 61816 | TRI-MET TAX        |
| 157.87       | 392.62       | 401.87       |      | 61817 | EMP ASSIST PROGRAM |
| 0.00         | 422.31       | 606.43       |      | 61818 | WBF ASSESSMENT     |
| 1,222,542.80 | 1,397,344.07 | 1,418,524.93 | 16.0 | 61999 | TOTAL PERSONNEL SE |

MATERIALS & SERVICES

OPERATING SUPPLIES

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 17,922.55 | 11,001.35 | 11,428.54 |  | 63205 | OPERATING MATERIAL |
| 752.30    | 3,204.03  | -         |  | 63207 | POLICE RESERVE SUP |
| 770.81    | 1,647.15  | 439.30    |  | 63208 | INVESTIGATE/CRIME  |
| 3,089.94  | 518.00    | 348.25    |  | 63210 | CRIME PREVENTION   |

REPAIR & MAINTENANCE SUPPLIES

|           |           |           |  |       |                       |
|-----------|-----------|-----------|--|-------|-----------------------|
| 6,244.07  | 8,111.78  | 5,904.37  |  | 63311 | UNIFORMS              |
| 54,923.79 | 62,160.36 | 52,002.13 |  | 63312 | VEHICLE OPERATIONS    |
| 6,309.79  | 8,599.64  | 7,491.27  |  | 63313 | EQUIPMENT/UNIFORM     |
| 0.00      | 4,471.71  | 6,030.65  |  | 63315 | TRAFFIC SAFETY EQUIP. |
| 0.00      | 0.00      | -         |  | 64113 | DATA PROCESSING       |
| 5,725.00  | 6,075.00  | -         |  | 64117 | ALARM ADMINISTRATION  |
| 5,861.29  | 10,097.67 | 4,565.25  |  | 64146 | CONTRACTUAL SRVCS     |
| 44.00     | 178.21    | -         |  | 64310 | TRAVEL                |

**GENERAL FUND (1): Public Safety (Expenditures)**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 923.00                       | 855.00                       | 860.00                        |                | 64810                | DUES/SUB/MEMBRSHIP       |
| 17,064.19                    | 15,923.28                    | 14,104.05                     |                | 64811                | TRAINING & CONF.         |
| 218,787.00                   | 227,198.00                   | 234,842.00                    |                | 64816                | B.O.E.C. COSTS           |
| 50,062.97                    | 45,415.25                    | 45,468.92                     |                | 64819                | COMMUNICATION/COMP       |
| 1,800.00                     | 3,442.00                     | 1,542.22                      |                | 64828                | ACCREDITATION            |
| 999.95                       | 10,231.45                    | -                             |                | 64839                | EMERGENCY MGMT           |
| 638,985.00                   | 651,625.00                   | 685,631.00                    |                | 64844                | FIRE SERVICES            |
| 1,030,265.65                 | 1,070,754.88                 | 1,070,657.95                  |                | 64999                | TOT MAT & SRVCS          |

CAPITAL OUTLAY

|           |           |          |  |       |                   |
|-----------|-----------|----------|--|-------|-------------------|
| 819.45    | 7,000.00  | 389.92   |  | 65150 | OFFICE EQUIPMENT  |
| 8,473.75  | 3,143.10  | 150.00   |  | 65301 | POLICE EQUIPMENT  |
| 3,165.82  | 0.00      | 6,707.84 |  | 65304 | EVIDENCE STORAGE  |
| 39,000.00 | 48,000.00 | -        |  | 65333 | ER CONTRIBUTION   |
| 51,459.02 | 58,143.10 | 7,247.76 |  | 65999 | TOTAL CAP. OUTLAY |

|              |              |              |      |       |                    |
|--------------|--------------|--------------|------|-------|--------------------|
| 2,304,267.47 | 2,526,242.05 | 2,496,430.64 | 16.0 | 68995 | TOTAL EXPENDITURES |
|--------------|--------------|--------------|------|-------|--------------------|

**GENERAL FUND (1): Public Works**

**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

PERSONNEL SERVICES

|            |            |            |     |       |                        |
|------------|------------|------------|-----|-------|------------------------|
| 88,733.04  | 91,837.47  | 70,744.04  | 1.0 | 61150 | PUBLIC WORKS DIR.      |
| 17,625.12  | 17,669.18  | 42,695.02  | 0.5 | 61153 | OFFICE ASST            |
| 83,059.90  | 99,479.29  | 101,285.27 | 2.0 | 61154 | ENG TECHS              |
| 65,375.84  | 67,775.78  | 55,166.24  | 1.0 | 61155 | P.W. SUPERVISOR        |
| 254,864.55 | 286,555.05 | 254,840.02 | 6.0 | 61160 | MAINT. STAFF           |
| 10,500.00  | 2,700.00   | 11,700.00  |     | 61180 | LONGEVITY/ CELL PHONES |
| 10,325.61  | 10,421.90  | 11,474.51  |     | 61510 | OVERTIME HOURS         |
| 0.00       | 0.00       | 9,488.96   |     | 61515 | VACATION BUY-OUT       |
| 15,158.53  | 11,371.46  | 15,754.12  |     | 61521 | TEMPORARY HELP         |
| 8,180.00   | 12,535.00  | 12,360.00  |     | 61530 | CALL OUT PAY           |

PERSONNEL BENEFITS

|            |            |            |      |       |                    |
|------------|------------|------------|------|-------|--------------------|
| 42,298.07  | 46,021.48  | 44,218.66  |      | 61810 | SOCIAL SECURITY    |
| 10,073.85  | 9,162.91   | 12,671.64  |      | 61811 | WORKER'S COMP.     |
| 61,490.91  | 97,266.55  | 67,650.63  |      | 61813 | PERS/RETIREMENT    |
| 114,917.86 | 133,484.07 | 140,725.23 |      | 61814 | EMPLOYEE INSURANCE |
| 6,096.24   | 7,007.36   | 9,659.55   |      | 61815 | UNEMP. INSURANCE   |
| 4,963.60   | 5,507.62   | 4,447.48   |      | 61816 | TRI-MET TAX        |
| 157.88     | 392.62     | 394.33     |      | 61817 | EMP ASSIST PROGRAM |
| 0.00       | 257.51     | 373.50     |      | 61818 | WBF ASSESSMENT     |
| 793,821.00 | 899,445.25 | 865,649.20 | 10.5 | 61999 | TOTAL PERSONNEL SE |

MATERIALS & SERVICES

OPERATING SUPPLIES

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 12,494.11 | 12,793.23 | 11,764.82 |  | 63205 | OPERATING MATERIAL |
|-----------|-----------|-----------|--|-------|--------------------|

REPAIR & MAINTENANCE SUPPLIES

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 4,206.95  | 3,915.02  | 2,742.30  |  | 63311 | UNIFORMS           |
| 14,747.82 | 11,079.98 | 11,551.98 |  | 63351 | GAS/DIESEL         |
| 20,151.38 | 21,523.10 | 13,581.76 |  | 63360 | EQUIP REPAIR/MAINT |

PROFESSIONAL SERVICES

|           |          |          |  |       |                 |
|-----------|----------|----------|--|-------|-----------------|
| 16,070.63 | 7,500.00 | 8,040.00 |  | 64113 | DATA PROCESSING |
|-----------|----------|----------|--|-------|-----------------|

**GENERAL FUND (1): Public Works (Expenditures)**

| 3 yrs ago<br>Actual<br>07-08   | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|--------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 1,637.52                       | 3,334.56                     | -                             |                | 64146                | CONTRACTUAL SRVCS        |
| <u>COMMUNICATION SERVICES</u>  |                              |                               |                |                      |                          |
| 9,607.44                       | 8,928.59                     | 8,136.94                      |                | 64210                | TELEPHONE                |
| <u>TRANSPORTATION SERVICES</u> |                              |                               |                |                      |                          |
|                                |                              | 27.50                         |                | 64310                | TRAVEL                   |
| <u>PROPERTY SERVICES</u>       |                              |                               |                |                      |                          |
| 4,002.80                       | 3,829.47                     | 4,773.35                      |                | 64510                | ELECTRICITY              |
| 820.80                         | 910.57                       | 730.44                        |                | 64511                | GAS/HEAT                 |
| 3,206.94                       | 2,305.00                     | 203.00                        |                | 64513                | REFUSE                   |
| 7,484.28                       | 7,882.34                     | 5,177.30                      |                | 64519                | SMALL TOOLS/MINOR        |
| 2,288.66                       | 1,969.74                     | 3,091.58                      |                | 64520                | SHOP BLDG REPAIR         |
| <u>OTHER SERVICES</u>          |                              |                               |                |                      |                          |
| 2,138.75                       | 2,627.53                     | 3,122.75                      |                | 64810                | DUES/SUB/MEMBRSHIP       |
| 5,484.46                       | 8,784.88                     | 5,301.57                      |                | 64811                | TRAINING & CONF.         |
| 35,663.09                      | 33,945.86                    | 29,308.41                     |                | 64825                | PARK MAINTENANCE         |
| 697.85                         | 629.80                       | 434.70                        |                | 64843                | UTIL. NOTIFICATION       |
| 140,703.48                     | 131,959.67                   | 108,172.40                    |                | 64999                | TOT MAT. & SRVCS         |
| <u>CAPITAL OUTLAY</u>          |                              |                               |                |                      |                          |
| 0.00                           | 0.00                         | -                             |                | 65150                | OFFICE EQUIPMENT         |
| 1,172.05                       | 0.00                         | -                             |                | 65300                | MAINTENANCE EQUIP.       |
| 2,075.00                       | 0.00                         | -                             |                | 65333                | ER CONTRIBUTION          |
| 20,000.00                      | 20,000.00                    | 10,000.00                     |                | 65335                | FM CONTRIBUTION          |
| 23,247.05                      | 20,000.00                    | 10,000.00                     |                | 65999                | TOTAL CAP. OUTLAY        |
| 957,771.53                     | 1,051,404.92                 | 983,821.60                    | 10.5           | 68995                | TOTAL EXPENDITURES       |

**GENERAL FUND (1): Other Requirements**

**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

OTHER REQUIREMENTS

|      |      |   |  |       |             |
|------|------|---|--|-------|-------------|
| 0.00 | 0.00 | - |  | 67300 | CONTINGENCY |
|------|------|---|--|-------|-------------|

INTERFUND TRANSFER

|           |            |           |  |       |                        |
|-----------|------------|-----------|--|-------|------------------------|
| 0.00      | 800,000.00 | 58,202.46 |  | 67411 | TRANS TO DEBT SERVICES |
| 50,000.00 | 50,000.00  | -         |  | 67426 | TRANS TO AEC FUND      |
| 25,000.00 | 25,000.00  | 25,000.00 |  | 67427 | TRANS TO PARKS FUND    |
| 75,000    | 875,000    | 83,202.46 |  | 67499 | TOTAL OTHER REQUIR     |

ENDING FUND BALANCE

|      |      |   |  |       |                               |
|------|------|---|--|-------|-------------------------------|
| 0.00 | 0.00 | - |  | 67913 | RESERVE FOR DEBT              |
| 0.00 | 0.00 | - |  | 67910 | END FUND BALANCE-DESIGNATED   |
| 0.00 | 0.00 | - |  | 67910 | END FUND BALANCE-UNDESIGNATED |
| 0.00 | 0.00 | - |  | 67999 | TOTAL ENDING FUND             |

|           |            |           |  |       |                    |
|-----------|------------|-----------|--|-------|--------------------|
| 75,000.00 | 875,000.00 | 83,202.46 |  | 68995 | TOTAL EXPENDITURES |
|-----------|------------|-----------|--|-------|--------------------|

|              |              |              |      |       |                 |
|--------------|--------------|--------------|------|-------|-----------------|
| 5,094,440.79 | 6,394,107.72 | 5,271,432.84 | 39.0 | 69994 | TOTAL FUND EXP. |
|--------------|--------------|--------------|------|-------|-----------------|

|              |              |              |      |       |                    |
|--------------|--------------|--------------|------|-------|--------------------|
| 4,782,621.45 | 3,688,439.59 | 3,728,190.43 | 39.0 | 69995 | TOTAL FUND BALANCE |
|--------------|--------------|--------------|------|-------|--------------------|

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**State Tax Street Fund (2)**

**STATE TAX STREET FUND (2)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

|            |            |            |  |       |                   |
|------------|------------|------------|--|-------|-------------------|
| 407,970.20 | 316,626.00 | 191,504.00 |  | 43010 | BEG. FUND BALANCE |
|------------|------------|------------|--|-------|-------------------|

INTERGOVERNMENTAL REVENUE

|            |            |            |  |       |                    |
|------------|------------|------------|--|-------|--------------------|
| 10,737.02  | 11,135.11  | 11,449.93  |  | 43331 | COUNTY SHARED REV. |
| 418,606.92 | 374,057.06 | 404,262.97 |  | 43333 | STATE SHARED REV.  |
| 54,400.00  | 60,000.00  | 46,700.00  |  | 43340 | GRANT PROCEEDS     |
| 0.00       | 0.00       | -          |  | 43344 | CMAQ GRANT         |
| 483,743.94 | 445,192.17 | 462,412.90 |  | 43399 | TOTAL INTERGOVMNT  |

CHARGES FOR SERVICES

|           |          |          |  |       |                      |
|-----------|----------|----------|--|-------|----------------------|
| 13,950.22 | 985.00   | 135.00   |  | 43410 | GENERAL GOVERNMENT   |
| 1,400.00  | 1,125.00 | 1,025.00 |  | 43430 | RIGHT OF WAY PERMITS |
| 15,350.22 | 2,110.00 | 1,160.00 |  | 43469 | TOTAL SERV. CHGS     |

OTHER RESOURCES

|           |          |        |  |       |                    |
|-----------|----------|--------|--|-------|--------------------|
| 17,055.83 | 5,033.13 | 810.22 |  | 43601 | INTEREST           |
| 17,055.83 | 5,033.13 | 810.22 |  | 49995 | TOT. OTH RESOURCES |

|            |            |            |  |       |                 |
|------------|------------|------------|--|-------|-----------------|
| 924,120.19 | 768,961.30 | 655,887.12 |  | 49999 | TOTAL RESOURCES |
|------------|------------|------------|--|-------|-----------------|

**STATE TAX STREET FUND (2)**  
**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08           | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description  |
|--|------------------------------|-------------------------------|----------------|----------------------|---------------------------|
| <b><u>MATERIALS &amp; SERVICES</u></b> |                              |                               |                |                      |                           |
| <b><u>OPERATING SUPPLIES</u></b>       |                              |                               |                |                      |                           |
| 15,118.88                              | 16,705.45                    | 15,552.25                     |                | 63205                | OPERATING MATERIAL        |
| <b><u>OTHER SERVICES</u></b>           |                              |                               |                |                      |                           |
| 0.00                                   | 19,828.67                    | 12,241.89                     |                | 64146                | CONTRACTUAL SERVICES      |
| 25,498.86                              | 19,848.74                    | 14,721.91                     |                | 64817                | STREET MAINT SERVICES     |
| 9,732.00                               | 9,732.00                     | -                             |                | 64845                | ADMIN EXP-RENT            |
| 50,349.74                              | 66,114.86                    | 42,516.05                     |                | 64999                | TOT MAT. & SRVCS          |
| <b><u>CAPITAL OUTLAY</u></b>           |                              |                               |                |                      |                           |
| 5,696.20                               | 2,849.04                     | -                             |                | 65300                | MAINTENANCE EQUIP.        |
| 6,283.00                               | 6,283.00                     | 2,000.00                      |                | 65333                | ER CONTRIBUTION           |
| 238,242.53                             | 241,103.95                   | 288,045.77                    |                | 65410                | STREET IMPROVEMENT        |
| 3,625.00                               | 0.00                         | -                             |                | 65411                | TRAFFIC CALMING           |
| 0.00                                   | 3,236.03                     | -                             |                | 65461                | TRANSPORT IMPROVE.        |
| 14,751.25                              | 22,670.64                    | -                             |                | 65465                | FOOT PATHS AND BIKE       |
| 268,597.98                             | 276,142.66                   | 290,045.77                    |                | 65999                | TOTAL CAP. OUTLAY         |
| <b><u>OTHER REQUIREMENTS</u></b>       |                              |                               |                |                      |                           |
| 0.00                                   | 0.00                         | -                             |                | 67300                | CONTINGENCY               |
| <b><u>INTERFUND TRANSFER</u></b>       |                              |                               |                |                      |                           |
| 288,546.00                             | 235,200.00                   | 228,096.04                    |                | 67410                | TRANS TO GEN FUND         |
| 0.00                                   | 0.00                         | 5,000.00                      |                | 67410                | TR TO GF- RENT SERVICES   |
| 288,546.00                             | 235,200.00                   | 233,096.04                    |                | 67499                | TOTAL OTHER REQUIR        |
| <b><u>ENDING FUND BALANCE</u></b>      |                              |                               |                |                      |                           |
| 0.00                                   | 0.00                         | -                             |                | 67910                | END FUND BALANCE          |
| 0.00                                   | 0.00                         | -                             |                | 67999                | TOTAL ENDING FUND         |
| 607,493.72                             | 577,457.52                   | 565,657.86                    |                | 68995                | <b>TOTAL EXPENDITURES</b> |
| 316,626.47                             | 191,503.78                   | 90,229.26                     |                | 69995                | <b>TOTAL FUND</b>         |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Admin Excise Charge Fund (10)**

**ADMIN EXCISE CHARGE FUND (10)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

|            |            |             |  |       |                   |
|------------|------------|-------------|--|-------|-------------------|
| 655,054.42 | 817,602.00 | (15,514.00) |  | 43010 | BEG. FUND BALANCE |
|------------|------------|-------------|--|-------|-------------------|

INTERGOVERNMENTAL REVENUE

|          |          |          |  |       |                   |
|----------|----------|----------|--|-------|-------------------|
| 9,732.00 | 9,732.00 | 1,700.00 |  | 43345 | ADM CHARGE        |
| 9,732.00 | 9,732.00 | 1,700.00 |  | 43399 | TOTAL INTERGOVMNT |

CHARGES FOR SERVICES

|           |           |   |  |       |                  |
|-----------|-----------|---|--|-------|------------------|
| 14,602.00 | 15,280.00 | - |  | 43468 | ADMIN EXCISE CHR |
| 14,602.00 | 15,280.00 | - |  | 43469 | TOTAL SERV. CHGS |

OTHER RESOURCES

|            |            |           |  |       |                     |
|------------|------------|-----------|--|-------|---------------------|
| 32,514.11  | 11,385.05  | 5.32      |  | 43601 | INTEREST            |
| 22,299.96  | 22,299.96  | -         |  | 43631 | TRANS FROM WATER    |
| 22,299.96  | 22,299.96  | -         |  | 43633 | TRANS FROM SEWER    |
| 11,100.00  | 11,100.00  | -         |  | 43643 | TRANS FROM STORM    |
| 50,000.00  | 50,000.00  | 15,514.00 |  | 43644 | TRANS FROM GEN FUND |
| 138,214.03 | 117,084.97 | 15,519.32 |  | 49995 | TOT. OTH RESOURCES  |

|            |            |          |  |       |                 |
|------------|------------|----------|--|-------|-----------------|
| 817,602.45 | 959,698.97 | 1,705.32 |  | 49999 | TOTAL RESOURCES |
|------------|------------|----------|--|-------|-----------------|

**ADMIN EXCISE CHARGE FUND (10)**

**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

OTHER REQUIREMENTS

|      |      |   |  |       |             |
|------|------|---|--|-------|-------------|
| 0.00 | 0.00 | - |  | 67300 | CONTINGENCY |
|------|------|---|--|-------|-------------|

INTERFUND TRANSFER

|      |            |   |  |       |                   |
|------|------------|---|--|-------|-------------------|
| 0.00 | 975,213.00 | - |  | 67428 | TRANS TO DEBT SVC |
|------|------------|---|--|-------|-------------------|

|      |            |   |  |       |                    |
|------|------------|---|--|-------|--------------------|
| 0.00 | 975,213.00 | - |  | 67499 | TOTAL OTHER REQUIR |
|------|------------|---|--|-------|--------------------|

ENDING FUND BALANCE

|      |      |   |  |       |                  |
|------|------|---|--|-------|------------------|
| 0.00 | 0.00 | - |  | 67910 | END FUND BALANCE |
|------|------|---|--|-------|------------------|

|      |      |   |  |       |                   |
|------|------|---|--|-------|-------------------|
| 0.00 | 0.00 | - |  | 67999 | TOTAL ENDING FUND |
|------|------|---|--|-------|-------------------|

|      |            |   |  |       |                    |
|------|------------|---|--|-------|--------------------|
| 0.00 | 975,213.00 | - |  | 68995 | TOTAL EXPENDITURES |
|------|------------|---|--|-------|--------------------|

|            |            |          |  |       |            |
|------------|------------|----------|--|-------|------------|
| 817,602.45 | -15,514.03 | 1,705.32 |  | 69995 | TOTAL FUND |
|------------|------------|----------|--|-------|------------|

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Equipment Replacement Fund (22)**

**EQUIPMENT REPLACEMENT FUND (22)**

**RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

|            |            |            |  |       |                   |
|------------|------------|------------|--|-------|-------------------|
| 290,009.63 | 404,220.00 | 535,020.00 |  | 43010 | BEG. FUND BALANCE |
|------------|------------|------------|--|-------|-------------------|

FINES & FORFEITURES

|           |          |          |  |       |                    |
|-----------|----------|----------|--|-------|--------------------|
| 6,660.00  | 0.00     | -        |  | 43410 | GENERAL GOVERNMENT |
| 3,784.25  | 4,321.75 | 2,709.50 |  | 43515 | VEH FINE ASSESS.   |
| 10,444.25 | 4,321.75 | 2,709.50 |  | 43599 | TOTAL F & F        |

OTHER RESOURCES

|            |            |           |  |       |                    |
|------------|------------|-----------|--|-------|--------------------|
| 14,537.28  | 8,103.44   | 3,202.36  |  | 43601 | INTEREST           |
| 29,500.00  | 29,500.00  | 29,500.00 |  | 43607 | AD/FI CONTRIBUTION |
| 5,000.00   | 5,000.00   | 2,395.00  |  | 43608 | CD CONTRIBUTION    |
| 39,000.00  | 48,000.00  | -         |  | 43603 | PD CONTRIBUTION    |
| 89,155.00  | 87,080.00  | 2,700.00  |  | 43604 | PW CONTRIBUTION    |
| 22,000.00  | 0.00       | 8,500.00  |  | 43610 | SALE MAT/EQUIPMENT |
| 199,192.28 | 177,683.44 | 46,297.36 |  | 49995 | TOT. OTH RESOURCES |

|            |            |            |  |       |                 |
|------------|------------|------------|--|-------|-----------------|
| 499,646.16 | 586,225.19 | 584,026.86 |  | 49999 | TOTAL RESOURCES |
|------------|------------|------------|--|-------|-----------------|

**EQUIPMENT REPLACEMENT FUND (22)**

**EXPENDITURES**

CAPITAL OUTLAY

|           |           |            |  |       |                   |
|-----------|-----------|------------|--|-------|-------------------|
| 7,816.37  | 8,131.13  | 3,024.00   |  | 65300 | CD- EQUIPMENT     |
| 27,035.53 | 17,526.30 | 37,674.91  |  | 65301 | PD EQUIPMENT      |
| 60,574.39 | 25,547.99 | 72,045.24  |  | 65303 | PW EQUIPMENT      |
| 0.00      | 0.00      | 99,078.92  |  | 65304 | AD/FI-EQUIP       |
| 95,426.29 | 51,205.42 | 211,823.07 |  | 65999 | TOTAL CAP. OUTLAY |

ENDING FUND BALANCE

|      |      |   |  |       |                    |
|------|------|---|--|-------|--------------------|
| 0.00 | 0.00 | - |  | 67915 | END FUND BAL. PD   |
| 0.00 | 0.00 | - |  | 67916 | END FUND BAL. PW   |
| 0.00 | 0.00 | - |  | 67917 | END FUND BAL. CD   |
| 0.00 | 0.00 | - |  | 67919 | END FUND BAL AD/FI |
| 0.00 | 0.00 | - |  | 67999 | TOTAL ENDING FUND  |

|           |           |            |  |       |                    |
|-----------|-----------|------------|--|-------|--------------------|
| 95,426.29 | 51,205.42 | 211,823.07 |  | 68995 | TOTAL EXPENDITURES |
|-----------|-----------|------------|--|-------|--------------------|

|            |            |            |  |       |            |
|------------|------------|------------|--|-------|------------|
| 404,219.87 | 535,019.77 | 372,203.79 |  | 69995 | TOTAL FUND |
|------------|------------|------------|--|-------|------------|

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Facilities Maintenance Fund (25)**

**FACILITIES MAINTENANCE FUND (25)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 37,866.59                    | 65,062.55                    | 88,552.00                     |                | 43010                | BEG. FUND BALANCE        |
| <i>OTHER RESOURCES</i>       |                              |                               |                |                      |                          |
| 2,195.96                     | 1,338.34                     | 602.78                        |                | 43601                | INTEREST                 |
| 5,000.00                     | 5,000.00                     | -                             |                | 43603                | CD CONTRIBUTION          |
| 20,000.00                    | 20,000.00                    | 10,000.00                     |                | 43604                | PW CONTRIBUTION          |
| 27,195.96                    | 26,338.34                    | 10,602.78                     |                | 49995                | TOT. OTH RESOURCES       |
| 65,062.55                    | 91,400.89                    | 99,154.78                     |                | 49999                | TOTAL RESOURCES          |

**FACILITIES MAINTENANCE FUND (25)  
EXPENDITURES**

|                            |           |           |  |       |                    |
|----------------------------|-----------|-----------|--|-------|--------------------|
| <i>CAPITAL OUTLAY</i>      |           |           |  |       |                    |
| 0.00                       | 171.76    | -         |  | 65305 | COMM. CTR. MAINT.  |
| 0.00                       | 2,677.12  | -         |  | 65306 | CITY HALL MAINT    |
| 0.00                       | 2,848.88  | -         |  | 65999 | TOTAL CAP. OUTLAY  |
| <i>ENDING FUND BALANCE</i> |           |           |  |       |                    |
| 0.00                       | 0.00      | -         |  | 67917 | END FUND BAL. CC   |
| 0.00                       | 0.00      | -         |  | 67918 | END FUND BAL-CH    |
| 0.00                       | 0.00      | -         |  | 67999 | TOTAL ENDING FUND  |
| 0.00                       | 2,848.88  | -         |  | 68995 | TOTAL EXPENDITURES |
| 65,062.55                  | 88,552.01 | 99,154.78 |  | 69995 | TOTAL FUND         |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**SDC-Water Reimbursement Fund (33)  
Funds used for increased capacity or replacement**

**SDC-WATER REIMBURSEMENT FUND (33)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 119,512.54                   | 131,041.19                   | 150,477.00                    |                | 43010                | BEG. FUND BALANCE        |
| <u>CHARGES FOR SERVICES</u>  |                              |                               |                |                      |                          |
| 5,905.00                     | 16,607.00                    | 6,089.98                      |                | 43465                | SYS. DEVE. CHARGE        |
| 5,905.00                     | 16,607.00                    | 6,089.98                      |                | 43469                | TOTAL SERV. CHGS         |
| <u>OTHER RESOURCES</u>       |                              |                               |                |                      |                          |
| 5,623.65                     | 2,829.36                     | 1,038.25                      |                | 43601                | INTEREST                 |
| 5,623.65                     | 2,829.36                     | 1,038.25                      |                | 49995                | TOT. OTH RESOURCES       |
| 131,041.19                   | 150,477.55                   | 157,605.23                    |                | 49999                | TOTAL RESOURCES          |

**SDC-WATER REIMBURSEMENT FUND (33)  
EXPENDITURES**

|                            |            |            |  |       |                      |
|----------------------------|------------|------------|--|-------|----------------------|
| <u>CAPITAL OUTLAY</u>      |            |            |  |       |                      |
| 0.00                       | 0.00       | -          |  | 65500 | WTR SYS IMPROVEMENTS |
| 0.00                       | 0.00       | -          |  | 65999 | TOTAL CAP. OUTLAY    |
| <u>OTHER REQUIREMENTS</u>  |            |            |  |       |                      |
| 0.00                       | 0.00       | -          |  | 67300 | CONTINGENCY          |
| 0.00                       | 0.00       | -          |  | 67499 | TOTAL OTHER REQUIR   |
| <u>ENDING FUND BALANCE</u> |            |            |  |       |                      |
| 0.00                       | 0.00       | -          |  | 67910 | END FUND BALANCE     |
| 0.00                       | 0.00       | -          |  | 67999 | TOTAL ENDING FUND    |
| 0.00                       | 0.00       | -          |  | 68995 | TOTAL EXPENDITURES   |
| 131,041.19                 | 150,477.55 | 157,605.23 |  | 69995 | TOTAL FUND           |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**FV Lake Sewer LID Debt Fund (35)**

**FV LAKE SEWER LID DEPT FUND (35)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 491,625.94                   | 133,236.04                   | 285,163.00                    |                | 43010                | BEG. FUND BALANCE        |
| <i>OTHER RESOURCES</i>       |                              |                               |                |                      |                          |
| 12,053.05                    | 4,842.68                     | 2,105.62                      |                | 43601                | INTEREST                 |
| 96,755.80                    | 176,426.69                   | 72,668.22                     |                | 43619                | PRIN/INT-FVW LK LID      |
| 108,808.85                   | 181,269.37                   | 74,773.84                     |                | 49995                | TOT. OTH RESOURCES       |
| 600,434.79                   | 314,505.41                   | 359,936.84                    |                | 49999                | TOTAL RESOURCES          |

**FV LAKE SEWER LID DEPT FUND (35)  
EXPENDITURES**

**MATERIALS & SERVICES**

**PROFESSIONAL SERVICES**

|      |      |   |  |       |                    |
|------|------|---|--|-------|--------------------|
| 0.00 | 0.00 | - |  | 64110 | AUDIT & ACCOUNTING |
| 0.00 | 0.00 | - |  | 64999 | TOT MAT. & SRVCS   |

**OTHER REQUIREMENTS**

|            |            |            |  |       |                    |
|------------|------------|------------|--|-------|--------------------|
| 425,000.00 | 0.00       | -          |  | 67218 | PRIN/FVW LK SWR 00 |
| 42,198.75  | 29,342.50  | 29,342.50  |  | 67232 | INT/FVW LK SWR 00  |
| 467,198.75 | 29,342.50  | 29,342.50  |  | 67499 | TOTAL OTHER REQUIR |
| 0.00       | 0.00       | -          |  | 67910 | END FUND BALANCE   |
| 0.00       | 0.00       | -          |  | 67913 | BOND RESERVE       |
| 0.00       | 0.00       | -          |  | 67999 | TOTAL ENDING FUND  |
| 467,198.75 | 29,342.50  | 29,342.50  |  | 68995 | TOTAL EXPENDITURES |
| 133,236.04 | 285,162.91 | 330,594.34 |  | 69995 | TOTAL FUND         |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**SDC-Water Improvement Fund (36)  
Funds used for increased capacity only**

**SDC-WATER IMPROVEMENT FUND (36)**

**RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

|            |            |            |  |       |                   |
|------------|------------|------------|--|-------|-------------------|
| 190,865.23 | 195,988.31 | 189,189.00 |  | 43010 | BEG. FUND BALANCE |
|------------|------------|------------|--|-------|-------------------|

CHARGES FOR SERVICES

|          |           |          |  |       |                    |
|----------|-----------|----------|--|-------|--------------------|
| 0.00     | 0.00      | -        |  | 43410 | GENERAL GOVERNMENT |
| 7,015.00 | 16,221.00 | 5,642.00 |  | 43465 | SYS. DEVE. CHARGE  |
| 7,015.00 | 16,221.00 | 5,642.00 |  | 43469 | TOTAL SERV. CHGS   |

OTHER RESOURCES

|          |          |          |  |       |                    |
|----------|----------|----------|--|-------|--------------------|
| 8,549.54 | 4,002.18 | 1,271.13 |  | 43601 | INTEREST           |
| 8,549.54 | 4,002.18 | 1,271.13 |  | 49995 | TOT. OTH RESOURCES |

|            |            |            |  |       |                 |
|------------|------------|------------|--|-------|-----------------|
| 206,429.77 | 216,211.49 | 196,102.13 |  | 49999 | TOTAL RESOURCES |
|------------|------------|------------|--|-------|-----------------|

**SDC-WATER IMPROVEMENT FUND (36)**

**EXPENDITURES**

CAPITAL OUTLAY

|           |           |   |  |       |                          |
|-----------|-----------|---|--|-------|--------------------------|
|           | 600.00    | - |  | 63205 | OPERATING MAT & SUPPLIES |
| 10,441.46 | 26,423.00 | - |  | 65500 | WTR SYS IMPROVE.         |
| 10,441.46 | 27,023.00 | - |  | 65999 | TOTAL CAP. OUTLAY        |

OTHER REQUIREMENTS

|      |      |   |  |       |                    |
|------|------|---|--|-------|--------------------|
| 0.00 | 0.00 | - |  | 67300 | CONTINGENCY        |
| 0.00 | 0.00 | - |  | 67499 | TOTAL OTHER REQUIR |

ENDING FUND BALANCE

|      |      |   |  |       |                   |
|------|------|---|--|-------|-------------------|
| 0.00 | 0.00 | - |  | 67910 | END FUND BALANCE  |
| 0.00 | 0.00 | - |  | 67999 | TOTAL ENDING FUND |

|           |           |   |  |       |                    |
|-----------|-----------|---|--|-------|--------------------|
| 10,441.46 | 27,023.00 | - |  | 68995 | TOTAL EXPENDITURES |
|-----------|-----------|---|--|-------|--------------------|

|            |            |            |  |       |            |
|------------|------------|------------|--|-------|------------|
| 195,988.31 | 189,188.49 | 196,102.13 |  | 69995 | TOTAL FUND |
|------------|------------|------------|--|-------|------------|

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**SDC-Sewer Reimbursement Fund (37)  
Funds used for increased capacity or replacement**

**SDC-SEWER REIMBURSEMENT FUND (37)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 106,423.71                   | 118,565.41                   | 123,486.00                    |                | 43010                | BEG. FUND BALANCE        |
| <i>CHARGES FOR SERVICES</i>  |                              |                               |                |                      |                          |
| 10,248.00                    | 2,408.00                     | 565.00                        |                | 43464                | SDC-REIMBURSEMENT        |
| 10,248.00                    | 2,408.00                     | 565.00                        |                | 43469                | TOTAL SERV. CHGS         |
| <i>OTHER RESOURCES</i>       |                              |                               |                |                      |                          |
| 4,910.10                     | 2,512.52                     | 842.60                        |                | 43601                | INTEREST                 |
| 4,910.10                     | 2,512.52                     | 842.60                        |                | 49995                | TOT. OTH RESOURCES       |
| 121,581.81                   | 123,485.93                   | 124,893.60                    |                | 49999                | TOTAL RESOURCES          |

**SDC-SEWER REIMBURSEMENT FUND (37)  
EXPENDITURES**

|                            |            |            |  |       |                    |
|----------------------------|------------|------------|--|-------|--------------------|
| <i>CAPITAL OUTLAY</i>      |            |            |  |       |                    |
| 3,016.40                   | 0.00       | -          |  | 65505 | SEWER IMPROVEMENTS |
| 3,016.40                   | 0.00       | -          |  | 65999 | TOTAL CAP. OUTLAY  |
| <i>OTHER REQUIREMENTS</i>  |            |            |  |       |                    |
| 0.00                       | 0.00       | -          |  | 67300 | CONTINGENCY        |
| 0.00                       | 0.00       | -          |  | 67499 | TOTAL OTHER REQUIR |
| <i>ENDING FUND BALANCE</i> |            |            |  |       |                    |
| 0.00                       | 0.00       | -          |  | 67910 | END FUND BALANCE   |
| 0.00                       | 0.00       | -          |  | 67999 | TOTAL ENDING FUND  |
| 3,016.40                   | 0.00       | -          |  | 68995 | TOTAL EXPENDITURES |
| 118,565.41                 | 123,485.93 | 124,893.60 |  | 69995 | TOTAL FUND         |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**SDC-Sewer Improvement Fund (38)  
Funds used for increased capacity only**

**SDC-SEWER IMPROVEMENT FUND (38)**

**RESOURCES**

| 3 yrs ago<br>Actual<br>07-08     | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|----------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 357,705.85                       | 407,683.82                   | 435,900.00                    |                | 43010                | BEG. FUND BALANCE        |
| <u>INTERGOVERNMENTAL REVENUE</u> |                              |                               |                |                      |                          |
| 0.00                             | 0.00                         | -                             |                | 43341                | CAPITAL PROJECT GRANT    |
| 0.00                             | 0.00                         | -                             |                | 43399                | TOTAL INTERGOVNMNT       |
| <u>CHARGES FOR SERVICES</u>      |                              |                               |                |                      |                          |
| 0.00                             | 0.00                         | -                             |                | 43410                | GENERAL GOVERNMENT       |
| 33,252.00                        | 19,548.00                    | 1,836.00                      |                | 43465                | SYS. DEVE. CHARGE        |
| 33,252.00                        | 19,548.00                    | 1,836.00                      |                | 43469                | TOTAL SERV. CHGS         |
| <u>OTHER RESOURCES</u>           |                              |                               |                |                      |                          |
| 16,725.97                        | 8,668.09                     | 2,973.41                      |                | 43601                | INTEREST                 |
| 16,725.97                        | 8,668.09                     | 2,973.41                      |                | 49995                | TOT. OTH RESOURCES       |
| 407,683.82                       | 435,899.91                   | 440,709.41                    |                | 49999                | TOTAL RESOURCES          |

**SDC-SEWER IMPROVEMENT FUND (38)**

**EXPENDITURES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| <i>CAPITAL OUTLAY</i>        |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 65505                | SEWER IMPROVEMENTS       |
| 0.00                         | 0.00                         | -                             |                | 65999                | TOTAL CAP. OUTLAY        |
| <i>OTHER REQUIREMENTS</i>    |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67233                | PRINCIPAL -01            |
| 0.00                         | 0.00                         | -                             |                | 67234                | INTEREST -01             |
| 0.00                         | 0.00                         | -                             |                | 67300                | CONTINGENCY              |
| 0.00                         | 0.00                         | -                             |                | 67499                | TOTAL OTHER REQUIR       |
| <i>ENDING FUND BALANCE</i>   |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67910                | END FUND BALANCE         |
| 0.00                         | 0.00                         | -                             |                | 67999                | TOTAL ENDING FUND        |
| 0.00                         | 0.00                         | -                             |                | 68995                | TOTAL EXPENDITURES       |
| 407,683.82                   | 435,899.91                   | 440,709.41                    |                | 69995                | TOTAL FUND               |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**SDC-Storm Water Improvement Fund (40)**

**SDC-STORM WATER IMPROVEMENT FUND (40)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

|            |            |            |  |       |                   |
|------------|------------|------------|--|-------|-------------------|
| 569,425.04 | 485,873.91 | 459,694.00 |  | 43010 | BEG. FUND BALANCE |
|------------|------------|------------|--|-------|-------------------|

INTERGOVERNMENTAL REVENUE

|      |      |   |  |       |                    |
|------|------|---|--|-------|--------------------|
| 0.00 | 0.00 | - |  | 43335 | INTRGVMNTL REV.-ST |
| 0.00 | 0.00 | - |  | 43341 | CAPITAL PROJECT GR |
| 0.00 | 0.00 | - |  | 43399 | TOTAL INTERGOVNMNT |

CHARGES FOR SERVICES

|          |           |        |  |       |                   |
|----------|-----------|--------|--|-------|-------------------|
| 355.80   | 3,713.12  | -      |  | 43464 | SDC-REIMBURSEMENT |
| 2,769.98 | 28,861.10 | 349.99 |  | 43465 | SYS. DEVE. CHARGE |
| 3,125.78 | 32,574.22 | 349.99 |  | 43469 | TOTAL SERV. CHGS  |

OTHER RESOURCES

|           |          |          |  |       |                    |
|-----------|----------|----------|--|-------|--------------------|
| 23,867.08 | 9,986.96 | 2,379.52 |  | 43601 | INTEREST           |
| 23,867.08 | 9,986.96 | 2,379.52 |  | 49995 | TOT. OTH RESOURCES |

|            |            |            |  |       |                 |
|------------|------------|------------|--|-------|-----------------|
| 596,417.90 | 528,435.09 | 462,423.51 |  | 49999 | TOTAL RESOURCES |
|------------|------------|------------|--|-------|-----------------|

**SDC-STORM WATER IMPROVEMENT FUND (40)  
EXPENDITURES**

CAPITAL OUTLAY

|            |           |            |  |       |                          |
|------------|-----------|------------|--|-------|--------------------------|
|            | 26,105.80 | -          |  | 63205 | OPERATING MAT & SUPPLIES |
| 110,543.99 | 42,635.41 | 194,834.48 |  | 65507 | STORMWATER IMPROV.       |
| 110,543.99 | 68,741.21 | 194,834.48 |  | 65999 | TOTAL CAP. OUTLAY        |

**SDC-STORM WATER IMPROVEMENT FUND (40): Expenditures**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| <i>OTHER REQUIREMENTS</i>    |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67300                | CONTINGENCY              |
| <i>INTERFUND TRANSFER</i>    |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67410                | TRANS TO GEN FUND        |
| 0.00                         | 0.00                         | -                             |                | 67499                | TOTAL OTHER REQUIR       |
| <i>ENDING FUND BALANCE</i>   |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67910                | END FUND BALANCE         |
| 0.00                         | 0.00                         | -                             |                | 67999                | TOTAL ENDING FUND        |
| 110,543.99                   | 68,741.21                    | 194,834.48                    |                | 68995                | TOTAL EXPENDITURES       |
| 485,873.91                   | 459,693.88                   | 267,589.03                    |                | 69995                | TOTAL FUND               |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**SDC-Parks/Open Spaces Fund (41)  
Funds used for increased capacity or replacement**

**SDC-PARKS/OPEN SPACES FUND (41)**

**RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

|            |            |            |  |       |                   |
|------------|------------|------------|--|-------|-------------------|
| 255,909.56 | 276,102.00 | 281,682.00 |  | 43010 | BEG. FUND BALANCE |
|------------|------------|------------|--|-------|-------------------|

INTERGOVERNMENTAL REVENUE

|      |      |            |  |       |                     |
|------|------|------------|--|-------|---------------------|
| 0.00 | 0.00 | -          |  | 43340 | FEDERAL GRANT PROC. |
| 0.00 | 0.00 | 118,245.00 |  | 43348 | LOCAL GRANT PROC.   |
| 0.00 | 0.00 | 118,245.00 |  | 43399 | TOTAL INTERGOVNMNT  |

CHARGES FOR SERVICES

|          |      |          |  |       |                    |
|----------|------|----------|--|-------|--------------------|
| 0.00     | 0.36 | 1,148.00 |  | 43410 | GENERAL GOVERNMENT |
| 8,285.64 | 0.00 | 1,522.49 |  | 43466 | SDC-PARKS/OPEN SPC |
| 0.00     | 0.00 | -        |  | 43467 | SDC-PARKS/FVW VILL |
| 8,285.64 | 0.36 | 2,670.49 |  | 43469 | TOTAL SERV. CHGS   |

OTHER RESOURCES

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 12,053.41 | 5,840.65  | 1,504.66  |  | 43601 | INTEREST           |
| 1,005.33  | 0.00      | -         |  | 43606 | GIFTS & DONATIONS  |
| 25,000.00 | 25,000.00 | 25,000.00 |  | 43637 | TRANSFER FROM GF   |
| 38,058.74 | 30,840.65 | 26,504.66 |  | 49995 | TOT. OTH RESOURCES |

|            |            |            |  |       |                 |
|------------|------------|------------|--|-------|-----------------|
| 302,253.94 | 306,943.01 | 429,102.15 |  | 49999 | TOTAL RESOURCES |
|------------|------------|------------|--|-------|-----------------|

**SDC-PARKS/OPEN SPACES FUND (41)**

**EXPENDITURES**

CAPITAL OUTLAY

|           |           |            |  |       |                     |
|-----------|-----------|------------|--|-------|---------------------|
| 26,151.59 | 25,261.51 | 17,778.34  |  | 65501 | PARK IMP. - NON SDC |
| 0.00      | 0.00      | 17,645.00  |  | 65502 | PARK IMP- GRANT \$  |
| 0.00      | 0.00      | 101,140.00 |  | 65509 | PARKS/OPEN SP IMP   |
| 26,151.59 | 25,261.51 | 136,563.34 |  | 65999 | TOTAL CAP. OUTLAY   |

**SDC-PARKS/OPEN SPACES FUND (41):Expenditures**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|

OTHER REQUIREMENTS

|      |      |   |  |       |                    |
|------|------|---|--|-------|--------------------|
| 0.00 | 0.00 | - |  | 67300 | CONTINGENCY        |
| 0.00 | 0.00 | - |  | 67499 | TOTAL OTHER REQUIR |

ENDING FUND BALANCE

|      |      |   |  |       |                   |
|------|------|---|--|-------|-------------------|
| 0.00 | 0.00 | - |  | 67910 | END FUND BALANCE  |
| 0.00 | 0.00 | - |  | 67999 | TOTAL ENDING FUND |

|           |           |            |  |       |                    |
|-----------|-----------|------------|--|-------|--------------------|
| 26,151.59 | 25,261.51 | 136,563.34 |  | 68995 | TOTAL EXPENDITURES |
|-----------|-----------|------------|--|-------|--------------------|

|            |            |            |  |       |            |
|------------|------------|------------|--|-------|------------|
| 276,102.35 | 281,681.50 | 292,538.81 |  | 69995 | TOTAL FUND |
|------------|------------|------------|--|-------|------------|

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**City Hall Bonded Debt Fund (49)**

**CITY HALL BONDED DEBT FUND (49)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 205,428.56                   | 12,332.00                    | 1,593,066.22                  |                | 43010                | BEG. FUND BALANCE        |
| <u>OTHER RESOURCES</u>       |                              |                               |                |                      |                          |
| 7,966.39                     | 11,706.20                    | 55.18                         |                | 43601                | INTEREST                 |
| 0.00                         | 975,213.00                   | -                             |                | 43632                | TRANSFER FROM AEC        |
| 0.00                         | 800,000.00                   | 42,688.46                     |                | 43637                | TRANSFER FROM GEN. FUND  |
| 7,966.39                     | 1,786,919.20                 | 42,743.64                     |                | 49995                | TOT. OTH RESOURCES       |
| 213,394.95                   | 1,799,251.20                 | 1,635,809.86                  |                | 49999                | TOTAL RESOURCES          |

**CITY HALL BONDED DEBT FUND (49)  
EXPENDITURES**

|                                 |              |              |  |       |                    |
|---------------------------------|--------------|--------------|--|-------|--------------------|
| <u>MATERIALS &amp; SERVICES</u> |              |              |  |       |                    |
| <u>PROFESSIONAL SERVICES</u>    |              |              |  |       |                    |
| 1,000.00                        | 1,000.00     | -            |  | 64110 | AUDIT & ACCOUNTING |
| 1,000.00                        | 1,000.00     | -            |  | 64999 | TOT.MAT. & SRVCS   |
| <u>OTHER REQUIREMENTS</u>       |              |              |  |       |                    |
| 115,000.00                      | 1,300,000.00 | 1,625,000.00 |  | 67216 | PRINCIPAL-98       |
| 85,063.14                       | 556,509.20   | 10,809.86    |  | 67230 | INTEREST-98        |
| 200,063.14                      | 1,856,509.20 | 1,635,809.86 |  | 67499 | TOTAL OTHER REQUIR |
| <u>ENDING FUND BALANCE</u>      |              |              |  |       |                    |
| 0.00                            | 0.00         | -            |  | 67300 | CONTINGENCY        |
| 0.00                            | 0.00         | -            |  | 67910 | END FUND BALANCE   |
| 0.00                            | 0.00         | -            |  | 67913 | BOND RESERVE       |
| 0.00                            | 0.00         | -            |  | 67999 | TOTAL ENDING FUND  |
| 201,063.14                      | 1,857,509.20 | 1,635,809.86 |  | 68995 | TOTAL EXPENDITURES |
| 12,331.81                       | -58,258.00   | -            |  | 69995 | TOTAL FUND         |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Water Bonded Debt Fund (50)**

**WATER BONDED DEBT FUND (50)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 138,995.78                   | 137,638.82                   | 276,060.00                    |                | 43010                | BEG. FUND BALANCE        |
| <i>OTHER RESOURCES</i>       |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 43621                | BOND SALE PROCEEDS       |
| 5,493.04                     | 3,821.02                     | 1,694.33                      |                | 43601                | INTEREST                 |
| 123,890.00                   | 267,640.00                   | -                             |                | 43631                | TRANS FROM WATER         |
| 129,383.04                   | 271,461.02                   | 1,694.33                      |                | 49995                | TOT. OTH RESOURCES       |
| 268,378.82                   | 409,099.84                   | 277,754.33                    |                | 49999                | TOTAL RESOURCES          |

**WATER BONDED DEBT FUND (50)  
EXPENDITURES**

|                                 |            |            |  |       |                    |
|---------------------------------|------------|------------|--|-------|--------------------|
| <i>MATERIALS &amp; SERVICES</i> |            |            |  |       |                    |
| <i>PROFESSIONAL SERVICES</i>    |            |            |  |       |                    |
| 0.00                            | 0.00       | -          |  | 64120 | BOND ISSUANCE EXPE |
| 400.00                          | 400.00     | 400.00     |  | 64110 | AUDIT & ACCOUNTING |
| 400.00                          | 400.00     | 400.00     |  | 64999 | TOT MAT & SRVCS    |
| <i>OTHER REQUIREMENTS</i>       |            |            |  |       |                    |
| 0.00                            | 0.00       | -          |  | 67235 | BOND PRINCIPAL 10  |
| 0.00                            | 0.00       | -          |  | 67236 | BOND INTEREST 10   |
| 90,000.00                       | 90,000.00  | 100,000.00 |  | 67209 | BOND PRINCIPAL 04  |
| 40,340.00                       | 42,640.00  | 34,552.50  |  | 67223 | BOND INTEREST 04   |
| 130,340.00                      | 132,640.00 | 134,552.50 |  | 67499 | TOTAL OTHER REQUIR |
| <i>ENDING FUND BALANCE</i>      |            |            |  |       |                    |
| 0.00                            | 0.00       | -          |  | 67913 | BOND RESERVE       |
| 0.00                            | 0.00       | -          |  | 67999 | TOTAL ENDING FUND  |
| 130,740.00                      | 133,040.00 | 134,952.50 |  | 68995 | TOTAL EXPENDITURES |
| 137,638.82                      | 276,059.84 | 142,801.83 |  | 69995 | TOTAL FUND         |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Water Fund (61)**

**WATER FUND (61)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 490,226.77                   | 562,351.17                   | 608,263.00                    |                | 43010                | BEG. FUND BALANCE        |

CHARGES FOR SERVICES

|              |              |              |  |       |                    |
|--------------|--------------|--------------|--|-------|--------------------|
| 997.05       | 1,154.90     | 3,424.92     |  | 43410 | GENERAL GOVERNMENT |
| 1,002,397.57 | 1,096,151.63 | 1,037,484.19 |  | 43460 | WATER              |
| 2,775.00     | 2,193.81     | 405.00       |  | 43461 | CONNECTION FEES    |
| 1,006,169.62 | 1,099,500.34 | 1,041,314.11 |  | 43469 | TOTAL SERV. CHGS   |

OTHER RESOURCES

|              |              |              |  |       |                    |
|--------------|--------------|--------------|--|-------|--------------------|
|              | 0.00         | 537,833.00   |  |       | GRANT PROCEEDS     |
| 0.00         | 0.00         | -            |  | 43621 | BOND PROCEEDS      |
| 23,970.28    | 10,682.71    | 3,467.40     |  | 43601 | INTEREST           |
| 23,970.28    | 10,682.71    | 541,300.40   |  | 49995 | TOT. OTH RESOURCES |
| 1,520,366.67 | 1,672,534.22 | 2,190,877.51 |  | 49999 | TOTAL RESOURCES    |

**WATER FUND (61)  
EXPENDITURES**

MATERIALS & SERVICES

PROFESSIONAL SERVICES

|      |      |   |  |       |                    |
|------|------|---|--|-------|--------------------|
| 0.00 | 0.00 | - |  | 64120 | DEBT ISSUANCE EXP. |
|------|------|---|--|-------|--------------------|

OPERATING SUPPLIES

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 20,219.95 | 59,815.41 | 31,098.06 |  | 63205 | OPERATING MATERIAL |
|-----------|-----------|-----------|--|-------|--------------------|

REPAIR & MAINTENANCE SUPPLIES

|            |            |            |  |       |                              |
|------------|------------|------------|--|-------|------------------------------|
| 2,810.82   | 8,633.02   | 22,798.57  |  | 63360 | EQUIP REPAIR/MAINT           |
| 53,480.36  | 54,211.74  | 51,168.90  |  | 63380 | ELECTRIC-PUMPING             |
| 5,465.45   | 17,456.10  | 8,282.15   |  | 63390 | WATER TESTING                |
| 59,995.13  | 65,769.10  | 64,134.50  |  | 63391 | CITY FRAN FEE                |
| 15,009.74  | 15,011.36  | 14,542.26  |  | 63395 | PURCHASED WATER              |
| 14,460.12  | 20,018.00  | 17,245.03  |  | 63396 | WATER TREATMENT              |
|            |            |            |  |       | <u>PROFESSIONAL SERVICES</u> |
| 2,800.50   | 2,881.37   | 9,790.18   |  | 63398 | WATER CONSERVATION           |
|            | 0.00       | -          |  | 64120 | BOND ISSUANCE EXP            |
| 37,293.59  | 36,135.94  | 26,830.54  |  | 64146 | CONTRACTUAL SRVCS            |
| 211,535.66 | 279,932.04 | 245,890.19 |  | 64999 | TOT MAT. & SRVCS             |

**WATER FUND (61): Expenditures**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| <u>CAPITAL OUTLAY</u>        |                              |                               |                |                      |                          |
| 21,333.60                    | 0.00                         | -                             |                | 65300                | MAINTENANCE EQUIP.       |
|                              |                              | 1,011,982.75                  |                |                      | ARRA PROJECT-Well #9     |
| 36,808.00                    | 36,808.00                    | 700.00                        |                | 65333                | ER CONTRIBUTION          |
| 0.00                         | 0.00                         | -                             |                | 65470                | BLDG IMPROVEMENTS        |
| 6,556.24                     | 0.00                         | 122,580.61                    |                | 65500                | WTR SYS IMPROVE.         |
| 64,697.84                    | 36,808.00                    | 1,135,263.36                  |                | 65999                | TOTAL CAP. OUTLAY        |
| <u>OTHER REQUIREMENTS</u>    |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67300                | CONTINGENCY              |
| <u>INTERFUND TRANSFER</u>    |                              |                               |                |                      |                          |
| 22,299.96                    | 22,299.96                    | -                             |                |                      | TRANS TO AEC             |
| 123,890.00                   | 267,640.00                   | -                             |                | 67411                | TRANS TO DEBT SRVC       |
| 535,592.04                   | 457,592.00                   | 456,376.00                    |                | 67412                | TRANS TO GEN FUND        |
| 0.00                         | 0.00                         | 5,000.00                      |                | 67412                | TRANS TO GEN FUND-RENT   |
| 681,782.00                   | 747,531.96                   | 461,376.00                    |                | 67499                | TOTAL OTHER REQUIR       |
| <u>ENDING FUND BALANCE</u>   |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67910                | END FUND BALANCE         |
| 0.00                         | 0.00                         | -                             |                | 67999                | TOTAL ENDING FUND        |
| 958,015.50                   | 1,064,272.00                 | 1,842,529.55                  |                | 68995                | TOTAL EXPENDITURES       |
| 562,351.17                   | 608,262.22                   | 348,347.96                    |                | 69995                | TOTAL FUND               |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Sanitary Sewer Fund (62)**

**SANITARY SEWER FUND (62)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 1,480,582.03                 | 1,444,296.37                 | 1,736,791.00                  |                | 43010                | BEG. FUND BALANCE        |

CHARGES FOR SERVICES

|              |              |              |  |       |                    |
|--------------|--------------|--------------|--|-------|--------------------|
| 0.00         | 0.00         | 73,187.00    |  | 43410 | GENERAL GOVERNMENT |
| 1,609,187.71 | 1,808,805.03 | 1,854,780.44 |  | 43455 | SEWER SERVICE      |
| 2,210.00     | 730.00       | 294.56       |  | 43461 | CONNECTION FEES    |
| 1,611,397.71 | 1,809,535.03 | 1,928,262.00 |  | 43469 | TOTAL SERV. CHGS   |

OTHER RESOURCES

|              |              |              |  |       |                    |
|--------------|--------------|--------------|--|-------|--------------------|
| 66,966.78    | 30,803.46    | 11,009.07    |  | 43601 | INTEREST           |
| 66,966.78    | 30,803.46    | 11,009.07    |  | 49995 | TOT. OTH RESOURCES |
| 3,158,946.52 | 3,284,634.86 | 3,676,062.07 |  | 49999 | TOTAL RESOURCES    |

**SANITARY SEWER FUND (62)  
EXPENDITURES**

MATERIALS & SERVICES

OPERATING SUPPLIES

|           |           |          |  |       |                    |
|-----------|-----------|----------|--|-------|--------------------|
| 13,792.90 | 44,273.18 | 5,397.28 |  | 63205 | OPERATING MATERIAL |
|-----------|-----------|----------|--|-------|--------------------|

REPAIR & MAINTENANCE SUPPLIES

|            |            |            |  |       |                     |
|------------|------------|------------|--|-------|---------------------|
| 2,559.87   | 12,173.26  | 13,999.43  |  | 63360 | EQUIP REPAIR/MAINT  |
| 9,978.85   | 10,348.96  | 10,761.32  |  | 63380 | ELECTRIC-PUMPING    |
| 94,187.15  | 108,528.30 | 106,604.39 |  | 63391 | CITY FRAN FEE       |
| 119,967.40 | 103,050.56 | 61,594.50  |  | 63393 | NON-METERED EXPENSE |
| 612,571.97 | 598,717.28 | 642,542.60 |  | 63400 | SEWER DISPOSAL      |
| 3,593.18   | 7,639.99   | 670.00     |  | 64146 | CONTRACTUAL SRVCS   |
| 856,651.32 | 884,731.53 | 841,569.52 |  | 64999 | TOT MAT. & SRVCS    |

CAPITAL OUTLAY

|          |      |          |  |       |                    |
|----------|------|----------|--|-------|--------------------|
| 1,500.10 | 0.00 | 9,012.95 |  | 65300 | MAINTENANCE EQUIP. |
|----------|------|----------|--|-------|--------------------|

**SANITARY SEWER FUND (62): Expenditures**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 36,808.00                    | 36,808.00                    | -                             |                | 65333                | ER CONTRIBUTION          |
| 6,556.26                     | 18,243.00                    | 456,456.28                    |                | 65505                | SEWER IMPROVEMENTS       |
| 44,864.36                    | 55,051.00                    | 465,469.23                    |                | 65999                | TOTAL CAP. OUTLAY        |
| <i>OTHER REQUIREMENTS</i>    |                              |                               |                |                      |                          |
| 127,663.12                   | 134,032.35                   | 141,155.10                    |                | 67233                | PRINCIPAL                |
| 104,913.39                   | 98,951.65                    | 92,758.68                     |                | 67234                | INTEREST                 |
| 0.00                         | 0.00                         | -                             |                | 67300                | CONTINGENCY              |
| <i>INTERFUND TRANSFER</i>    |                              |                               |                |                      |                          |
| 22,299.96                    | 22,299.96                    | -                             |                | 67413                | TRANS TO AEC             |
| 558,258.00                   | 352,776.00                   | 347,397.04                    |                | 67410                | TRANS TO GEN FUND        |
| 0.00                         | 0.00                         | 5,000.00                      |                | 67410                | TRANS TO GEN FUND-RENT   |
| 813,134.47                   | 608,059.96                   | 586,310.82                    |                | 67499                | TOTAL OTHER REQUIR       |
| <i>ENDING FUND BALANCE</i>   |                              |                               |                |                      |                          |
| 0.00                         | 0.00                         | -                             |                | 67910                | END FUND BALANCE         |
| 0.00                         | 0.00                         | -                             |                | 67911                | PRINCIPAL                |
| 0.00                         | 0.00                         | -                             |                | 67999                | TOTAL ENDING FUND        |
| 1,714,650.15                 | 1,547,842.49                 | 1,893,349.57                  |                | 68995                | TOTAL EXPENDITURES       |
| 1,444,296.37                 | 1,736,792.37                 | 1,782,712.50                  |                | 69995                | TOTAL FUND               |

**CITY OF FAIRVIEW  
ADOPTED BUDGET: 2009-2010**

**Storm Water Fund (63)**

**STORM WATER FUND (63)  
RESOURCES**

| 3 yrs ago<br>Actual<br>07-08     | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|----------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 320,506.38                       | 317,002.00                   | 340,715.00                    |                | 43010                | BEG. FUND BALANCE        |
| <u>INTERGOVERNMENTAL REVENUE</u> |                              |                               |                |                      |                          |
| 0.00                             | 0.00                         | -                             |                | 43341                | CAPITAL PROJECT GR       |
| 0.00                             | 0.00                         | -                             |                | 43399                | TOTAL INTERGOVNMNT       |
| <u>CHARGES FOR SERVICES</u>      |                              |                               |                |                      |                          |
| 415,607.47                       | 476,899.72                   | 505,893.88                    |                | 43450                | STORM WATER SRVCS        |
| 1,311.90                         | 1,868.40                     | 1,199.10                      |                | 43452                | EROSION CONTROL          |
| 416,919.37                       | 478,768.12                   | 507,092.98                    |                | 43469                | TOTAL SERV. CHGS         |
| <u>OTHER RESOURCES</u>           |                              |                               |                |                      |                          |
| 14,208.25                        | 6,281.42                     | 2,046.59                      |                | 43601                | INTEREST                 |
| 14,208.25                        | 6,281.42                     | 2,046.59                      |                | 49995                | TOT. OTH RESOURCES       |
| 751,634.00                       | 802,051.54                   | 849,854.57                    |                | 49999                | TOTAL RESOURCES          |

**STORM WATER FUND (63)  
EXPENDITURES**

MATERIALS & SERVICES

OPERATING SUPPLIES

|          |          |          |       |                    |
|----------|----------|----------|-------|--------------------|
| 6,346.01 | 7,389.63 | 5,346.41 | 63205 | OPERATING MATERIAL |
|----------|----------|----------|-------|--------------------|

REPAIR & MAINTENANCE SUPPLIES

|           |           |           |       |                    |
|-----------|-----------|-----------|-------|--------------------|
| 780.00    | 2,761.83  | 2,022.35  | 63360 | EQUIP REPAIR/MAINT |
| 2,092.40  | 4,663.00  | 4,393.50  | 63385 | PUBLIC EDUCATION   |
| 10,590.37 | 11,206.04 | 11,497.33 | 63390 | WATER TESTING      |
| 25,001.88 | 28,613.98 | 30,206.54 | 63391 | CITY FRAN FEE      |
| 636.33    | 1,247.00  | 1,247.00  | 63401 | STORM PERMIT       |

**STORM WATER FUND (63): Expenditures**

| 3 yrs ago<br>Actual<br>07-08 | 2 yrs ago<br>Actual<br>08-09 | Prior Year<br>Actual<br>09-10 | Staff<br>09-10 | Line<br>Item<br>Code | Line Item<br>Description |
|------------------------------|------------------------------|-------------------------------|----------------|----------------------|--------------------------|
| 59,016.85                    | 9,821.52                     | 250.00                        |                | 64146                | CONTRACTUAL SRVCS        |
| 104,463.84                   | 65,703.00                    | 54,963.13                     |                | 64999                | TOT MAT. & SRVCS         |

CAPITAL OUTLAY

|           |           |           |  |       |                    |
|-----------|-----------|-----------|--|-------|--------------------|
| 1,780.05  | 0.00      | -         |  | 65300 | MAINTENANCE EQUIP. |
| 7,181.00  | 7,181.00  | -         |  | 65333 | ER CONTRIBUTION    |
| 42,759.38 | 56,029.00 | 94,369.47 |  | 65507 | STORMWATER IMPROV. |
| 51,720.43 | 63,210.00 | 94,369.47 |  | 65999 | TOTAL CAP. OUTLAY  |

OTHER REQUIREMENTS

|      |      |   |  |       |             |
|------|------|---|--|-------|-------------|
| 0.00 | 0.00 | - |  | 67300 | CONTINGENCY |
|------|------|---|--|-------|-------------|

INTERFUND TRANSFER

|            |            |            |  |       |                        |
|------------|------------|------------|--|-------|------------------------|
| 267,348.00 | 332,424.00 | 316,815.00 |  | 67410 | TRANS TO GEN FUND      |
| 11,100.00  | 0.00       | 5,000.00   |  | 67410 | TRANS TO GEN FUND-RENT |
| 278,448.00 | 332,424.00 | 321,815.00 |  | 67499 | TOTAL OTHER REQUIR     |

ENDING FUND BALANCE

|      |      |   |  |       |                   |
|------|------|---|--|-------|-------------------|
| 0.00 | 0.00 | - |  | 67910 | END FUND BALANCE  |
| 0.00 | 0.00 | - |  | 67999 | TOTAL ENDING FUND |

|            |            |            |  |       |                    |
|------------|------------|------------|--|-------|--------------------|
| 434,632.27 | 461,337.00 | 471,147.60 |  | 68995 | TOTAL EXPENDITURES |
|------------|------------|------------|--|-------|--------------------|

|            |            |            |  |       |            |
|------------|------------|------------|--|-------|------------|
| 317,001.73 | 340,714.54 | 378,706.97 |  | 69995 | TOTAL FUND |
|------------|------------|------------|--|-------|------------|

|               |              |              |  |       |            |
|---------------|--------------|--------------|--|-------|------------|
| 10,608,243.72 | 9,317,162.26 | 8,754,085.39 |  | 69999 | TOTAL CITY |
|---------------|--------------|--------------|--|-------|------------|

## DEBT SERVICE FUTURE REQUIREMENTS

| City Debts:   | Fiscal<br>Year | Beginning<br>Balance   | Principal<br>Paid    | Interest<br>Paid    | Ending<br>Balance      |
|---|----------------|------------------------|----------------------|---------------------|------------------------|
| Water Revenue Refunding Bond<br>Series 2004             | <b>2012-13</b> | <b>\$ 570,000.00</b>   | <b>\$ 110,000.00</b> | <b>\$ 23,365.00</b> | <b>\$ 460,000.00</b>   |
|   | 2013-14        | \$ 460,000.00          | \$ 115,000.00        | \$ 19,075.00        | \$ 345,000.00          |
|   | 2014-15        | \$ 345,000.00          | \$ 120,000.00        | \$ 14,475.00        | \$ 225,000.00          |
|   | 2015-16        | \$ 225,000.00          | \$ 120,000.00        | \$ 9,555.00         | \$ 105,000.00          |
|   | 2016-17        | \$ 105,000.00          | \$ 105,000.00        | \$ 4,515.00         | \$ -                   |
| City of Gresham Debt<br>Wastewater Treatment Plant Exp. | <b>2012-13</b> | <b>\$ 1,781,756.64</b> | <b>\$ 172,044.63</b> | <b>\$ 60,869.15</b> | <b>\$ 1,609,712.01</b> |
|   | 2013-14        | \$ 1,609,712.01        | \$ 178,118.88        | \$ 54,794.90        | \$ 1,431,593.13        |
|   | 2014-15        | \$ 1,431,593.13        | \$ 184,407.59        | \$ 48,506.19        | \$ 1,247,185.54        |
|   | 2015-16        | \$ 1,247,185.54        | \$ 190,918.33        | \$ 41,995.45        | \$ 1,056,267.21        |
|   | 2016-17        | \$ 1,056,267.21        | \$ 197,658.94        | \$ 35,254.84        | \$ 858,608.27          |
|   | 2017-18        | \$ 858,608.27          | \$ 204,637.54        | \$ 28,276.24        | \$ 653,970.73          |
|   | 2018-19        | \$ 653,970.73          | \$ 211,862.52        | \$ 21,051.26        | \$ 442,108.21          |
|   | 2019-20        | \$ 442,108.21          | \$ 219,342.60        | \$ 13,571.18        | \$ 222,765.61          |
|   | 2020-21        | \$ 222,765.61          | \$ 222,765.61        | \$ 5,827.01         | \$ (0.00)              |
|   | 2021-22        | \$ (0.00)              | \$ -                 | \$ -                | \$ (0.00)              |
| Fairview Lake Sewer LID                                 | <b>2012-13</b> | <b>\$ 485,000.00</b>   | <b>\$ -</b>          | <b>\$ 29,343.00</b> | <b>\$ 485,000.00</b>   |
|   | 2013-14        | \$ 485,000.00          | \$ -                 | \$ 29,343.00        | \$ 485,000.00          |
|   | 2014-15        | \$ 485,000.00          | \$ 485,000.00        | \$ 29,343.00        | \$ -                   |
|   | 2015-16        |                        |                      |                     |                        |
| Safe Drinking Water Revolving<br>Loan Fund              | <b>2012-13</b> | <b>\$ 625,000.00</b>   | <b>\$ -</b>          | <b>\$ 18,750.00</b> | <b>\$ 625,000.00</b>   |
|   | 2013-14        |                        |                      |                     |                        |
|   | 2014-15        |                        |                      |                     |                        |
|   | 2015-16        |                        |                      |                     |                        |
|   | 2016-17        |                        |                      |                     |                        |
|   | 2017-18        |                        |                      |                     |                        |
|   | 2018-19        |                        |                      |                     |                        |
|   | 2019-20        |                        |                      |                     |                        |
|   | 2020-21        |                        |                      |                     |                        |
| 2021-22   |                |                        |                      |                     |                        |

## FORM LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the City of Fairview will be held on June 6, 2012 at 7:00 pm in the Fairview City Hall Council Chambers at 1300 NE Village Street, Fairview, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the Fairview Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Fairview City Hall Administration/Finance Department, 1300 NE Village Street, Fairview, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. A copy is also available via the city website at [www.fairvieworegon.gov](http://www.fairvieworegon.gov). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Samantha Nelson, Finance Director

Telephone: 503-665-7929

Email: [nelsons@ci.fairview.or.us](mailto:nelsons@ci.fairview.or.us)

## FINANCIAL SUMMARY - RESOURCES

| TOTAL OF ALL FUNDS  | Actual Amount<br>2010-11 | Adopted Budget<br>This Year 2011-12 | Approved Budget<br>Next Year 2012-13 |
|---|--------------------------|-------------------------------------|--------------------------------------|
| Beginning Fund Balance/Net Working Capital                            | 8,755,169                | 9,670,896                           | 8,993,601                            |
| Fees, Licenses, Permits, Fines, Assessments & Other Service Charges   | 3,904,021                | 3,982,303                           | 3,992,410                            |
| Federal, State and All Other Grants, Gifts, Allocations and Donations | 744,252                  | 838,118                             | 424,809                              |
| Revenue from Bonds and Other Debt                                     | 69,494                   | 109,804                             | 115,000                              |
| Interfund Transfers / Internal Service Reimbursements                 | 153,089                  | 130,881                             | 65,551                               |
| All Other Resources Except Property Taxes                             | 2,052,066                | 2,100,132                           | 2,095,055                            |
| Property Taxes Estimated to be Received                               | 1,898,801                | 1,965,000                           | 1,936,000                            |
| <b>Total Resources</b>  | <b>17,576,892</b>        | <b>18,797,134</b>                   | <b>17,622,426</b>                    |

## FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

|   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|
| Personnel Services  | 3,511,869         | 3,772,443         | 3,475,272         |
| Materials and Services  | 3,241,535         | 3,831,188         | 3,875,857         |
| Capital Outlay  | 551,182           | 3,057,756         | 1,979,170         |
| Debt Service  | 393,309           | 768,514           | 770,827           |
| Interfund Transfers   | 116,826           | 130,881           | 65,551            |
| Contingencies   | 0                 | 942,037           | 1,169,077         |
| Special Payments  | 0                 | 0                 | 0                 |
| Unappropriated Ending Balance and Reserved for Future Expenditure | 9,762,171         | 6,294,315         | 6,286,677         |
| <b>Total Requirements</b>   | <b>17,576,892</b> | <b>18,797,134</b> | <b>17,622,426</b> |

## FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM \*

| Name of Organizational Unit or Program<br>FTE for that unit or program |                   |                   |                   |
|--|-------------------|-------------------|-------------------|
| General Fund Administration  | 236,192           | 223,042           | 157,521           |
| FTE  | 1.3               | 1.3               | 0.6               |
| General Fund Finance   | 358,227           | 401,396           | 300,524           |
| FTE  | 2.9               | 2.9               | 2.3               |
| General Fund Court   | 53,675            | 58,026            | 63,523            |
| FTE  | 0.6               | 0.6               | 0.6               |
| General Fund Police  | 1,786,511         | 1,995,800         | 2,034,320         |
| FTE  | 15.9              | 15.9              | 15.9              |
| General Fund Fire/BOEC/Emergency Services                              | 945,990           | 1,042,555         | 1,068,445         |
| FTE  | 0.1               | 0.1               | 0.1               |
| General Fund Public Works Community Services                           | 357,387           | 313,082           | 137,133           |
| FTE  | 2.5               | 2.0               | 0.9               |
| General Fund Public Works Parks and Recreation                         | 376,322           | 351,208           | 216,723           |
| FTE  | 2.8               | 2.5               | 1.8               |
| Building   | 119,153           | 121,674           | 143,870           |
| FTE  | 0.5               | 0.3               | 0.4               |
| Public Works State Tax Street  | 569,356           | 816,803           | 874,035           |
| FTE  | 2.0               | 2.0               | 2.1               |
| Public Works Water   | 2,185,719         | 2,189,093         | 1,877,803         |
| FTE  | 4.1               | 4.1               | 3.8               |
| Public Works Sewer   | 3,661,027         | 3,932,352         | 3,574,077         |
| FTE  | 3.8               | 3.8               | 3.5               |
| Public Works Storm Water   | 924,333           | 1,043,825         | 1,074,094         |
| FTE  | 2.6               | 2.7               | 2.6               |
| Non-Departmental / Non-Program   | 6,003,000         | 6,308,278         | 6,100,358         |
| FTE  | 0                 | 0                 | 0                 |
| <b>Total Requirements</b>  | <b>17,576,892</b> | <b>18,797,134</b> | <b>17,622,426</b> |
| <b>Total FTE</b>   | <b>39</b>         | <b>38</b>         | <b>34</b>         |

## STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \*

Continued low levels of planning reviews in combination with flat property tax revenues, declining intergovernmental resources, and increasing operating costs make it necessary to reduce staff by 2 FTE's from the Public Works Department (2 planning positions). Two additional FTE's were eliminated during Fiscal Year 2011-12 due to budgetary constraints and they were: 1 FTE Community Development Director, 1 FTE City Administrator's Executive Assistant. All other expenses were reduced to lowest levels possible including, elimination of funding for special events and all park planning and development.

## PROPERTY TAX LEVIES

|   | Rate or Amount Imposed | Rate or Amount Imposed | Rate or Amount Approved |
|---|------------------------|------------------------|-------------------------|
| Permanent Rate Levy (rate limit \$3.4902 per \$1,000) | 3.4902                 | 3.4902                 | 3.4902                  |
| Local Option Levy                                     | 0                      | 0                      | 0                       |
| Levy For General Obligation Bonds                     | 0                      | 0                      | 0                       |

## STATEMENT OF INDEBTEDNESS

| LONG TERM DEBT           | Estimated Debt Outstanding<br>on July 1, | Estimated Debt Authorized, But<br>Not Incurred on July 1 |
|--------------------------|--|--|
| General Obligation Bonds | \$0                                      | \$0  |
| Other Bonds              | \$1,820,000                              | \$0  |
| Other Borrowings         | \$2,265,000                              | \$0  |
| <b>Total</b>             | <b>\$4,085,000</b>                       | <b>\$0</b>   |

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property

# FORM LB-50 2012-2013

To assessor of     Multnomah     County

Check here if this is an amended form.

• Be sure to read instructions in the current Notice of Property Tax Levy Forms and Instructions booklet.

The     City of Fairview     has the responsibility and authority to place the following property tax, fee, charge, or assessment  
District name

on the tax roll of     Multnomah     County. The property tax, fee, charge, or assessment is categorized as stated by this form.  
County name

|   |   |  |  |  |
|---|---|--|--|--|
| <u>    1300 NE Village Street    </u><br><small>Mailing address of district</small> | <u>    Fairview    </u><br><small>City</small>          | <u>    OR    </u><br><small>State</small>                              | <u>    97024    </u><br><small>ZIP code</small>  | <u>    6/6/2012    </u><br><small>Date</small> |
| <u>    Samantha Nelson    </u><br><small>Contact person</small>                     | <u>    Finance Director    </u><br><small>Title</small> | <u>    503-674-6221    </u><br><small>Daytime telephone number</small> | <u>    nelsons@ci.fairview.or.us    </u><br><small>Contact person e-mail address</small> |  |

**CERTIFICATION**— You **must** check one box if you are subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
 The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

**PART I: TOTAL PROPERTY TAX LEVY**

|   | Subject to<br>General Government Limits |        |                                   |
|---|---|--------|-----------------------------------|
|   | Rate —or— Dollar Amount                 |        |                                   |
| 1. Rate/Amount levied (within permanent rate limit) .....   | 1                                       | 3.4902 |                                   |
| 2. Local option operating tax .....   | 2                                       |        | Excluded from<br>Measure 5 Limits |
| 3. Local option capital project tax .....   | 3                                       |        |                                   |
| 4. Levy for pension and disability obligations .....  | 4                                       |        | Dollar Amount<br>of Bond Levy     |
| 5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001.....   | 5a                                      |        |                                   |
| 5b. Levy for bonded indebtedness from bonds approved by voters <b>after</b> October 6, 2001.....      | 5b                                      |        |                                   |
| 5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)..... | 5c                                      |        | 0                                 |

**PART II: RATE LIMIT CERTIFICATION**

|   |   |        |
|---|---|--------|
| 6. Permanent rate limit in dollars and cents per \$1,000.....                                       | 6 | 3.4902 |
| 7. Election date when your new district received voter approval for your permanent rate limit ..... | 7 |        |
| 8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated</b> district.....         | 8 |        |

**PART III: SCHEDULE OF LOCAL OPTION TAXES**— Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

| Purpose<br>(operating, capital project, or mixed) | Date voters approved<br>local option ballot measure | First year<br>levied | Final year<br>to be levied | Tax amount —or— rate<br>authorized per year by voters |
|---|---|----------------------|----------------------------|---|
|   |   |                      |                            |   |
|   |   |                      |                            |   |

**PART IV: SPECIAL ASSESSMENTS, FEES, AND CHARGES**

| Description                | Subject to General<br>Government Limitation | Excluded from<br>Measure 5 Limitation |
|----------------------------|---|---------------------------------------|
| 1 Delinquent Sewer Charges |   | \$12,953.52                           |
| 2                          |   |                                       |

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.  
**The authority for putting these assessments on the roll is ORS     224.400    . (Must be completed if you have an entry in Part IV.)**

(see the back for worksheet for lines 5a, 5b, and 5c)  
**File with your assessor no later than JULY 15, unless granted an extension in writing.**



## **GLOSSARY**

---

### **ACCRUAL ACCOUNTING-**

A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenditures are recognized in the period in which they are incurred.

### **ACTUAL-**

Denotes revenue or expenditure totals for a given period, which is in contrast to “Budget” which denotes estimates for a period.

### **AD VOLEM TAX-**

A property tax computed as a percentage of the value of taxable property. See “Assessed Value”.

### **ADOPTED BUDGET-**

The financial plan approved by the City Council, which forms a basis for appropriations. The final draft of the budget document includes Budget Committee and City Council revisions and is submitted to the State for filing.

### **APPROPRIATION-**

The legal authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

### **APPROVED BUDGET-**

The budget that the Citizens Budget Committee recommends to the City Council for adoption.

### **ASSESSED VALUE-**

Lower of maximum assessed value or real market value. Exceptions exist for changed property and special provisions for specially assessed or partially exempt property.

**AUDIT-**

A comprehensive examination as to the manner in which the government's resources were actually utilized, concluding in a written report or opinion. A financial audit is a review of the accounting and financial information to determine how funds were spent and whether they were in compliance with appropriations. A performance audit consists of a review of how well the government met its stated goals.

**AVERAGE MAXIMUM ASSESSED VALUE-**

If the property is not specially assessed or partially exempt, the value determined by dividing the total maximum assessed value of all property in the same area in the same property class by the number of properties in the same area in the same property class. If the property is specially assessed, or partially exempt, the amount is determined by dividing the total maximum assessed value of property in the area that is subject to the same exemption or special assessment program as the subject property by the total number of such properties in the area.

**AVERAGE REAL MARKET VALUE-**

The value determined by dividing the total real market value of all property in the same area in the same property class by the number of properties in the same area in the same property class.

**BOND-**

A written promise to pay a specified sum of money on a specific date at a specified interest rate. Bonds are most frequently used to finance large capital projects, such as buildings and streets. The City currently has one type of bond outstanding: Revenue Bond.

## **GLOSSARY**

---

### **BUDGET-**

A document showing the City's financial plan for one or two fiscal years (the City of Fairview budgets on a fiscal year basis). By statute, it must include a balanced statement of resources and requirements for the previous two periods and estimated revenues and expenditures for the current and upcoming year.

### **BUDGET CALENDAR-**

The schedule of key dates which the City follows in the preparation and adoption of the budget.

### **BUDGET COMMITTEE-**

A financial planning board of a local government, consisting of the governing body (City Council) plus an equal number of appointed legal voters from the community (citizens).

### **BUDGET MESSAGE-**

A message prepared by the City Manager explaining the proposed budget, articulating the strategies to achieve the City's goals, and identifying budget impacts and changes.

### **CAPITAL ASSET-**

An asset costing \$5,000 or greater with a useful life of more than one year.

### **CAPITAL IMPROVEMENT PLAN (CIP) –**

A plan for capital expenditures to be incurred over several future years. It sets forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

**CAPITAL OUTLAYS-**

Expenditures which result in the acquisition of or addition to, the City's fixed assets. The City's capitalization threshold is currently \$5,000 per item.

**CITY COUNCIL-**

The legislative branch of the City composed of seven elected officials who serve a four year term.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)-**

The complete annual financial report of the City that is prepared in conformity with generally accepted accounting principles. An independent auditing firm audits the financial statements in this annual report.

**CONTINGENCY-**

An appropriation of funds to cover unforeseen events and emergencies, which may occur during the budget period. City Council must authorize the use of any contingency appropriations.

**CONTRACTUAL SERVICES-**

The costs related to services performed for the City by individuals, business, or utilities.

**DEBT SERVICE-**

Payment of principal and interest related to long-term debt. The City has debt service payments budgeted in the Fairview Lake LID Fund, the Water Fund, and the Sewer Fund.

## **GLOSSARY**

---

### **DEBT SERVICE FUND-**

A fund established to finance and account for the payment of interest and principal on all general obligation debt, serial and term, other than that payable exclusively from special assessments and revenue debt issued for, and serviced by, a government enterprise fund.

### **DEPARTMENT-**

A major administrative organizational unit of the City which indicates overall management responsibility for one or more divisions.

### **DEVELOPMENT CODE AND STANDARDS-**

The City's procedures and criteria for the review and approval of land development proposals.

### **DOUBLE MAJORITY-**

A term that refers to an election where at least 50% of the registered voters eligible to vote in the election cast a ballot and more than 50% voting on the measure approve. The voter turn out requirements do not apply at a general election held in November of an even-numbered year, as approval of a measure at a general election is considered to meet the "double majority" requirement by definition.

### **ENCUMBERANCE-**

The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**ENTERPRISE FUND-**

A fund established to account for operations in a manner similar to private business enterprise, in that, the costs of providing services to the general public on a continuing basis are recovered primarily through user charges. The City's three enterprise funds are Water, Sanitary Sewer, and Storm water Funds.

**ESTIMATED REVENUE-**

The amount of projected revenues to be collected during the fiscal year.

**EXPENDITURES-**

A decrease in the financial resources of the City due to the procurement of goods and services.

**FISCAL YEAR-**

A twelve-month period at the end of which a government determines its financial position and the results of its operations (July 1 through June 30 is required for municipalities in the State of Oregon).

**FRANCHISE FEE-**

A fee paid by businesses for use of City streets, alleys, and/or property in providing their services to the citizens of the community. Services requiring franchises include electricity, telephone, natural gas, waste collection, and cable television.

**FULL-TIME EQUIVALENT (FTE) –**

Staffing levels are measured in FTE's to give a consistent comparison from year to year. One full-time position filled for the entire year equals one FTE; however, in some instances a FTE may actually consist of several part-time positions.

## **GLOSSARY**

---

### **FUND-**

An independent grouping of accounts that are self-balancing by, recording cash and/or resources together with all related liabilities, obligations, reserves, and equities. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives.

### **FUND BALANCE-**

The budget amount available in a particular fund at a certain period of time.

### **GAAP, GENERALLY ACCEPTED ACCOUNTING PRINCIPLES-**

The Government Accounting Standards Board is the body that establishes accounting principles for state and local governments.

### **GASB- STATEMENT NO. 34-**

This statement's objective is to enhance the understandability and usefulness of the external financial reports (i.e. the audit) of state and local governments. Among its requirements: a new section- Management's Discussion and Analysis (MD&A), governments-wide financial statements prepared on the accrual basis of accounting, and the reporting of infrastructure and depreciation on all capital assets.

### **GENERAL FUND-**

The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

### **GENERAL OBLIGATION BONDS-**

General obligation bonds are long-term obligations backed by the "full faith and credit" pledge of the city's general fund revenues. They carry an unlimited taxing power, require voter-approval, and are limited in total to 3% of the city's true cash value.

**GFOA- GOVERNMENT FINANCE OFFICERS ASSOCIATION-**

The Government Finance Officers Association is the premier association of public-sector finance professionals and is dedicated to providing high-quality support to state and local governments. Annually, the City applies for the distinguished Certificate of Achievement for Excellence in Financial Reporting (for the audit).

**GOALS-**

General statements of each division's desired social or organizational outcomes.

**GRANT-**

A contribution by one governmental unit to another. The contribution may be made to aid in the support of a specified purpose or function or general purpose.

**INFRASTRUCTURE-**

Substructure or underlying foundation of the City (e.g. streets, utility lines, bridges, sidewalks, etc.).

**INTERGOVERNMENTAL REVENUES-**

Revenues received from another governmental entity, such as county, state, or federal governments.

**LEVEL OF SERVICE-**

The amount and type of existing services, programs, and facilities provided. Level of service depends on the available resources.

**LEVY-**

The amount of ad valorem tax certified by a local government for the support of governmental activities.

## **GLOSSARY**

---

### **LOCAL BUDGET LAW-**

Oregon Revised Statute (ORS) 294.305 to 294.565. Local Budget Law has several purposes: 1) establish standard procedures for presenting a local government budget; 2) outline programs and services provided; 3) provide a standard method for estimating revenues, expenditures, and proposed tax levies; and 4) encourage citizen involvement in the preparation of the budget before formal adoption.

### **LOCAL OPTION LEVY-**

A voter approved serial levy meeting the double majority test that may extend the limits of Measure 50. They are limited to 5 years, but may extend to 10 years for a capital project. These levies do not become part of the permanent rate limit.

### **MATERIALS AND SERVICES-**

Expendable materials, operating supplies, and services necessary to conduct departmental activity.

### **MEASURE 5-**

On November 6, 1990, Oregon citizens approved an amendment to the State Constitution (Measure 5) which limits the ability of state and local governments to levy property taxes, impose certain types of charges, and to issue certain types of debt. Measure 5 sets a maximum tax rate of \$10 per \$1,000 of true value for overlapping general-purpose governments. The amendment also subjects school districts to a property tax cap of \$15 per \$1,000 full market value in 1991-92, declining in \$2.50 increments to \$5 in 1995-96.

**MEASURE 50-**

On May 29, 1997, Oregon citizens approved an amendment to the State Constitution (Measure 50) which limits the ability of the state and local governments to levy property taxes, impose certain types of charges and issue certain types of debt. Measure 50 sets a statewide property tax reduction of 17% which was authorized for 1996-97 fiscal year. Certain types of property tax levies are exempt or may be added outside of the reduced amount. Limits assessed value to 3% growth and requires that certain fees receive voter approval if increased.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING-**

The accrual basis of accounting adapted to governmental funds where revenues are recognized when they become both “measurable” and “available to finance expenditures of the current period.” Expenditures are generally recognized when the related fund liability is incurred.

**OBJECTIVES-**

A specific, measurable and observable result of an organization’s activity which advances the organization toward a goal.

**OPERATING BUDGET-**

The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personal services, supplies, utilities, materials, and debt service.

**ORDINANCE-**

Written directive or act of a governing body. Has the full force and effect of law within the local government’s boundaries, provided it does not conflict with a state statute or constitutional provision. See “Resolution”.

## **GLOSSARY**

---

### **ORS-**

Oregon Revised Statutes

### **PERMANENT RATE LIMIT-**

A tax rate calculated under the limitations of Measure 50 that would extend the full amount of “operating taxes” that could be imposed. The City of Fairview permanent rate is 3.4902 per \$1,000.

### **PERS-**

The State of Oregon Public Employees Retirement System (PERS) is the retirement program for about 95 percent of state and local government employees in Oregon.

### **PERSONAL SERVICES-**

Expenditures including wages and fringe benefits of a government’s employees.

### **PROPERTY TAX-**

A tax that uses assessed property value as the base by which the cost burden of local services is determined.

### **PROPERTY TAX ACCOUNT-**

Administrative account number used for the purpose of listing property tax on the assessment roll.

### **PROPOSED BUDGET-**

Financial and operating plan proposed by the budget officer, submitted to the public and budget committee for review.

**REAL MARKET VALUE (RMV) -**

The amount in cash that could reasonably be expected to be paid by an informed buyer to an informed seller, each acting without compulsion in an arm's length transaction/ occurring as of the assessment date for the tax year, as established by law.

**RESERVE-**

An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

**RESOLUTION-**

An order of a governing body. Requires less legal formality and has lower legal status than an ordinance. Statutes or charter will specify which actions must be by ordinance and which may be by resolution (for cities, revenue-raising measures such as taxes, special assessments, and service charges always require ordinances). See "Ordinance."

**RESOURCES-**

Total amount available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

**REVENUE BONDS-**

Revenue bonds are long-term obligations that are payable solely from a designated source of revenue generated by the project which was financed. No taxing power or general fund pledge is provided as security.

**REVENUES-**

Monies received or anticipated by a local government from either tax or nontax sources.

## **GLOSSARY**

---

### **SPECIAL REVENUE FUND-**

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are reserved for specific purposes.

### **STATE SHARED REVENUE-**

Revenues received from the State of Oregon from cigarette, liquor, and highway taxes under ORS 221. These funds are available to cities located in counties with at least 100,000 inhabitants that provide at least four types of municipal services.

### **STATE REVENUE SHARING-**

A share of certain revenues from the State of Oregon that are apportioned among and distributed to cities for general purposes. These funds require a public hearing before the budget committee to discuss possible uses.

### **SUPPLEMENTAL BUDGET-**

A supplemental budget is a budget adjustment to fund unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. It cannot be used to increase a tax levy.

### **TAX LEVY-**

The total amount of taxes imposed by the City on taxable property, as determined by the appraisers for Multnomah County.

### **TAX RATE-**

The tax rate discussed by the citizens budget committee and set by the City Council. It is made up of two components: operations and debt service. It is usually expressed as a rate for each \$1,000 of assessed value.

**TRANSFERS-**

Amounts distributed between funds to finance activities in another fund. Shown as expenditure in the originating fund and revenue in the receiving fund.

**UNAPPROPRIATED ENDING FUND BALANCE-**

Amount set aside in the budget for carryover to the following period providing the local government with needed cash flow until other money is received (typically in November). This amount cannot be transferred by resolution or used via a supplemental budget.

**UNITY OF PROPERTY-**

For purposes of Measure 50, “property” and “unit of property”, except for centrally assessed utility property, means all property included within a single property tax account.

