

CITY OF FAIRVIEW, OREGON



**ADOPTED BUDGET
FISCAL YEAR
2010-11**



**CITY OF FAIRVIEW, OREGON
FISCAL YEAR 2010-11**

**BUDGET COMMITTEE
Council Members:**

Mike Weatherby, Mayor
Barbara Jones, Council President
Larry Cooper, Councilor
Lisa Barton Mullins, Councilor
Steve Owen, Councilor
Ken Quinby, Councilor
Dan Kreamier, Councilor

Citizen Members:

Kitty Fudge
Todd Johnsen
Jack McGiffin
Nancy Murdick
Roger Vonderharr
Julius Arceo
Michael Kelley

Prepared by:
Joseph Gall, City Administrator
Samantha Nelson, Finance Director

City Management Team:
Joseph Gall, City Administrator
Samantha Nelson, Finance Director
Ken Johnson, Police Chief
Stephen Richards, Interim Public Works Director
John Gessner, Community Development Director

**ADOPTED BUDGET
FISCAL YEAR 2010-11
BUDGET MESSAGE**

**City of Fairview, Oregon
June 2, 2010**

Honorable Mayor Mike Weatherby
Members of the Fairview City Council
Members of the Budget Committee
Fairview Citizens

As required by Chapter 294, Sections 294.305 to 294.520 of the Oregon Revised Statutes and Chapter 2.10, Section 2.10.010(B) of the Fairview Municipal Code, I am pleased to submit for your consideration the City of Fairview Approved Budget for Fiscal Year 2010-11.

As City Administrator, this is my fourth budget for the City of Fairview. In addition to the continuing challenges associated with the slow recovery of our economy, this budget was more difficult to prepare due to our conversion to a new financial system. The structure and organization of the budget has been changed dramatically this year. With the current process of transitioning to an integrated financial system underway, the Finance Director and staff took this opportunity to redesign the City Fund structure and line items to be more in line with Generally Accepted Accounting Principles (GAAP) of government and best practices of the Government Finance Officers' Association (GFOA). The City now has 16 funds. The General Fund now includes seven departments: Administration, Finance, Municipal Court, Community Development, Parks and Recreation, Police, and Fire/BOEC/Emergency Management. The other significant change is that the Public Works Department is no longer within the General Fund. It is now allocated across the Parks Department, the Street Fund, the Water Fund, the Sewer Fund, and the Storm Water Fund. These changes were made with three primary goals in mind:

1. Compliance with GAAP and GFOA
2. Transparency of expenses
3. Detailed accounting of cost of services and departments

We realize that this new fund structure may be a bit more challenging to process this first fiscal year due to several single line items being broken into two or more specified line items and whole funds being assimilated into other funds. We have provided numerous detail sheets to assist with the transition and encourage any request for additional information that you as a member of the Budget Committee or citizen of Fairview may have.

This has certainly been one of the tougher years for budgeting due to the continuing economic difficulties within Oregon and the rest of our nation. Our revenues for the current fiscal year are projected to come in approximately the same as those from one year ago. More importantly, all indications are that this economic recession will “bump” along well into fiscal year 2010-11. Although the “sky is not falling” as it was last year, it is expected that revenues will not stabilize for some time. In order to address this situation, our leadership team is carrying-over from last fiscal year a number of reductions within their departmental budgets that are considered short-term in nature. For example, the Finance Department is budgeting to maintain one of its full-time positions in a part-time contracted status. The Community Development Department is doing the same with its Code Enforcement position.

While our financial situation is challenging this year, we are still in relatively good shape compared with many of our governmental partners. This fact is a tribute to the hard work and dedication of both the City’s elected officials and staff in moving this organization forward over the past eight years. We have tried to create a high-quality budget document for the Budget Committee, City Council and Fairview Citizens. The budget focuses on maintaining current service levels. No new programs or positions have been added. The budget is focused on continuing our commitment to law enforcement and code enforcement activities, maintaining the City’s stable financial position, expanding the public’s understanding and involvement in our local government, and providing excellent customer service to Fairview citizens.

For the upcoming fiscal year, the budget for the General Fund totals \$7.4 million and is balanced as required by the statutory limits of Oregon budget law. Within the General Fund, Personnel Services represents 48% of the budget at \$3.5 million. Materials and Services represent 22% of the budget at \$1.65 million. Capital Outlay is budgeted at \$15,000 which represents less than half of 1% of the total budget. Debt Service, transfers, contingency and ending fund balances comprise the remaining 29% of the General Fund budget.

On the resource side, property taxes continue to be the largest single source of revenue representing 49% of the General Fund budget at \$1.95 million. The City’s available beginning fund balance is projected to be \$3.4 million, this is a slight increase of \$48,900 from the amount budgeted as an ending fund balance for the current fiscal year.

This budget was developed using City Council goals, the Community Vision, and the Budget Guidelines. This budget was prepared around the following budget philosophy:

- Contain costs wherever possible
- Ensure financial stability for future years
- Attempt to maintain current service levels and assets

FY2010-11 Budget Highlights

The total city budget is \$16.5 million. This is an 8% decrease compared to the current adopted FY2009-10 budget. Total full-time equivalent (FTE) positions are 38.5, which is no change compared to the past budget period.

The increases in Personnel Services expenses can be largely attributed to the contractual cost of living increase of a minimum 2% for the Teamster Union members. The Police Association's contract expired on December 31, 2009. The City and the Association are currently in negotiations; thus, we have only proposed a 1% increase for the Association members at this time.

Proposed Staff Changes

No staff changes are budgeted.

Financial Reserves

As part of the budget process, the City Council approved a set of budget guidelines to guide in budget preparation. The guidelines are included at the end of this letter for your review. These guidelines were developed to ensure the long-term financial viability of the City of Fairview. Of particular importance are the following guidelines:

- Emergency Contingency - 5% of operating expenditures
- Operating Fund Balance - 10% of operating expenditures
- Maintenance of Structures- Facilities Maintenance Fund
- Equipment Replacement Fund

The *Emergency Contingency* is again fully-funded at \$208,608 in this proposed budget. This contingency is for unanticipated expenditures. These are expenditures that cannot be anticipated at the time of the creation of the budget (i.e. natural disaster, large increases in energy costs, etc.) This is considered a minimum amount and requires City Council approval for use.

The *Operating Fund Balance* is also over funded at \$3.6 million (of this \$4,000 is designated for Fairview Community Center Improvements and over \$3.5 million is undesignated which requires City Council approval for use). This fund balance is necessary within the General Fund to ensure that the City has the minimum cash flow necessary to operate from July through November of each year (tax receipts begin to arrive in November). If the City did not have this fund balance, it would be necessary to issue Tax Anticipation Notes (short-term borrowing-incurring additional interest expenses) to ensure sufficient cash flow throughout the year.

The *Facilities Maintenance Fund* was created in FY 2004-05. It was set up to ensure the City has adequate cash reserves to repair or replace large maintenance items in City Hall and the Community Center. As our facilities age, they will require both predictable and unforeseen maintenance. Each year, the City strives to set aside cash in a reserve for the eventual replacement of items such as HVAC systems, roofs, paint, carpet, and any large facility items that need replacement. This year, the General Fund will transfer zero

dollars to this fund due to the tight fiscal situation. There are no scheduled expenditures this year; however, \$5,000 is budgeted in the event of unforeseen costs.

The *Equipment Replacement Fund* was established to ensure the City has adequate cash reserves to replace City equipment and vehicles. Each year the City sets aside cash for the future replacement of equipment, vehicles, computers and radios. This year staff again analyzed city computer equipment needs and additional dollars were set aside to replace outdated computer and network equipment. This fund eliminates the expenditure spikes that occurred in prior years and provides the City with adequate cash to purchase equipment and vehicles as it depreciates. Scheduled expenditures this year include several computers, additional modules associated with the Incode Integrated Financial System, Public Works equipment as well as Police equipment such as police radios.

Revenues

When talking about the City's General Fund, it is important to discuss the importance of property taxes. Excluding beginning fund balance and transfers, property taxes make up approximately 49% of the General Fund Operating Revenues.

Residential growth has slowed significantly, which in turn has and will continue to limit increases in property tax revenue. As we have begun to reach residential build-out, residential property tax increases have dwindled to the 3% growth allowed under Measures 47/50. It continues to be critical for the City to encourage commercial and industrial development as a strategy for bringing in additional property tax resources.

Expenditures

Because of the historical trend of the City to be fairly risk averse and planning reserves for future downturns, the City is positioned well to absorb some of the shortfall between Revenues and Expenditures for FY 2010-11 utilizing \$213,000 of reserves. Last fiscal year the budget committee authorized the use of \$298,000 worth of reserves and with the receipt of unanticipated resources during the fiscal year, an increased carry-over, and continued cost controls, the City actually did not need to utilize the reserves. To maintain current levels of city services, I am proposing the budget committee authorize the use of reserves for Fiscal Year 2010-11 totaling \$213,000. I believe with some planned resource enhancements that a significant portion of this use of reserves may be offset by increased resources.

Other Funds

Most of this budget message has focused on a discussion of the City's General Fund. It is important to focus on this fund since it represents the majority of our funding concerns. However, the City has several other vital funds.

Street Fund

This fund continues to fund routine maintenance of our local streets and pays for capital projects (e.g. pavement overlays). The fund is stable with monies being set aside for future projects.

Utility Funds (Water, Sewer, Storm water)

The water fund continues to struggle with expenses nearly equal with revenues while attempting to maintain the quality of its infrastructure. A major construction project (Proposed Well #9) is in process this fiscal year. The water fund does adequately meet the day-to-day needs necessary to provide safe drinking water to our residents. The sewer fund continues to meet the obligations necessary to operate with our current obligations. The storm water fund will meet current needs and requirements.

New Funds

Two new funds were created this fiscal year: Building Fund and Grants/Project Fund. The Building Fund was developed in order for the City to be in compliance with State law and the use of permit revenues. The Grants/Project Fund was developed to transparently track the usage of grant and donation dollars for designated projects.

Appreciation

This proposed budget has benefited from the input of all staff, the City Council and the citizens of Fairview. I want to acknowledge their creative energy and teamwork and thank staff, the City Council, and citizen committee members for their continued dedication to the City of Fairview.

I would like to give special recognition and thanks to Samantha Nelson, Finance Director and her staff for their excellent work and efforts at assisting in putting this proposed budget together. It is truly a pleasure to work with such professional and competent staff members and this proposed budget would never come together without their assistance.

Respectfully Submitted,

Joseph P. Gall
City Administrator



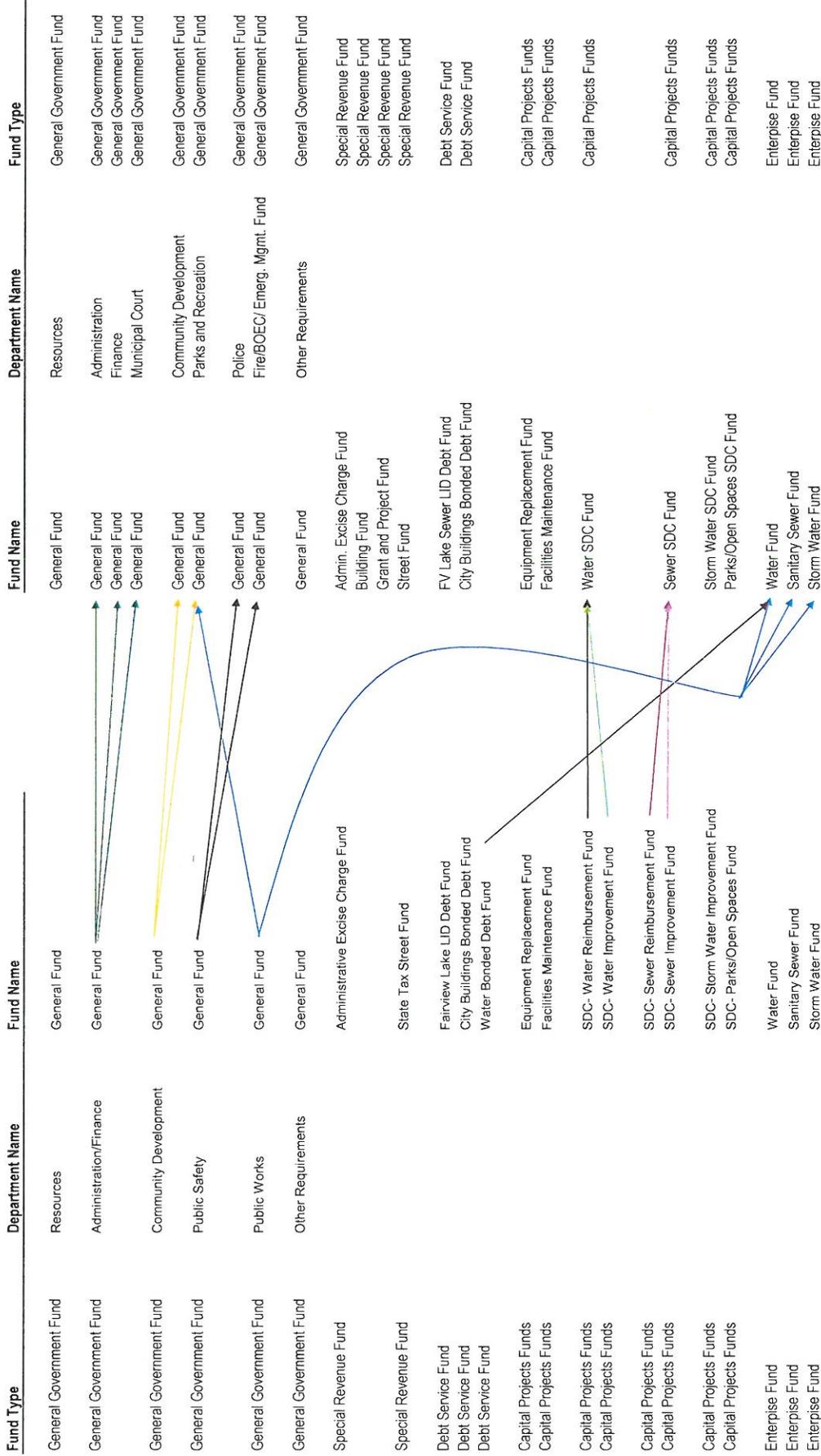
**City of Fairview Financial Guidelines
Fiscal Year 2010-11**

- 1) The City shall maintain a general fund *emergency contingency* funded at a minimum of 5 percent of general fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
- 2) The City shall maintain a general fund *operating fund balance* funded at a minimum of 10 percent of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
- 3) The City shall recognize that the beginning fund balance is a one-time, non-recurring resource. To the extent feasible, one-time resources will be applied toward one-time expenditures. This application will ensure a balance between current, recurring revenues and expenditures. It also should help to ensure a stable ending fund balance.
- 4) The City shall, to the extent feasible, balance current (recurring) revenues and current (recurring) expenditures. Fund balance shall not be used to pay for ongoing revenues and expenditures.
- 5) The City will maintain a policy of aggressively collecting accounts receivable whereby after City staff has exhausted all in-house collection alternatives, accounts are assigned to a private collection agency.

- 6) The City's general fund shall not pick up any expenditure that can be attributed or charged to another fund. This is achieved through an administrative charge to the various funds. This policy will help to maintain the long-term stability of the general fund.
- 7) The City shall review utility rates every two years *prior to the budget process*. Fees will be set to recover the total cost associated with the service provided.
- 8) The City will maintain its infrastructure at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. It shall be the goal of the City not to defer maintenance of infrastructure.
- 9) Equipment replacement costs for vehicles and public works equipment will be charged to all funds on a uniform and equitable basis. The amount will be based on the replacement cost of each fund's capital assets.

Current Fund Structure:

New Fund Structure:



CITY OF FAIRVIEW
SALARY RANGES
 2010-11

MINIMUM	MAXIMUM	POSITION TITLE	min	step 2	step 3	step 4	step 5	max
\$5,944	\$7,587	Public Works Director Police Chief Finance Director C.D. Director	\$5,944	\$6,242	\$6,554	\$6,881	\$7,225	\$7,587
\$5,647	\$7,207	No Classifications	\$5,647	\$5,930	\$6,226	\$6,537	\$6,864	\$7,207
\$5,365	\$6,847	No Classifications	\$5,365	\$5,633	\$5,915	\$6,210	\$6,521	\$6,847
\$5,097	\$6,505	City Engineer	\$5,097	\$5,351	\$5,619	\$5,900	\$6,195	\$6,505
\$4,842	\$6,179	No Classifications	\$4,842	\$5,084	\$5,338	\$5,605	\$5,885	\$6,179
\$4,600	\$5,870	P.W. Operations Superintendent	\$4,600	\$4,830	\$5,071	\$5,325	\$5,591	\$5,870
\$4,370	\$5,577	Police Sergeant Senior Planner	\$4,370	\$4,588	\$4,818	\$5,058	\$5,311	\$5,577
\$3,944	\$5,033	Public Works Supervisor	\$3,944	\$4,141	\$4,348	\$4,565	\$4,793	\$5,033
\$3,746	\$4,782	Associate Planner Management Analyst Accountant II Operations Lead Worker Senior Engineering Technician Information Systems Coordinator Administrative Program Coordinator Public Affairs Coordinator	\$3,746	\$3,934	\$4,130	\$4,337	\$4,554	\$4,782
\$3,559	\$4,542	Assistant Planner Accountant I Code Enforcement/Asst. Planner	\$3,559	\$3,737	\$3,924	\$4,120	\$4,326	\$4,542
\$3,381	\$4,315	Public Works Lead Worker Crew Lead - Parks/Stormwater Engineering Technician Executive Assistant	\$3,381	\$3,550	\$3,728	\$3,914	\$4,110	\$4,315
\$3,212	\$4,100	Parks Maintenance Worker III	\$3,212	\$3,373	\$3,541	\$3,718	\$3,904	\$4,100
\$3,052	\$3,895	Maintenance Worker II Administrative Assistant	\$3,052	\$3,204	\$3,364	\$3,532	\$3,709	\$3,895
\$2,899	\$3,700	Office Assistant III Building Permit Technician Municipal Court Clerk Police Records Specialist	\$2,899	\$3,044	\$3,196	\$3,356	\$3,524	\$3,700
\$2,754	\$3,515	No Classifications	\$2,754	\$2,892	\$3,036	\$3,188	\$3,347	\$3,515
\$2,616	\$3,339	Maintenance Worker 1 Office Assistant II	\$2,616	\$2,747	\$2,884	\$3,029	\$3,180	\$3,339
\$2,485	\$3,172	No Classifications	\$2,485	\$2,610	\$2,740	\$2,877	\$3,021	\$3,172
\$2,361	\$3,014	Office Assistant I	\$2,361	\$2,479	\$2,603	\$2,733	\$2,870	\$3,014
\$2,243	\$2,863	No Classifications	\$2,243	\$2,355	\$2,473	\$2,597	\$2,727	\$2,863
\$2,131	\$2,720	No Classifications	\$2,131	\$2,238	\$2,349	\$2,467	\$2,590	\$2,720
78,399	100,059		78,399					100,059

<i>Represented Employees</i>							
	Police Officer (Association)	\$3,870	\$4,064	\$4,267	\$4,480	\$4,704	\$4,939

<u>Total FTE</u>	<u>FTE</u>
Administration	8.00
Community Development	4.00
Police	16.00
Public Works	10.50
Total	38.50

Shared Expense Allocations:

	Proposed Budget	Admin:	Finance	Court	Police	Comm Dev	Parks	Bldg	Street	Water	Sewer
HR Administration	\$ 21,000	\$ 840	\$ 1,701	\$ 189	\$ 4,830	\$ 1,260	\$ -	\$ -	\$ 2,100	\$ 3,990	\$ 3,990
Legal	\$ 78,500	\$ 7,065	\$ 2,826	\$ 314	\$ 4,710	\$ 18,055	\$ -	\$ -	\$ 7,850	\$ 14,915	\$ 14,915
Audit and Accounting	\$ 40,400	\$ 1,616	\$ 8,888	\$ -	\$ 3,636	\$ 2,424	\$ -	\$ 404	\$ 4,040	\$ 7,676	\$ 7,676
IT Services	\$ 64,893	\$ 2,596	\$ 5,256	\$ 584	\$ 14,925	\$ 3,894	\$ -	\$ 1,500	\$ 6,489	\$ 12,330	\$ 12,330
Website Management	\$ 3,600	\$ 144	\$ 292	\$ 32	\$ 828	\$ 216	\$ -	\$ -	\$ 360	\$ 684	\$ 684
Refuse/Shredding	\$ 1,680	\$ 101	\$ 252	\$ -	\$ 588	\$ 168	\$ 17	\$ 50	\$ 134	\$ 134	\$ 101
Bldg Cleaning Services	\$ 18,000	\$ 1,080	\$ 2,700	\$ 180	\$ 6,300	\$ 1,800	\$ 1,800	\$ 180	\$ 540	\$ 1,440	\$ 1,080
Bldg Repair/Maint	\$ 13,000	\$ 780	\$ 1,950	\$ -	\$ 4,550	\$ 1,300	\$ 1,300	\$ 130	\$ 390	\$ 1,040	\$ 780
Equip Rent Pitney Bowes-	\$ 2,640	\$ 158	\$ 396	\$ -	\$ 924	\$ 264	\$ 264	\$ 26	\$ 79	\$ 211	\$ 158
Equip Rent Exp- COPIERS Downstair	\$ 8,800	\$ 1,408	\$ 5,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264	\$ 704	\$ 528
Equip Rent Exp- COPIERS Upstairs	\$ 8,800	\$ -	\$ -	\$ -	\$ -	\$ 4,400	\$ 440	\$ 440	\$ 880	\$ 880	\$ 880
FM Contribution	\$ 10,000	\$ 400	\$ 810	\$ 90	\$ 2,300	\$ 600	\$ -	\$ -	\$ 1,000	\$ 1,900	\$ 1,900
Property/Liability Ins	\$ 52,000	\$ 2,080	\$ 4,212	\$ 468	\$ 11,960	\$ 3,120	\$ -	\$ -	\$ 5,200	\$ 9,880	\$ 9,880
Postage	\$ 21,000	\$ 1,500	\$ 4,500	\$ 500	\$ 1,000	\$ 1,000	\$ 200	\$ 200	\$ 200	\$ 4,300	\$ 4,300
Telephone	\$ 21,500	\$ 1,290	\$ 3,225	\$ -	\$ 7,525	\$ 2,150	\$ 2,150	\$ 215	\$ 645	\$ 1,720	\$ 1,290
Publications	\$ 4,700	\$ 188	\$ 973	\$ 108	\$ 423	\$ 141	\$ 141	\$ -	\$ 470	\$ 893	\$ 893
Printing	\$ 4,800	\$ 192	\$ 994	\$ 110	\$ 432	\$ 144	\$ 144	\$ -	\$ 480	\$ 912	\$ 912
Bank Fees	\$ 12,000	\$ 480	\$ 2,484	\$ 276	\$ 1,080	\$ 360	\$ 360	\$ -	\$ 1,200	\$ 2,280	\$ 2,280
Merchant Fees	\$ 5,310	\$ 212	\$ 430	\$ 48	\$ 1,221	\$ 319	\$ -	\$ -	\$ 531	\$ 1,009	\$ 1,009
Bldg Supplies	\$ 4,000	\$ 240	\$ 600	\$ -	\$ 1,400	\$ 400	\$ 400	\$ 40	\$ 120	\$ 320	\$ 240
Gas/ Heat	\$ 2,800	\$ 168	\$ 420	\$ -	\$ 980	\$ 280	\$ 280	\$ 28	\$ 84	\$ 224	\$ 168
Electricity	\$ 43,080	\$ 2,585	\$ 6,462	\$ -	\$ 15,078	\$ 4,308	\$ 4,308	\$ 431	\$ 1,292	\$ 3,446	\$ 2,585
Bldg Equipment	\$ 2,500	\$ 150	\$ 375	\$ -	\$ 875	\$ 250	\$ 250	\$ 25	\$ 75	\$ 200	\$ 150

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Resources 01
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	(503) 674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The General Fund provides funding for Administration, Finance, Police and Fire services, Community Development, the Community Center, and Park Maintenance. This fund accounts for all government operations not separately accounted for in another fund.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Budget Officer manages the resources (revenues) of the General Fund while the individual departments are responsible for the expenditures as they relate to each department.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Maintained a viable cash carry-over balance to ensure financial stability.
Maintaining a minimum cash flow is necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).
2. The city has continued to implement several new budget guidelines and internal controls to ensure the financial stability of the city.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Continue to provide a full range of city services (see individual department Proposed Focus/Goals).
2. Maximize resources wherever viable.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant changes.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND RESOURCES (110-01)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 4,097,043.00	\$ 4,782,621.45	\$ 3,688,440	\$ 3,688,440	Beg. Fund Bal. 49950 00	3,460,324	3,460,324	3,460,324
-	-	-	-	Beg. Fund Bal.- Reserved 49950 00	-	-	-
-	-	-	-	Beg Fund Bal- Reserved	-	-	-
-	-	-	-	Community Center Maint	9,000	9,000	9,000
				<u>Property Taxes-General</u>			
\$ 1,703,683.84	\$ 1,791,766.48	\$ 1,831,402	\$ 1,857,815	PROP TAXES-CURRENT 43111 00	1,900,000	1,900,000	1,900,000
\$ -	\$ -	\$ -	\$ -	PROP TAXES-PENALTIES/INT CURRENT 43111 01	-	-	-
\$ 19,979.26	\$ 39,799.18	\$ 48,000	\$ 53,000	PROP TAXES-PRIOR 43112 00	55,000	55,000	55,000
-	\$ -	\$ -	\$ -	- PROP TAXES PENALTIES/INT PRIOR 43112 01	-	-	-
				<u>Business Taxes</u>			
\$ 43,157.72	\$ 38,362.38	\$ 35,363	\$ 35,363	HOTEL/MOTEL TAX 43161 00	37,000	37,000	37,000
				<u>Other Taxes- Franchise Fees</u>			
\$ 20,886.47	\$ 15,793.40	\$ 88,887	\$ 88,887	VERIZON TELEPHONE 43131 01	15,000	15,000	15,000
\$ 259,584.37	\$ 285,777.23	\$ 302,477	\$ 302,477	PORT. GEN. ELEC. 43131 02	317,600	317,600	317,600
\$ 125,205.34	\$ 118,245.90	\$ 120,000	\$ 120,000	N.W. NATURAL GAS 43131 03	147,645	147,645	147,645
\$ 34,360.66	\$ 36,491.82	\$ 34,606	\$ 36,500	REFUSE COMP 43131 04	38,990	38,990	38,990
\$ 23,614.00	\$ 24,384.00	\$ 21,875	\$ 24,300	CABLE 43131 05	29,354	29,354	29,354
\$ 4,222.33	\$ 4,430.13	\$ 5,121	\$ 4,450	RWPUD FRAN FEE 43131 06	4,550	4,550	4,550
\$ 59,995.13	\$ 65,769.10	\$ 63,058	\$ 72,020	CITY WTR FRAN FEE 43131 07	72,740	72,740	72,740
\$ 94,187.15	\$ 108,528.30	\$ 97,443	\$ 109,703	CITY SEWER FRAN FEE 43131 08	110,800	110,800	110,800
\$ 25,001.88	\$ 28,613.98	\$ 25,648	\$ 29,128	CITY STORM FRAN FE 43131 09	29,419	29,419	29,419
				<u>Licenses and Permit Fees</u>			
\$ 109,967.72	\$ 117,182.26	\$ 117,209	\$ 132,396	LIQUOR TAX 43201 00	136,360	136,360	136,360
\$ 20,684.90	\$ 10,073.00	\$ 10,000	\$ 3,600	COMM. DEV. FEES/ LAND USE ETC. 43205 00	11,000	11,000	11,000
				<u>Business Licenses</u>			
\$ 16,056.08	\$ 18,229.18	\$ 21,715	\$ 20,500	BUSINESS LICENSES 43211 00	18,750	18,750	18,750
\$ 8,700.00	\$ 7,750.00	\$ 7,100	\$ 7,750	BURGLAR ALARM PERM 43212 00	7,800	7,800	7,800
				<u>Intergovernmental Revenue</u>			
\$ 475,503.00	\$ 325,238.00	\$ 301,785	\$ 211,000	BUS. INCOME TAX 43301 01	235,000	235,000	235,000
\$ 15,865.56	\$ 15,285.80	\$ 13,142	\$ 13,921	CIGARETTE TAX 43301 02	13,052	13,052	13,052
\$ 62,741.28	\$ 70,695.94	\$ 57,689	\$ 70,700	STATE REVENUE SHARING 43301 03	71,407	71,407	71,407
\$ 61,661.87	\$ 51,366.37	\$ 50,038	\$ 49,162	911 TAX 43301 04	48,603	48,603	48,603
-	-	-	-	METRO RECYCLING PROGRAM 43301 07	4,000	4,000	4,000
\$ 25,000.00	\$ 25,000.00	\$ 25,000	\$ 25,000	PILOT-HAP 43302 01	25,000	25,000	25,000
\$ 63,889.98	\$ 69,722.74	\$ 272,432	\$ 272,432	<u>Grant Revenue- Operational</u>			
-	-	-	-	OPER. GRANT- FEDERAL 43312 00	-	-	-
-	-	-	-	OACP-DUII GRANT 43331 01	3,475	3,475	3,475
-	-	-	-	OACP-SEATBELT GRANT 43331 02	4,200	4,200	4,200
-	-	-	-	EMGET 43331 03	58,800	58,800	58,800
\$ 66,143.59	\$ 65,281.00	\$ 67,748	\$ 67,748	SRO REYNOLDS S.D. 43331 04	71,181	71,181	71,181
-	-	-	-	SRO REYNOLDS S.D. OT 43331 05	1,390	1,390	1,390
-	-	-	-	TARGET GRANT- CRIME PREVENTION 43331 06	2,500	2,500	2,500

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

				GENERAL FUND RESOURCES				
				(110-01)				
2007-08	2008-09	2009-10	2009-10	GENERAL FUND RESOURCES		4/12/2010	4/19/2010	6/2/2010
Actual	Actual	Budget	Estimated	(110-01)		Proposed	Approved	Adopted
						Budget	Budget	Budget
<u>Charges for Services</u>								
\$ 47,879.86	\$ 64,735.87	\$ 26,775	\$ 10,226	GENERAL GOVT CHARGES	43401 00	7,100	7,100	7,100
\$ 3,960.00	\$ -	\$ -	\$ -	- PASSPORT PROCESSING FEE	43402 00	-	-	-
		\$ -	\$ -	CREDIT CARD MERCHANT SRVC.				
		\$ -	\$ -	- FEE	43403 00	5,310	5,310	5,310
	\$ -	\$ -	\$ -	- LIEN/TITLE SEARCH REVENUE	43412 00	4,117	4,117	4,117
\$ 15,541.37	\$ 16,066.29	\$ 15,675	\$ 16,100	FIRE SUPPRESSION FEE	43413 00	16,500	16,500	16,500
\$ 26,323.52	\$ 27,284.32	\$ 28,239	\$ 27,740	METRO REIMB.	43421 00	28,300	28,300	28,300
<u>Fines- General</u>								
\$ 3,267.72	\$ -	\$ 1,500	\$ -	- ABATEMENT FEE	43501 00	1,000	1,000	1,000
<u>Fines-Court</u>								
\$ 20,040.00	\$ 19,162.00	\$ 19,937	\$ 14,751	TRAFFIC SAFETY- DIVERSION	43511 00	21,000	21,000	21,000
	\$ -	\$ -	\$ -	- TRAFFIC SAFETY- ENFORCEMENT	43511 01	6,250	6,250	6,250
				OTHER NEC	43512 00	-	-	-
	\$ 211,839.23	\$ 254,750	\$ 218,820	FINES & FORFEITURE	43513 00	162,000	162,000	162,000
\$ 261,090.88	\$ -	\$ -	\$ -	- FINES-COLLECTIONS	43514 00	79,860	79,860	79,860
	\$ -	\$ -	\$ -	INTEREST AND PENALTIES ON				
				- COLLECTIONS	43514 01	3,120	3,120	3,120
	\$ -	\$ -	\$ -	- OTHER COURT REVENUE SHARE	43515 00	12,500	12,500	12,500
	\$ -	\$ -	\$ -	- POLICE REPORT	43516 00	3,200	3,200	3,200
	\$ -	\$ -	\$ -	- TOW RELEASE	43517 00	6,100	6,100	6,100
	\$ -	\$ -	\$ -	- FINES- CODE ENFORCEMENT	43518 00	-	-	-
	\$ -	\$ -	\$ -	VEHICLE FINE ASSESSMENT (TO				
				- ERF)	43519 00	(2,900)	(2,900)	(2,900)
<u>Investment Earnings</u>								
\$ 189,096.80	\$ 92,521.39	\$ 91,760	\$ 25,491	INTEREST-LGIP	43611 00	34,603	34,603	34,603
	\$ -	\$ -	\$ -	- INTEREST-INVESTMENTS	43612 00	1,680	1,680	1,680
<u>Rent and Lease Revenue</u>								
	\$ -	\$ 13,200	\$ 26,150	CELL TOWER RENT	43621 00	31,000	31,000	31,000
	\$ -	\$ -	\$ -	- CITY HALL CONF RM RENT	43622 00	3,000	3,000	3,000
\$ 7,195.00	\$ 8,995.00	\$ 8,000	\$ 7,000	COMMUNITY CENTER RENT	43623 00	10,000	10,000	10,000
	\$ -	\$ -	\$ -	- COMMUNITY GARDEN	43625 00	375	375	375
				RENTAL REVENUE-OTHER	43626 00	-	-	-
\$ -	\$ -	\$ 5,000	\$ 5,000	RENT- FROM STREET	43624 14	10,000	10,000	10,000
\$ -	\$ -	\$ 5,000	\$ 5,000	RENT- FROM WATER	43624 21	15,000	15,000	15,000
\$ -	\$ -	\$ 5,000	\$ 5,000	RENT- FROM SEWER	43624 22	15,000	15,000	15,000
\$ -	\$ -	\$ 5,000	\$ 5,000	RENT- FR STW	43624 23	10,000	10,000	10,000
<u>Donations and Contributions</u>								
\$ 24,169.84	\$ 16,666.35	\$ 21,600	\$ 21,600	GIFTS & DONATIONS-DESIGNATED	43641 00	500	500	500
				GIFTS & DONATIONS-UN-				
				DESIGNATED	43642 00	500	500	500

CITY OF FAIRVIEW
 Adopted Budget
 Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND RESOURCES (110-01)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Other Financing Sources</u>			
\$ -	\$ -	\$ -	\$ -	- MISC. REVENUE 43901 00	-	-	-
				<u>Transfers In from Other Funds</u>			
\$ 288,546.00	\$ 235,200.00	\$ 228,096	\$ 228,096	TRANS FROM STREET 43911 14	-	-	-
\$ 535,592.04	\$ 457,592.00	\$ 456,376	\$ 456,376	TRANS FROM WATER 43911 21	-	-	-
\$ 558,258.00	\$ 352,776.00	\$ 347,397	\$ 347,397	TRANS FROM SEWER 43911 22	-	-	-
\$ 267,348.00	\$ 321,324.00	\$ 316,815	\$ 316,815	TRANS FROM STORMWA 43911 23	-	-	-
				<u>Sale of Assets</u>			
\$ -	\$ -	\$ -	\$ -	- SALE MAT/EQUIPMENT 43921 00	-	-	-
				<u>Special Events Donations</u>			
\$ -	\$ -	\$ -	\$ -	DONATION/REGISTRATIONS- CHILI			
\$ -	\$ -	\$ -	\$ -	- ON THE GREEN 45001 01	16,600	16,600	16,600
\$ -	\$ -	\$ -	\$ -	- DONATION/GIFTS-TREE LIGHTING 45001 02	-	-	-
\$ -	\$ -	\$ -	\$ -	- DONATIONS/GIFTS-VETERANS 45001 03	-	-	-
\$ -	\$ -	\$ -	\$ -	- DONATIONS/GIFTS- EASTER 45001 04	-	-	-
\$ -	\$ -	\$ -	\$ -	- DONATIONS/GIFTS-BIG TRUCK 45001 05	-	-	-
\$ -	\$ -	\$ -	\$ -	DONATIONS/GIFTS- SPECIAL			
\$ -	\$ -	\$ -	\$ -	- EVENTS-OTHER 45001 06	-	-	-
\$ 9,685,444.16	\$ 9,940,570.09	\$ 9,156,298.00	\$ 9,032,854.00	TOTAL GENERAL FUND RESOURCE	7,441,655	7,441,655	7,441,655
\$ 8,035,700.12	\$ 8,573,678.09	\$ 7,807,614.00	\$ 7,684,170.00	TOTAL GENERAL FUND RESOURCE	7,441,655	7,441,655	7,441,655

Resources less Transfers from Enterprise

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER	General Fund 110
DEPARTMENT/DEPARTMENT NUMBER	Administration 05
DEPARTMENT DIRECTOR	Joseph Gall
DIRECTOR DIRECT PHONE NUMBER	503-674-6211
PERSON PREPARING THIS FORM	Joseph Gall
DIRECT PHONE NUMBER	503-674-6211

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Administration Department includes the City Administrator who is appointed by the City Council to carry out Council policies and to serve as the chief administrative officer of the City. The department manages the City's business and implements the Council's plans and orders by:

1. Coordinating the work of all City departments and employees;
2. Enforcing City laws and applying Council policies;
3. Expending monies as approved by the City Council;
4. Making recommendations to the Council on legislation, financial programs, capital improvements, policies, services, and other matters as requested;
5. Keeping the City Council informed of the City's business and financial condition;
6. Investigating and acting on complaints;
7. Writing, editing and publishing the quarterly *FairviewPoint* newsletter and issuing press releases;
8. Overseeing intergovernmental relations; and
9. Preparing and distributing Council agenda, completing Council meeting minutes, coordinating City-wide elections, and maintaining city records system.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Administration Department consists of 1 staff member and the City Administrator who are responsible for carrying out the duties listed above.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Maintained a stable level of city services within the existing tight financial constraints without utilizing any of the budgeted \$298,000 of financial reserves.
2. Implemented a complete revision of the City's Employee Handbook.
3. Retired the debt on City Hall Building nine years early.
4. Begun the process of developing a Strategic Plan for our organization.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Complete the Strategic Plan for the organization
2. Develop key legislative initiatives with City Council for upcoming regular session of the state legislature.
3. Complete overall redesign of city website
4. Coordinate all aspects of the city election process in the November regular election

5. Begin the process of preparing our city records system for transition to a computerized document management system

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): ADMINISTRATION DEPT (05)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget		
				<u>Personnel- Salaries and Wages</u>					
				MAYOR'S STIPEND	61001 00	1,440	1,440	1,440	
				<i>Formerly in Combined Admin Finance Dept. Now split and allocated across departments and funds</i>					
				CITY ADMINISTRATOR	61101 00	57,340	57,340	57,340	
				STAFF- EXECUTIVE ASSISTANT	61109 00	30,496	30,496	30,496	
				TEMPORARY HELP	61201 00	-	-	-	
				OVERTIME HOURS	61301 00	-	-	-	
				<u>Personnel- Benefits</u>					
				CELL PHONE ALLOWANCE-MAYOR	62001 00	540	540	540	
				CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	540	540	540	
				EMP ASSIST PROGRAM	62003 00	50	50	50	
				LONGEVITY	62004 00	-	-	-	
				DENTAL INSURANCE	62101 00	1,594	1,594	1,594	
				MEDICAL INSURANCE	62102 00	16,316	16,316	16,316	
				LIFE INSURANCE	62103 00	245	245	245	
				LONG TERM DISABILITY INS	62104 00	245	245	245	
				WORKERS COMP INSURANCE	62105 00	243	243	243	
				SOCIAL SECURITY (FICA)	62201 00	6,979	6,979	6,979	
				TRI-MET TAX	62202 00	622	622	622	
				WBF ASSESSMENT	62203 00	76	76	76	
				PERS/OPSRP	62301 00	11,015	11,015	11,015	
				UNEMP. INSURANCE	62501 00	641	641	641	
				VACATION BUY-OUT	62901 00	879	879	879	
\$	-	\$	-	\$	-	\$	-	\$	-
				TOTAL PERSONNEL EXPENSE		129,261	129,261	129,261	
				<u>Other Personnel Expenses-</u>					
				<u>Not payroll related</u>					
				EMPLOYEE RECOGNITION	62951 00	-	-	-	
				SAFETY AWARD PROGRAM	62952 00	-	-	-	
				<u>Purchased Professional and IT Services</u>					
				CONTRACT SERVICES	63001 00	-	18,000	18,000	
				HR ADMINISTRATION	63101 00	840	840	840	
				AUDIT AND ACCOUNTING	63301 00	1,616	1,616	1,616	
				LEGAL	63302 00	7,065	7,065	7,065	
				IT SERVICES	63401 00	2,596	2,596	2,596	
				WEBSITE MANAGEMENT	63402 00	144	144	144	
				<u>Purchased Property Services</u>					
				REFUSE/SHREDDING	64211 00	101	101	101	
				BLDG CLEANING SRVCS	64231 00	1,080	1,080	1,080	
				VEHICLE REP/MAINT	64301 00	200	200	200	
				BLDG REP/MAINT	64302 00	780	780	780	
				OFFICE EQUIP REP/MAINT.	64303 00	100	100	100	
				EQUIP RENT EXP	64421 00	1,566	1,566	1,566	

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): ADMINISTRATION DEPT (05)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
				<u>Expense Reimb. To Other</u>				
				<u>Funds</u>				
				ER CONTRIBUTION	64916 01	-	-	-
				FM CONTRIBUTION	64917 01	-	-	-
				<u>Insurance- Other than payroll</u>				
				<u>related</u>				
				GENERAL LIAB/PROP INSURANCE	65201 00	2,080	2,080	2,080
				<u>Other Purchased Services</u>				
				CABLE	65301 00	25	25	25
				POSTAGE	65302 00	1,500	1,500	1,500
				TELEPHONE	65303 00	1,290	1,290	1,290
				PUBLICATIONS	65401 00	188	188	188
				PRINTING	65501 00	192	192	192
				PRINTING- NEWSLETTER	65501 01	2,500	2,500	2,500
				TRAVEL-STAFF				
				MEETINGS/ERRANDS	65801 00	100	100	100
				BANK FEES	65901 00	480	480	480
				MERCHANT FEES	65902 00	212	212	212
				<u>Supplies</u>				
				OFFICE SUPPLIES	66101 00	1,985	1,985	1,985
				OPERATING MATERIAL	66102 00	1,000	1,000	1,000
				BLDG SUPP-CITY HALL	66103 00	240	240	240
				GAS/HEAT-CH	66211 00	168	168	168
				ELECTRICITY-CH	66221 00	2,585	2,585	2,585
				FUEL	66261 01	500	500	500
				<u>Operating Expenses- Other</u>				
				MEETING ATTENDANCE-CA	66301 00	750	750	750
				MEETING ATTENDANCE- MAYOR	66301 01	350	350	350
				CONF-MEALS/LODGING- ADMIN	66302 00	504	504	504
				CONF-MEALS/ LODGING- MAYOR	66302 01	250	250	250
				CONF-MEALS/LODGING- COUNCIL	66302 02	700	700	700
				TRAINING & CONF.- ADMIN	66502 00	924	924	924
				DUES/SUB/MEMBRSHIP-CITY/ADMIN	66501 00	4,477	4,477	4,477
				<u>Administration Expenses-</u>				
				MAYOR EXP-OTHER	66902 05	1,000	1,000	1,000
				COUNCIL EXP-OTHER	66902 10	3,000	3,000	3,000
				ELECTION EXPENSE	66902 15	-	-	-
				COMMUNITY SUPPORT	66902 20	5,000	5,000	5,000
				<u>Building and Equipment</u>				
				<u>Expenses</u>				
				CITY HALL IMPROVEMENTS	67201 03	-	-	-
				BLDG EQUIPMENT- CITY HALL	67402 00	200	200	200
				OFFICE EQUIPMENT	67405 00	100	100	100
				TOTAL GF- ADMINISTRATION				
				OPERATING EXPENSE		48,388	66,388	66,388
				TOTAL ADMIN DEPT EXPENSES		177,649	195,649	195,649

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER	General Fund 110
DEPARTMENT/DEPARTMENT NUMBER	Finance 10
DEPARTMENT DIRECTOR	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER	503-674-6221
PERSON PREPARING THIS FORM	Samantha Nelson
DIRECT PHONE NUMBER	503-674-6221

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Finance Department serves as the City's accounting manager and is responsible for:

1. The efficient accounting of the City's cash receipts and payables;
2. Processing of the City's payroll and required filings;
3. Preparing and monitoring the monthly utility billings;
4. Conducting monthly and year end closing procedures;
5. Preparing and monitoring the annual budget;
6. Providing effective and useful financial information to department staff, City Council, Budget Committee members and interested parties;
7. Preparing year end schedules and documents for the City's required annual audit;
8. Monitoring the system of internal controls and implement new procedures as necessary to ensure accounting data is properly captured within the accounting system;
9. Monitoring and managing all IT systems for the City;
10. Managing employee benefits;
11. Risk Management.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Finance Department consists of 5.5 staff members and a director who are responsible for carrying out the duties listed above.

DESCRIPTION OF FY 2010-11 ACCOMPLISHMENTS:

1. Contracted with Tyler Technologies to convert current systems to Incode Integrated Financial System.
2. Implemented online and phone bill pay.
3. Achieved recognition from the Government Finance Officers' Association for the FY 2008-09 Comprehensive Annual Financial Report (CAFR).
4. Continued to streamline and enhance collection processes.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Complete conversion of all accounting processes to Incode.
2. Review all accounting processes for efficiencies.
3. Generate adequate resources to meet operating expenditure needs.
4. Develop written Risk Management policies and procedures as they relate to human resources, property, and liability.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): FINANCE DEPT (10)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Personnel- Salaries and Wages</u>			
<i>Formerly in Combined Admin Finance Dept. Now split and allocated across departments and funds</i>							
				FINANCE DIRECTOR	61103 00	40,138	40,138
				STAFF-FINANCE	61109 00	126,653	126,653
				TEMPORARY HELP	61201 00	4,300	4,300
				OVERTIME HOURS	61301 00	1,525	1,525
				<u>Personnel- Benefits</u>			
				CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	918	918
				EMP ASSIST PROGRAM	62003 00	109	109
				LONGEVITY	62004 00	1,266	1,266
				DENTAL INSURANCE	62101 00	4,259	4,259
				MEDICAL INSURANCE	62102 00	43,593	43,593
				LIFE INSURANCE	62103 00	546	546
				LONG TERM DISABILITY INS	62104 00	546	546
				WORKERS COMP INSURANCE	62105 00	485	485
				SOCIAL SECURITY (FICA)	62201 00	13,073	13,073
				TRI-MET TAX	62202 00	1,165	1,165
				WBF ASSESSMENT	62203 00	170	170
				PERS/OPSRP	62301 00	19,765	19,765
				UNEMP. INSURANCE	62501 00	1,197	1,197
				VACATION BUY-OUT	62901 00	1,654	1,654
\$ -	\$ -	\$ -	\$ -	TOTAL PERSONNEL EXPENSE		261,362	261,362
						261,362	261,362

Other Personnel Expenses-

Not payroll related

EMPLOYEE RECOGNITION	62951 00	-	-	-
SAFETY AWARD PROGRAM	62952 00	-	-	-

Purchased Professional and IT

Services

CONTRACT SERVICES	63001 00	-	-	-
HR ADMINISTRATION	63101 00	1,701	1,701	1,701
AUDIT & ACCOUNTING	63301 00	8,888	8,888	8,888
LEGAL	63302 00	2,826	2,826	2,826
IT SERVICES	63401 00	5,840	5,840	5,840
WEBSITE MANAGEMENT	63402 00	292	292	292

Purchased Property Services

REFUSE/SHREDDING	64211 00	252	252	252
BLDG CLEANING SRVCS	64231 00	2,700	2,700	2,700
VEHICLE REP/MAINT	64301 00	-	-	-
BLDG REP/MAINT	64302 00	1,950	1,950	1,950
OFFICE EQUIP REP/MAINT.	64303 00	500	500	500
EQUIP RENT	64421 00	5,764	5,764	5,764

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): FINANCE DEPT (10)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget		
				<u>Expense Reimb. To Other Funds</u>					
				ER CONTRIBUTION	64916 02	30,000	30,000	30,000	
				FM CONTRIBUTION	64917 02	-	-	-	
				<u>Insurance- Other than payroll related</u>					
				GENERAL LIAB/PROP INSURANCE	65201 00	4,212	4,212	4,212	
				<u>Other Purchased Services</u>					
				POSTAGE	65302 00	4,500	4,500	4,500	
				TELEPHONE- CH	65303 00	3,225	3,225	3,225	
				PUBLICATIONS	65401 00	973	973	973	
				PRINTING	65501 00	994	994	994	
				TRAVEL- STAFF					
				MEETINGS/ERRANDS	65801 00	400	400	400	
				BANK FEES	65901 00	2,484	2,484	2,484	
				MERCHANT FEES	65902 00	430	430	430	
				<u>Supplies</u>					
				OFFICE SUPPLIES	66101 00	3,615	3,615	3,615	
				OPERATING MATERIAL	66102 00	4,000	4,000	4,000	
				BLDG SUPP-CITY HALL	66103 00	600	600	600	
				GAS/HEAT- CH	66211 00	420	420	420	
				ELECTRICITY	66221 00	6,462	6,462	6,462	
				FUEL	66261 01	50	50	50	
				<u>Operating Expenses- Other</u>					
				MEETING ATTENDANCE-FD	66301 00	100	100	100	
				CONF-MEALS/LODGING	66302 00	338	338	338	
				DUES/SUB/MEMBRSHIP	66501 00	185	185	185	
				TRAINING & CONF.	66502 00	225	225	225	
				<u>Finance Expenses- Other</u>					
				LIEN/TITLE SEARCH EXP	66910 00	1,950	1,950	1,950	
				<u>Building and Equipment Expenses- Not capitalized</u>					
				EQUIPMENT	67401 00	-	-	-	
				BLDG EQUIPMENT- CITY HALL	67402 00	375	375	375	
				OFFICE EQUIPMENT	67405 00	10,000	10,000	10,000	
\$	-	\$	-	\$	-	\$	-	\$	-
				TOTAL GF- FINANCE OPERATING EXPENSE		106,251	106,251	106,251	
\$	-	\$	-	\$	-	\$	-	\$	-
				TOTAL FINANCE DEPT EXPENSES		367,613	367,613	367,613	

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Court 13
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	503-674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Fairview Municipal Court is the judicial branch of the City government. Its mission is to provide a fair and impartial local forum for the resolution of minor traffic violations, parking citations, and violations of City ordinances. Court staff responds to questions about the Court schedule, bail amounts, and other administrative matters but cannot give legal advice. Staff administers the court proceedings and docketing, coordinates court matters with the defendants, the judge, finance, code compliance, police department, and other criminal justice and state agencies.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Fairview Municipal is administered by the Finance Director and has one staff member (Court Clerk).

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Coordinated the recruitment and selection of a new Municipal Court Judge with City Council.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Implement new Court module from Tyler Technologies Incode system.
2. Revise and enhance court processes to reduce collections.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08	2008-09	2009-10	2009-10	GENERAL FUND (110):	4/12/2010	4/19/2010	6/2/2010	
<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimated</i>	MUNICIPAL COURT DEPT (13)	Proposed	Approved	Adopted	
				<u>Personnel- Salaries and Wages</u>				
<i>Formerly in Combined Admin Finance Dept.</i>				STAFF- COURT CLERK	61109 00	26,482	26,482	26,482
<i>Now split and allocated across departments and funds</i>				OVERTIME HOURS	61301 00	300	300	300
				<u>Personnel- Benefits</u>				
				CELL PHONE ALLOWANCE-				
				EMPLOYEES	62002 00	-	-	-
				EMP ASSIST PROGRAM	62003 00	23	23	23
				LONGEVITY	62004 00	720	720	720
				DENTAL INSURANCE	62101 00	730	730	730
				MEDICAL INSURANCE	62102 00	7,473	7,473	7,473
				LIFE INSURANCE	62103 00	112	112	112
				LONG TERM DISABILITY INS	62104 00	112	112	112
				WORKERS COMP INSURANCE	62105 00	81	81	81
				SOCIAL SECURITY (FICA)	62201 00	2,069	2,069	2,069
				TRI-MET TAX	62202 00	184	184	184
				WBF ASSESSMENT	62203 00	35	35	35
				PERS/OPSRP	62301 00	3,572	3,572	3,572
				UNEMP. INSURANCE	62501 00	189	189	189
				VACATION BUY-OUT	62901 00	265	265	265
\$	-	\$	-	\$	-	42,347	42,347	42,347
				<u>Other Personnel Expenses-</u>				
				<u>Not payroll related</u>				
				EMPLOYEE RECOGNITION	62951 00	-	-	-
				SAFETY AWARD PROGRAM	62952 00	-	-	-
				<u>Purchased Professional and IT Services</u>				
				CONTRACT SERVICES	63001 00	1,200	1,200	1,200
				CONTRACT SERVICES-JUDGE	63001 01	7,200	7,200	7,200
				CONTRACT SERVICES-ATTORNEY	63001 02	500	500	500
				HR ADMINISTRATION	63101 00	189	189	189
				LEGAL	63302 00	314	314	314
				IT SERVICES	63401 00	584	584	584
				WEBSITE MANAGEMENT	63402 00	32	32	32
				<u>Purchased Property Services</u>				
				REFUSE/SHREDDING	64211 00	-	-	-
				BLDG CLEANING SRVCS	64231 00	-	-	-
				BLDG REP/MAINT	64302 00	-	-	-
				OFFICE EQUIP REP/MAINT.	64303 00	-	-	-
				EQUIP RENT	64421 00	-	-	-
				<u>related</u>				
				GENERAL LIAB/PROP INSURANCE	65201 00	468	468	468

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08	2008-09	2009-10	2009-10	GENERAL FUND (110):	4/12/2010 <i>Proposed</i>	4/19/2010 <i>Approved</i>	6/2/2010 <i>Adopted</i>
<i>Actual</i>	<i>Actual</i>	<i>Budget</i>	<i>Estimated</i>	MUNICIPAL COURT DEPT (13)	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
				<u>Other Purchased Services</u>			
				POSTAGE 65302 00	500	500	500
				TELEPHONE 65303 00	-	-	-
				PUBLICATIONS 65401 00	108	108	108
				PRINTING 65501 00	110	110	110
				TRAVEL 65801 00	-	-	-
				BANK FEES 65901 00	276	276	276
				MERCHANT FEES 65902 00	48	48	48
				<u>Supplies</u>			
				OFFICE SUPPLIES 66101 00	-	-	-
				OPERATING MATERIAL 66102 00	-	-	-
				BLDG SUPP-CITY HALL 66103 00	-	-	-
				GAS/HEAT 66211 00	-	-	-
				ELECTRICITY 66221 00	-	-	-
				<u>Operating Expenses- Other</u>			
				CONF-MEALS/LODGING 66302 00	372	372	372
				DUES/SUB/MEMBRSHIP 66501 00	75	75	75
				TRAINING & CONF. 66502 00	250	250	250
				<u>Building and Equipment</u>			
				BLDG EQUIPMENT- CITY HALL 67402 00	-	-	-
				OFFICE EQUIPMENT 67405 00	-	-	-
				TOTAL GF- COURT OPERATING EXPENSE	12,226	12,226	12,226
\$ -	\$ -	\$ -	\$ -	TOTAL COURT EXPENSES	54,573	54,573	54,573

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Community Development 15
DEPARTMENT DIRECTOR:	John Gessner
DIRECTOR DIRECT PHONE NUMBER:	503-674-6205
PERSON PREPARING THIS FORM:	John Gessner
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Community Development Department provides staff to the Planning Commission, Parks and Recreation Advisory Committee, East Multnomah County Transportation Committee, and Columbia Cascade River District Steering Committee. The Department administers the following programs and activities:

1. **Planning and Zoning**
Support Planning Commission activities; city planning initiatives; Metro compliance; improvements to applicable city codes.
2. **Development Services**
Interdepartmental coordination of land use and construction permitting; business support; pre-application and pre-construction services.
3. **Public Information**
Provide information to citizens, businesses, and outside agencies concerning development and building codes and general planning matters.
4. **Flood Hazard Program**
Administer the City's flood regulations and ensures continued compliance with requirements of the National Flood Insurance Program. Provide information and support to business and residential development along Fairview's creeks, Fairview Lake, and Columbia River.
5. **Special Event Planning and Coordination**
Plan and execute special events sponsored by the City. This activity is new to the Department.
6. **Parks and Meeting Space Reservations**
The department tracks and administers reservations for meeting rooms, parks, and the Community Center.

7. Business License Revenue
The Department administers business license applications and annual renewals.
8. Building Department
The Building Official and Building Inspectors operate under the general direction of the Community Development Director. See the Building Department Fund for further information.
9. Code Compliance
The Code Compliance program addresses litter, dumping, graffiti, yard debris, and other nuisance violations. The program contracts with the City of Gresham for part time code compliance assistance. Activities include case preparation for appearance in municipal court.
10. Columbia Cascade Enterprise Zone & Economic Development
The Community Development Director is the Zone Manager for Fairview's enterprise zone. Activities include marketing and promotion of the zone; business support; application administration and reporting. The Department also supports local business recruitments and responds to state leads.
11. Recycling
The Department administers the City's required recycling program with support from Portland State University.
12. Parks and Recreation Advisory Committee
The Department provides staff and other resources to the Parks Committee. See the Parks fund for further information.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Department is managed by the Community Development Director. Personnel include three full time professional planners (including the Director) and a multi-functional administrative coordinator.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Handled over approximately one hundred code complaints.
2. Completion of a business friendly overhaul of the City's sign code.
3. Assisted in the recruitment of Ferrotec, Fairview's newest manufacturing business.
4. Initiated a process improvement plan to streamline and clarify development procedures.

5. Initiated a comprehensive review of the City's natural resource regulations to be completed in the next fiscal year.
6. Aggressively lobbied Multnomah County to fund Fairview's road improvement priorities.
7. Produced the Columbia Cascade River District Steering Committee's 2010-2013 Strategic Plan.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Renegotiate the intergovernmental agreement between Fairview and Multnomah County for transportation related matters.
2. Continue departmental process improvements and public information improvements.
3. Maintain high levels of service among the diversified departmental activities.
4. Complete the code improvement process for natural resource protection and regulation.
5. Closely track actual costs of coordinating and executing special events.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

Reduction of requested expenditures for consulting services from \$50,000 in the last adopted budget to \$25,000 in the proposed budget.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): COMMUNITY DEVELOPMENT DEPT (15)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
				<u>Personnel- Salaries and Wages</u>				
<i>Now divided between Community Development, Parks and Recreation, and Building Department</i>				CD DIRECTOR	61104 00	49,777	49,777	49,777
				STAFF-CD	61109 00	110,071	110,071	110,071
				TEMPORARY HELP	61201 00	20,000	20,000	20,000
				OVERTIME HOURS	61301 00	1,920	1,920	1,920
				<u>Personnel- Benefits</u>				
				CELL PHONE ALLOWANCE-				
				EMPLOYEES	62002 00	1,305	1,305	1,305
				EMP ASSIST PROGRAM	62003 00	185	185	185
				LONGEVITY	62004 00	-	-	-
				DENTAL INSURANCE	62101 00	3,006	3,006	3,006
				MEDICAL INSURANCE	62102 00	30,764	30,764	30,764
				LIFE INSURANCE	62103 00	464	464	464
				LONG TERM DISABILITY INS	62104 00	464	464	464
				WORKERS COMP INSURANCE	62105 00	886	886	886
				SOCIAL SECURITY (FICA)	62201 00	12,328	12,328	12,328
				TRI-MET TAX	62202 00	1,153	1,153	1,153
				WBF ASSESSMENT	62203 00	143	143	143
				PERS/OPSRP	62301 00	19,708	19,708	19,708
				UNEMP. INSURANCE	62501 00	1,098	1,098	1,098
				VACATION BUY-OUT	62901 00	1,611	1,611	1,611
\$	-	\$	-	\$	-	\$	-	\$
				TOTAL PERSONNEL EXPENSE		254,883	254,883	254,883

Other Personnel Expenses-

Not payroll related

EMPLOYEE RECOGNITION	62951 00	-	-	-
SAFETY AWARD PROGRAM	62952 00	-	-	-

Purchased Professional and IT

Services

CONTRACT SERVICES	63001 00	25,000	25,000	25,000
HR ADMINISTRATION	63101 00	1,260	1,260	1,260
AUDIT AND ACCOUNTING	63301 00	2,424	2,424	2,424
LEGAL	63302 00	18,055	18,055	18,055
IT SERVICES	63401 00	3,894	3,894	3,894
WEBSITE MANAGEMENT	63402 00	216	216	216

Purchased Property Services

REFUSE/SHREDDING	64211 00	168	168	168
BLDG CLEANING SRVCS	64231 00	1,800	1,800	1,800
VEHICLE MAINT/REP	64301 00	750	750	750
BLDG REP/MAINT	64302 00	1,300	1,300	1,300
OFFICE EQUIP REP/MAINT.	64303 00	-	-	-
EQUIP RENT	64421 00	4,664	4,664	4,664

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

**GENERAL FUND (110):
COMMUNITY DEVELOPMENT
DEPT (15)**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Economic Development</u>			
				<u>Expenses</u>			
				ECON DEVELOPMENT-CONSORTIUM 64651 00	12,000	12,000	12,000
				ECON DEVELOPMENT-CITY 64652 00	2,000	2,000	2,000
				ECON DEVELOPMENT- MEMBERSHIPS 64653 00	2,000	2,000	2,000
				ECONOMIC DEVELOPMENT - EMEA 64654 00	5,000	5,000	5,000
				<u>Expense Reimb. To Other</u>			
				<u>Funds</u>			
				ER CONTRIBUTION 64916 03	-	-	-
				FM CONTRIBUTION 64917 03	-	-	-
				<u>Special Events</u>			
				SPECIAL EVENT CS- CHILI FEST 65001 01	5,000	5,000	5,000
				SPECIAL EVENT CS -TREE LIGHTING 65001 02	5,300	5,300	5,300
				SPECIAL EVENT CS -VETERANS 65001 03	900	900	900
				SPECIAL EVENT CS - EASTER 65001 04	200	200	200
				SPECIAL EVENT CS -BIG TRUCK 65001 05	500	500	500
				SPECIAL EVENT CS - OTHER 65001 06	500	500	500
				SPECIAL EVENT DS - CHILI FEST 65002 01	16,600	16,600	16,600
				SPECIAL EVENT DS -TREE LIGHTING 65002 02	-	-	-
				SPECIAL EVENT DS -VETERANS 65002 03	-	-	-
				SPECIAL EVENT DS - EASTER 65002 04	-	-	-
				SPECIAL EVENT DS -BIG TRUCK 65002 05	-	-	-
				SPECIAL EVENT DS - OTHER 65002 06	-	-	-
				<u>Insurance- Other than payroll</u>			
				<u>related</u>			
				GENERAL LIAB/PROP INSURANCE 65201 00	3,120	3,120	3,120
				<u>Other Purchased Services</u>			
				POSTAGE 65302 00	1,000	1,000	1,000
				TELEPHONE 65303 00	2,150	2,150	2,150
				PUBLICATIONS 65401 00	3,141	3,141	3,141
				PRINTING 65501 00	144	144	144
				TRAVEL 65801 00	100	100	100
				BANK FEES 65901 00	360	360	360
				MERCHANT FEES 65902 00	319	319	319
				<u>Supplies</u>			
				OFFICE SUPPLIES 66101 00	2,750	2,750	2,750
				OPERATING MATERIAL 66102 00	1,000	1,000	1,000
				BLDG SUPP-CITY HALL 66103 00	400	400	400
				GAS/HEAT 66211 00	280	280	280
				ELECTRICITY 66221 00	4,308	4,308	4,308
				FUEL 66261 01	500	500	500
				<u>Operating Expenses- Other</u>			
				MEETING ATTENDANCE-CD 66301 00	250	250	250
				CONF-MEALS/LODGING 66302 00	400	400	400
				DUES/SUB/MEMBRSHIP 66501 00	500	500	500
				TRAINING & CONF. 66502 00	750	750	750

CITY OF FAIRVIEW
 Adopted Budget
 Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): COMMUNITY DEVELOPMENT DEPT (15)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Community Development</u>			
				<u>Expenses- Other</u>			
				ABATEMENT EXP 66906 01	1,000	1,000	1,000
				SOLV AND OTHER VOLUNTEER			
				EVENTS 66906 02	500	500	500
				RECYCLING PROGRAM			
				ADMINISTRATION 66906 03	4,000	4,000	4,000
				<u>Expenses</u>			
				BLDG EQUIPMENT- CITY HALL 67402 00	250	250	250
				OFFICE EQUIPMENT 67405 00	500	500	500
				TOTAL GF- CD OPERATING EXPENSE	137,253	137,253	137,253
				TOTAL CD EXPENSES	392,136	392,136	392,136

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Parks and Recreation 17
DEPARTMENT DIRECTOR:	John Gessner Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6205 John G. 503-674-6238 Stephen
PERSON PREPARING THIS FORM:	John Gessner Stephen Richards
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

This fund is new to the FY 2010-2011 budget. It combines parks planning activities and park maintenance and is co-managed by the Community Development Director and the Public Works Director. Consolidation of park planning and maintenance functions provides improved information and transparency about Parks as a program.

The Parks and Recreation Advisory Committee advises the City Council on all parks matters, prepares bi-annual work plans and master plans for park acquisition, improvement and use. The Committee and related activities are supported by Community Development personnel. Committee staff are responsible for operating the Community Center.

The Parks Maintenance Department provides the day to day construction and maintenance of the cities parks, trails and facilities. These duties include a variety of skilled and semi skilled tasks such as mowing, pruning fertilizing, irrigation maintenance, plantings, weekly garbage pickup and restroom maintenance just to name a few. These areas of responsibilities are supported by the Public Works Department.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Parks and Recreation Department consist of the equivalent of .5 FTE from the Community Development Department and 2.25 FTE's from public works (enterprise fund employees) as well as the Community Development Director and Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

Parks and Recreation Advisory Committee

1. Completion of the Fairview Woods Park Master Plan and construction of the Fairview Woods Park trail improvements.
2. Establishment of the Parks and Recreation Advisory Committee by ordinance and specification of Committee duties.

3. Initiation of skate park planning activities and coordination with the Reynolds School Board.
4. Investments in Heslin House including retrofitting a handicap accessible door, preparing architectural alternatives for second floor access, construction of a new patio and sidewalk, construction of a new sign for the Fairview Rockwood Wilkes Historical Society.
5. Installed new roof on the Alex Brown Bridge.
6. Provided support for city events such as Chili on the Green, Christmas tree lighting, National Night Out etc.
7. Continued to maintain city parks, trail systems and recreation areas at a very high standard.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

Parks and Recreation Advisory Committee

1. Create a master plan and improvement plan for Salish Ponds Park. Construct approved improvements.
2. Find alternatives to general fund and parks system development charge resources.
3. Secure agreement with the Reynolds School Board to site a skate park on the Reynolds campus in Fairview.
4. Determine the appropriate disposition of Fairview Village pocket parks.
5. Execute the Parks Committee bi-annual work plan including increasing recreation opportunities in Fairview.
6. Ensure current operating costs and long term facility costs of the Community Center are covered by revenues.
7. Track parks costs more closely and increase management information for the purpose of policy making with regards to improvement and maintenance.
8. Maintain the current level of service as responsibilities increase with new development and improvements in the parks system.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

Parks and Recreation Advisory Committee

1. Reduced expenditures for Committee projects from \$50,000 last budget to \$25,000 in the proposed budget.
2. A new expenditure of \$25,000 is proposed to cover needed consultant fees, which were paid out of the Community Development Department in 2009-2010.
3. New expenditure lines to track costs for tree maintenance, storm damage, and repair.
4. Personnel costs are now attributed to the Community Development Director, Senior Planner, and Administrative Program coordinator.
5. Public Works general fund is now specific to parks only (no enterprise fund transfers).

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): PARKS AND RECREATION DEPT (17)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget					
				<u>Personnel- Salaries and Wages</u>								
<i>Formerly included in General Fund-Public Works Department and GF-Community Development Department</i>				CD DIRECTOR	61104 00	27,151	27,151	27,151				
				PW DIRECTOR	61106 00	7,387	7,387	7,387				
				STAFF-PW	61109 00	79,424	79,424	79,424				
				STAFF-CD	61109 04	29,928	29,928	29,928				
				TEMPORARY HELP- PW	61201 00	9,250	9,250	9,250				
				OVERTIME HOURS	61301 00	3,680	3,680	3,680				
				ON CALL PAY	61302 00	-	-	-				
								<u>Personnel- Benefits</u>				
								CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	450	450	450
								EMP ASSIST PROGRAM	62003 00	60	60	60
				LONGEVITY	62004 00	900	900	900				
				DENTAL INSURANCE	62101 00	3,104	3,104	3,104				
				MEDICAL INSURANCE	62102 00	31,760	31,760	31,760				
				LIFE INSURANCE	62103 00	479	479	479				
				LONG TERM DISABILITY INS	62104 00	479	479	479				
				WORKERS COMP INSURANCE	62105 00	3,466	3,466	3,466				
				SOCIAL SECURITY (FICA)	62201 00	12,330	12,330	12,330				
				TRI-MET TAX	62202 00	1,119	1,119	1,119				
				WBF ASSESSMENT	62203 00	177	177	177				
				PERS/OPSRP	62301 00	18,637	18,637	18,637				
				UNEMP. INSURANCE	62501 00	1,118	1,118	1,118				
				VACATION BUY-OUT	62901 00	1,504	1,504	1,504				
\$	-	\$	-	\$	-	\$	-	TOTAL PERSONNEL EXPENSE	232,403	232,403	232,403	

Other Personnel Expenses-

Not payroll related

EMPLOYEE RECOGNITION	62951 00	-	-	-
SAFETY AWARD PROGRAM	62952 00	-	-	-
UNIFORMS-	62953 00	920	920	920

Purchased Professional and IT

Services

CONTRACT SERVICES	63001 00	10,000	10,000	10,000
HR ADMINISTRATION	63101 00	1,890	1,890	1,890
LEGAL	63302 00	-	-	-
PROPERTY ALARM SERVICE	63305 00	110	110	110
IT SERVICES	63401 00	1,500	1,500	1,500
WEBSITE MANAGEMENT	63402 00	270	270	270

Building Management

COMMUNITY CENTER	63621 00	8,500	8,500	8,500
HESLIN HOUSE	63622 00	1,100	1,100	1,100

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): PARKS AND RECREATION DEPT (17)	4/12/2010 Budget	4/19/2010 Budget	6/2/2010 Budget	
<u>Purchased Property Services</u>								
				REFUSE/SHREDDING	64211 00	168	168	168
				BLDG CLEANING SRVCS	64231 00	1,800	1,800	1,800
				VEHICLE MAINT/REP	64301 00	2,000	2,000	2,000
				BLDG REP/MAINT	64302 00	1,300	1,300	1,300
				OFFICE EQUIP REP/MAINT.	64303 00	-	-	-
				EQUIP REP/MAINT- PW	64304 00	2,600	2,600	2,600
				EQUIP RENT EXP	64421 00	704	704	704
<u>Expense Reimb. To Other</u>								
				ER CONTRIBUTION- PW	64916 04	1,175	1,175	1,175
				FM CONTRIBUTION	64917 04	-	-	-
				GRANT MATCH CONTRIB	64918 00	25,000	25,000	25,000
<u>Insurance- Other than payroll related</u>								
				GENERAL LIAB/PROP INSURANCE	65201 00	4,680	4,680	4,680
<u>Other Purchased Services</u>								
				POSTAGE	65302 00	200	200	200
				TELEPHONE	65303 00	2,150	2,150	2,150
				PUBLICATIONS	65401 00	141	141	141
				PRINTING	65501 00	144	144	144
				ERRANDS	65801 00	-	-	-
				BANK FEES	65901 00	360	360	360
				MERCHANT FEES	65902 00	478	478	478
<u>Supplies</u>								
				OFFICE SUPPLIES	66101 00	200	200	200
				OPERATING MATERIAL	66102 00	2,600	2,600	2,600
				BLDG SUPP-CITY HALL	66103 00	400	400	400
				GAS/HEAT- CH	66211 00	280	280	280
				ELECTRICITY	66221 00	4,308	4,308	4,308
				FUEL	66261 01	3,220	3,220	3,220
<u>Operating Expenses- Other</u>								
				CONF-MEALS/LODGING- PW	66302 00	600	600	600
				DUES/SUB/MEMBRSHIP- PW	66501 00	600	600	600
				TRAINING & CONF.- PW	66502 00	1,200	1,200	1,200
				SMALL TOOLS/MINOR EQUIP- PW	66651 00	2,400	2,400	2,400
<u>Parks and Recreation Expenses- Other</u>								
				PARK MAINTENANCE	66907 01	31,000	31,000	31,000
				PARK AND REC COMMITTEE	66907 02	25,000	25,000	25,000
				CONTRACT SERVICES- PARK PLANNING	66907 03	25,000	25,000	25,000
				CONTRACT SERVICES- CONSTRUCTION/REPAIR	66907 04	-	-	-
<u>Non-Routine Park Needs</u>								
				TREE MANAGEMENT	66907 05	2,500	2,500	2,500
				STORM DAMAGE REPAIR	66907 06	2,500	2,500	2,500
				PARK AND TRAIL REPAIR	66907 07	-	-	-
				VEGETATION MANAGEMENT	66907 08	500	500	500
				GRAFITTI REMOVAL	66907 09	1,000	1,000	1,000

CITY OF FAIRVIEW
 Adopted Budget
 Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): PARKS AND RECREATION DEPT (17)	4/12/2010 Budget	4/19/2010 Budget	6/2/2010 Budget
				<u>Building/Land and Equipment Expenses</u>			
				IMPROVEMENTS- COMM. CTR. 67201 01	3,000	3,000	3,000
				IMPROVEMETNS- HESLIN HOUSE 67201 04	2,000	2,000	2,000
				PARK IMPROVEMENTS 67301 00	-	-	-
				BUILDING EQUIPMENT 67402 00	250	250	250
				TOTAL GF- PARKS AND REC OPERATING EXPENSE	175,748	175,748	175,748
				TOTAL PARKS AND REC EXPENSES	408,151	408,151	408,151

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Police 20
DEPARTMENT DIRECTOR:	Ken Johnson
DIRECTOR DIRECT PHONE NUMBER:	(503) 674-6200
PERSON PREPARING THIS FORM:	Ken Johnson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

1. Respond to emergency calls for service
2. Protect life and property
3. Maintain order
4. Enforce traffic and criminal laws
5. Crime prevention and public education

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Fairview Police Department consists of:

One Chief of Police
Three Police Sergeants (first level supervisors)
One part-time Investigator
One School Resource Officer (paid by Reynolds School District)
One Gang Officer (paid by grant from State of Oregon)
Seven Patrol Officers

Total of fourteen (14) commissioned full time police officers

The department also has one full time civilian Records Specialist and two part-time Administrative Assistants (each limited to 79 hours per month) that handle Alarm Administration, Property and Evidence, Crime Analysis and administrative support to the Chief.

The department is also supported by four reserve (volunteer) police officers.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Became 23rd Police Department in State of Oregon to become fully state accredited
2. Promoted third Police Sergeant (first level supervisor)
3. Held first ever Fairview Police Awards Recognition Ceremony
4. Appointed new Investigator and had successful transition of positions

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Restructure Police Department to focus Sergeants on street supervision by restructuring department
2. Strive to have two officers on duty 24/7
3. Improve crime analysis function and make more information available to staff, council and public

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): POLICE DEPARTMENT (20)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
<i>Now divided into GF- Police Department and GF-FIRE/BOEC/ Emergency Management Department</i>				<u>Personnel- Salaries and Wages</u>				
				POLICE CHIEF	61105 00	81,454	81,454	81,454
				STAFF- SERGEANTS	61109 01	196,452	196,452	196,452
				STAFF- POLICE OFFICERS	61109 02	445,475	445,475	445,475
				STAFF-PD OFFICE	61109 03	80,265	80,265	80,265
				TEMPORARY HELP	61201 00	-	-	-
				TEMPORARY HELP- EMGET GRANT	61201 01	58,800	58,800	58,800
				TEMPORARY HELP- SRO POSITION	61201 02	71,181	71,181	71,181
				OVERTIME HOURS	61301 00	24,525	24,525	24,525
				OT- MAJOR CRIME/ OIC PAY	61301 09	-	-	-
				OT- COURT (FMC)	61303 03	3,200	3,200	3,200
				OT-COURT OTHER	61303 04	12,600	12,600	12,600
				OT-COVER SHORT SHIFTS	61303 05	14,100	14,100	14,100
				<u>OT- DIRECT FUNDED</u>				
				OT- OACP DUUI GRANT	61303 01	3,475	3,475	3,475
				OT-OACP SEATBELT SAFETY GRANT	61303 02	4,200	4,200	4,200
				OT-TRAFFIC SAFETY INSTRUCTION	61303 06	2,100	2,100	2,100
				OT- REYNOLDS SCHOOL DISTRICT SRO	61303 07	1,390	1,390	1,390
				OT-TRAFFIC SAFETY ENFORCEMENT	61303 08	6,250	6,250	6,250
				<u>OTHER PAY</u>				
				ON CALL PAY- SGTS	61304 00	5,400	5,400	5,400
				FTO PAY	61305 00	2,934	2,934	2,934
				<u>Personnel- Benefits</u>				
				CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	810	810	810
				EMP ASSIST PROGRAM	62003 00	298	298	298
				LONGEVITY	62004 00	10,740	10,740	10,740
				CERTIFICATION PAY	62005 00	28,296	28,296	28,296
				DENTAL INSURANCE	62101 00	18,133	18,133	18,133
				MEDICAL INSURANCE	62102 00	185,580	185,580	185,580
				LIFE INSURANCE	62103 00	2,786	2,786	2,786
				LONG TERM DISABILITY INS	62104 00	2,786	2,786	2,786
				WORKERS COMP INSURANCE	62105 00	28,086	28,086	28,086
				SOCIAL SECURITY (FICA)	62201 00	86,662	86,662	86,662
				TRI-MET TAX	62202 00	7,723	7,723	7,723
				WBF ASSESSMENT	62203 00	926	926	926
				PERS/OPSRP	62301 00	96,318	96,318	96,318
				PERS UAL PENSION BOND	62302 00	-	-	-
				UNEMP. INSURANCE	62501 00	7,930	7,930	7,930
				VACATION BUY-OUT	62901 00	10,395	10,395	10,395
\$	-	\$	-	TOTAL PERSONNEL EXPENSE		1,501,270	1,501,270	1,501,270

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): POLICE DEPARTMENT (20)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Other Personnel Expenses-</u>			
				<u>Not payroll related</u>			
				EMPLOYEE RECOGNITION- AWARDS PROGRAM	62951 00	-	-
				SAFETY AWARD PROGRAM	62952 00	-	-
				UNIFORMS- REPLACEMENT	62953 00	7,700	7,700
				UNIFORMS MAINT/ CLEANING	62954 00	4,000	4,000
				UNIFORMS- NEW HIRE+	62955 00	-	-
				<u>Purchased Professional and IT Services</u>			
				CONTRACT SERVICES	63001 00	-	-
				HR ADMINISTRATION	63101 00	4,830	4,830
				AUDIT AND ACCOUNTING	63301 00	3,636	3,636
				LEGAL	63302 00	4,710	4,710
				IT SERVICES	63401 00	14,925	14,925
				WEBSITE MANAGEMENT	63402 00	828	828
				<u>Purchased Property Services</u>			
				REFUSE/SHREDDING	64211 00	588	588
				BLDG CLEANING SRVCS	64231 00	6,300	6,300
				VEHICLE MAINT/REP	64301 00	9,800	9,800
				BLDG REP/MAINT	64302 00	4,550	4,550
				OFFICE EQUIP REP/MAINT.	64303 00	-	-
				EQUIP REP/MAINT	64304 00	7,200	7,200
				EQUIP RENT	64421 00	5,764	5,764
				EQUIP RENT-VEHICLES	64421 01	19,320	19,320
				<u>Transfers Out to Other Funds</u>			
				ER CONTRIBUTION	64916 05	-	-
				FM CONTRIBUTION	64917 05	-	-
				<u>Insurance- Other than payroll related</u>			
				GENERAL LIAB/PROP INSURANCE	65201 00	11,960	11,960
				<u>Other Purchased Services</u>			
				CABLE	65301 00	50	50
				POSTAGE	65302 00	1,000	1,000
				TELEPHONE	65303 00	7,525	7,525
				PUBLICATIONS	65401 00	423	423
				PRINTING	65501 00	432	432
				TRAVEL	65801 00	400	400
				BANK FEES	65901 00	1,080	1,080
				MERCHANT FEES	65902 00	1,221	1,221
				<u>Supplies</u>			
				OFFICE SUPPLIES	66101 00	1,500	1,500
				OPERATING MATERIAL	66102 00	6,500	6,500
				ALARM ADMINISTRATION	66102 02	-	-
				BLDG SUPP-CITY HALL	66103 00	1,400	1,400
				GAS/HEAT- CH	66211 00	980	980
				ELECTRICITY- CH	66221 00	15,078	15,078
				FUEL	66261 01	27,600	27,600

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): POLICE DEPARTMENT (20)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Operating Expenses- Other</u>			
				MEETING ATTENDANCE-CP 66301 00	200	200	200
				CONF-MEALS/LODGING 66302 00	4,950	4,950	4,950
				DUES/SUB/MEMBRSHIP 66501 00	1,400	1,400	1,400
				TRAINING & CONF. 66502 00	14,550	14,550	14,550
				<u>Police Expenses- Other</u>			
				ACCREDITATION 66909 06	1,150	1,150	1,150
				AMMUNITION 66909 33	7,000	7,000	7,000
				COMMUNITY SUPPORT 66909 01	-	-	-
				CRIME ANALYSIS 66909 36	-	-	-
				CRIME PREVENTION 66909 30	3,500	3,500	3,500
				CRIME PREVENTION-TARGET			
				GRANT 66909 31	2,500	2,500	2,500
				EVIDENCE MANAGEMENT 66909 34	1,000	1,000	1,000
				INVESTIGATE & CRIME SCENE			
				SUPPLIES 66909 35	3,500	3,500	3,500
				LEXIPOL-POLICY MANUAL UPDATES 66909 07	2,500	2,500	2,500
				POLICE RESERVE SUP 66909 40	-	-	-
				RADIO COMMUNICATIONS 66909 59	23,925	23,925	23,925
				RECORDS MANAGEMENT SYSTEMS 66909 60	10,200	10,200	10,200
				T-1 LINE FEE 66909 63	3,300	3,300	3,300
				TRAFFIC SAFETY 66909 50	8,500	8,500	8,500
				WIRELESS TECHNOLOGY 66909 61	8,200	8,200	8,200
				<u>Building and Equipment Expenses-</u>			
				BLDG IMPROVEMENTS 67201 00	1,000	1,000	1,000
				EQUIPMENT-TRAFFIC SAFETY 67201 02	-	-	-
				EQUIPMENT 67401 00	1,000	1,000	1,000
				BLDG EQUIPMENT- CITY HALL 67402 00	875	875	875
				OFFICE EQUIPMENT 67405 00	1,000	1,000	1,000
\$ 819.45	\$ 7,000.00	\$ 1,000	\$ 1,000	TOTAL GF- POLICE OPERATING EXPENSE	271,550	271,550	271,550
					1,772,820	1,772,820	1,772,820
					TOTAL POLICE EXPENSES	1,772,820	1,772,820

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Fire/BOEC/EM
DEPARTMENT DIRECTOR:	Ken Johnson
DIRECTOR DIRECT PHONE NUMBER:	(503) 674-6200
PERSON PREPARING THIS FORM:	Ken Johnson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Fire/BOEC/Emergency Management department is responsible for contracting with the City of Gresham for fire services to the citizens of Fairview and contracting with BOEC for police dispatch services.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Fire/BOEC/Emergency Management departments are administered by the Chief of Police.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

Work with neighboring cities to stabilize costs of these services through contracting.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

Contractual increases for Fire and BOEC services.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): FIRE/BOEC/ EMERGENCY DEPT (25)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Personnel- Salaries and Wages</u>			
	<i>Formerly included in GF- Police Department</i>			POLICE CHIEF	61105 00	9,050	9,050
				STAFF-PD OFFICE	61109 00	-	-
				TEMPORARY HELP	61201 00	-	-
				OVERTIME HOURS	61301 00	-	-
				<u>Personnel- Benefits</u>			
				CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	90	90
				EMP ASSIST PROGRAM	62003 00	2	2
				LONGEVITY	62004 00	60	60
				CERTIFICATION PAY	62005 00	264	264
				DENTAL INSURANCE	62101 00	122	122
				MEDICAL INSURANCE	62102 00	1,246	1,246
				LIFE INSURANCE	62103 00	19	19
				LONG TERM DISABILITY INS	62104 00	19	19
				WORKERS COMP INSURANCE	62105 00	234	234
				SOCIAL SECURITY (FICA)	62201 00	724	724
				TRI-MET TAX	62202 00	65	65
				WBF ASSESSMENT	62203 00	6	6
				PERS/OPSRP	62301 00	1,254	1,254
				PERS UAL PENSION BOND	62302 00	-	-
				UNEMP. INSURANCE	62501 00	66	66
				VACATION BUY-OUT	62901 00	95	95
\$	-	\$	-	TOTAL PERSONNEL EXPENSE	13,316	13,316	13,316

**Other Personnel Expenses-
Not payroll related**

**Purchased Professional and IT
Services**

CONTRACT SERVICES	63001 00	-	-	-
IT SERVICES	63401 00	-	-	-
WEBSITE MANAGEMENT	63402 00	-	-	-

Purchased Property Services

OFFICE EQUIP REP/MAINT.	64303 00	-	-	-
EQUIP REP/MAINT	64304 00	-	-	-
EQUIP RENT EXP	64421 00	-	-	-

**Insurance- Other than payroll
related**

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): FIRE/BOEC/ EMERGENCY DEPT (25)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Other Purchased Services</u>			
				CABLE	65301 00	-	-
				TELEPHONE	65303 00	-	-
				<u>Supplies</u>			
				OPERATING MATERIAL	66102 00	-	-
				<u>Operating Expenses- Other</u>			
				MEETING ATTENDANCE-CP	66301 01	-	-
				CONF-MEALS/LODGING	66302 00	-	-
				DUES/SUB/MEMBRSHIP	66501 00	-	-
				TRAINING & CONF.	66502 00	-	-
				<u>Fire/BOEC/ Emergency Expenses- Other</u>			
\$ 218,787.00	\$ 227,198.00	\$ 220,422	\$ 220,422	BOEC CONTRACT COSTS	66909 24	234,781	234,781
\$ 638,985.00	\$ 651,625.00	\$ 688,514	\$ 688,514	FIRE CONTRACT COSTS	66909 25	716,055	716,055
				<u>Building and Equipment Expenses-</u>			
				TOTAL GF- FIRE/BOEC/EMER. OPERATING EXPENSES	950,836	950,836	950,836
				TOTAL FIRE/BOEC/EMERG. EXPENSES	964,152	964,152	964,152

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	General Fund 110
DEPARTMENT:	Other Requirements 40
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	(503) 674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of the General Fund "Other Requirements" is to budget for transfers in support of the Building Fund and to maintain a reserve that will ensure adherence to the following two City Council adopted Financial Guidelines:

1. The City shall maintain a general fund *emergency contingency* funded at a *minimum of 5 percent* of general fund operating expenditures. This contingency is for unexpected expenditures that staff could not have known about at the time the budget was prepared.
2. The City shall maintain a general fund *operating fund balance* funded at a *minimum of 10 percent* of operating expenditures. This will help maintain the minimum cash flow necessary to ensure the City will not need to issue Tax Anticipation Notes (short-term borrowing).

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

N/A

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Continue to comply with City policy regarding ending fund balance and contingency requirement.
2. Continue to recommend and implement new policies and procedures that create more efficient City operations.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant changes.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GENERAL FUND (110): OTHER REQUIREMENTS (40)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Transfers Out to Other Funds</u>			
				TRANS TO AEC FUND	64911 00	-	-
				TRANS TO BLDG FUND	64912 00	35,063	35,063
				TRANS TO DEBT SVC	64915 00	-	-
				CONTINGENCY	69100 00	208,608	208,608
				ENDING FUND BALANCE- DESIGNATED	67910 00	4,000	4,000
				ENDING FUND BALANCE- UNDESIGNATED	64910 00	3,056,890	3,038,890
\$ 50,000.00	\$ -	\$ -	\$ -	TOTAL OTHER REQUIREMENTS	3,304,561	3,286,561	3,286,561
				TOTAL GENERAL FUND EXPENSES	7,441,655	7,441,655	7,441,655
				TOTAL FUND	-	-	-

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	AEC 121
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	503-674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	503-674-6221

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of The Administrative Excise Charge Fund (AEC) is to collect funds from new development to pay for public infrastructure such as the City Hall and other City buildings.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Finance Director manages the Administrative Excise Fund

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Will not generate sufficient Administrative Excise Charge revenue to pay for City services. Since the City is approaching build out in the residential area, economic development needs to occur in the commercial and industrial area to provide this critical revenue.
2. When the housing markets rebound and building permits reach previous levels of activity, these revenues will potentially be used to build a new Public Works City Shops Building.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	AEC FUND (121-00)		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 655,054.42	\$ 817,602.45	\$ (15,514)	\$ (15,514)	Beg. Fund Bal.	49950 00	515	515	515
\$ 14,602.00	\$ 15,280.00	\$ 14,514	\$ 1,500	ADMIN EXCISE CHR	43183 00	1,000	1,000	1,000
\$ 32,514.11	\$ 11,385.05	\$ 1,000	\$ 15	INTEREST-LGIP	43611 00	5	5	5
		\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-
		\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-
\$ 50,000.00	\$ 50,000.00	\$ -	\$ 14,514	TRANS FROM GEN FUND	43912 00	-	-	-
\$ 22,299.96	\$ 22,299.96	\$ -	\$ -	TRANS FROM WATER	43911 21	-	-	-
\$ 22,299.96	\$ 22,299.96	\$ -	\$ -	TRANS FROM SEWER	43911 22	-	-	-
\$ 11,100.00	\$ 11,100.00	\$ -	\$ -	TRANS FROM STORM	43911 23	-	-	-
\$ 9,732.00	\$ 9,732.00	\$ -	\$ -	TRANS FROM STREET	43911 14	-	-	-
\$ 817,602.45	\$ 959,699.42	\$ -	\$ 515	TOTAL AEC RESOURCES		1,520	1,520	1,520
\$ -	\$ 975,213.00	\$ -	\$ -	TRANS TO DEBT SVC	64915 00	-	-	-
	\$ -	\$ -	\$ -	CONTINGENCY	69100 00	-	-	-
				ENDING FUND BALANCE	67910 00	1,520	1,520	1,520
\$ -	\$ 975,213.00	\$ -	\$ -	TOTAL AEC EXPENSES		1,520	1,520	1,520
	\$ (15,513.58)	\$ -	\$ 515	TOTAL FUND		0	0	0

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Building Fund 122
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	John Gessner
DIRECTOR DIRECT PHONE NUMBER:	503-674-6205
PERSON PREPARING THIS FORM:	John Gessner
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

This Department is newly created in FY 2010-2011. State law requires that permit revenues be used only towards operating expenditures of the Building Department. The Building Fund ensures that the City of Fairview can account for permit revenues and operating expenditures and therefore demonstrate compliance with state law. The purpose of the Department follows:

1. Provide and fund a Building Inspection Program as required by state law.
2. Support the Fairview Building Official, plan examiners, and inspectors.
3. Provide expert, timely, coordinated, and cost effective permitting and inspection services.
4. Issue permits, conduct inspections, and approve occupancies.
5. Enforce violations of building codes.
6. Establish an operating reserve fund to cover operating costs during economic down turns and limit general fund transfers.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Department is managed by the Community Development Director. Permit Specialist duties are performed Community Development's Administrative Program Coordinator. Community Development staffs the department as needed due to Permit Specialist absences.

Building Official, plan examination, and inspection services are provided by Building Code Consultancy, a private consulting firm.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Streamlined procedures and increased level of service.
2. Continued reduction in billings as a percentage of permit revenues.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Monthly permit revenues continued to decline in first quarter of 2010. In addition, electrical and mechanical permits (heating and air conditioning) applications make up a large proportion of permits. The fee structure for these permits (as set by the state) are many times insufficient to cover inspection costs. The means that the general fund will be relied upon until development and construction returns.
2. Continue improvements to the permitting process, interdepartmental coordination, and customer service.
3. Continue efforts to reduce departmental costs while maintaining high levels of service.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

There are no major differences in budget revenue and expenditures. The major difference is the creation of an independent Building Department fund, which should enhance budget and management information in subsequent budget years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	BUILDING FUND (122-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
-	\$ -	\$ -	\$ -	Beg. Fund Bal.	49950 00	-	-
				Beg. Fund Bal.- Operating Reserve	49950 00	-	-
				<u>LICENSES AND PERMITS</u>			
\$ 4,707.54	\$ 5,755.16	\$ 5,500	\$ 1,000	CET REVENUE	43182 00	100	100
				REYNOLDS CET REVENUE	43182 01	40	40
\$ 136,266.51	\$ 100,482.26	\$ 75,000	\$ 35,000	BUILDING PERMITS	43202 00	40,000	40,000
\$ 21,837.75	\$ 17,315.00	\$ 15,000	\$ 5,000	ELECTRICAL PERMITS	43203 00	6,800	6,800
\$ 28,806.28	\$ 18,424.80	\$ 15,000	\$ 5,000	PLUMBING PERMITS	43204 00	6,000	6,000
				<u>Charges for Services</u>			
-	\$ -	\$ -	\$ -	GENERAL GOVT CHARGES	43401 00	-	-
				<u>Investment Earnings</u>			
-	\$ -	\$ -	\$ -	INTEREST-LGIP	43611 00	-	-
-	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-
				<u>Other Financing Sources</u>			
				MISC. REVENUE	43901 00	-	-
				TRANSFER FROM GF FOR OPERATIONS	43914 00	35,063	35,063
-	\$ -	\$ -	\$ -			35,063	35,063
\$ 191,618.08	\$ 141,977.22	\$ 110,500	\$ 46,000	TOTAL BUILDING RESOURCES		88,003	88,003

				<u>Personnel - Salaries and Wages</u>			
<i>Formerly included in GF- Community Development</i>				CITY ADMINISTRATOR	61101 00	-	-
				FINANCE DIRECTOR	61103 00	-	-
				CD DIRECTOR	61104 00	13,576	13,576
				STAFF- BLDG	61109 00	15,742	15,742
				TEMPORARY HELP	61201 00	-	-
				OVERTIME HOURS	61301 00	300	300
				<u>Personnel- Benefits</u>			
				CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	135	135
				EMP ASSIST PROGRAM	62003 00	34	34
				LONGEVITY	62004 00	-	-
				DENTAL INSURANCE	62101 00	548	548
				MEDICAL INSURANCE	62102 00	5,605	5,605
				LIFE INSURANCE	62103 00	85	85
				LONG TERM DISABILITY INS	62104 00	85	85
				WORKERS COMP INSURANCE	62105 00	162	162
				SOCIAL SECURITY (FICA)	62201 00	2,253	2,253
				TRI-MET TAX	62202 00	211	211
				WBF ASSESSMENT	62203 00	26	26
				PERS/OPSRP	62301 00	3,459	3,459
				UNEMP. INSURANCE	62501 00	201	201
				VACATION BUY-OUT	62901 00	295	295
\$ -	\$ -	\$ -	\$ -	TOTAL PERSONNEL EXPENSES		42,717	42,717

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	BUILDING FUND (122-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
				<u>Other Personnel Expenses- Not payroll related</u>				
				EMPLOYEE RECOGNITION	62951 00	-	-	-
				SAFETY AWARD PROGRAM	62952 00	-	-	-
				<u>Purchased Professional and IT Services</u>				
				CONTRACT SERVICES	63001 00			
				HR ADMINISTRATION	63101 00	-	-	-
				AUDIT & ACCOUNTING	63301 00	404	404	404
				LEGAL	63302 00	-	-	-
				IT SERVICES	63401 00	1,500	1,500	1,500
				WEBSITE MANAGEMENT	63402 00	-	-	-
				<u>Purchased Property Services</u>				
				REFUSE/SHREDDING	64211 00	17	17	17
				BLDG CLEANING SRVCS	64231 00	180	180	180
				BLDG REP/MAINT	64302 00	130	130	130
				OFFICE EQUIP REP/MAINT	64303 00	-	-	-
				EQUIP RENT	64421 00	466	466	466
				<u>Transfers Out to Other Funds</u>				
				<u>related</u>				
				GENERAL LIAB/PROP INSURANCE	65201 00	-	-	-
				<u>Operating Expenses- Other</u>				
				POSTAGE	65302 00	200	200	200
				TELEPHONE	65303 00	215	215	215
				PUBLICATIONS	65401 00	-	-	-
				PRINTING	65501 00	-	-	-
				TRAVEL	65801 00	-	-	-
				BANK FEES	65901 00	-	-	-
				MERCHANT FEES	65902 00	-	-	-
				<u>Supplies</u>				
				OFFICE SUPPLIES	66101 00	100	100	100
				OPERATING MATERIAL	66102 00	50	50	50
				BLDG SUPP-CITY HALL	66103 00	40	40	40
				GAS/HEAT	66211 00	28	28	28
				ELECTRICITY	66221 00	431	431	431
				CONF-MEALS/LODGING	66302 00	250	250	250
				DUES/SUB/MEMBRSHIP	66501 00	250	250	250
				TRAINING & CONF.	66502 00	500	500	500

CITY OF FAIRVIEW
 Adopted Budget
 Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	BUILDING FUND (122-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
				<u>Building Expenses- Other</u>				
				BLDG INSPECTION SRVCS	66905 02	40,500	40,500	40,500
				<u>Capital Outlay</u>				
				BLDG EQUIPMENT- CITY HALL	67402 00	25	25	25
				OFFICE EQUIPMENT	67405 00	-	-	-
				<u>Ending Fund Balance</u>				
				CONTINGENCY	69100 00	-	-	-
				ENDING FUND BALANCE	67910 00	-	-	-
				TOTAL BUILDING OPERATING EXPENSES		45,286	45,286	45,286
\$ -	\$ -	\$ -	\$ -	TOTAL BUILDING EXPENSES		88,003	88,003	88,003
				TOTAL FUND		-	-	-

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER: Grants/Projects 123
DEPARTMENT: 00
DEPARTMENT DIRECTOR:
DIRECTOR DIRECT PHONE NUMBER:
PERSON PREPARING THIS FORM: John Gessner
DIRECT PHONE NUMBER: Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

Identify and track required grant match contributions, grant revenues, and grant expenditures. Identify and track individual capital projects or other program grants/Donations. Currently, only the Community Development Department has grant projects in this budget period.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

Department directors administer budgeted grants and projects.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Administered the \$460,730 Metro Nature in Neighborhoods local share grant by constructing improvements at Fairview Woods Parks valued at approximately \$99,000.
2. Secured a \$152,000 grant from the Oregon Department of Transportation to construct a sidewalk on the north side of Halsey Street opposite the Reynolds Middle School campus.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Complete a master plan and improvement plan for Salish Ponds Park. The approved improvements will be funded using the Metro Nature in Neighborhoods local share grant in combination with other potential grants.
2. Construct the Halsey Street sidewalk.
3. Maintain matching fund contributions for Fairview's portion of the local share match to construct the 1.8 mile Fairview – Troutdale segment of the 40-Mile Loop. A \$2.3 million grant was awarded to Fairview and the Port of Portland and City of Troutdale grant partners.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11: N/A

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GRANT/PROJECTS FUND (123-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				Beg. Fund Bal.	49950 00	-	-
				BEGIN FUND BALANCE- HALSEY STREET SIDEWALK PROJECT CITY MATCH	49950 00	25,000	25,000
			<i>Formerly included in individual funds.</i>			25,000	25,000
				<u>GRANT PROJECTS</u>			
				<u>Federal Grants</u>			
				GRANT PROCEEDS- FEDERAL	43312 00	-	-
				<u>State Grants</u>			
				GRANT PROCEEDS- STATE	43341 00	-	-
				STATE GRANT- HALSEY STREET SIDEWALK PROJECT	43341 01	-	-
				STATE GRANT CITY MATCH CONTRIBUT.- 40 MILE LOOP	43341 02	25,000	25,000
				<u>Local Grants</u>			
				LOCAL GOVERNMENT GRANTS	43371 00	-	-
				METRO GRANT-NATURE IN NEIGHBORHOODS	43372 01	362,043	362,043
				<u>Other Grants</u>			
				OTHER GRANTS	43372 00	-	-
				<u>Investment Earnings</u>			
				INTEREST-LGIP	43611 00	-	-
				INTEREST ON INVESTMENTS	43612 00	-	-
				<u>DONATION PROJECT RESOURCES</u>			
				DONATIONS-DESIGNATED PARKS	43641 00	-	-
				TOTAL GRANTS/ PROJECTS RESOURCES	412,043	412,043	412,043
				<u>GRANT EXPENDITURES</u>			
				<u>FEDERAL</u>			
				<u>STATE</u>			
				STATE GRANT- 40 MILE LOOP	67001 02	-	-
				STATE GRANT- HALSEY STREET SIDEWALK PROJECT	67001 03	-	-
				<u>LOCAL</u>			
				LOCAL GRANT PROC. PROJECTS	67001 04	-	-
				METRO GRANT-NATURE IN NEIGHBORHOODS	67001 05	362,043	362,043
				<u>DONATIONS</u>			
				DONATIONS-DESIGNATED PARKS	67001 06	-	-

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	GRANT/PROJECTS FUND (123-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
				<u>PROJECT ENDING BALANCES</u>				
				METRO GRANT-NATURE IN NEIGHBORHOODS	67910 00	-	-	-
				STATE GRANT- HALSEY STREET SIDEWALK PROJECT	67910 00	25,000	25,000	25,000
				STATE GRANT- 40 MILE LOOP	67910 00	25,000	25,000	25,000
				CONTINGENCY	69100 00	-	-	-
				TOTAL GRANTS/PROJECTS EXPENSES		412,043	412,043	412,043
				TOTAL FUND		-	-	-

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Street 124
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The State Tax Street Fund provides equipment and services to maintain the City's streets and alley ways. This fund includes payment for services to Multnomah County for street sweeping, annual striping, periodic crack sealing and shoulder repair. This fund also purchases signs, barricades, gravel and other equipment specific to street repair and maintenance. As improvement moneys accumulate, the pavement overlay program is also funded out of this project.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Street Fund consists of the equivalent of 1.25 FTE's and the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Installation of new high intensity STOP signs around town.
2. Completed the Phase 3 Sidewalk projects with sidewalks on the west side of 3rd Street from Fairview Elementary School south to the Community Center.
3. Constructed a pavement overlay on Lincoln Street from 223rd Ave to 7th Street.
4. Completed the first phase of the Pavement Management Program. This project consisted of a chip seal on 205th from Sandy to I-84 and I-84 to Halsey and slurry seal applications in the Fairview Lake Estates area as well as Creekside, Matney, 230th, 229th, and 228th Court.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Continue upgrading street signs around town to high intensity to comply with state standards.
2. Replace the old 4" street signs to 6" signs on roads with speeds above 25 MPH to comply with state standards.
3. Continue the pavement preservation program with guidance from the Pavement Management Program Budget Options Report. (~118,000)

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	STREET FUND (124-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 407,970.20	\$ 316,626.00	\$ 191,504	\$ 191,504	Beg. Fund Bal. 49950 00	32,698	32,698	32,698
<u>Charges for Services</u>							
\$ 1,400.00	\$ 1,125.00	\$ 1,700	\$ 1,242	RIGHT OF WAY PERMITS 43221 00	1,250	1,250	1,250
<u>Intergovernmental Revenue</u>							
\$ 10,737.02	\$ 11,135.11	\$ 11,300	\$ 11,450	COUNTY SHARED REV. 43301 05	11,500	11,500	11,500
\$ 418,606.92	\$ 374,057.06	\$ 410,038	\$ 399,135	STATE SHARED REV. (GAS TAX) 43301 06	487,390	487,390	487,390
<u>Grants- (transferred to Grant Fund)</u>							
\$ 54,400.00	\$ 60,000.00	\$ 45,000	\$ 46,700	GRANT PROCEEDS-FEDERAL 43312 00	-	-	-
\$ -	\$ -	\$ -	\$ -	GRANT PROCEEDS-STATE 43341 00	-	-	-
<u>Charges for Services</u>							
\$ 13,950.22	\$ 985.00	\$ -	\$ 60	GENERAL GOVT CHARGES 43401 00	100	100	100
<u>Investment Earnings</u>							
\$ 17,055.83	\$ 5,033.13	\$ 3,335	\$ 1,053	INTEREST-LGIP 43611 00	710	710	710
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS 43612 00	-	-	-
<u>Other Financing Sources</u>							
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE 43901 00	-	-	-
\$ 924,120.19	\$ 768,961.30	\$ 662,877	\$ 651,144	TOTAL STREET RESOURCES	533,648	533,648	533,648
<u>Personnel- Salaries and Wages</u>							
<i>Formerly included in General Fund- Public Works</i>							
				MAYOR'S STIPEND 61001 00	240	240	240
				CITY ADMINISTRATOR 61101 00	9,557	9,557	9,557
				FINANCE DIRECTOR 61103 00	4,460	4,460	4,460
				PW DIRECTOR 61106 00	11,081	11,081	11,081
				STAFF 61109 00	80,426	80,426	80,426
				TEMPORARY HELP 61201 00	2,220	2,220	2,220
				OVERTIME HOURS 61301 00	2,067	2,067	2,067
				CALL OUT PAY 61302 00	1,442	1,442	1,442
<u>Personnel- Benefits</u>							
				CELL PHONE ALLOWANCE-EMPLOYEES 62002 00	405	405	405
				EMP ASSIST PROGRAM 62003 00	28	28	28
				LONGEVITY 62004 00	1,095	1,095	1,095
				DENTAL INSURANCE 62101 00	2,458	2,458	2,458
				MEDICAL INSURANCE 62102 00	25,159	25,159	25,159
				LIFE INSURANCE 62103 00	360	360	360
				LONG TERM DISABILITY INS 62104 00	360	360	360
				WORKERS COMP INSURANCE 62105 00	2,049	2,049	2,049
				SOCIAL SECURITY (FICA) 62201 00	8,623	8,623	8,623
				TRI-MET TAX 62202 00	770	770	770
				WBF ASSESSMENT 62203 00	119	119	119
				PERS/OPSRP 62301 00	13,122	13,122	13,122
				UNEMP. INSURANCE 62501 00	788	788	788
				VACATION BUY-OUT 62901 00	1,089	1,089	1,089
\$ -	\$ -	\$ -	\$ -	TOTAL PERSONNEL EXPENSES	167,918	167,918	167,918

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	STREET FUND (124-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget		
				<u>Other Personnel Expenses-</u>					
				<u>Not payroll related</u>					
<i>Some expenses formerly included in General Fund- Public Works</i>				EMPLOYEE RECOGNITION	62951 00	-	-	-	
				SAFETY AWARD PROGRAM	62952 00	-	-	-	
				UNIFORMS	62953 00	600	600	600	
				<u>Purchased Professional and IT Services</u>					
\$	-	\$ 19,828.67	\$ 5,000	\$ 5,000	CONTRACT SERVICES	63001 00	10,000	10,000	10,000
				HR ADMINISTRATION	63101 00	2,100	2,100	2,100	
				AUDIT & ACCOUNTING	63301 00	4,040	4,040	4,040	
				LEGAL	63302 00	7,850	7,850	7,850	
				ARCHITECTURAL/DESIGN					
				ENGINEERING	63303 00	-	-	-	
				ENGINEERING AND MAPS	63304 00	-	-	-	
				PROPERTY ALARM SERVICES	63305 00	110	110	110	
				IT SERVICES	63401 00	6,489	6,489	6,489	
				WEBSITE MANAGEMENT	63402 00	360	360	360	
				<u>Purchased Property Services</u>					
				REFUSE/ SHREDDING	64211 00	34	34	34	
				BLDG CLEANING SRVCS	64231 00	360	360	360	
				VEHICLE MAINT/REP	64301 00	2,000	2,000	2,000	
				BLDG REP/MAINT	64302 00	260	260	260	
				OFFICE EQUIP REP/MAIN	64303 00	-	-	-	
				EQUIP REP/MAINT	64304 00	1,000	1,000	1,000	
\$	9,732.00	\$ 9,732.00	\$ 5,000	\$ 5,000	RENT EXPENSE-TO GF	64411 00	10,000	10,000	10,000
				EQUIP RENT EXP	64421 00	1,892	1,892	1,892	
				<u>Expense Reimbursements to Other Funds</u>					
\$	6,283.00	\$ 6,283.00	\$ 2,000	\$ 2,000	ER CONTRIBUTION	64916 08	4,110	4,110	4,110
				FM CONTRIBUTION	64917 08	1,000	1,000	1,000	
\$	288,546.00	\$ 235,200.00	\$ 228,096	\$ 228,096	EXPENSE REIMB. TO OTHER FUNDS	00000 00	-	-	-
				<u>Insurance-other than payroll related</u>					
				GENERAL LIAB/PROP INSURANCE	65201 00	5,200	5,200	5,200	
				<u>Supplies</u>					
				POSTAGE	65302 00	200	200	200	
				TELEPHONE	65303 00	430	430	430	
				TELEPHONE- SHOPS	65303 01	1,500	1,500	1,500	
				PUBLICATIONS	65401 00	470	470	470	
				PRINTING	65501 00	240	240	240	
				TRAVEL- MEETINGS/ERRANDS	65801 00	100	100	100	
				BANK FEES	65901 00	1,200	1,200	1,200	
				MERCHANT FEES	65902 00	531	531	531	

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	STREET FUND (124-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Other Purchased Services</u>			
\$ 15,118.88	\$ 16,705.45	\$ 14,000	\$ 11,750	OFFICE SUPPLIES 66101 00	500	500	500
				OPERATING MATERIAL 66102 00	14,000	14,000	14,000
				BLDG SUPP-CITY HALL 66103 00	40	40	40
				BLDG SUPP-SHOPS 66104 00	500	500	500
				GAS/HEAT-CH 66211 00	18	18	18
				GAS/HEAT-SHOPS 66211 01	200	200	200
				ELECTRICITY 66221 00	1,362	1,362	1,362
				ELECTRICITY- CITY SHOPS 66221 01	100	100	100
				FUEL 66261 01	2,200	2,200	2,200
				<u>Operating Expenses- Other</u>			
				MEETING ATTENDANCE- PWD 66301 00	-	-	-
				CONF-MEALS/LODGING 66302 00	1,000	1,000	1,000
				DUES/SUB/MEMBRSHIP 66501 00	1,000	1,000	1,000
				TRAINING & CONF. 66502 00	1,045	1,045	1,045
				<u>Street Expenses- Other</u>			
\$ 25,498.86	\$ 19,848.74	\$ 20,000	\$ 20,000	SMALL TOOLS/MINOR EQUIP 66651 00	2,000	2,000	2,000
				STREET MAINT. SERVICES 66904 01	20,000	20,000	20,000
				STREET LIGHTS 66904 05	4,280	4,280	4,280
\$ 238,242.53	\$ 241,103.99	\$ 335,000	\$ 335,000	STREET IMPROVEMENTS 67301 01	120,000	120,000	120,000
\$ 3,625.00	\$ -	\$ 5,000	\$ 1,500	TRAFFIC CALMING 67301 02	5,000	5,000	5,000
\$ 14,751.25	\$ 22,670.64	\$ 8,600	\$ 8,600	FOOT PATHS AND BIKE TRAILS 67301 04	8,600	8,600	8,600
\$ -	\$ 3,236.03	\$ 1,411	\$ 1,000	TRANSPORTATION IMPROVEMENTS 67301 03			
\$ 601,797.52	\$ 574,608.52	\$ 624,107	\$ 617,946	TOTAL MATERIALS AND SERVICES	243,921	243,921	243,921
				<u>Capital Outlay</u>			
\$ 5,696.20	\$ 2,849.04	\$ 1,000	\$ 500	EQUIPMENT-STREET 67401 00	-	-	-
				BLDG EQUIPMENT- CITY HALL 67402 00	50	50	50
				BLDG EQUIPMENT-CITY SHOPS 67404 00	-	-	-
				OFFICE EQUIPMENT 67405 00	-	-	-
\$ 5,696.20	\$ 2,849.04	\$ 1,000	\$ 500	TOTAL CAPITAL OUTLAY	50	50	50
				<u>Other Requirements</u>			
\$ -	\$ -	\$ 15,917	\$ -	CONTINGENCY 69100 00	16,000	16,000	16,000
				<u>Ending Fund Balance</u>			
\$ -	\$ -	\$ 21,853	\$ -	ENDING FUND BALANCE 67910 00	105,759	105,759	105,759
\$ -	\$ -	\$ 37,770.00	\$ -	TOTAL OTHER REQUIREMENTS	121,759	121,759	121,759
\$ 607,493.72	\$ 577,457.56	\$ 662,877.00	\$ 618,446.00	TOTAL STREET EXPENSES	533,648	533,648	533,648
\$ 316,626.47	\$ 191,503.75	\$ -	\$ 32,698.00	TOTAL FUND	0	0	0

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	SDC WATER 131
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The SDC Water Fund helps pay for projects listed in the City's Water Master Plan. This fund works in conjunction with the Water Fund to pay for improvements to the City's water system. As defined, this fund is restricted to capital improvements that increase water capacity.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The SDC Water Fund is administered by the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Received stimulus funding for construction of Well #9.
2. Well #9 drilling design, bid, contract and construction.
3. Well #9 Well House bid, contract construction.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Decommission of Well #3.
2. Review Automated Meter Reading System.
3. Complete Well #9.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

Combined Former SDC Water Improvement Fund and
SDC Water Reimbursement Fund

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SDC WATER FUND (131-00)		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 310,377.77	\$ 327,029.50	\$ 339,666	\$ 339,666	Beg. Fund Bal.	49950 00	3,403	3,403	3,403
<u>Charges for Services</u>								
\$ 12,920.00	\$ 32,828.00	\$ 11,050	\$ 11,050	SYS. DEVE. CHARGE	43191 00	-	-	-
<u>Investment Earnings</u>								
\$ 14,173.19	\$ 6,831.54	\$ 5,115	\$ 2,564	INTEREST- LGIP	43611 00	34	34	34
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-
<u>Other Financing Sources</u>								
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-
\$ 337,470.96	\$ 366,689.04	\$ 355,831	\$ 353,280	TOTAL SDC WATER RESOURCES		3,437	3,437	3,437
<u>Purchased Professional Services</u>								
\$ -	\$ -	\$ -	\$ -	CONTRACT SERVICES	63001 00	-	-	-
\$ -	\$ 600.00	\$ -	\$ -	ADMINISTRATIVE COSTS	63102 00	200	200	200
<u>Capital Outlay</u>								
\$ 10,441.46	\$ -	\$ 349,877	\$ 349,877	WTR SYS IMPROVEMENTS	67302 00	-	-	-
\$ -	\$ 26,423.00	\$ -	\$ -	TRANSFER TO WATER FUND	00000 00	-	-	-
<u>Ending Fund Balance</u>								
\$ -	\$ -	\$ -	\$ -	CONTINGENCY	69100 00	3,237	3,237	3,237
\$ -	\$ -	\$ 5,954	\$ -	ENDING FUND BALANCE	67910 00	-	-	-
\$ 10,441.46	\$ 27,023.00	\$ 355,831	\$ 349,877	TOTAL SDC WATER EXPENSES		3,437	3,437	3,437
\$ 327,029.50	\$ 339,666.04	\$ -	\$ 3,403.00	TOTAL FUND		\$ -	\$ -	\$ -

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	SDC SEWER 132
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Sewer SDC Fund helps pay for projects listed in the City's Capital Improvement Fund. This fund works in conjunction with the Sewer Fund; together these funds pay for improvements to the City's sewer system. As defined, this fund is restricted to capital improvements that increase sewer capacity. Money in this fund is used for projects listed in the City's Capital Improvement Program.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Sewer SDC Fund is administered by the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

Staff continued to monitor the winter monthly sanitary sewer flows from the Harrison and Lincoln Street Sewer Replacement Projects and monitoring two additional sites in Old Town in preparation for Phase 3 of the I/I Reduction Program. The Phase 3 project has been determined to be the Cedar Street Sewer line and is scheduled to be designed during the summer of 2010. All funding for this project will come from the Sanitary Sewer Enterprise Fund.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

Staff will continue to monitor sanitary sewer flows from both old and recently replaced pipe. By observing and analyzing the amount of inflow and infiltration to the system, staff will be able to make decisions regarding future pipe replacement programs.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

Combined Former SDC Sewer Improvement Fund and
SDC Sewer Reimbursement Fund

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SDC SEWER FUND (132-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 464,129.56	\$ 526,249.23	\$ 559,386	\$ 559,386	Beg. Fund Bal. 49950 00	566,102	566,102	566,102
				Charges for Services			
\$ 43,500.00	\$ 21,956.00	\$ -	\$ 2,410	SYS. DEVE. CHARGE 43191 00	-	-	-
				Investment Earnings			
\$ 21,635.97	\$ 11,180.61	\$ 1,855	\$ 4,306	INTEREST- LGIP 43611 00	5,661	5,661	5,661
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS 43612 00			
				Other Financing Sources			
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE 43901 00	-	-	-
\$ 529,265.53	\$ 559,385.84	\$ 561,241	\$ 566,102	TOTAL SDC SEWER RESOURCES	571,763	571,763	571,763
				Purchased Professional Services			
\$ -	\$ -	\$ -	\$ -	- CONTRACT SERVICES 63001 00	-	-	-
\$ -	\$ -	\$ -	\$ -	- ADMINISTRATIVE COSTS 63102 00	200	200	200
				Capital Outlay			
\$ 3,016.40	\$ -	\$ -	\$ -	- SEWER SYST. IMPROVEMENTS 67302 00	-	-	-
				Ending Fund Balance			
\$ -	\$ -	\$ 392,300	\$ -	- CONTINGENCY 69100 00	100,000	100,000	100,000
\$ -	\$ -	\$ 168,941	\$ -	- ENDING FUND BALANCE 67910 00	471,563	471,563	471,563
\$ 3,016.40	\$ -	\$ 561,241	\$ -	TOTAL SDC SEWER EXPENSES	571,763	571,763	571,763
\$ 526,249.13	\$ 559,385.84	\$ -	\$ 566,102.00	TOTAL FUND	0	0	0

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	SDC Storm 132
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The Stormwater SDC Fund helps pay for projects listed in the City's Consolidated Stormwater Master Plan. This fund works in conjunction with the Stormwater Fund. Together these funds pay for improvements to the City's stormwater system.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Storm SDC Fund is administered by the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

Projects completed:

1. 6th Street Stormwater Improvements.
2. Thompson Street Stormwater Improvements.
3. Dry Well Retro Fit application, design and construction.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

Projects to be completed:

1. Old Town Green Streets Projects.
2. Systematic pipe replacement in Old Town.
3. Rain Tree Creek Culvert Enhancements.
4. Catch Basin Retro Fits

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SDC STORM WATER FUND (133-00)		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
\$ 569,425.04	\$ 485,873.91	\$ 459,694	\$ 459,694	Beg. Fund Bal.	49950 00	49,048	49,048	49,048	
<u>Charges for Services</u>									
\$ 2,769.98	\$ 28,861.10	\$ -	\$ 350	SYS. DEVE. CHARGE	43191 00	-	-	-	
<u>Investment Earnings</u>									
\$ 23,867.08	\$ 9,986.96	\$ 6,747	\$ 3,004	INTEREST- LGIP	43611 00	490	490	490	
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-	
<u>Other Financing Sources</u>									
\$ 355.80	\$ 3,713.12	\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-	
TOTAL SDC STORMWATER RESOURCES							49,538	49,538	49,538
<u>Purchased Professional Services</u>									
\$ -	\$ 26,105.80	\$ -	\$ -	CONTRACT SERVICES	63001 00	-	-	-	
				ADMINISTRATIVE COSTS	63102 00	200	200	200	
<u>Capital Outlay</u>									
\$ 110,543.99	\$ -	\$ 414,000	\$ 414,000	STORMWATER SYST. IMPROVEMENTS	67302 00	-	-	-	
\$ -	\$ 42,635.41	\$ -	\$ -	TRANSFER STORMWATER FUND	00000 00	-	-	-	
<u>Ending Fund Balance</u>									
		\$ -	\$ -	CONTINGENCY	69100 00	49,338	49,338	49,338	
		\$ 52,441		ENDING FUND BALANCE	67910 00	-	-	-	
TOTAL SDC STORMWATER EXPENSES							49,538	49,538	49,538
\$ 485,873.91	\$ 459,693.88	\$ -	\$ 49,048	TOTAL FUND		0	0	0	

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	SDC/Parks and Open Spaces 41 00
DEPARTMENT:	
DEPARTMENT DIRECTOR:	John Gessner
DIRECTOR DIRECT PHONE NUMBER:	503-674-6205
PERSON PREPARING THIS FORM:	John Gessner
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

Provide funding for planned park facilities identified in the Parks and Recreation Master Plan. System Development Charge funds may be expended only for those projects contained within the Master Plan and master planning purposes.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Community Development Director administers this fund.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

No expenditures of parks system development charges were made in FY 2009 – 2010. All park planning and improvement were funded through the Metro Local Share Grant program and general fund support in the Community Development Department budget.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. The beginning fund balance will not meet capital needs for planned parks improvements over the next five years.
2. This fund depends on charges on new residential development. Its earning potential is significantly depressed due to the recession and continued inactivity in new housing construction.
3. Completion of the Parks and Recreation Master Plan update will require considerable resources and time. The Parks and Recreation Advisory Committee and City Council will likely need to decide the manner in which scarce system development charges are allocated between planning activities and improvement projects. System development charges may be used to supplement grant and other resources for Salish Ponds and skate park master planning and construction.
4. The Parks and Recreation Advisory Committee will be looking at alternatives to park funding constraints in FY 2010-2011.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

Non SDC Park Improvements moved to GF- Parks and Recreation

CITY OF FAIRVIEW
 Adopted Budget
 Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SDC PARKS/OPEN SPACES FUND (134-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 255,909.56	\$ 276,102.00	\$ 281,682	\$ 281,682	Beg. Fund Bal. 49950 00	286,320	286,320	286,320
<u>Charges for Services</u>							
\$ 8,285.64	\$ -	\$ 16,700	\$ 1,523	SYS. DEVE. CHARGE 43191 00	-	-	-
<u>Expense Reimb from Other Funds</u>							
\$ 25,000.00	\$ 25,000.00	\$ 25,000	\$ 25,000	TRANSFER IN FROM GENERAL FUND 43914 00	-	-	-
<u>Investment Earnings</u>							
\$ 12,053.41	\$ 5,840.65	\$ 7,000	\$ 1,915	INTEREST- LGIP 43611 00	2,863	2,863	2,863
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS 43612 00	-	-	-
<u>Other Financing Sources</u>							
\$ 1,005.33	\$ 0.36	\$ 21,500	\$ 1,200	MISC. REVENUE 43901 00	-	-	-
\$ 302,253.94	\$ 306,943.01	\$ 351,882	\$ 311,320	TOTAL SDC PARKS RESOURCES	289,183	289,183	289,183
<u>Purchased Professional Services</u>							
\$ -	\$ -	\$ -	\$ -	- CONTRACT SERVICES 63001 00	25,000	25,000	25,000
\$ -	\$ -	\$ -	\$ -	- ADMINISTRATIVE COSTS 63102 00	200	200	200
<u>Capital Outlay</u>							
\$ 26,151.59	\$ 25,261.51	\$ -	\$ -	- PARK IMPROVEMENTS 67301 00	50,000	50,000	50,000
		\$ 70,000	\$ 25,000	PARK IMPROVEMENTS NON SDC 00000 00			
<u>Ending Fund Balance</u>							
\$ -	\$ -	\$ -	\$ -	- CONTINGENCY 69100 00	-	-	-
		\$ 281,882	\$ -	- ENDING FUND BALANCE 67910 00	213,983	213,983	213,983
\$ 26,151.59	\$ 25,261.51	\$ 351,882.00	\$ 25,000.00	TOTAL SDC PARKS EXPENSES	289,183	289,183	289,183
\$ 276,102.35	\$ 281,681.50	\$ -	\$ 286,320.00	TOTAL FUND	\$ -	\$ -	\$ -

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Fairview Lake LID Debt 141
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	503-674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The City, acting on behalf of the benefiting properties adjacent to Fairview Lake (Townsend Farms Business Park and other affected properties) borrowed money to pay for the Fairview Lake Sewer Construction Project. This allowed for the entire area to develop. The Fairview Lake Sewer Local Improvement District Debt Fund collects payments, from the benefiting properties, that are used to pay the debt service on the Fairview Lake Sewer Construction Project.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Fairview Lake/Sewer Local Improvement District Fund is managed by the Finance Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

Since May 2004, the City has prepaid \$1,635,000 in principal payments on the Fairview Lake LID debt. By prepaying the principal on the debt the City will realize a savings of over \$540,000 in interest expense over the life of the debt. The interest rate on the City debt is 6.05 percent so whenever a citizen pays their assessment early it is critical that the City prepay on the outstanding debt.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Continue to analyze Fairview Lake LID Fund and prepay on City outstanding debt whenever possible.
2. Continue to use LID financing to develop properties as developed properties help mitigate nuisance dumping or other nuisance related problems.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

CITY OF FAIRVIEW
Adopted Budget
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2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	FV LAKE SEWER LID DEBT FUND (141-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget	
\$ 491,625.94	\$ 133,236.04	\$ 285,163	\$ 285,163	Beg. Fund Bal.	49950 00	83,680	83,680	83,680
				Beg. Fund Bal.- Reserved for Debt	49950 00	245,000	245,000	245,000
				<u>Other Financing Sources</u>				
\$ 96,755.80	\$ 176,426.69	\$ 84,569	\$ 70,546	PRIN/INT-FVW LK LID	43551 00	84,569	84,569	84,569
				PRINT/INT- FVW LK LID DELINQUENT	43551 01	20,235	20,235	20,235
				<u>Investment Earnings</u>				
\$ 12,053.05	\$ 4,842.68	\$ 4,623	\$ 2,314	INTEREST- LGIP	43611 00	3,287	3,287	3,287
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-
				<u>Other Financing Sources</u>				
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-
\$ 600,434.79	\$ 314,505.41	\$ 374,355	\$ 358,023	TOTAL FVL ASSESSMENT RESOURCES		436,771	436,771	436,771
				<u>Purchased Professional Services</u>				
\$ -	\$ -	\$ -	\$ -	ADMINISTRATIVE COSTS	63102 00	-	-	-
\$ -	\$ -	\$ -	\$ -	AUDIT & ACCOUNTING	63301 00	400	400	400
				<u>Debt Service</u>				
\$ 425,000.00	\$ -	\$ 49,712	\$ -	PRIN/FVW LK SWR 00	64702 03	162,028	162,028	162,028
\$ 42,198.75	\$ 29,342.50	\$ 29,343	\$ 29,343	INT/FVW LK SWR 00	64703 03	29,343	29,343	29,343
				<u>Ending Fund Balance</u>				
		\$ 245,000	\$ -	DEBT RESERVE	67930 00	245,000	245,000	245,000
\$ -	\$ -	\$ 50,300	\$ -	ENDING FUND BALANCE	67910 00	-	-	-
\$ 467,198.75	\$ 29,342.50	\$ 374,355	\$ 29,343	TOTAL FVL ASSESSMENT EXPENSES		436,771	436,771	436,771
\$ 133,236.04	\$ 285,162.91	\$ -	\$ 328,680.00	TOTAL FUND		0	0	0

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	City Building Debt 142
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	503-674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:
The City Building Debt Fund accounts for debt service payments on City Buildings.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:
The City Building Debt Fund is managed by the Finance Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:
Retired the debt on Fairview City Hall.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:
No significant differences are anticipated between these two fiscal years.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

				CITY BUILDING DEBT FUND (142-00)		4/12/2010 Proposed Budget			4/19/2010 Approved Budget			6/2/2010 Adopted Budget		
2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated											
\$ 205,428.56	\$ 12,332.00	\$ (58,258)	\$ (58,258)	Beg. Fund Bal.		49950	00	-	-	-	-	-	-	-
				<u>Investment Earnings</u>										
\$ 7,966.39	\$ 11,706.20	\$ -	\$ -	- INTEREST-LGIP		43611	00	-	-	-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	- INTEREST ON INVESTMENTS		43612	00	-	-	-	-	-	-	-
				<u>Expense Reimb from Other Funds</u>										
\$ -	\$ 800,000.00	\$ -	\$ -	- TRANSFER FROM GEN. FUND		43914	00	-	-	-	-	-	-	-
\$ -	\$ 975,213.00	\$ 58,258	\$ 58,258	TRANSFER FROM AEC		43914	08	-	-	-	-	-	-	-
				TOTAL CITY BLDG DEBT RESOURCES					-			-		
				<u>Purchased Professional Services</u>										
\$ -	\$ -	\$ -	\$ -	- ADMINISTRATIVE COSTS		63102	00	-	-	-	-	-	-	-
\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	- AUDIT & ACCOUNTING		63301	00	-	-	-	-	-	-	-
				<u>Debt Service</u>										
\$ 115,000.00	\$ 125,000.00	\$ -	\$ -	- PRIN/ 98		64702	06	-	-	-	-	-	-	-
\$ 85,063.14	\$ 80,184.79	\$ -	\$ -	- INT/ 98		64703	06	-	-	-	-	-	-	-
				<u>Ending Fund Balance</u>										
\$ -	\$ -	\$ -	\$ -	- ENDING FUND BALANCE		67910	00	-	-	-	-	-	-	-
				TOTAL CITY BLDG DEBT EXPENSES					-			-		
				TOTAL FUND					\$ -			\$ -		

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Equipment Replacement 143
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	503-674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of the Equipment Replacement Fund is to ensure that funds are systematically set aside for routine replacement of Police equipment and vehicles, Public Works equipment and vehicles and other city equipment.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Finance Director manages the Equipment Replacement Fund.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Purchased an integrated financial software system which will cross departments. The primary accounting modules are scheduled to "go live" on June 1, 2010.
2. The enterprise funds purchased a dump truck.
3. The Police Department purchased an upgraded alarm system for City Hall.
4. Several pieces of IT computer equipment were purchased to support the new software system.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Continue to analyze city wide equipment needs to determine dollar amount to set aside each year for systematic replacement of computers, vehicles, police radios, and other equipment.
2. Create and monitor spreadsheets to adequately fund and maintain Equipment Replacement Fund.
3. Seek to eliminate the expenditure spikes, which occurred in past years for vehicle purchases. Smooth out expenditures and avoid large fluctuations to the overall equipment budget.
4. Scheduled purchases include computers, a Public Works truck, and other expenses related to the integrated software conversion.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	EQUIPMENT REPLACEMENT FUND (143-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget		
\$ 290,009.63	\$ 404,220.00	\$ 535,020	\$ 535,020	Beg. Fund Bal.	49950 00	337,165	337,165	337,165	
<u>Charges for Services</u>									
\$ 6,660.00	\$ -	\$ -	\$ -	GENERAL GOVT CHARGES	43401 00	-	-	-	
\$ 3,784.25	\$ 4,321.75	\$ 4,100	\$ 4,100	VEH FINE ASSESS.	43519 00	2,900	2,900	2,900	
<u>Investment Earnings</u>									
\$ 14,537.28	\$ 8,103.44	\$ 7,045	\$ 7,045	INTEREST- LGIP	43611 00	3,372	3,372	3,372	
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-	
<u>Other Financing Sources</u>									
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-	
<u>Expense Reimb from Other Funds</u>									
\$ 29,500.00	\$ 29,500.00	\$ 29,500	\$ 29,500	CONTRIBUTION- ADMIN	43915 01	-	-	-	
\$ -	\$ -	\$ -	\$ -	CONTRIBUTION- FINANCE	43915 02	30,000	30,000	30,000	
\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	CONTRIBUTION- CD	43915 03	-	-	-	
\$ 39,000.00	\$ 48,000.00	\$ -	\$ -	CONTRIBUTION- PD	43915 05	-	-	-	
\$ 89,155.00	\$ 87,080.00	\$ 2,700	\$ 2,700	CONTRIBUTION-PARKS	43915 04	1,175	1,175	1,175	
				CONTRIBUTION-STREET	43915 14	4,110	4,110	4,110	
	\$ -	\$ -	\$ -	CONTRIBUTION- WATER	43915 21	24,072	24,072	24,072	
	\$ -	\$ -	\$ -	CONTRIBUTION- SEWER	43915 22	24,072	24,072	24,072	
	\$ -	\$ -	\$ -	CONTRIBUTION-STORM WATER	43915 23	4,697	4,697	4,697	
<u>Sale of Assets</u>									
\$ 22,000.00		\$ 8,500	\$ 8,500	SALE MAT/EQUIPMENT	43921 00	-	-	-	
TOTAL EQUIP. REPLAC. RESOURCES									
\$ 499,646.16	\$ 586,225.19	\$ 586,865	\$ 586,865			431,563	431,563	431,563	
<u>Capital Outlay</u>									
\$ -	\$ -	\$ 125,000	\$ 125,000	EQUIPMENT- ADMIN	67401 00	-	-	-	
\$ -	\$ -	\$ -	\$ -	EQUIPMENT- FINANCE	67401 02	31,500	31,500	31,500	
\$ 7,816.37	\$ 8,131.13	\$ -	\$ -	EQUIPMENT- CD	67401 03	6,000	6,000	6,000	
\$ 27,035.53	\$ 17,526.30	\$ 37,000	\$ 37,000	EQUIPMENT- PD	67401 04	29,900	29,900	29,900	
\$ -	\$ -	\$ -	\$ -	EQUIPMENT- TRAFFIC SAFETY	66909 50	-	-	-	
\$ -	\$ -	\$ -	\$ -	EQUIPMENT- PARKS	67401 05	1,175	1,175	1,175	
\$ -	\$ -	\$ -	\$ -	EQUIPMENT- STREET	67401 14	4,110	4,110	4,110	
\$ 60,574.39	\$ 25,547.99	\$ 87,700	\$ 87,700	EQUIPMENT- WATER	67401 21	24,072	24,072	24,072	
\$ -	\$ -	\$ -	\$ -	EQUIPMENT- SEWER	67401 22	24,072	24,072	24,072	
\$ -	\$ -	\$ -	\$ -	EQUIPMENT- STORM WATER	67401 23	4,697	4,697	4,697	
<u>Ending Fund Balance</u>									
\$ -	\$ -	\$ 64,795	\$ -	ENDING FUND BALANCE- AD/FI	67919 00	36,829	36,829	36,829	
\$ -	\$ -	\$ 75,589	\$ -	ENDING FUND BALANCE-PD	67915 00	51,600	51,600	51,600	
\$ -	\$ -	\$ 23,984	\$ -	ENDING FUND BALANCE-CD	67917 00	19,750	19,750	19,750	
\$ -	\$ -	\$ 172,797	\$ -	ENDING FUND BALANCE -PW	67916 00	197,858	197,858	197,858	
TOTAL EQUIP. REPLAC. EXPENSES									
\$ 95,426.29	\$ 51,205.42	\$ 586,865	\$ 249,700			431,563	431,563	431,563	
TOTAL FUND									
\$ 404,219.87	\$ 535,019.77	\$ -	\$ 337,165.00			\$ -	\$ -	\$ -	

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Facilities Maintenance 144
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Samantha Nelson
DIRECTOR DIRECT PHONE NUMBER:	503-674-6221
PERSON PREPARING THIS FORM:	Samantha Nelson
DIRECT PHONE NUMBER:	Same

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of the Facilities Maintenance Fund is to ensure that funds are systematically set aside for routine repair and maintenance of city facilities.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Finance Director manages the Facilities Maintenance Fund.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Set aside funds in the Facilities Maintenance Fund to systematically replace and repair City facilities.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Continue to analyze City wide facility needs to determine dollar amount to set aside each year for systematic replacement and repair of facilities.
2. Ongoing maintenance and upkeep of City facilities to enhance community livability and also entice new businesses to locate within the City of Fairview.
3. The Facilities Maintenance Fund seeks to eliminate the expenditure spikes, which occurred in past years for facilities maintenance. This fund will smooth out expenditures and avoid large fluctuations to the overall budget.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

Community Center Maintenance moved to GF-Parks and Rec. Dept.

CITY OF FAIRVIEW
 Adopted Budget
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2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	FACILITIES MAINTENANCE FUND (144-00)		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 37,866.59	\$ 65,062.55	\$ 88,552	\$ 88,552	Beg. Fund Bal.	49950 00	85,200	85,200	85,200
				Investment Earnings				
\$ 2,195.96	\$ 1,338.34	\$ 1,000	\$ 681	INTEREST- LGIP	43611 00	852	852	852
\$ -	\$ -	\$ -	\$ -	- INTEREST ON INVESTMENTS	43612 00			
				Other Financing Sources				
\$ -	\$ -	\$ -	\$ -	- MISC. REVENUE	43901 00	-	-	-
				Expense Reimb from Other Funds				
\$ -	\$ -	\$ -	\$ -	- CONTRIBUTION- ADMIN	43916 01	-	-	-
\$ -	\$ -	\$ -	\$ -	- CONTRIBUTION- FINANCE	43916 02	-	-	-
\$ 5,000.00	\$ -	\$ 5,000	\$ -	- CONTRIBUTION- CD	43916 03	-	-	-
\$ -	\$ 5,000.00	\$ -	\$ -	- CONTRIBUTION- PD	43916 04	-	-	-
\$ 20,000.00	\$ 20,000.00	\$ 10,000	\$ 10,000	CONTRIBUTION-PW	43916 05	-	-	-
\$ -	\$ -	\$ -	\$ -	- CONTRIBUTION- WATER	43916 21	-	-	-
\$ -	\$ -	\$ -	\$ -	CONTRIBUTION- SEWER	43916 22	-	-	-
\$ -	\$ -	\$ -	\$ -	- CONTRIBUTION-STORM WATER	43916 23	-	-	-
\$ 65,062.55	\$ 91,400.89	\$ 104,552	\$ 99,233	TOTAL FAC. MAINT. RESOURCES		86,052	86,052	86,052
				Capital Outlay				
\$ -	\$ 172	\$ 5,000	\$ -	- COMMUNITY CENTER MAINT	00000 00	-	-	-
\$ -	\$ 2,677.12	\$ 10,000	\$ 5,000	CITY HALL MAINT/ IMPROVEMENTS	67201 03	10,000	10,000	10,000
				Ending Fund Balance				
\$ -	\$ -	\$ -	\$ 9,000	CONTINGENCY (COMM CTR MOVED TO GF)	69100 00	-	-	-
\$ -	\$ -	\$ 89,552	\$ -	ENDING FUND BALANCE	67918 00	76,052	76,052	76,052
\$ -	\$ 2,848.88	\$ 104,552	\$ 14,000	TOTAL FAC. MAINT. EXPENSES		86,052	86,052	86,052
\$ 65,062.55	\$ 88,552.01	\$ -	\$ 85,233.00	TOTAL FUND		\$ -	\$ -	\$ -

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Water 211
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of the Water Fund is to provide material and services directly related to the operation and maintenance of the City's water system. This fund pays personnel costs for Public Works staff as well as the electricity for the City's five wells, pump repair, water meters, water testing, tools, and minor professional services associated with the water "business".

In addition, this fund is responsible for debt payments on water related capital improvements.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Water Fund consists of the equivalent of 3 FTE's and the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Continued to maintain the daily operations of the water department; supplying the residents of Fairview with safe, dependable drinking water. This is accomplished through periodic flushing, valve exercising, and sampling. Continued to adjust, modify and enhance the City's chlorination system with the goal of keeping chlorine residuals consistent throughout the system.
2. Completed exterior siding and roof remodel on well #5
3. Installed real-time chlorine residual testing equipment in Well #8 to better monitoring chlorine levels and installed a new 300 gal chlorine tank to allow bulk delivery.
4. New Operation and Maintenance Manual was completed.
5. Department of Health and Services conducted a Sanitary Survey.
6. Received Federal Stimulus Funding, designed, bid, contracted, drilled, and are currently under construction for Well #9.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Complete Well #9
2. Decommission Well #3
3. Conduct PRV maintenance and replacements.
4. Preliminary review of Automated Metering Reading implementation.
5. Reservoir cleaning and inspections.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years due to economic situation.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	WATER FUND (211-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 629,222.55	\$ 699,989.99	\$ 739,508	\$ 739,508	Beg. Fund Bal. 49950 00	806,524	806,524	806,524
		\$ 144,815	\$ 144,815	Beg. Fund Bal.- Reserved Bond 04 49950 00	144,815	144,815	144,815
				<u>Charges for Services</u>			
\$ 997.05	\$ 1,154.90	\$ -	\$ -	GENERAL GOVT CHARGES 43401 00	-	-	-
\$ 1,002,397.57	\$ 1,096,151.63	\$ 1,050,967	\$ 1,097,000	WATER SERVICES 43444 00	1,097,000	1,097,000	1,097,000
\$ 2,775.00	\$ 2,193.81	\$ 2,500	\$ 1,000	CONNECTION FEES 43445 00	1,000	1,000	1,000
				<u>Investment Earnings</u>			
\$ 29,463.32	\$ 14,503.73	\$ 13,155	\$ 6,497	INTEREST-LGIP 43611 00	9,513	9,513	9,513
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS 43612 00	-	-	-
				<u>Other Financing Sources</u>			
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE 43901 00	-	-	-
				<u>Expense Reimb from Other Funds</u>			
\$ 123,890.00	\$ 267,640.00	\$ 149,553	\$ 149,553	TRANSFERS IN FROM OTHER FUNDS 0 00	-	-	-
				<u>Grant/ Loan Proceeds</u>			
		\$ 625,000	\$ 625,000	ARRA GRANT PROCEEDS 10 WELL #9 43311 00	-	-	-
		\$ 625,000	\$ 625,000	ARRA BOND PROCEEDS 10 WELL #9 43931 00	-	-	-
\$ 1,788,745.49	\$ 2,081,634.06	\$ 3,350,498	\$ 3,388,373	TOTAL WATER RESOURCES	2,058,852	2,058,852	2,058,852
				<u>Personnel- Salaries and Wages</u>			
				MAYOR'S STIPEND 61001 00	240	240	240
				CITY ADMINISTRATOR 61101 00	9,557	9,557	9,557
				FINANCE DIRECTOR 61103 00	17,839	17,839	17,839
				PW DIRECTOR 61106 00	25,855	25,855	25,855
				STAFF 61109 00	176,626	176,626	176,626
				TEMPORARY HELP 61201 00	2,590	2,590	2,590
				OVERTIME HOURS 61301 00	4,630	4,630	4,630
				CALL OUT PAY 61302 00	3,475	3,475	3,475
				<u>Personnel- Benefits</u>			
				CELL PHONE ALLOWANCE-EMPLOYEES 62002 00	1,215	1,215	1,215
				EMP ASSIST PROGRAM 62003 00	42	42	42
				LONGEVITY 62004 00	3,216	3,216	3,216
				DENTAL INSURANCE 62101 00	5,257	5,257	5,257
				MEDICAL INSURANCE 62102 00	53,806	53,806	53,806
				LIFE INSURANCE 62103 00	788	788	788
				LONG TERM DISABILITY INS 62104 00	788	788	788
				WORKERS COMP INSURANCE 62105 00	4,807	4,807	4,807
				SOCIAL SECURITY (FICA) 62201 00	18,467	18,467	18,467
				TRI-MET TAX 62202 00	1,649	1,649	1,649
				WBF ASSESSMENT 62203 00	252	252	252
				PERS/OPSRP 62301 00	29,503	29,503	29,503
				UNEMP. INSURANCE 62501 00	1,692	1,692	1,692
				VACATION BUY-OUT 62901 00	2,367	2,367	2,367
\$ -	\$ -	\$ -	\$ -	TOTAL PERSONNEL EXPENSES	364,661	364,661	364,661

Formerly included in GF- Public Works Department

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	WATER FUND (211-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Other Personnel Expenses- Not payroll related</u>			
				EMPLOYEE RECOGNITION	62951 00	-	-
				SAFETY AWARD PROGRAM	62952 00	-	-
				UNIFORMS	62953 00	1,080	1,080
				<u>Purchased Professional and IT Services</u>			
\$ 37,293.59	\$ 36,135.94	\$ 30,000	\$ 30,000	CONTRACT SERVICES	63001 00	30,000	30,000
				HR ADMINISTRATION	63101 00	2,100	2,100
\$ 400.00	\$ 400.00	\$ 400	\$ 400	AUDIT & ACCOUNTING	63301 00	6,067	6,067
				LEGAL	63302 00	3,500	3,500
				ARCHITECTURAL/DESIGN			
				ENGINEERING	63303 00	-	-
				ENGINEERING AND MAPS	63304 00	30,000	30,000
				PROPERTY ALARM SERVICES	63305 00	800	800
				IT SERVICES	63401 00	12,330	12,330
				WEBSITE MANAGEMENT	63402 00	300	300
				<u>Purchased Property Services</u>			
				REFUSE/ SHREDDING	64211 00	50	50
				BLDG CLEANING SRVCS	64231 00	540	540
				VEHICLE MAINT/REP	64301 00	3,000	3,000
				BLDG REP/MAINT	64302 00	390	390
\$ 2,810.82	\$ 8,633.02	\$ 25,000	\$ 25,000	OFFICE EQUIP REP/MAIN	64303 00	-	-
				EQUIP REP/MAINT	64304 00	27,400	27,400
\$ 22,299.96	\$ 22,299.96	\$ 5,000	\$ 5,000	RENT EXPENSE (PROPERTY)- TO GF	64411 00	15,000	15,000
				EQUIP RENT	64421 00	2,530	2,530
				<u>Debt Services</u>			
\$ -	\$ -	\$ 100,000	\$ -	DEBT ISSUANCE EXP.	64701 00	-	-
\$ 90,000.00	\$ 90,000.00	\$ 100,000	\$ 100,000	PRIN/ BOND 10	64702 00	100,000	100,000
\$ -	\$ -	\$ 50,000	\$ -	PRIN/ BOND 04	64702 02	100,000	100,000
\$ 40,340.00	\$ 42,640.00	\$ 34,553	\$ 34,553	INT/ BOND 10	64703 00	50,000	50,000
				INT/ BOND 04	64703 02	31,053	31,053
				<u>Expense Reimb. To Other Funds</u>			
\$ 36,808.00	\$ 36,808.00	\$ 700	\$ 700	ER CONTRIBUTION	64916 21	24,072	24,072
\$ -	\$ -	\$ -	\$ -	FM CONTRIBUTION	64917 21	1,000	1,000
\$ 659,482.04	\$ 725,232.00	\$ 605,929	\$ 605,929	EXPENSE REIMB. TO OTHER FUNDS	00000 00	-	-
				DEBT, GEN,AEC		-	-
				<u>related</u>			
				GENERAL LIAB/PROP INSURANCE	65201 00	5,405	5,405
				<u>Other Purchased Services</u>			
				POSTAGE	65302 00	4,300	4,300
				TELEPHONE-CH	65303 00	645	645
				TELEPHONE-SHOPS	65303 01	2,700	2,700
				WIRELESS TECHNOLOGY	65304 00	-	-
				PUBLICATIONS	65401 00	63	63
				PRINTING	65501 00	480	480
				TRAVEL-MEETINGS/ERRANDS	65801 00	100	100
				BANK FEES	65901 00	1,500	1,500
				MERCHANT FEES	65902 00	531	531

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

<i>2007-08 Actual</i>	<i>2008-09 Actual</i>	<i>2009-10 Budget</i>	<i>2009-10 Estimated</i>	WATER FUND (211-00)	<i>4/12/2010 Proposed Budget</i>	<i>4/19/2010 Approved Budget</i>	<i>6/2/2010 Adopted Budget</i>
				<u>Supplies</u>			
\$ 20,219.95	\$ 59,815.41	\$ 30,000	\$ 30,000	OFFICE SUPPLIES 66101 00	1,000	1,000	1,000
				OPERATING MATERIALS 66102 00	33,000	33,000	33,000
				UTILITY NOTIFICATIONS 66102 01	-	-	-
				BLDG SUPP- CITY HALL 66103 00	320	320	320
				BLDG SUPP-SHOPS 66104 00	1,000	1,000	1,000
				GAS/HEAT- CH 66211 00	27	27	27
				GAS/HEAT-SHOPS 66211 01	270	270	270
				ELECTRICITY- CH 66221 00	1,292	1,292	1,292
				ELECTRICITY- SHOPS 66221 01	1,080	1,080	1,080
				FUEL 66261 01	5,000	5,000	5,000
				<u>Operating Expenses Other</u>			
				MEETING ATTENDANCE- PWD 66301 00	-	-	-
				CONF-MEALS/LODGING 66302 00	1,200	1,200	1,200
				DUES/SUB/MEMBRSHIP 66501 00	1,000	1,000	1,000
				TRAINING & CONF. 66502 00	1,200	1,200	1,200
				LICENSES AND PERMITS 66601 00	-	-	-
				SMALL TOOLS/MINOR EQUIP 66651 00	2,000	2,000	2,000
				<u>Water Expenses- Other</u>			
\$ 53,480.36	\$ 54,211.74	\$ 55,000	\$ 55,000	ELECTRICITY-PUMPING 66901 17	60,000	60,000	60,000
\$ 59,995.13	\$ 65,769.10	\$ 63,569	\$ 63,569	FRANCHISE FEES 66901 99	72,740	72,740	72,740
\$ 15,009.74	\$ 15,011.36	\$ 18,000	\$ 18,000	PURCHASED WATER 66901 10	-	-	-
				SCADA DATA SYSTEMS 66901 36	6,500	6,500	6,500
\$ 2,800.50	\$ 2,881.37	\$ 18,760	\$ 18,760	WATER CONSERVATION 66901 12	10,000	10,000	10,000
\$ -	\$ -	\$ -	\$ -	WATER SYS MAINTENANCE 66901 98	25,000	25,000	25,000
\$ 5,465.45	\$ 17,456.10	\$ 10,000	\$ 10,000	WATER TESTING 66901 04	12,000	12,000	12,000
\$ 14,460.12	\$ 20,018.00	\$ 16,500	\$ 16,500	WATER TREATMENT 66901 16	20,000	20,000	20,000
\$ 1,060,865.66	\$ 1,197,312.00	\$ 1,163,411.00	\$ 1,013,411.00	TOTAL MATERIALS AND SERVICES	711,565	711,565	711,565
				<u>Capital Outlay</u>			
\$ -	\$ -	\$ 1,255,000	\$ 1,255,000	ARRA PROJECT- WELL #9 67001 00	-	-	-
\$ 6,556.24	\$ -	\$ 133,623	\$ 133,623	WATER SYSTEM IMPROVEMENTS 67302 00	250,000	250,000	250,000
\$ 21,333.60	\$ -	\$ 35,000	\$ 35,000	EQUIPMENT 67401 00	35,000	35,000	35,000
				BLDG EQUIPMENT- CITY HALL 67402 00	75	75	75
				BLDG EQUIPMENT-CITY SHOPS 67404 00	-	-	-
				OFFICE EQUIPMENT 67405 00	-	-	-
\$ 27,889.84	\$ -	\$ 1,423,623.00	\$ 1,423,623.00	TOTAL CAPITAL OUTLAY	285,075	285,075	285,075
				<u>Other Requirements</u>			
\$ -	\$ -	\$ 100,000	\$ -	CONTINGENCY 69100 00	100,000	100,000	100,000
				<u>Ending Fund Balance</u>			
\$ -	\$ -	\$ 144,815	\$ -	BOND RESERVE 67930 00	144,815	144,815	144,815
\$ -	\$ -	\$ 518,649	\$ -	ENDING FUND BALANCE 67910 00	452,736	452,736	452,736
\$ -	\$ -	\$ 763,464	\$ -	TOTAL OTHER REQUIREMENTS	697,551	697,551	697,551
\$ 1,088,755.50	\$ 1,197,312.00	\$ 3,350,498.00	\$ 2,437,034.00	TOTAL WATER FUND EXPENSES	2,058,852	2,058,852	2,058,852
\$ 699,989.99	\$ 884,322.06	\$ -	\$ 951,339.00	TOTAL FUND	0	0	0

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Sewer 212
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of the Sanitary Sewer Fund is to provide services directly related to the operation and maintenance of the City's sanitary sewer system. This fund pays the cost of Public Works personnel as well as electricity for the City's four sewer pump stations, pump repair and maintenance, sewer pipe repair material (pipe, manholes, gravel, etc.), and tools.

This fund also pays for treatment of the City's sewage at the City of Gresham's wastewater treatment plant and is now paying the debt service payment for additional treatment capacity originally purchased in 2001.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Sewer Fund consists of the equivalent of 3 FTE's and the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Completed Lincoln Street Sewer Replacement, Phase II of the Old Town Sewer Replacement Project.
2. Continued to maintain the daily operations of the sanitary sewer department; providing reliable conveyance of sanitary sewage to the Gresham Waste Water Treatment Plant.
3. Monitored sewer flows from the completed Phase I Old Town Inflow/Infiltration Reduction Program – Harrison Street Sanitary Sewer Replacement Project and monitor flows from two other sites in anticipation of Phase 2 and beyond.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

1. Design of Phase III of the Old Town Sewer Replacement Projects.
2. Continue to implement the Old Town Sewer Replacement Program as listed in the Capital Improvement Plan. This will consist of monitoring flows both in the old and recently replaced pipe.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SEWER FUND (212-00)		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 1,480,582.03	\$ 1,444,296.37	\$ 1,736,792	\$ 1,736,792	Beg. Fund Bal.	49950 00	1,272,249	1,272,249	1,272,249
\$ -	\$ -	\$ -	\$ -	Beg. Fund Bal.- Reserved	49950 00	234,914	234,914	234,914
				GENERAL GOVT CHARGES	43401 00	-	-	-
\$ 1,609,187.71	\$ 1,808,805.03	\$ 1,624,051	\$ 1,809,000	SEWER SERVICES	43444 00	1,820,000	1,820,000	1,820,000
\$ 2,210.00	\$ 730.00	\$ 2,500	\$ 500	CONNECTION FEES	43445 00	500	500	500
\$ 66,966.78	\$ 30,803.46	\$ 17,767	\$ 12,373	INTEREST-LGIP	43611 00	15,072	15,072	15,072
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-
\$ 3,158,946.52	\$ 3,284,634.86	\$ 3,381,110.00	\$ 3,558,665.00	TOTAL SEWER RESOURCES		3,342,735	3,342,735	3,342,735

**Personnel- Salaries and
Wages**

Formerly included in GF- Public Works Department

MAYOR'S STIPEND	61001 00	240	240	240
CITY ADMINISTRATOR	61101 00	9,557	9,557	9,557
FINANCE DIRECTOR	61103 00	17,839	17,839	17,839
PW DIRECTOR	61106 00	18,468	18,468	18,468
STAFF	61109 00	167,817	167,817	167,817
TEMPORARY HELP	61201 00	2,220	2,220	2,220
OVERTIME HOURS	61301 00	4,555	4,555	4,555
CALL OUT PAY	61302 00	3,451	3,451	3,451

Personnel- Benefits

CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	1,125	1,125	1,125
EMP ASSIST PROGRAM	62003 00	37	37	37
LONGEVITY	62004 00	2,898	2,898	2,898
DENTAL INSURANCE	62101 00	4,978	4,978	4,978
MEDICAL INSURANCE	62102 00	50,941	50,941	50,941
LIFE INSURANCE	62103 00	747	747	747
LONG TERM DISABILITY INS	62104 00	747	747	747
WORKERS COMP INSURANCE	62105 00	4,623	4,623	4,623
SOCIAL SECURITY (FICA)	62201 00	17,410	17,410	17,410
TRI-MET TAX	62202 00	1,555	1,555	1,555
WBF ASSESSMENT	62203 00	238	238	238
PERS/OPSRP	62301 00	27,758	27,758	27,758
UNEMP. INSURANCE	62501 00	1,595	1,595	1,595
VACATION BUY-OUT	62901 00	2,234	2,234	2,234

\$ -	\$ -	\$ -	\$ -	TOTAL PERSONNEL EXPENSES		341,033	341,033	341,033
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**Other Personnel Expenses-
Not payroll related**

EMPLOYEE RECOGNITION	62951 00	-	-	-
SAFETY AWARD PROGRAM	62952 00	-	-	-
UNIFORMS	62953 00	640	640	640

Some Expenses formerly included in
GF- Public Works Dept.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SEWER FUND (212-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
<u>Purchased Professional and IT Services</u>							
\$ 3,593.18	\$ 7,639.99	\$ 20,000	\$ 20,000	CONTRACT SERVICES 63001 00	20,000	20,000	20,000
				HR ADMINISTRATION 63101 00	2,100	2,100	2,100
				AUDIT & ACCOUNTING 63301 00	6,067	6,067	6,067
				LEGAL 63302 00	3,000	3,000	3,000
				ARCHITECTURAL/DESIGN			
				ENGINEERING 63303 00	-	-	-
				ENGINEERING AND MAPS 63304 00	30,000	30,000	30,000
				PROPERTY ALARM SERVICES 63305 00	110	110	110
				IT SERVICES 63401 00	12,330	12,330	12,330
				WEBSITE MANAGEMENT 63402 00	300	300	300
<u>Purchased Property Services</u>							
				REFUSE/ SHREDDING 64211 00	50	50	50
				BLDG CLEANING SRVCS 64231 00	540	540	540
				VEHICLE MAINT/REP 64301 00	2,000	2,000	2,000
				BLDG REP/MAINT 64302 00	390	390	390
				OFFICE EQUIP REP/MAIN 64303 00	-	-	-
\$ 2,559.87	\$ 12,173.26	\$ 15,000	\$ 15,000	EQUIP REP/MAINT 64304 00	16,200	16,200	16,200
\$ -	\$ -	\$ 5,000	\$ 5,000	RENT EXPENSE-TO GF 64411 00	15,000	15,000	15,000
				EQUIP RENT 64421 00	2,530	2,530	2,530
<u>Debt Services</u>							
\$ -	\$ -	\$ -	\$ -	DEBT ISSUANCE EXP. 64701 00	-	-	-
\$ 127,663.12	\$ 134,032.35	\$ 134,462	\$ 134,462	PRIN/ GRESHAM 64702 05	146,089	146,089	146,089
\$ 104,913.39	\$ 98,951.65	\$ 100,500	\$ 100,500	INT/ GRESHAM 64703 05	86,825	86,825	86,825
<u>Expense Reimb. To Other Funds</u>							
\$ 36,808.00	\$ 36,808.00	\$ -	\$ -	ER CONTRIBUTION 64916 22	24,072	24,072	24,072
\$ -	\$ -	\$ -	\$ -	FM CONTRIBUTION 64917 22	1,000	1,000	1,000
\$ 580,557.96	\$ 375,075.96	\$ 347,397	\$ 347,397	EXPENSE REIMB TO OTHER FUNDS (GEN, AEC) 00000 00	-	-	-
<u>Insurance- Other than payroll related</u>							
				GENERAL LIAB/PROP INSURANCE 65201 00	5,405	5,405	5,405
<u>Other Purchased Services</u>							
				POSTAGE 65302 00	4,300	4,300	4,300
				TELEPHONE-CH 65303 00	645	645	645
				TELEPHONE-CITY SHOPS 65303 01	2,000	2,000	2,000
				WIRELESS TECHNOLOGY 65304 00	-	-	-
				PUBLICATIONS 65401 00	63	63	63
				PRINTING 65501 00	480	480	480
				TRAVEL- MEETINGS/ERRANDS 65801 00	100	100	100
				BANK FEES 65901 00	1,500	1,500	1,500
				MERCHANT FEES 65902 00	531	531	531

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	SEWER FUND (212-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Supplies</u>			
\$ 13,792.90	\$ 44,273.18	\$ 12,000	\$ 12,000	OFFICE SUPPLIES 66101 00	500	500	500
				OPERATING MATERIALS 66102 00	13,000	13,000	13,000
				UTILITY NOTIFICATION CTR. 66102 01	-	-	-
				BLDG SUPP- CH 66103 00	60	60	60
				BLDG SUPP-SHOPS 66104 00	500	500	500
				GAS/HEAT- CH 66211 00	27	27	27
				GAS/HEAT-SHOPS 66211 01	160	160	160
				ELECTRICITY-CH 66221 00	640	640	640
				ELECTRICITY- SHOPS 66221 01	1,292	1,292	1,292
				FUEL 66261 01	2,800	2,800	2,800
				<u>Operating Expenses Other</u>			
				MEETING ATTENDANCE- PWD 66301 00	-	-	-
				CONF-MEALS/LODGING 66302 00	1,200	1,200	1,200
				DUES/SUB/MEMBRSHIP 66501 00	800	800	800
				TRAINING & CONF. 66502 00	1,200	1,200	1,200
				LICENSES AND PERMITS 66601 00	-	-	-
				SMALL TOOLS/MINOR EQUIP 66651 00	2,000	2,000	2,000
				<u>Sewer Expenses- Other</u>			
\$ 732,539.37	\$ 701,767.84	\$ 735,000	\$ 735,000	SEWER DISPOSAL 66901 19	735,000	735,000	735,000
\$ 9,978.85	\$ 10,348.96	\$ 12,000	\$ 12,000	ELECTRICITY-PUMPING 66901 17	12,000	12,000	12,000
\$ 94,187.15	\$ 108,528.30	\$ 97,443	\$ 97,443	FRANCHISE FEES 66901 99	110,800	110,800	110,800
				SCADA DATA SYSTEMS 66901 36	6,500	6,500	6,500
				SEWER SYSTEM MAINTENANCE 66901 98	20,000	20,000	20,000
\$ 1,706,593.79	\$ 1,529,599.49	\$ 1,478,802.00	\$ 1,478,802.00	TOTAL MATERIALS AND SERVICES	1,292,746	1,292,746	1,292,746
				<u>CAPITAL OUTLAY</u>			
\$ 6,556.26	\$ 18,243.00	\$ 562,700	\$ 562,700	SEWER SYS IMPROVEMENTS 67302 00	60,000	60,000	60,000
\$ 1,500.10	\$ -	\$ 10,000	\$ 10,000	EQUIPMENT 67401 00	12,000	12,000	12,000
				BLDG EQUIPMENT- CITY HALL 67402 00	75	75	75
				BLDG EQUIPMENT-CITY SHOPS 67404 00	-	-	-
				OFFICE EQUIPMENT 67405 00	-	-	-
\$ 8,056.36	\$ 18,243.00	\$ 572,700.00	\$ 572,700.00	TOTAL CAPITAL OUTLAY	72,075	72,075	72,075
				<u>Other Requirements</u>			
\$ -	\$ -	\$ 150,000	\$ -	CONTINGENCY 69100 00	150,000	150,000	150,000
				<u>Ending Fund Balance</u>			
		\$ 234,914	\$ -	DEBT RESERVE 67930 00	234,914	234,914	234,914
\$ -	\$ -	\$ 944,694	\$ -	ENDING FUND BALANCE 67910 00	1,251,967	1,251,967	1,251,967
\$ -	\$ -	\$ 1,329,608.00	\$ -	TOTAL OTHER REQUIREMENTS	1,636,881	1,636,881	1,636,881
\$ 1,714,650.15	\$ 1,547,842.49	\$ 3,381,110.00	\$ 2,051,502.00	TOTAL SEWER EXPENSES	3,342,735	3,342,735	3,342,735
\$ 1,444,296.37	\$ 1,736,792.37	\$ -	\$ 1,507,163.00	TOTAL FUND	0	0	0

**GENERAL INFORMATION FORM
FY 2010-11**

FUND/ FUND NUMBER:	Stormwater 213
DEPARTMENT:	00
DEPARTMENT DIRECTOR:	Stephen Richards
DIRECTOR DIRECT PHONE NUMBER:	503-674-6238
PERSON PREPARING THIS FORM:	Stephen Richards
DIRECT PHONE NUMBER:	503-674-6238

DESCRIPTION OF PURPOSE/FUNCTION OF THE DEPARTMENT:

The purpose of the Stormwater Fund is to provide services directly related to the operation and maintenance of the City's stormwater system. This fund pays the cost of Public Works personnel as well as stormwater repair materials (pipe, manholes, gravel, etc.), and tools. It also pays for work associated with the City's stormwater permit, including developing mandated stormwater documents and periodic stormwater testing.

DESCRIPTION OF DEPARTMENT, INCLUDING NUMBER OF PERSONNEL:

The Stormwater Fund consists of the equivalent of 2 FTE's and the Public Works Director.

DESCRIPTION OF FY 2009-10 ACCOMPLISHMENTS:

1. Completed Dry Well Retro Fit application, design and construction.
2. 6th Street storm line and catch basin replacement.
3. Thompson Street stormwater improvements.

DESCRIPTION OF FY 2010-11 PROPOSED FOCUS/GOALS:

Projects proposed for FY 2010-2011 as listed in the Consolidated Stormwater Master Plan include:

1. Old Town Catch Basin Retrofits.
2. Continue Pipe Replacement and Rehabilitation program.
3. Update Stormwater Master Plan.
4. Old Town Green Streets.

DESCRIPTION OF MAJOR DIFFERENCE(S) BETWEEN FY 2009-10 AND FY 2010-11:

No significant differences are anticipated between these two fiscal years.

**CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11**

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	STORM WATER FUND (213-00)		4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
\$ 320,506.38	\$ 317,002.00	\$ 340,715	\$ 340,715	Beg. Fund Bal.	49950 00	320,852	320,852	320,852
\$ -	\$ -	\$ -	\$ -	GENERAL GOVT CHARGES	43401 00	-	-	-
\$ 415,607.47	\$ 476,899.72	\$ 427,467	\$ 478,000	STORM WATER SERVICES	43444 00	479,000	479,000	479,000
\$ 1,311.90	\$ 1,868.40	\$ 500	\$ 500	EROSION CONTROL	43445 00	500	500	500
\$ -	\$ -	\$ -	\$ -	TRANSFERS IN FROM OTHER FUNDS	00000 00	-	-	-
\$ 14,208.25	\$ 6,281.42	\$ 4,800	\$ 2,900	INTEREST-LGIP	43611 00	3,228	3,228	3,228
\$ -	\$ -	\$ -	\$ -	INTEREST ON INVESTMENTS	43612 00	-	-	-
\$ -	\$ -	\$ -	\$ -	MISC. REVENUE	43901 00	-	-	-
\$ 751,634.00	\$ 802,051.54	\$ 773,482	\$ 822,115	TOTAL STORMWATER RESOURCES		803,580	803,580	803,580

Personnel- Salaries and Wages

Formerly included in GF- Public Works Department

MAYOR'S STIPEND	61001 00	240	240	240
CITY ADMINISTRATOR	61101 00	9,557	9,557	9,557
FINANCE DIRECTOR	61103 00	8,920	8,920	8,920
PW DIRECTOR	61106 00	11,081	11,081	11,081
STAFF	61109 00	110,842	110,842	110,842
TEMPORARY HELP	61201 00	2,220	2,220	2,220
OVERTIME HOURS	61301 00	2,880	2,880	2,880
CALL OUT PAY	61302 00	2,093	2,093	2,093

Personnel- Benefits

CELL PHONE ALLOWANCE- EMPLOYEES	62002 00	585	585	585
EMP ASSIST PROGRAM	62003 00	32	32	32
LONGEVITY	62004 00	1,605	1,605	1,605
DENTAL INSURANCE	62101 00	3,275	3,275	3,275
MEDICAL INSURANCE	62102 00	33,504	33,504	33,504
LIFE INSURANCE	62103 00	487	487	487
LONG TERM DISABILITY INS	62104 00	487	487	487
WORKERS COMP INSURANCE	62105 00	2,849	2,849	2,849
SOCIAL SECURITY (FICA)	62201 00	11,393	11,393	11,393
TRI-MET TAX	62202 00	1,017	1,017	1,017
WBF ASSESSMENT	62203 00	157	157	157
PERS/OPSRP	62301 00	17,642	17,642	17,642
UNEMP. INSURANCE	62501 00	1,043	1,043	1,043
VACATION BUY-OUT	62901 00	1,450	1,450	1,450

\$ -	\$ -	\$ -	\$ -	TOTAL PERSONNEL EXPENSES		223,359	223,359	223,359
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**Other Personnel Expenses-
Not payroll related**

EMPLOYEE RECOGNITION	62951 00	-	-	-
SAFETY AWARD PROGRAM	62952 00	-	-	-
UNIFORMS	62953 00	800	800	800

Some Expenses formerly included in
GF- Public Works Dept.

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	STORM WATER FUND (213-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Purchased Professional and IT Services</u>			
\$ 59,016.85	\$ 9,821.52	\$ 25,000	\$ 25,000	CONTRACT SERVICES 63001 00	25,000	25,000	25,000
				HR ADMINISTRATION 63101 00	1,470	1,470	1,470
				AUDIT & ACCOUNTING 63301 00	6,067	6,067	6,067
				LEGAL 63302 00	2,500	2,500	2,500
				ARCHITECTURAL/DESIGN			
				ENGINEERING 63303 00	-	-	-
				ENGINEERING AND MAPS 63304 00	15,000	15,000	15,000
				PROPERTY ALARM SERVICES 63305 00	110	110	110
				IT SERVICES 63401 00	6,489	6,489	6,489
				WEBSITE MANAGEMENT 63402 00	210	210	210
				<u>Purchased Property Services</u>			
				REFUSE/ SHREDDING 64211 00	34	34	34
				BLDG CLEANING SRVCS 64231 00	360	360	360
				VEHICLE MAINT/REP 64301 00	4,000	4,000	4,000
				BLDG REP/MAINT 64302 00	260	260	260
				OFFICE EQUIP REP/MAIN 64303 00	-	-	-
\$ 780.00	\$ 2,761.83	\$ 3,000	\$ 3,000	EQUIP REP/MAINT 64304 00	3,000	3,000	3,000
\$ 11,100.00	\$ 11,100.00	\$ 5,000	\$ 5,000	RENT- TO GF 64411 00	10,000	10,000	10,000
				EQUIP RENT 64421 00	1,892	1,892	1,892
				<u>Debt Services</u>			
				DEBT ISSUANCE EXP. 64701 00	-	-	-
				<u>Transfers Out to Other Funds</u>			
\$ 7,181.00	\$ 7,181.00	\$ -	\$ -	- ER CONTRIBUTION 64916 23	4,697	4,697	4,697
\$ -	\$ -	\$ -	\$ -	- FM CONTRIBUTION 64917 23	700	700	700
\$ 267,348.00	\$ 321,324.00	\$ 316,815	\$ 316,815	EXPENSE REIMB TO OTHER FUNDS 00000 00	-	-	-
\$ -	\$ -	\$ -	\$ -	- (GEN,AEC)			
				<u>Insurance- Other than payroll related</u>			
				GENERAL LIAB/PROP INSURANCE 65201 00	5,045	5,045	5,045
				<u>Supplies</u>			
				POSTAGE 65302 00	3,300	3,300	3,300
				TELEPHONE-CH 65303 00	430	430	430
				TELEPHONE- CITY SHOPS 65303 01	2,000	2,000	2,000
				WIRELESS TECHNOLOGY 65304 00	-	-	-
				PUBLICATIONS 65401 00	63	63	63
				PRINTING 65501 00	336	336	336
				TRAVEL 65801 00	100	100	100
				BANK FEES 65901 00	1,000	1,000	1,000
				MERCHANT FEES 65902 00	372	372	372
				<u>Other Purchased Services</u>			
\$ 6,346.01	\$ 7,389.63	\$ 5,000	\$ 5,000	OFFICE SUPPLIES 66101 00	500	500	500
				OPERATING MATERIALS 66102 00	7,250	7,250	7,250
				UTILITY NOTIFICATION CTR. 66102 01	-	-	-
				BLDG SUPP- CH 66103 00	40	40	40
				BDLG SUPP-SHOPS 66104 00	250	250	250
				GAS/HEAT- CH 66211 00	18	18	18
				GAS/HEAT-SHOPS 66211 01	200	200	200
				ELECTRICITY-CH 66221 00	862	862	862
				ELECTRICITY- SHOPS 66221 01	800	800	800
				FUEL 66261 01	2,800	2,800	2,800

CITY OF FAIRVIEW
Adopted Budget
Fiscal Year 2010-11

2007-08 Actual	2008-09 Actual	2009-10 Budget	2009-10 Estimated	STORM WATER FUND (213-00)	4/12/2010 Proposed Budget	4/19/2010 Approved Budget	6/2/2010 Adopted Budget
				<u>Operating Expenses Other</u>			
				MEETING ATTENDANCE- PWD 66301 00	-	-	-
				CONF-MEALS/LODGING 66302 00	1,500	1,500	1,500
				DUES/SUB/MEMBRSHIP 66501 00	2,000	2,000	2,000
				TRAINING & CONF. 66502 00	1,500	1,500	1,500
				<u>Storm Water Expenses- Other</u>			
\$ 636.33	\$ 1,247.00	\$ 1,800	\$ 1,800	LICENSES AND PERMITS 66601 00	6,000	6,000	6,000
				SMALL TOOLS/MINOR EQUIP 66651 00	3,200	3,200	3,200
\$ 2,092.40	\$ 4,663.00	\$ 5,000	\$ 5,000	PUBLIC EDUCATION 66901 09	6,000	6,000	6,000
\$ 10,590.37	\$ 11,206.04	\$ 18,000	\$ 18,000	WATER TESTING 66901 04	18,000	18,000	18,000
\$ 25,001.88	\$ 28,613.98	\$ 25,648	\$ 25,648	FRANCHISE FEES 66901 99	29,419	29,419	29,419
\$ -	\$ -	\$ -	\$ -	STORM WATER SYS MAINTENANCE 66901 98	20,000	20,000	20,000
\$ 390,092.84	\$ 405,308.00	\$ 405,263.00	\$ 405,263.00	TOTAL MATERIALS AND SERVICES	195,574	195,574	195,574
				<u>CAPITAL OUTLAY</u>			
\$ 42,759.38	\$ 56,029.00	\$ 94,000	\$ 94,000	STORM WATER SYSTEM IMPROV. 67302 00	96,000	96,000	96,000
\$ 1,780.05	\$ -	\$ 2,000	\$ 2,000	EQUIPMENT 67401 00	-	-	-
				BLDG EQUIPMENT- CITY HALL 67402 00	50	50	50
				BLDG EQUIPMENT-CITY SHOPS 67404 00	-	-	-
				OFFICE EQUIPMENT 67405 00	-	-	-
\$ 44,539.43	\$ 56,029.00	\$ 96,000.00	\$ 96,000.00	TOTAL CAPITAL OUTLAY	96,050	96,050	96,050
				<u>Other Requirements</u>			
\$ -	\$ -	\$ 40,000	\$ -	CONTINGENCY 69100 00	40,000	40,000	40,000
				<u>Ending Fund Balance</u>			
\$ -	\$ -	\$ 232,219	\$ -	ENDING FUND BALANCE 67910 00	248,597	248,597	248,597
\$ -	\$ -	\$ 272,219.00	\$ -	TOTAL OTHER REQUIREMENTS	288,597	288,597	288,597
\$ 434,632.27	\$ 461,337.00	\$ 773,482.00	\$ 501,263.00	TOTAL STORM WATER EXPENSES	803,580	803,580	803,580
\$ 317,001.73	\$ 340,714.54	\$ -	\$ 320,852.00	TOTAL FUND	0	0	0

\$ 20,462,057.67	\$ 22,532,363.71	\$ 20,235,932.00	\$ 20,237,537.00	TOTAL CITY RESOURCES	16,550,343	16,550,343	16,550,343
\$ 9,853,814.05	\$ 13,215,201.45	\$ 13,433,669	\$ 12,308,895	TOTAL CITY OPERATING EXPENDITURES	8,993,427	9,011,427	9,011,427
\$ -	\$ -	\$ 6,802,263		TOTAL CITY RESERVES AND CONTINGENCY	7,556,916	7,538,916	7,538,916
\$ 10,608,243.62	\$ 9,317,162.26	\$ -	\$ 7,928,642	TOTAL FUNDS BALANCE	(0)	(0)	(0)

DEBT SERVICE FUTURE REQUIREMENTS

	2000		2001	
	Fairview Lake LID		Note Payable to City of Gresham	
	Principal	Interest	Principal	Interest
2010-11	\$ -	\$ 29,343	\$ 146,089	\$ 86,825
2011-12	\$ -	\$ 29,343	\$ 152,274	\$ 80,639
2012-13	\$ -	\$ 29,343	\$ 158,721	\$ 74,192
2013-14	\$ -	\$ 29,343	\$ 165,442	\$ 67,472
2014-15	\$ 485,000	\$ 29,343	\$ 172,446	\$ 60,468
2015-16	\$ -	\$ -	\$ 179,747	\$ 53,166
2016-17	\$ -	\$ -	\$ 187,358	\$ 45,556
2017-18	\$ -	\$ -	\$ 195,290	\$ 37,624
2018-19	\$ -	\$ -	\$ 203,559	\$ 29,355
2019-20	\$ -	\$ -	\$ 212,177	\$ 20,737
2020-21	\$ -	\$ -	\$ 221,160	\$ 11,753
2021-22	\$ -	\$ -	\$ 115,806	\$ 2,390
	<u>\$ 485,000</u>	<u>\$ 146,715</u>	<u>\$ 2,110,069</u>	<u>\$ 570,177</u>

	2004		2009/2010	
	Water Revenue Bonds		ARRA GRANT	
	Principal	Interest	Principal	Interest
2010-11	\$ 100,000	\$ 34,553	\$ 625,000	
2011-12	\$ 100,000	\$ 31,053		
2012-13	\$ 105,000	\$ 27,302		
2013-14	\$ 110,000	\$ 23,365		
2014-15	\$ 115,000	\$ 19,075		
2015-16	\$ 120,000	\$ 14,475		
2016-17	\$ 120,000	\$ 9,555		
2017-18	\$ 105,000	\$ 4,515		
2018-19	\$ -	\$ -		
2019-20	\$ -	\$ -		
2020-21	\$ -	\$ -		
2021-22	\$ -	\$ -		
	<u>\$ 875,000</u>	<u>\$ 163,893</u>		

*First payment due in December upon completion of Well #9 Project. The City will receive a detailed payment schedule in November 2010.

NOTICE OF BUDGET HEARING

A meeting of the City of Fairview, Oregon City Council will be held on June 2, 2010 at 7:00 pm at Fairview City Hall, 1300 NE Village Street, Fairview, Oregon. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2010, as approved by the City of Fairview Budget Committee.

A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Fairview City Hall Administration & Finance Department, First Floor, 1300 NE Village Street, Fairview Oregon between the hours of 8 am and 5 pm. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year.

Major changes, if any, and their effect on the budget, are explained below. This budget is for: 1 Annual Period

County	City	Chairperson of Governing Body	Telephone Number
Multnomah	Fairview, Oregon	Mayor Mike Weatherby	503-665-7929

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		TOTAL OF ALL FUNDS	Adopted Budget Current Year 2009 -10	Approved Budget Upcoming Year - 2010-11
Anticipated Requirements	1. Total Personal Services.....		3,637,396	3,574,530
	2. Total Materials and Supplies		3,173,896	3,721,552
	3. Total Capital Outlay		4,382,812	1,000,844
	4. Total Debt Service		598,570	705,338
	5. Total Transfers		1,640,995	35,063
	6. Total Contingencies		1,016,592	667,183
	7. Total Special Payments.....		73,772	0
	8. Total Unappropriated and Reserved for Future Expenditure...		6,237,146	6,845,833
	9. Total Requirements - add Lines 1 through 8		20,761,179	16,550,343
Anticipated Resources	10. Total Resources Except Property Taxes		18,929,777	14,650,343
	11. Total Property Taxes Estimated to be Received		1,831,402	1,900,000
	12. Total Resources - add Lines 10 and 11		20,761,179	16,550,343
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)		1,831,402	1,900,000
	14. Plus: Estimated Property Taxes Not To Be Received			
	A. Loss Due to Constitutional Limits			
	B. Discounts Allowed, Other Uncollected Amounts		127,523	121,277
15. Total Tax Levied		1,958,925	2,021,277	
Tax Levies By Type	16. Permanent Rate Limit Levy (rate limit _____)....	Rate or Amount	3.4902	Rate or Amount 3.4902
	17. Local Option Taxes.....			
	18. Levy for Bonded Debt or Obligations.....			

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None	Debt Outstanding	<input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None	Debt Authorized, Not Incurred	<input type="checkbox"/> As Summarized Below
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2010	July 1, 2010
Bonds.....	775,000	
Interest Bearing Warrants		
Other	2,595,069	625,000
Total Indebtedness	3,370,069	625,000

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liabile	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED

Name of Fund:	Actual Data	Adopted Budget	Approved Budget
121- AEC Fund	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	975,213	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	15,514	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	1,520
9. Total Requirements (add lines 1 - 8).....	975,213	15,514	1,520
10. Total Resources Except Property Taxes.....	959,699	15,514	1,520
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
122- Building Fund <i>(New Fund-formerly included in General Fund)</i>	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	0	0	42,717
2. Total Materials and Services.....	0	0	45,261
3. Total Capital Outlay.....	0	0	25
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	0	0	88,003
10. Total Resources Except Property Taxes.....			88,003
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
123- Grant/Project Fund- <i>(New Fund- formerly included in General Fund)</i>	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....			0
2. Total Materials and Services.....			0
3. Total Capital Outlay.....			362,043
4. Total Debt Service.....			0
5. Total Transfers.....			0
6. Total Contingencies.....			0
7. Total Special Payments.....			0
8. Total Unappropriated / Reserved for Future Expenditure			50,000
9. Total Requirements (add lines 1 - 8).....	0	0	412,043
10. Total Resources Except Property Taxes.....			412,043
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
124- Street Fund	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	0	0	167,918
2. Total Materials and Services.....	66,115	39,000	243,921
3. Total Capital Outlay.....	276,143	353,011	50
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	235,200	233,096	0
6. Total Contingencies.....		15,917	16,000
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	191,504	21,853	105,759
9. Total Requirements (add lines 1 - 8).....	768,961	662,877	533,648
10. Total Resources Except Property Taxes.....	768,961	662,877	533,648

FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED

Name of Fund: 131- Fairview Lake LID Debt Fund	Actual Data Prior Year 2008-09	Adopted Budget Current Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	400
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	29,343	79,055	191,371
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	285,163	295,300	245,000
9. Total Requirements (add lines 1 - 8).....	314,505	374,355	436,771
10. Total Resources Except Property Taxes.....	314,505	374,355	436,771
Name of Fund: 132- City Building Debt Fund (New Fund Name- formerly City Hall Bonded Debt Fund)	Actual Data Prior Year 2008-09	Adopted Budget Current Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	1,000	0	0
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	1,856,509	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	58,258	0
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	1,857,509	58,258	0
10. Total Resources Except Property Taxes.....	1,799,251	58,258	0
Name of Fund: 141- SDC Water Fund (New Consolidated Fund- Formerly SDC Water Reimbursement Fund and SDC Water Improvement Fund)	Actual Data Prior Year 2008-09	Adopted Budget Current Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	600	0	200
3. Total Capital Outlay.....	26,423	335,578	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	3,237
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	339,666	9,203	0
9. Total Requirements (add lines 1 - 8).....	366,689	344,781	3,437
10. Total Resources Except Property Taxes.....	366,689	344,781	3,437
Name of Fund: 142- SDC Sewer Fund- (New Consolidated Fund- Formerly SDC Sewer Reimbursement Fund and SDC Sewer Improvement Fund)	Actual Data Prior Year 2008-09	Adopted Budget Current Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	200
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		150,000	100,000
7. Total Special Payments.....	0	0	0

8. Total Unappropriated / Reserved for Future Expenditure	559,386	417,641	471,563
9. Total Requirements (add lines 1 - 8)	559,386	567,641	571,763
10. Total Resources Except Property Taxes.....	559,386	567,641	571,763

**FORM
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**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

Name of Fund:	Actual Data	Adopted Budget	Approved Budget
	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
143- SDC Storm Water Fund			
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	26,105	0	200
3. Total Capital Outlay.....	42,636	414,000	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	49,338
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	459,694	52,441	0
9. Total Requirements (add lines 1 - 8)	528,435	466,441	49,538
10. Total Resources Except Property Taxes.....	528,435	466,441	49,538
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
144- SDC Parks/Open Spaces			
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	25,200
3. Total Capital Outlay.....	25,262	720,000	50,000
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	281,681	92,612	213,983
9. Total Requirements (add lines 1 - 8)	306,943	812,612	289,183
10. Total Resources Except Property Taxes.....	306,943	812,612	289,183
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
143- Equipment Replacement Fund			
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	51,205	249,700	125,526
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	535,020	337,165	306,037
9. Total Requirements (add lines 1 - 8)	586,225	586,865	431,563
10. Total Resources Except Property Taxes.....	586,225	586,865	431,563
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
144- Facilities Maintenance Fund			
1. Total Personal Services.....	0	0	0
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	2,849	15,000	10,000
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	88,552	84,947	76,052
9. Total Requirements (add lines 1 - 8)	91,401	99,947	86,052
10. Total Resources Except Property Taxes.....	91,401	99,947	86,052

FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED

Name of Fund:	Actual Data	Adopted Budget	Approved Budget
211- Water Fund (New Consolidated Fund- Formerly Water Fund and Water Bonded Debt Fund)	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	0	0	364,661
2. Total Materials and Services.....	280,332	267,229	430,512
3. Total Capital Outlay.....	36,808	1,424,323	285,075
4. Total Debt Service.....	132,640	284,553	281,053
5. Total Transfers.....	747,532	610,929	0
6. Total Contingencies.....		100,000	100,000
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	884,322	663,464	597,551
9. Total Requirements (add lines 1 - 8).....	2,081,634	3,350,498	2,058,852
10. Total Resources Except Property Taxes.....	2,081,634	3,350,498	2,058,852
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
212- Sewer Fund	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	0	0	341,033
2. Total Materials and Services.....	884,732	891,443	1,059,832
3. Total Capital Outlay.....	55,051	572,700	72,075
4. Total Debt Service.....	232,984	234,962	232,914
5. Total Transfers.....	375,076	352,397	0
6. Total Contingencies.....		150,000	150,000
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	1,736,792	1,179,608	1,486,881
9. Total Requirements (add lines 1 - 8).....	3,284,635	3,381,110	3,342,735
10. Total Resources Except Property Taxes.....	3,284,635	3,381,110	3,342,735
Name of Fund:	Actual Data	Adopted Budget	Approved Budget
213- Storm Water Fund	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	0	0	223,359
2. Total Materials and Services.....	65,703	83,448	195,574
3. Total Capital Outlay.....	63,210	96,000	96,050
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	332,424	321,815	0
6. Total Contingencies.....		40,000	40,000
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure	340,715	232,219	248,597
9. Total Requirements (add lines 1 - 8).....	802,052	773,482	803,580
10. Total Resources Except Property Taxes.....	802,052	773,482	803,580

**FUNDS REQUIRING A
PROPERTY TAX TO BE LEVIED**

Name of Fund:	Actual Data	Adopted Budget	Approved Budget
General Fund	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	3,422,060	3,637,396	2,434,842
2. Total Materials and Services.....	1,976,741	1,892,776	1,720,252
3. Total Capital Outlay.....	12,806	202,500	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....	982,500	122,758	35,063
6. Total Contingencies.....	0	560,675	208,608
7. Total Special Payments.....	0	0	0
8. Total Unappropriated/Reserved for Future Expenditure	3,688,440	2,850,693	3,042,890
9. Total Requirements (add lines 1 - 8).....	10,082,547	9,266,798	7,441,655
10. Total Resources Except Property Taxes.....	8,290,781	7,435,396	5,541,655
11. Property Taxes Estimated to Be Received.....	1,791,766	1,831,402	1,900,000
12. Total Resources (add lines 10 and 11).....	10,082,547	9,266,798	7,441,655
13. Property Taxes Estimated to be Received (line 11)...		1,831,402	1,900,000
14. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....			
B. Discounts, Other Uncollected Amounts.....		127,523	121,277
15. Total Tax Levied		1,958,925	2,021,277
		Rate or Amount	Rate or Amount
16. Permanent Rate Limit Levy (rate limit _____)....		3.4902	3.4902
17. Local Option Taxes.....			
18. Levy for Bonded Debt or Obligations.....			

**FORM
LB-4**

**SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND**

Publish ONLY completed portion of this page.

Name of Fund:

General Fund

Name of Unit / Program / Department	Actual Data	Adopted Budget	Approved Budget
ADMINISTRATION DEPARTMENT (fNew Department formerly Combined with Finance and Court)	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	See Summary Below	See Summary Below	129,261
2. Total Materials and Services.....	See Summary Below	See Summary Below	66,388
3. Total Capital Outlay.....	See Summary Below	See Summary Below	0
4. Total Debt Service.....	See Summary Below	See Summary Below	0
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Special Payments.....	See Summary Below	See Summary Below	0
8. Total Unappropriated / Reserved for Future Expenditure			
9. Total Requirements.....			195,649

Name of Unit / Program / Department	Actual Data	Adopted Budget	Approved Budget
FINANCE DEPARTMENT (New Department was formerly combined with Administration and Court)	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	See Summary Below	See Summary Below	261,362
2. Total Materials and Services.....	See Summary Below	See Summary Below	106,251
3. Total Capital Outlay.....	See Summary Below	See Summary Below	0
4. Total Debt Service.....	See Summary Below	See Summary Below	0
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Special Payments.....	See Summary Below	See Summary Below	0
8. Total Unappropriated / Reserved for Future Expenditure			
9. Total Requirements.....	See Summary Below	See Summary Below	367,613

Name of Unit / Program / Department	Actual Data	Adopted Budget	Approved Budget
MUNICIPALCOURT DEPARTMENT (New Department was formerly combined with Administration and Court)	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	See Summary Below	See Summary Below	42,347
2. Total Materials and Services.....	See Summary Below	See Summary Below	12,226
3. Total Capital Outlay.....	See Summary Below	See Summary Below	0
4. Total Debt Service.....	See Summary Below	See Summary Below	0
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Special Payments.....	See Summary Below	See Summary Below	0
8. Total Unappropriated / Reserved for Future Expenditure.			
9. Total Requirements.....	See Summary Below	See Summary Below	54,573

Name of Unit / Program / Department	Actual Data	Adopted Budget	Approved Budget
Summary of Admin/Finance/Court	Prior Year 2008-09	Current Year 2009-10	Next Year 2010-11
1. Total Personal Services.....	736,006	743,376	432,970
2. Total Materials and Services.....	572,371	496,863	184,865
3. Total Capital Outlay.....	32,163	39,500	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure.			
9. Total Requirements.....	1,340,540	1,279,739	617,835

Name of Unit / Program / Department COMMUNITY DEVELOPMENT DEPARTMENT	Actual Data Prior Year 2008-09	Adopted Budget Current Year 2009-10	Approved Budget Next Year 2010-11
1. Total Personal Services.....	389,265	394,097	254,883
2. Total Materials and Services.....	201,655	177,750	137,253
3. Total Capital Outlay.....	10,000	182,000	0
4. Total Debt Service.....	0	0	0
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Special Payments.....	0	0	0
8. Total Unappropriated / Reserved for Future Expenditure.			
9. Total Requirements.....	600,920	753,847	392,136

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2010-2011**

To assessor of Multnomah County

Be sure to read instructions in the 2010-2011 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The City of Fairview District Name has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Multnomah County Name County. The property tax, fee, charge or assessment is categorized as stated by this form.

1300 NE Village Street Mailing Address of District Fairview City OR State 97024 Zip 6/11/2010 Date
Samantha Nelson Contact Person Finance Director Title 503-665-7929 Daytime Telephone nelsons@ci.fairview.or.us Contact Person E-Mail

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1.	Rate/Amount levied (within permanent rate limit)	1	3.4902	
2.	Local option operating tax	2		
3.	Local option capital project tax	3		
4.	Levy for "Gap Bonds"	4		Excluded from Measure 5 Limits Amount of Bond Levy
5.	Levy for Pension and disability obligations	5		
6a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		
6b.	Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b		
6c.	Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c		0

PART II: RATE LIMIT CERTIFICATION

7.	Permanent rate limit in dollars and cents per \$1,000	7	3.4902
8.	Date received voter approval for rate limit if new district	8	
9.	Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Delinquent Sewer Charges		\$12,711
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 224.400 (Must be completed if you have an entry in Part IV)