



City of Fairview
Parks and Recreation Advisory Committee
Meeting Minutes
February 19, 2015

PRESENT:

Steven Marker, Chair
Brian Grattan, Vice Chair
Jeff Arnold
Steve Kaufman
Darren Riordan
Councilor Steve Prom

ABSENT:

Garth Everhart
Kate McLaughlin

STAFF:

Sarale Hickson, Development Analyst

1. CALL TO ORDER/ROLL CALL

Chair Marker called the meeting to order. Development Analyst Hickson called roll.

2. REVIEW AND ADOPT MINUTES

Committee Member Kaufman moved to approve the January 15, 2015 minutes as submitted and Vice Chair Grattan seconded. Motion passed unanimously.

3. STAFF UPDATES

Development Analyst Hickson reported the following.

- Lakeshore Park Survey was mailed directly to homes north of the railroad tracks and is available via the city website. Have received approximately 60 responses to date. Will be mailed city-wide with the March 1 utility bill. The utility bill survey is on white paper, the direct mailer was on orange, and the website response is tracked by the IEP address. Committee Member Kaufman noted it is also linked on Next Door. Survey deadline to respond is Friday, March 20.
- State of Fairview Woods Park: goats cleared the understory, trails have been widened, trees have been trimmed or removed, and a new sign installed at the Bridge Street trailhead. The Friends of Fairview are coordinating a plantings (Oregon Grape and Nootka Rose) project as a SOLV Earth day event. Staff has been meeting with area residents continually throughout the process.
- The Community Park bear is scheduled to be removed. The current proposal is to preserve the statue and locate it in City Hall.
- Park Cleone: the plantings and stormwater design will be evaluated in spring. Areas in need of repair will be corrected and plants that did not survive will be replanted.

4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)

Committee Member Arnold inquired about bushes being trimmed in winter to approximately a foot to foot and a half in the pocket parks. They become a potential hazard if someone were to trip and

fall into them. Development Analyst Hickson replied she would share the concern with park staff and inquire if there is an alternative option for how they are trimmed.

Vice Chair Grattan reported this is his last PRAC meeting. He is moving out of the area.

5. PELFREY PARK RECOMMENDATIONS

Chair Marker presented a Fairview Park Plan Update handout prepared by Committee Member Everhart; Development Analyst Hickson copied the handout and provided each PRAC member a copy. (*Exhibit A*)

Committee Member Riordan proposed talking with the Pelfrey's (Henry Pelfrey and Lynnia Woods) and soliciting their input prior to moving forward with recommendations. Chair Marker agreed. Chair Marker offered to reach out to the Pelfrey's. The Committee agreed.

Committee Member Kaufman moved to table the Pelfrey Park discussion until the March 19, 2015 pending a meeting and discussion with the Pelfrey's and Committee Member Riordan seconded. The motion passed unanimously.

6. RECREATION PLAN REVIEW PROCESS

Committee Member Riordan remarked the Boys & Girls Club provides service to Reynolds Middle and High Schools, but no services to the elementary schools and proposed inquiring why.

Chair Marker commented during this process he would like to look at building partnerships with the local schools. Take a proactive approach to bringing services and programs into the local schools.

The Committee discussed whether the goal is to create a Fairview recreation program or to build and expand relationships with programs that have the program resources and Fairview provide the infrastructure i.e. community center, parks and schools.

Committee Member Arnold noted is important Fairview leverage the resources it has. Committee Members Kaufman and Riordan each commented the current Recreation Plan has a lot of good information and is still, mostly, applicable. They proposed focusing on implementing items within the current plan. It is a large document with many components. A thorough review would be time intensive. Given financial constraints will need to explore creative options to provide services.

Committee Member Riordan suggested the short term goal is to promote and inform citizens of what is available and the long term goal is to bring those opportunities into Fairview. Do so by pulling existing program resources into Fairview. Need to invest the time into establishing and maintaining partnerships and relationships.

Councilor Prom noted piggy-backing with programs like Troutdale's works well if you want the program options they provide. If you want something different then need to provide the program resources and staff.

Committee Member Arnold commented the Recreation Plan calls for a Recreational Officer to be based at the Community Center and inquired what the likelihood is for having a part-time recreation staff member. Councilor Prom replied PRAC could make a recommendation or Committee Member Arnold as a citizen could make a request, and present it to the Budget Committee. Committee Member Arnold noted having a part time recreation officer may offset the need for an additional police officer.

Committee Members Riordan and Kaufman agreed a key issue is having a person to invest the time in making the connections, aggregating the information and overseeing the program. The committee discussed exploring a part-time staff person, having a current staff person oversee the program, soliciting a volunteer task force specific to recreation, and having high school and/or college interns assist. Development Analyst replied interns could be an option at the high school or college level; at least to launch the program. For staff, Council sets the priorities and the City Administrator directs staff to accomplish the tasks.

The Committee agreed more information is needed prior to making a recommendation to Council. What would the cost of a part-time recreation staff person be? What is the scope of that position i.e. hands on working directly with youth or a coordinator position to organize and maintain a program? How many hours would be needed to meet the scope of the program? What are the costs associated with the Community Center, how often is it used, etc.? Development Analyst Hickson replied she could provide the Community Center data, but direction to research a recreation staff position and associated costs would have to come through Director Berry or potentially Council. She would let the Committee know. Councilor Prom remarked he would request the direction from Council if needed.

Committee agreed to continue discussing the Recreation Master Plan review process at the next meeting.

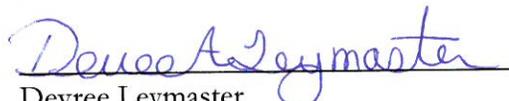
7. TENTATIVE AGENDA – March 19, 2015

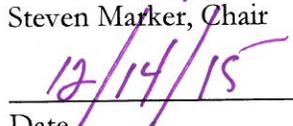
- Pelfrey Park
- Recreation Plan
- Elect Vice Chair
- Pocket Parks

The Committee briefly discussed the complex issues surrounding pocket parks. They are city (tax-payer) owned properties. They may not be given away and must be sold at fair market value following a process for declaring surplus property and selling it. Maintenance cost issues and the potential to install amenities i.e. play equipment to reduce maintenance costs could be explored.

8. ADJOURNMENT

Vice Chair Grattan moved to adjourn the meeting and Committee Member Arnold seconded. Meeting adjourned at 6:57 PM by consensus.


Devree Leymaster
City Recorder


Steven Marker, Chair

Date

A complete recording of this meeting is available by contacting the City of Fairview Administration Office,
1300 NE Village Street, Fairview, Oregon 97024 • 503.665.7929