



**City of Fairview Parks and Recreation Advisory
Committee**

January 16, 2014, 2013 Meeting Minutes

**Park View Conference Room, Fairview City Hall
5:30 PM – 7:30 PM**

PRESENT:

Jeffrey Arnold
David Strom
Steven Marker
Brian Grattan
Councilor Lisa Barton Mullins

ABSENT:

STAFF:

Sarale Hickson, Development Analyst
Allan Berry, Public Works Director

1. CALL TO ORDER:

Chair Strom called the meeting to order at 5:34p.m.

2. Election of Chair

Brian Grattan nominated and Jeffrey Arnold seconded David Strom as chair. The vote was unanimous. Jeffrey Arnold nominated and Brian Grattan seconded Steven Marker as vice-chair. The motion was approved unanimously.

3. Review and Adopt Minutes from November 21, 2013

Garth Everhart and Ray Hanson were present for the meeting though their terms expired and the City Council has not yet appointed anyone to the vacant positions. Mr. Strom invited them to make comments even though they were not able to vote. Mr. Strom asked Mr. Everhart if he had had chance to review the October minutes. Mr. Everhart said he had not. Mr. Everhart said he would review them and email any questions to Mr. Strom.

The November minutes were approved (Mr. Grattan abstained as he was absent for the meeting).

3. Staff Updates

Mr. Berry told PRAC that a resolution asking City Council for funding for the preliminary drawings for the Park Cleone update will be voted on at the February 5, 2014 meeting. Mr. Berry also told the committee that Lakeshore park will be getting dock repairs and that he will be meeting with SOLVE next week regarding blackberry removal on Fairview Creek and possibly in other places.

Mr. Berry asked the committee if they would like to move the meeting to the council chambers when the room is available. PRAC did not express any interest in this idea. He also discussed that budget

season had begun and asked PRAC to let him know if there are any programs or projects they would like to see in the budget. There was some discussion of PRAC working on a recreation package and if staff will put any proposals forth for Lakeshore and if items should be put in the staff budget for City Council to vote on. Mr. Berry said he would not be putting any other capital projects in the budget unless Council added more money to his budget. PRAC and Mr. Berry discussed the between system development charge funds and the operation budgets. PRAC also discussed the need to strategize a sequence for benches and how to work with the bench donation program. During the discussion of PRAC working on a recreation plan the idea of teaming up the Boys and Girls club, schools etc was brought up. Mr. Arnold also talked about low cost ideas in the current Recreation Master Plan.

Mr. Grattan asked about a current budget line item for parks which was listed at \$30,000. Mr. Berry confirmed that was the operations and maintenance budget which had gone down a lot in recent years though it was increased somewhat from that lower amount this year. Mr. Grattan asked what the capital improvement funding situation was. Mr. Berry stated that there would not be a large amount left in the SDC fund after Park Cleone is complete but anything in there would be available. There will be some new Park SDC funds coming in, but not that many. Mr. Berry indicated that there are grant funds available for Fairview to apply for and that PRAC would be able to help the City participate in those programs. Mr. Berry said that there was no staff person dedicated to grant writing.

Mr. Berry noted that this is currently the second year of a two year replanting plan and also let the PRAC know that the City has not managed to get any Oregon Department of Fish and Wildlife representatives to meetings here at the City. The City told them any stocking would need to be planned, managed and coordinated through the City. PRAC talked about options, opinions and community feeling about the ponds and fishing. Mr. Strom asked Mr. Berry to clarify who owns the fence between the ponds and the Cottages at Lake Salish. Mr. Berry indicated he believed it was the Cottages.

It was agreed that staff would provide the PRAC with the final Visioning Committee report. There was some discussion of possible uses of the Community Center including a volunteer afterschool club and logistical/liability issues.

Mr. Berry informed the committee that "Pick up after your dog" sign are coming to the parks and that the police department, code enforcement and public works would be strategizing about those issues.

PRAC reiterated their position that the Lakeshore Park improvements were their first priority with the citywide benches second and Park Cleone improvements third.

4. Discussion Items not on the Agenda (Public to be heard)

Garth Everhart, 954 NE Clear Creek Way, Fairview, Oregon asked for a timeframe on the removal of the tires at Park Cleone. Mr. Berry stated that it would be completed with the rest of the project, probably in late spring.

There was some discussion of the PRACs recommendation for a play structure at Lakeshore Park and the prior opinions of the Fairview Lake Property Owners Association (FLPOA) regarding such

equipment. Mr. Marker asked Councilor Barton Mullins about her previous comments regarding FLPOA not supporting park equipment. Councilor Barton Mullins clarified that during a boat ride in previous years a FLOPA board member indicated that FLPOA had voted years ago. Mr. Marker stated that as a resident of Lakeshore subdivision that FLOPA does not represent the neighborhood only the lake owners and he believes there is support for park improvements such as play structures and a basketball court instead of kids playing on the street. Councilor Barton Mullins and Mr. Berry agreed that FLOPA membership may have changed and also that FLPOA is only one voice when decisions are made. Mr. Berry agreed to bring up the idea at the next FLPOA meeting.

It was noted that the City Council had standardized park hours as discussed a number of times over the years and was recently recommended by PRAC.

5. Review of the proposed park update for Park Cleone

Mr. Strom moved and Mr. Arnold seconded that the PRAC approve Exhibit A as the PRAC Park Plan Update Recommendations for Park Cleone. Motion passed unanimously.

6. Recreation Master Plan

Moved to next meeting

7. End of year report

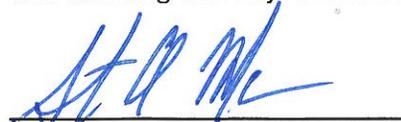
Mr. Strom provided the committee with Exhibit B a draft of the report he will present to City Council. He asked for members of PRAC to give him any concerns or additions by January 27th.

8. Future Agenda Items and "Parking Lot" items

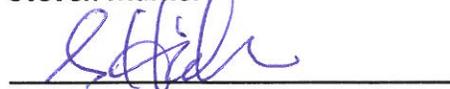
Recreation plan.
Budget for Park Cleone and remaining SDC funds.
Gator procedure.

9. Adjournment

The meeting was adjourned at 6:40p.m.



Steven Marker



Sarale Hickson,
Development Analyst, Public Works Department

3/20/14
Date

Fairview Park Plan Update – 2013 & 2014

The most recent Master Plan for Parks (“**Master Plan**”) was completed in 2001 and replaced the 1994 Park Master Plan. The 2001 Master Plan focused on park improvement and new parks based on an estimated population of 10,000 by 2005.

Subsequently a Recreation Master Plan (“**Recreation Plan**”) was adopted in 2002. The Recreation Plan was developed to focus on recreational opportunities available to the community beyond parks alone. Recreational opportunities included new park programs, local partnerships with other groups such as schools, YMCA and recreation beyond the City limits.

The Master Plan’s assumption about population along with other factors guided the City to goals for new parks and park amenities to be included in all parks. Since the 2001 Master plan, the City’s growth rate and the current population stands at around 8,900. While the slowdown in population growth reduces pressure on funding new parks it does not address the amenities within parks. In many cases the amenities called for by the Master Plan have not been addressed.

Given limits on funds, PRAC commenced a park by park approach to prioritize spending to upgrade and augment amenities in each park. The goal of each Park Plan is to recommend to the City Council a prioritized list of improvements for each park. Park Plans are being prepared and recommended for action by the City Council on a park by park basis starting with Neighborhood Parks to ensure limited funds are shared across the entire City. As each plan is completed it will be delivered to the Council for action. When adopted by the Council, the individual plans will be bundled together as the new Master Plan for the City’s Parks. When funds become available for park expansion, the existing Master Plan includes recommendations for specific areas of the City which may be updated to fit the needs of the community when funding is available.

PRAC commenced updating individual park plans by focusing on Neighborhood Parks. Park Cleone is the second Park Plan Update. When the Neighborhood Park Plans have been completed, PRAC will shift its focus to Pocket Parks or Community Parks.

Park Cleone Plan – October 2013

PRAC worked primarily from the 2001 (“**Master Plan**”) and field surveys to update the Master Plan for Park Cleone. The Master Plan relies on a Level of Service (LOS) Analysis (pages 53-54) to determine the adequacy of park area across three categories (Neighborhood, Community and Regional). The national standards suggest minimum park acreage for type of park based on population.

The LOS analysis for Fairview’s parks concluded that some additional park area would be needed to meet the national standards as the City approached its build-out population. While national standards are helpful in assessing needs and amenities parks their one-size-fits-all approach has some limitations. For example, the national standards do not consider pocket parks and may not reflect parks serving a community that lie outside the community. Fairview has 12 pocket parks and by its location residents have immediate access to parks outside the city limits. National standards may be less accurate in assessing park area needs but are useful in distinguishing User Groups and Facilities for each Group which is important in updating Park Plans.

A second reference source beyond field surveys and committee input is the **Recreation Plan** adopted in 2002. The Recreation Plan focuses on community and cooperative opportunities for active and passive recreation. The Recreation Plan’s usefulness is limited to emphasis on expanding active and passive recreation opportunities within each park.

To update the Park Cleone Plan, PRAC began with a review of the current park conditions as it relates to the Decision Making Criteria for Park Planning on page 46 of the 2001 Master Plan. These criteria follow:

1. Connect facilities with pedestrian and bicycle access ways.
- 2- Develop facilities with active recreation such as baseball and soccer field.
- 3-Provide an equal distribution of park facilities with an emphasis on family orientation and child friendliness.
- 4-Optimize financial and operations partnerships.
- 5-Maximize protection of natural areas through projects and policies.

Existing Park Cleone Conditions:

During its tour of parks on April 18, 2013, the Committee toured Park Cleone and discussed how long the playground equipment had been missing; the condition of improvements in the old pond area and the lack of visibility of amenities from the park entrances. The Committee also found the following deficiencies:

- a-basketball court was poorly maintained and not level;
- b-large tires in the ground as play equipment is reminiscent of 1960s style equipment and may present health hazards;
- c-poor clearance around the remaining swings;
- d-deteriorating condition of old improvements around the old pond.

During its meetings about this park, the Committee also discussed the option of adding a soccer field or dog park to the west under the power lines. These types of uses are Community Uses which draw from a much larger area than the local neighborhood and thus require traffic and parking improvements. The Committee agreed the expansion to the west for these uses was unlikely because of the traffic impacts and neighborhood concerns about parking. The park is located in such a way that expanding its use beyond a Neighborhood Park may not be feasible because of Community traffic through a neighborhood with limited access. Further, staff recounts opposition in prior years to a soccer field at this location.

In April 2013 PRAC recommended new playground equipment to replace the equipment that was removed in July 2012. The Council agreed in June and the equipment was ordered. A short survey was conducted to clarify the amenities most desirable for the play structure and the highest priorities items were incorporated into the playground equipment selection. While the installation is not complete at this time, the equipment has been available for use since early September 2013.

In June 2013 the Committee also made a recommendation to the Council to add benches and tables at Park Cleone since there are very few at the Park and are located away from the new playground equipment which does not allow parents to sit and watch their children on the playground equipment or new swings.

During the September 2013 PRAC meeting the Committee focused on the 2007 Park Cleone inventory and the Inventory prepared by a Committee member. Both inventories pointed out the need for improvements to expand active and passive recreation as outlined in the Recreation Plan and called for in the Master Plan.

Findings: When compared to the Master Plan Decision Making Criteria, Park Cleone met with mixed results.

1-Park Cleone has very good connectivity for pedestrians and bicyclists for the residential neighborhoods between 207th and 223rd and north from NE Halsey to Depot Street. The recent sidewalk improvements on Main Street improve access to the Park from the neighborhood to the east.

2-The recent addition of new playground equipment and pending relocation of the old swings provide good active recreation opportunity to Children. The condition of the basketball park as a Facility for Teens is in poor condition. It was reported to the Committee that the poor visibility of the gazebo had resulted in vandalism and an unwillingness of families to use the facility. In short the gazebo is poorly located and the original idea of a sitting area within a pond setting may only exist during inclement weather which leaves the gazebo underutilized and an expensive facility to maintain. Beyond the gazebo which is located away from the other amenities there is a lack of covered seating for Families and Adults using the park amenities.

3-Beyond the new playground equipment, there is little evidence of ongoing upgrades that would suggest an equal distribution of money across the City Parks. This fact is a result of the past “park by park” approach to park maintenance and enhancement.

4-As a neighborhood park there are limits on creating financial and operational partnerships. Replacing amenities and upgrading the park to accommodate Day-Users, Families, Children and Teens will generate more support from the Neighborhood and Community. Building support from local residents may encourage User groups to support the park through new programs.

5-The natural areas of the park are not well defined other than the slope to the west being fenced off which is primarily a safety issue along the railway. An opportunity to create a new natural area at the old pond may be pursued if the failing gazebo and walkways are removed so a natural detention area with new weir is recreated. Creating a detention pond with educational signs about wildlife, plants and water quality would help educate residents about the connection between water quality in an urban setting and nature. Further, a detention pond set-up would enhance water quality downstream.

Conclusion:

In general the Park was found to be “tired” with little evidence of Active and Passive Recreation opportunities beyond the new playground equipment. In addition, the higher priority Facilities are either dated or missing.

In light of the deficiencies between the Master Plan for Park Cleone and the Park's existing condition; the Committee focused on Master Plan Decision Making Criteria 2, 3 & 5 to correct these deficiencies through a focus on Active Recreation for Children, Families, Teens and Passive Recreation for Day-Time Users, Seniors and Adults.

Park Improvement Priorities. Appendix A to the Master Plan provides priorities for each type of park and was relied upon by PRAC to recommend actions to overcome the Recreation deficiencies in Park Cleone.

Appendix A – Tools for Analysis

Park Cleone is a Neighborhood Park. Table 2 of Appendix A of the May 2001 Fairview Parks and Recreation/Open Space Master Plan Update lists the following **USER** Group Priorities (highest to lowest) for Neighborhood Parks.

- 1-Children
- 2-Families
- 3-Daytime User
- 4-Teens
- 5-Seniors
- 6-Adults
- 7-All Interests
- 8-Visitors

Appendix A goes on to Prioritize (highest to lowest) the **Facilities** in a Neighborhood Park.

- | | |
|--------|--|
| High | 1-Playground/structure
2-Hiking/walking trails
3-Picnic Tables/Benches
4-Open play/kites/juggling
5-Basketball Court |
| Medium | 6-Softball |
| Low | 7-Tennis/volleyball court
8-Skating
9-Horseshoes |

Park Cleone Plan Update - 2013

Exhibit A outlines the improvements recommended by the Committee for the Park Cleone Master Plan.

The Committee treated the park across three separate areas which are defined by the two cul-de-sacs, the big open play area to the west, new playground equipment in the central area and the existing pond area to the east.

East End: The old pond area will become a passive area because the variability of water level limits the practicability of active recreation and provides a great opportunity for education about water quality and nature. The existing elevated walkways, pavilion and brick paved areas are dated and will be expensive to maintain in a safe condition over the long run. Removing these structures and restoring the creek and bank area will reduce long-term maintenance expense and introduce a natural area into this park. A "V" shaped weir could be installed to regulate the water level and the area re-shaped to be a low slope detention pond to encourage native species growth, i.e. cattails, etc and other vegetation that will encourage animal habitat.

Central Area: The central area with the playground equipment, basketball courts and swings is an active recreation area that will appeal to all ages. Installing an ADA compatible loop from each cul-de-sac around these amenities will improve access for all users. Installing several covered seating areas in the open space by the playground equipment will meet the demands of parents and others who wish to watch their children or take a time out. Adding electrical service near the revamped basketball court will allow for events such as Flicks in the Park on a dry surface.

West End: The west area is the larger active play area for baseball, football, soccer and other large area activities. Again, an ADA loop path will provide access around this area. Improvements such as more benches and covered tables will expand the usefulness of this area for picnickers and those watching others play field games.

Future:

During its meetings two long-term issues continued to be discussed by PRAC with little consensus.

1- Public Works suggests there is demand for more garden plot area so the existing garden plot area could be expanded. The counter argument was the lack of parking in the neighborhood for gardeners outside the neighborhood. As an alternative and to address the potential for more interest in garden plots, the Committee suggested another garden plot in another part of Old Town to reduce

parking/traffic issues in this neighborhood. One site considered was the Leather's vacant lot. PRAC concluded the City should approach Leathers about a lease for garden plots on a portion of their property which is vacant and requires ongoing maintenance. Taking over maintenance and installing water might be attractive to Leathers without the cost to the City of buying land when the gardening demand is unknown. Further, this site would not experience parking and traffic issues associated with Park Cleone.

2-The land to the west of Park Cleone continues to be a source of discussion about possible park expansion for a soccer field or dog-park. These amenities go beyond the Neighborhood Park category and would require new parking and improved access to secure the support of the Neighborhood. When a parking/access plan is developed and the use of the land secured, the surrounding neighborhood should be consulted about impacts on it.

Exhibit A

Park Cleone Master Plan Update

East		Central		West	
Recreation Goal	Nature Area - Passive Garden Plots - Passive Water Quality Pond - View/Passive	Recreation Goal	Active Structured Play Area	Recreation Goal	Active & Passive Open Play Area
USER Group	Families, Daytime User	USER Group	Children, Families, Teens, Seniors, Adults	USER Group	Children, Families, Teens, Seniors Adults
Facilities/Improvements	Drinking Fountain with Dog Dish Doggie Pot @ end of cul-de-sac 1-2 Benches Recreate Natural Pond with weir for Detention and water quality improvement Plant native species in pond and creek thread feeding pond area Shape pond so when dry it is useable play area Signage for Wildlife around Natural Pond Loop around Pond area Garbage can at end of NE 21 4th ADA parking spot Light at end of cul-de-sac	Facilities/Improvements	Playground Equipment Relocate Old Swings Renovate 1/2 Court 2-3 Covered Tables 3-4 Benches Complete Loop Trail around Play equipment Stub path from loop to court Central location for garbage can Install 5' wide walkway between 213th & 214th cul-de-sacs with connection to other paths Paths to meet ADA requirements Power to Court area for Flicks in the Park	Facilities/Improvements	1-2 Covered Tables 2-3 Benches Garbage Cans at end of 213th Doggie Pot @ end of cul-de-sac Complete Loop trail to NE 213th cul-de-sac Bike Rack at cul-de-sac ADA parking spot Light at end of cul-de-sac
Removal/Revision to Existing	Gazebo & Elevated Walkways Brick Pavers Replace failing benches & tables Remove paved paths into pond area	Removal/Revision to Existing	Remove Old Tires Replace failing benches & tables	Removal/Revision to Existing	Replace failing bench with metal benches

**City of Fairview Parks and Recreation Advisory Committee
Annual Summary report**

-----DRAFT -----

2013

There were no meetings held in January, February, and December.

March 21st 2013 Meeting

Our first meeting of the year started with David Strom selected as chair and Steve Marker selected as Vice Chair.

Highlights:

- With Salish ponds being finished and successful, there were discussions about the upkeep and maintenance for the park and its improvements.
- There was a discussion on updating the remaining community parks plans and that there was the potential of metro funds for other park improvements. Park Cleone and Lakeshore parks were the first two candidates to work on an update.
- The expansion of community gardens was discussed and put on a future agenda.
- With so many new members joining PRAC it was decided that we should schedule our next meeting to be a tour for the next two parks Cleone and Lakeshore so we could discuss them while on site and review the playground equipment that was removed from Cleone and see the Imagination Station Troutdale has in place today.

No motions were voted on.

April 18th 2013 Meeting

This meeting started at the City of Fairview and the committee then toured the Troutdale imagination station, then on to Cleone, Lakeshore, Pelfrey returning for additional discussions on what we have seen and thought. This was a longer meeting and significant time was invested by the committee.

Highlights:

- A key discussion was the fact that Lakeshore park had very little offerings for a such a nice park and that this should be one of the first parks we should get working on an update to the plans.
- Counselor Quimby stated that the playground equipment a Park Cleone was needing it's replacement playground equipment before the summer starts and PRAC agreed that this should be a priority as long as it did not interfere with the planning process for the parks.
- PRAC agreed to issue a short survey to the Historic Fairview area (from Fairview Parkway to 223(d Avenue and from Halsey Street to the railroad) and for the properties surrounding Lakeshore Park that specifically inquires what the neighborhood would like to see installed regarding playground equipment.
- PRAC decided they would prefer to hear back from the neighborhood to learn what they would like to see happen in Park Cleone even if that delayed the playground equipment.

PRAC made the following motions:

Motion 1 - move by Committee Member Everhart:

PRAC moved to recommend that the City Council allocate funds from the Parks System Development Charges(SDC) for the implementation of capital improvements Within Fairvie\vs Parks.

Seconded by: Brad Fudge

Approved: All

Motion 2- moved by Committee Member Everhart:

PRAC moved to request the City Council direct PRAC to prioritize the city's parks for the development of individual master plans, excluding pocket parks, Blue Lake Park, Fairview Woods, and Salish Ponds, and implement the individual plans as funding allows. Once master plans have been completed for all parks, the individual plans will be Combined into one City of Fairview Parks Master Plan document.

Seconded by: Steve Marker

Exhibit B

Approved: All

May 16th 2013 Meeting

Brad Fudge has resigned due to conflicts.

Highlights:

- The parks survey was not sent out and the playground equipment for Cleone was delayed until the survey.
- Park hours were discussed because there were different hours for different parks. It was recommended that park hours be set to a standard and parks staff agreed that this was being worked on.

The following motion was made:

A short survey be conducted to determine the playground equipment desired by the neighborhood around Park Cleone. This survey to be delivered next week and posted on the website with results due by May 31st that Council direct Staff to buy the appropriate equipment if the majority of survey respondents Wanted new playground equipment.

Approved: All

June 16th 2013 Meeting

Highlights:

- The Surveys have been returned and Based on the weighted survey results the top amenity for park Cleone is slides followed by climbing ladders, benches, and swings. This meets what has been discussed today and PRAC recommends moving forward.
- Discussions on our past motions for city Council to consider were not forwarded and Chair Strom was going to research with staff and the Mayor.
- The committee discussed meeting at the parks to View the issues.
- There was discussion of Lakeshore Park and how children frequently play in the area.
- Prioritizing the parks was discussed and the committee decided to start with Lakeshore Park for two reasons, namely because another survey about Park Cleone would be confusing and installation of equipment at Lakeshore Park would relieve any concerns about overloading the Park Cleone before more parking was provided.
- Goals for the survey could be to find out what people Want from parks in general or what people want in specific parks. Committee members also discussed the difference between regional parks (such as dog parks) and general neighborhood parks.
- PRAC talked about Wanting another survey to go out in August and staff discussed logistics specifically the timing of surveys and the cost of mailers.

No motions were voted on.

July 18th 2013 Meeting

We met at Lakeshore park for this meeting and discussed the original intent from the master plan as well as the possibilities of what this park could be with some investment.

Highlights:

- Play structures under the power lines at the east end of the park, Safety was discussed and the installation of a fence.
- Picnic tables and benches toward the lake at the west end of the park.
- Fruit trees as shade and Picnic tables and shade are a high priority
- Active play to the east and passive enjoyment to the west.
- Sunset over the lake should be a consideration and possibly a pavilion/gazebo on the lake could be used for a number of purposes (even weddings?)
- Signage regarding the history of the park and lake
- The current boat launch could be improved and there could be more safety signs and possibly the provision of life preservers

- Large climbing rocks could be added along the south fence line at the West end for small children to play on during picnics. (Several large boulders are currently in place and could be expanded upon).
- Concern was expressed about liability regarding the dock. The idea was posited that large rocks (those at Lake Salish) would reduce the erosion and be more attractive than standard erosion control devices.

No motions were voted on.

August 15th 2013 Meeting

This meeting was focused on Lakeshore park and its update to the master plan. I want City Councilors to know that there was a significant amount of time spent by many PRAC members visiting parks over the last few months on their own time, looking at how the parks are used, as well as talking to people at the park on their thoughts. This was a great contribution to PRAC and to the city.

Highlights:

- Proposed items discussed for Lakeshore park.
 - playground structure and swings at east end Should a low fence be placed around the playground equipment area for child safety since the park is near the lake.
 - benches and garbage cans around the park
 - picnic tables at West area on Wood Chips and gazebo (small) at west end
 - doggie pots
 - education signage along the preserve area for plants and animals like at Salish ponds
 - Clear out blackberry bushes along the lake, Limb up some of the trees along the lake, replant native plantings that have been choked by the blackberries, and remove select invasive trees/shrubs along the lake.
 - Correct park hours sign as needed.
 - Relocate geo-Cache to a more prominent location instead of being in the bushes by the dock.
 - 911 signage near the lake because of the City dock
- A significant amount of time was invested by the team to review every park for basic park services like benches, tables, garbage cans, and doggie pots. There was a proposed list created and then reviewed by PRAC to be recommended for the Parks Department to review and implement on an on going basis as time and funds permit.

The following motion was made by Mr Everhart:

To approve the list as proposed with edits to denote maintenance Work along the north and west sides of the park and that a fence be installed around the playground equipment if deemed to increase public safety

Mr. Marker seconded.

Approved: All

The following motion was made by Mr Everhart:

PRAC recommends to City Council that it put a motion forward for Council to vote on that approves the spending of money to complete the work as per attached list Within 16 months"

Mr. Marker seconded.

Approved: All

September 19th 2013 Meeting

Park Cleone was our focus for this meeting. There was discussion on the previous motions and if they were submitted to the City Council. Chair Strom was in the process of moving the past motions to council through a new process.

Highlights:

- A lengthy discussion around the parks plan and working on more than one park at a time. It was decided that not all parks are equal and that one park at a time plan has not worked for neighborhood or pocket parks but made sense for larger community parks. It was also recognized that park Cleone was a maintenance replacement for the playground equipment removed due to safety reasons, and not part of the planning process.
- PRAC discussed the existing swing set. Mr. Hansen reported that the children seem to prefer the old swing set. There was discussion as to the possible reasons Why (shade, length of chains, proximity to tables, height of seat from the ground) and if the existing swings (which are by code too close to the trees) should be removed or rotated/relocated.
- There was discussion of the sandbox and how useful and sanitary they are for public parks. PRAC decided to recommend getting rid of the sandbox.
- There was discussion of the walls down to the amphitheater area. The logs are not in good repair and PRAC fee! they could be a unsafe area. PRAC proposed a gravity stacking wail instead of the log retaining wall. There was discussion of how the gazebo is currently used and if covered picnic areas around a detention basin would be better.
- PRAC talked about the possibility of assembly uses in the park and park classification (Cleone is a neighborhood park rather than a community park).

No motions were voted on.

October 17th 2013 Meeting

This meeting finalized the Park Cleone plan update and formalized a format to update parks as they are up for an update.

- Mr. Everhart then gave PRAC a copy of the Lakeshore Park findings and recommendations in a proposed template form (Exhibit C) and explained how the document worked and what it showed. The document:
 - Explains how the plan was created.
 - Talks about levels of service.
 - Outlines the findings and deficiencies.
 - Describes the path PRAC took to create the plan (using priorities from the master plan).
- Mr. Arnold outlined the some of the findings and recommendations of the Recreation Master Plan and it was discussed and we decided to make recreation part of our focus in the future.

The following motion was made by Mr Arnold:

PRAC adopt Mr Everhart's proposed park plan update for Lakeshore Park and that the same format be followed for the other park plans.

Mr. Strom seconded.

Approved: All

November th 2013 Meeting

No meeting minutes available.... Need to finish!