



City of Fairview  
Parks and Recreation Advisory Committee  
Meeting Minutes  
December 18, 2014

**PRESENT:**

Steven Marker, Chair  
Brian Grattan, Vice Chair  
Garth Everhart  
Jeff Arnold

**ABSENT:**

Steve Kaufman  
Kate McLaughlin  
Council President Lisa Barton Mullins

**STAFF:**

Allan Berry, Public Works Director  
Sarale Hickson, Development Analyst

**1. CALL TO ORDER**

Chair Marker called the meeting to order at 5:37 PM.

**2. ROLL CALL**

Development Analyst Hickson called roll.

**3. REVIEW AND ADOPT MINUTES**

Vice Chair Grattan moved to approve the November 20, 2014 minutes with corrections and Chair Marker seconded. The motion passed unanimously.

AYES: 4

NOES: 0

ABSTAINED: 0

**4. DISCUSSION ITEMS NOT ON THE AGENDA (Public to be heard)**

Vice Chair Grattan announced he is moving out of Fairview and anticipates the February PRAC meeting will be his last.

Committee Member Everhart clarified PRAC discussed and agreed to a Lakeshore mailer, not a Lakeshore survey. The August 2014 minutes reflect PRAC's discussion and support for a mailer. Chair Marker replied he did make the request to Council. Director Berry commented Council's approval was for a survey. At Council's direction a survey will be mailed out to residents. Chair Marker inquired if citizens will be able to view the draft plan similar to what was done for Park Cleone. Director Berry replied yes, a draft plan for citizen review will be available once the project is to the point of having a draft plan.

Proposed edits to minutes submitted by Committee Member Everhart and approved at the January 15, 2015 adoption of minutes. "Chair Marker reported he made a request to Council for funds for a mailer. Staff would finalize the survey and send it out in January. Believes there was a commitment

to complete the mailer in late December so it could go out in the January utility bills. Since going with a survey option, believed when the plan was prepared a mailer would go out to the neighborhood inviting them to a PRAC meeting to preview the new park improvements.”

## 5. STAFF UPDATE

### a. Park Cleone

Development Analyst Hickson reported the final Park Cleone walk-through before spring is scheduled early next week. The trees are in, but the project cannot be finalized until the sprinkler system is tested, which will be in spring.

Director Berry reported Council requested the gazebo be named in honor of Mayor Mike Weatherby. He has been working with Mayor Weatherby as to what it should be i.e. rock with engraved letters. There will be a recognition ceremony in spring.

### b. Bear Statue Community Park

Vice Chair Grattan inquired about the bear statue. Director Berry replied there has been no resolution. There have been discussions to take it down and preserve it by bringing it indoors, replacing it with another similar wood statue, or placing something else in the spot.

## 6. SPRINGWATER PARKS AND COMMUNITY DISTRICT CONCEPT

Chair Marker commented this is regarding the proclamation presented to PRAC. Development Analyst Hickson clarified the proclamation (*Exhibit A*) she provided to PRAC is not the original but the draft version PRAC provided to her. Committee Everhart remarked the original proclamation referred to a lot of environmental issues, PRAC was concerned about potential conflict with Metro. Committee Everhart drafted the proposed proclamation (*Exhibit A*) based on recreation. This will give the group an indication that the city may be interested in a recreation district without any obligation. Approval of the proclamation is at the discretion of Council.

Vice Chair Grattan moved to recommend the proposed proclamation (*Exhibit A*) as-is to City Council and Committee Member Everhart seconded. The motion passed unanimously.

AYES: 4

NOES: 0

ABSTAINED: 0

Director Berry will assist in getting it scheduled. The Council agenda will be set by Mayor Elect Tosterud. The Mayor's name will be updated.

## 7. LAKESHORE SURVEY

Committee Member Everhart summarized at the last meeting PRAC was given a copy of the survey done prior to the park being built and agreed this survey should include questions that are relevant to the amenities the city has approved for the category of neighborhood parks. The committee has two proposed draft surveys to review: *Exhibit B* drafted by staff and *Exhibit C* drafted by Committee Member Everhart. The goal is to decide on the survey so that it can be distributed in January 2015 as they agreed to in November 2014.

Vice Chair Grattan asked Chair Marker, in his view, to describe what the main goal of the survey is? Chair Marker replied he wants the park to be what people want; to provide the amenities they want. Vice Chair Grattan summarized the goal is to find out what the population wants for amenities in the park and queried the children under 18 question is a way to determine if there are children in the

household. He requested what the motivation is in knowing this. Development Analyst Hickson replied they are trying to get as statistically significant survey as possible. The question was on the last survey. The surrounding demographic and changes in the demographic can help with park design. Committee Everhart questioned how it impacts the future; “this is now, that was then – things change”. Development Analyst Hickson replied it provides trend data; past and present. Committee Member Everhart replied he understands the use of trend data but since the first survey was done before the park existed, he doesn’t see the relevancy between the two (prior park and post park) and its emphasis on the future. Vice Chair Grattan remarked the knowing the number of children in the household doesn’t capture frequent visitors or daycare situations, etc. Committee Member Everhart commented his draft is analysis based and is trying to provide a priority scheme associated with demographic information.

Director Berry commented the draft is not the final version. One additional question, will be regarding keeping it as a nature park. He agreed they need to know, and be sensitive to, what the citizens want the park to be. A portion of the park will have to remain nature designated.

Vice Chair Grattan inquired if a checkbox type survey or priority scheme formatted survey gets better response and/or data. Director Berry replied the city has found shorter surveys get more results. Development Hickson noted a priority scheme can be included with a checkbox. Chair Marker proposed keeping the survey short and to the point. Committee Member Everhart commented on the quantity vs. quality of data collection.

Vice Chair Grattan moved to recommend to Council using the city survey (*Exhibit B*) with the addition of a priority scheme to question number 2 and striking question number 4 and Chair Marker seconded. The motion passed unanimously.

AYES: 4

NOES: 0

ABSTAINED: 0

## **8. SALISH PONDS FISHING**

Chair Marker reported contacting Oregon Department of Fish and Wildlife (ODFW) and speaking with Todd’s boss. He indicated Todd has been working with staff, or has had discussions, regarding the stocking of Salish Ponds. Chair Marker told reiterated with Todd’s boss that we don’t want to resume stocking if ODFW can’t guarantee they will not post the schedule. ODFW is unable to do that, they are mandated to schedule the stocking times and even if they weren’t mandated with cell phones people would know quickly anyway.

Chair Marker remarked people are already discouraged in going to the park due to the lack of parking. Natural fish are not as easily caught as stock fish, which are eager to bite. Need to come up with a strategy where people are encouraged to come and use the park, but they have to take care of the park. He would like to see some fishing brought back, if it could be done without negative impact to the park.

Director Berry commented staff has been willing to work with ODFW to create a fish stocking plan. They have reached out to ODFW. ODFW is not responding and has not attended scheduled meetings. Stocking will not resume until a plan is in place. Council will have to approve the plan.

Chair Marker proposed contacting ODFW and try rescheduling a conference call. He would like to be involved. ODFW indicated they are interested in talking and drafting a plan. Another option is Fairview could purchase and stock the pond. Fishing regulations would still apply.

Committee Member Everhart remarked on the city investment in the park restoration and that a park can be overused even by “good” people. He proposed the city purchase and stock fish twice a year. Stock it at night and don’t publicize it.

Director Berry commented we just need a plan. No one is against fishing; it was just the impact to the park that resulted because of the overuse and high level of fishing.

Chair Marker suggested making it a catch and release pond. Committee Member Everhart requested staff research the cost of purchasing fish (500 twice a year). Stock the pond at a low level so a fish is caught maybe one out of six times. Encourage youth to fish i.e. schools and youth groups.

Chair Marker inquired about homeless camps. Director Berry last report was north of Woodland Elementary. That has been resolved. He hasn’t heard of any others.

**9. TENTATIVE AGENDA – January 15, 2015**

- Pelfrey Park – Committee Member Everhart reminded staff about the aerial map and volunteered to do a site evaluation based on the current city neighborhood park matrix.
- Salish Ponds
- Chair and Vice Chair Appointments
- Recreation Plan Update

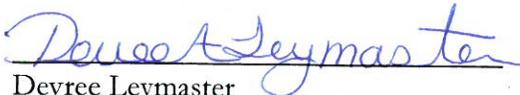
Committee Member Everhart noted there are two items to still be addressed this fiscal year: recreation district and pocket parks and suggested scheduling briefings in February. Director Berry commented on looking at if the pocket parks are being used properly, assessing if they are resource and do we want to keep them, what is the cost to keep them or to remove them. Committee Member Everhart commented on the HOA’s dilemma regarding maintenance and costs if they were to take ownership; and what property rights would they have.

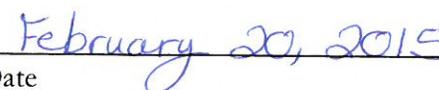
Chair Market inquired if Glisan Street is to be widened. Director Berry replied it is in the connection plan and described as being widened, bike lanes, and turning lane. It is in the plan but funding has to be coordinated between the different stakeholders - Gresham and Multnomah County would need to budget for the project in the same year. Chair Marker asked if some parking could be allowed. Director Berry replied the county does not want angled parking, even if it is widened. Development Analyst Hickson commented special event permit parking may be an option for special functions.

**9. ADJOURNMENT**

Chair Marker adjourned the meeting at 6:53 PM.

  
\_\_\_\_\_  
Steven Marker, Chair

  
Devree Leymaster  
City Recorder

  
\_\_\_\_\_  
Date

*THE SPRINGWATER AREA  
RECREATION DISTRICT PROCLAMATION*

- Whereas: Fairview's Parks and Greenspaces are important to the way of life in the City of Fairview.
- Whereas: Individual health, well-being and community livability are enhanced by Parks and Greenspaces.
- Whereas: Fairview's Parks and Greenspaces are important to ability to fight chronic disease and improve the health of our residents;
- Whereas: As a community resource, the Parks and Greenspaces support the prosperity of the City of Fairview; and
- Whereas: The City desires improved access to recreation for its residents in and beyond the City of Fairview.
- Whereas: The City will consider a Recreation District to increase recreational opportunities if said Recreation District will demonstrate a clear benefit to Fairview's residents.

NOW THEREFORE:

I, Mike Weatherby, as the Mayor of Fairview Oregon, hereby express the City's interest in the development of a Recreational District Concept Plan that improves access to recreational opportunities for Fairview's residents.

# Lakeshore Park

**EXHIBIT** *B*  
12-18-14

We need your help! Please take a few minutes to answer the questions in this survey. Your responses will help the City of Fairview as it plans future improvements to Lakeshore Park.

1. Do you use the site now for recreation?

Yes  No

(if yes, please describe how you use the site)

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2. What kinds of improvements would you like to see at the park?

- Play equipment
- Walking paths
- Benches
- Open lawn area
- Shrub/flower beds
- Interpretive signs
- Restoration areas (with native plants)
- Picnic tables
- Other (please describe)

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3. Do you have any concerns about further developing/improving the park?

Yes  No

If yes, please describe your concerns, along with any ideas of how to deal with them.

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4. Are there any children under 18 in your household?

Yes  No

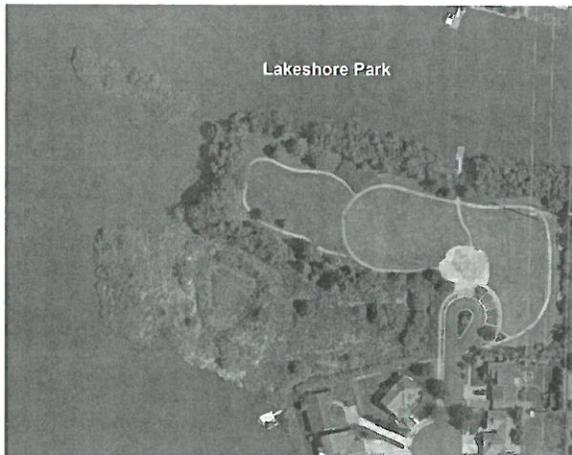
Number: \_\_\_\_\_ Ages: \_\_\_\_\_

5. What other ideas do you have for the park? Please tell us about them in the space below.

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Please return your survey to :  
(you can include it with your water payment)

Sarale Hickson  
City of Fairview  
1300 NE Village St  
Fairview, OR 97080

### LAKESHORE PARK SURVEY

We need your help to decide what improvements to Lakeshore are highest priority for the neighborhood. Please take a few minutes to answer the questions in this survey.

1. Do you use Lakeshore Park? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Does anybody in your family use Lakeshore Park? Yes \_\_\_\_\_ No \_\_\_\_\_
3. If yes, how many visits per month by you or a member of your household? \_\_\_\_\_
4. What is the age of the member(s) of your household that use the Park? \_\_\_\_\_
5. Do you have any concerns about parking at the park? \_\_\_\_\_  
\_\_\_\_\_
6. If you do not use the park, what improvements would attract you to use the park?  
\_\_\_\_\_  
\_\_\_\_\_

Lakeshore Park is identified by the City as a "Neighborhood" Park which means it is primarily used by those living within ¼ of a mile from the park. Typically a Neighborhood Park is multi-use and would include amenities that increase recreation within the neighborhood without drawing users from beyond the immediate area that would impact parking around the park.

Please prioritize the following improvements with 1 being low priority and 5 being high priority.

- |                                |                                   |
|--------------------------------|-----------------------------------|
| Playground equipment * _____   | Interpretive Signs _____          |
| Benches along paths _____      | Horse shoe pit _____              |
| Open Play Area _____           | Gazebo by the Lake _____          |
| Picnic Tables _____            | Climbing rocks for children _____ |
| ½ court basketball court _____ | Garbage cans/doggie pots _____    |
| Swing set _____                | Drinking Fountain _____           |

\*a small fence would surround the equipment like at Imagination Station.

**Thank you for completing the survey. Please fold it over and mail it, return it with your water bill payment or drop it by the City Hall before January 31, 2015.**