City of Fairview Parks and Recreation Advisory Committee
August 14, 2014, Meeting Minutes

Heslin Room, Fairview City Hall
5:30 PM – 7:00 PM

PRESENT:
Jeffrey Arnold
Garth Everhart
Brian Grattan, Vice Chair
Councilor Lisa Barton Mullins

ABSENT:
Steve Kaufman
Steven Marker, Chair

STAFF:
Sarale Hickson, Development Analyst

1. CALL TO ORDER:

Vice Chair Grattan called the meeting to order at 5:49p.m.

2. Roll Call

Messrs Arnold, Everhart, and Grattan and Councilor Barton Mullins were present. Mr. Marker had previously stated that he would not be able to make the meeting and Mr. Kaufman sent e-mail apologies stating he would be late at a minimum and possibly not able to make the meeting. There are only 5 appointed members of PRAC at this time so a quorum is 3 and was present at the time.

3. Review and Adopt June Minutes

Mr. Everhart moved and Mr. Arnold seconded approving the minutes as amended by Exhibit A. The motion passed unanimously.

4. Staff Updates
Ms. Hickson stated that construction was underway at Park Cleone. Dirt and Aggregate interchange is in the middle of demolition and excavation. The playground will be open for as much of the construction as possible. The community garden will be open for the duration of the project. The project is scheduled to be completed mid to end of October.

Ms. Hickson reported that public works has had interns working on walking maps (citywide, historic Fairview and Village). The maps will be printed and also available online.

Ms. Hickson also stated that the City is applying for a HEAL grant for community gardens in the Village (on the property next to the library). She asked PRAC if they would be willing to sign a letter in support of the grant (Exhibit B). There was discussion of timeline (it is hoped the gardens could be up and running next spring) and the benefits of having a space in the Village close to the apartments as well as having a vacant lot being used. Mr. Everhart moved and Mr. Arnold seconded a motion to have Mr. Grattan sign the letter as Vice Chair (the letter was drafted for Mr. Marker's signature and needed to be revised slightly). The motion passed unanimously.

Ms. Hickson updated PRAC that the scoping and cost estimates had been done on the Fairview Woods proposals and that the information would be going to Council for their decision on August 20th, 2014. She stated she will update PRAC regarding decisions made at their next meeting.

Ms. Hickson gave a brief description of the new dock at Lakeshore Park. Mr. Everhart asked if there was a life ring and signage. Ms. Hickson responded that there was signage and that she would see if there was a life ring.

Mr. Everhart asked if there were procedures yet for citizens to be able to use the public works gator to patrol Salish Ponds. Ms. Hickson was not aware of any but said she would check in with Allan Berry, Public Works Director.

Ms. Hickson stated that the City bench donation program is now up and running, thanks to an Eagle Scout candidate, and that people can donate the money for benches and request particular locations. Locations on the list produced by PRAC will be given priority. Two donation forms have been received at this time. There was discussion regarding the locations and donors.

5. Discussion Items not on the Agenda (Public to be heard)

Councilor Barton Mullins stated that she had been in Lakeshore Park and found it to be overgrown and not well maintained. She said she saw a turtle nest and eggs. She also reported that she and Councilor Arnold had talked to Fairview Lake Property Owners Association (FLPOA) members and they passed on that FLPOA does not want the park to be further developed and would rather see Pelfrey Park expanded. The FLPOA representatives asked that FLPOA be included in the public outreach. There was discussion about what reasons FLPOA had given for not wanting it. Mr. Everhart stated that there were 500 homes with no play area and that there were a number of basketball hoops in the street. Councilor Barton Mullins reminded PRAC that Pelfrey Park is also in the south lake area. There was discussion of how best to involve FLPOA in the decision making process. The discussion included how membership of

FLPOA works, survey notification, public meetings, and notifying the board if PRAC will be discussing Lakeshore. The status of the power lines in Lakeshore and elsewhere was discussed.

6. Recommended Council Work Plan

Councilor Barton Mullins read a portion of the minutes of the council meeting where the PRAC work plan was discussed:

> **"Parks & Recreation Advisory Committee (PRAC)**
> Council President Barton Mullins shared some of the project ideas PRAC would like to complete or work on.
>
> - Complete neighborhood park review and improvement plans.
> - Finish Park Cleone, then Lake Shore, and then Pelfrey Park.
> - Initiate a recreation master plan review.
>
> Council proposed PRAC research existing recreational opportunities. Since the city is not able to fund our own program at this time, compile recreation program information in surrounding areas and share with citizens. City Administrator Nelson reported she met with the Troutdale representatives regarding the potential of Fairview buying into the program. Would have to work out what Fairview provides and how it will be managed. If Fairview were to buy into the program would want Fairview's name included and some of the opportunities located within Fairview. City Administrator Nelson noted Wood Village initiated a grant program to reimburse citizens the difference between resident and non-resident rates for the Troutdale program as a way to determine the interest of their citizens. Forming a recreation district for the area is also gaining some interest. This would require a levy for funding.
>
> Councilor Arnold remarked the Fairview's demographics need to be considered when strategizing for recreation programs. Fairview has a large low-income population. Recreation opportunities need to be low cost, tangible, and transportation issues considered.
>
> Council discussed and proposed PRAC re-addressing the disposition/sale of pocket parks. Conduct a survey or inquire if there is support for or against."

Councilor Barton Mullins said that a summary of the recommendation was:

- To complete the review of neighborhood parks (namely Pelfrey Park)
- To create a recreation webpage design with links to various identified recreational opportunities for citizens of all ages. I.e. Troutdale Recreation Program, Reynolds School District, Boys and Girls Club, County Library, Metro Parks and Recreation etc.
    - Identify opportunities for low income families or reduced cost opportunities
    - Identify transportation accessibility of programs

- To create a survey/identify support for or against disposition/sale of pocket parks in Village area

Mr. Grattan asked for more detail regarding the issue with pocket parks. Some information regarding the history of the pocket parks and past investigation into possibility of the City divesting itself of the parks was shared. Mr. Everhart also discussed some ideas for making the pocket parks need less maintenance.

There was some discussion regarding what a regional parks district would be including the difference between a three small cities district and one including Gresham.

7. Adjournment

Mr. Everhart verified that there would be a meeting on August 28, 2014.

Mr. Everhart moved that the meeting be adjourned, Mr. Grattan seconded the motion and it was approved unanimously. The meeting was adjourned at 6:18 p.m.

APPROVED AS AMENDED BY EXHIBIT C

Brian Grattan, Vice Chair

8/28/14

Sarale Hickson,
Development Analyst, Public Works Department

Date

Proposed Edits to June 26, 2014 Minutes:

Note: Edits per Agenda points-

3-Walking tour of Fairview Woods park. Cancelled due to Weather.
Steve M apologized for not being able to reach Steve k or Councilor Barton Mullins about cancelled walking tour. All members had already agreed to walk the trail prior to meeting so there was not need to walk as a group in the rain.

5-Prior Minutes. Sarale asked for the meeting minute approvals from February, March and May to be tabled for discussion about how minutes "are to be taken". Steve tabled the issue until the end of the meeting in deference to the Bridge Street residents in attendance waiting to speak on Fairview Woods Park.

7-Fairview Woods.

-Steve M handed out the Brian Grattan report dated June 13, 2014.

- Steve K discussed how prior brush clearing had opened up site lines and reduced crime, etc. He related how the goats had done a great job of clearing the park and if focused I the center site lines would be improved. He stated that closing off-trails is a priority but opposed closing any main trails.

-General testimony by Bridge Street neighbors in attendance about crime, falling trees, loud music, and damage to park. They related the history of problems in the park area before it was improved in 2009; the history of problems in the park after it was improved and difficulty in securing police support because of the dangers to police entering park and the numerous entrances/exits. Related all their individual crime issues and problems with how the City has handled crime and other issues like trees falling from the park into their houses/backyards. Issue about how tree removal was handled last time, i.e. City removed the wrong trees and left debris in backyards.

-Consensus that the west loop area and rock pile was the biggest source of crime, vandalism, etc. The degree of dissatisfaction with the City's handling of the park and its maintenance was very clear.

Steve M asked for each neighbor to specify what actions he/she felt would improve safety, reduce crime and protect the park.

Joel G- he would like to see the west loop blocked off. He said that in hind sight "they" should have fought to have the entire south side of park fenced off with a 10' fence. He likes the idea of a fence along the south line because the split rail fence that was installed by the city was useless.

EXHIBIT A

Sheila Taylor-She would like to see the west loop closed. She does not support closing the entire park because crime would still occur and there would be no City support. She says if the park was closed there would be no visibility so crime would increase. She likes the idea of goats but would like to see the brush around perimeter of trails by their houses allowed to grow in to make illegal trails more difficult.

Don Taylor – He likes the fence idea along the property line with the apartments because it will limit off path trails along the west side of park. He would like a plan A, plan B, plan C approach so the City and neighborhood have a plan of action of multiple steps as needed. His goal is for the Council to do something NOW. The off-path trails by his house (229th Ct) are his problem. He is not sure about closing off the west loop trail. He likes the idea of plantings along the outside of west trail to make off-path trails more difficult. He thinks the City is wasting money trying to keep the park clean given the users of the park. He cited the damage and debris at the apartment entrance to park as an example of how the park is treated.

Teresa Davis- she believes the maintenance of the park is a long-term issue that requires a plan and funding. She also cited the need to protect old-growth trees and enhance "no name" creek. In the short-term she agrees with Brian's idea of signs.

Discussion by group about labeling the individual trails to help in reporting crime to the police. Group agreed the signs should be consistent at each entrance apartment access should be focused to once location via fencing.

5- Prior Minutes (continued)

Garth reminded staff they were promised minutes within a week of meeting to avoid issues of memory but just got the February minutes last week.

Garth stated that his chief issue has been the continuing trend by staff to not include in minutes the interaction with staff.

City of Fairview

Parks and Recreation Advisory Committee

August 14, 2014

Oregon Public Health Institute
310 SW 4th Avenue
Suite 900
Portland, Oregon 97204

To Whom It May Concern:

As chair of the Parks and Recreation Advisory Committee, I am writing to support the City of Fairview's Healthy Eating Active Living (H.E.A.L) Grant application. This funding will make the City of Fairview's, *"Village Community Garden"* project, a reality.

Community Gardens provide multiple benefits:

- Studies have shown that community gardeners and their children eat healthier diets than do non-gardening families.
- Eating locally produced food reduces asthma rates, because children are able to consume manageable amounts of local pollen and develop immunities.
- Exposure to green space reduces stress and increases a sense of wellness and belonging and development and maintenance of garden space is less expensive than that of parkland
- Gardening is an easily accessible form of active recreation.
- Community gardens add beauty to the community and heighten people's awareness and appreciation for living things.
- Community gardens filter rainwater and restore oxygen to the air and help to reduce water and air pollution.

By the year 2016, the city wishes to have an additional 30 garden plots. This grant will help support the city's efforts in making this happen, H.E.A.L goals, and provide recreation opportunities in our city. Thank you for considering the city's proposal and support from the Oregon Public Health Institute to make this project come to life.

Sincerely,

Steven Marker
Chair, Parks and Recreation Advisory Committee

EXHIBIT B

Proposed Edits to DRAFT 8/14/14 PRAC Meeting Minutes

4-Staff Update: Staff reported the scoping of the Fairview Woods park improvement/maintenance matches the PRAC recommendations made to Council.

5-Public Comment:

a-Councilor Barton Mullins spoke with two FLOPA members. Her comments about FLOPA's lack of support for improving Lakeshore Park was based on comments made by one individual.

b-Garth asked Councilor Barton Mullins why the FLOPA representative did not support improving Lakeshore Park. She was unsure but said he mentioned something about kids get bored with playground equipment.

c-Garth asked Councilor Barton Mullins who FLOPA actually represents. She said FLOPA represents only the landowners directly on Fairview Lake. Garth suggested this was a very limited group since it excludes most of the homes in the Fairview lake area. He said that given the 8-9 basketball courts on the street there is a clear need for improving the park. He said he feels it is safer for kids to play in a park than on the streets.

d-Discussion about the need to make sure all landowners are apprised about Lakeshore improvements not just FLOPA.

6. Council Work Plan:

Staff did not have a copy of the document that Councilor Barton Mullins read from but promised to provide to Committee ASAP.

Garth asked why the Council was not aware the Master Plan for Lakeshore Park had already been updated and recommendation made to council.

7. Adjournment.

Garth asked if the 8/28/2014 meeting was still scheduled. Staff responded the HEAL program was to be presented to PRAC during that meeting.

EXHIBIT C