



**City of Fairview Parks and Recreation Advisory
Committee
September 19, 2013 Meeting Minutes**

**Park View Conference Room, Fairview City Hall
5:30 PM – 7:30 PM**

PRESENT:

Jeffery Arnold
Ray Hansen
Garth Everhart
David Strom
Steven Marker
Brian Grattan
Councilor Ken Quinby

ABSENT:

none

STAFF:

Sarale Hickson, Development Analyst

1. CALL TO ORDER:

Chair Strom called the meeting to order at 5:37 p.m.

2. Review and Adopt August 15, 2013 Meeting Minutes.

Mr. Everhart moved and Mr. Marker seconded approval of the minutes as edited.

3. Staff Updates

Staff reported that the ADA sidewalk was in process and that the excavated material would be used to backfill then any remainder removed from the site

Staff will get the previously agreed upon survey questions to PRAC as soon as possible and in any event before the next meeting.

Staff will report back to PRAC on a number of items:

- Status of the bench at the jail site
- Possibility of a budget for sending out surveys
- What the parks maintenance budget is
- Send PRAC a copy of any factsheet for Lakeshore Park

4. Recommendations to Council

Mr. Strom sent a letter with PRACs recommendations to the City Council. Mr. Strom reported that the City Administrator had indicated the protocol should be that PRAC can go to the council meetings as a line item or send their recommendations to the Council as a letter. Councilor Quinby said that the process is still to be finalized. There was discussion of how the Charter process required to put things on agenda. PRAC feel strongly that they need a better method to get their ideas to Council than has historically been the case.

5. Discussion Items not on the Agenda (Public to be heard)

Mr. Strom reported that the City Administrator has offered e-mail addresses to those people serving on advisory committees for them to use for business relating to those committees. Messrs. Strom, Grattan and Marker indicated that they would like City addresses for use on PRAC business. Messrs. Arnold and Everhart stated that they would prefer to do business by phone.

Councilor Quinby reported that the City Administrator was surprised to see that PRAC had decided to vary from the historical practice of working on one park at a time. Mr. Everhart stated that it was his belief that PRAC felt the focus on the large park (Salish) and Metro grants meant that neighborhood parks fell behind. Mr. Marker agreed that the one park at a time plan has not worked for neighborhood parks. Mr. Strom stated does not feel that only visiting a park once every ten years is reasonable. Mr. Marker believes every 7 years is reasonable (as that is the average tenancy in a home) and that a survey should go out every time. Mr. Everhart stated that his preference would be "priority parks" be reviewed every 3 years. There was discussion of the impact park investment has on a neighborhood. There was extensive discussion of staff time and how council directs staff to manage multiple projects. PRAC once again discussed its scope and that it makes recommendations to Council who directs staff.

There was discussion of the parks maintenance budget and PRAC requested that staff report back the numbers at the next meeting). Councilor Quinby reported that the City Administrator indicated the structure and installation at Park Cleone cost approximately \$100,000 and that the public Works Director has indicated much of the rest of the Parks SDC fund would be taken up with other planned Park Cleone improvements.

PRAC discussed funding in other jurisdictions including Tualatin Valley which is a special district.

5. Park Cleone Master Plan

PRAC thanked Mr. Hansen for his work putting together a list of concerns and idea for the park (Exhibit A). Staff reported that public works operations staff has plans to plant shade trees.

Mr. Everhart had questions about the stormwater aspects of the plan, particularly the benefit of daylighting the creek and the necessity of the detention pond. Staff reported that the stormwater retrofit in the master plan. PRAC discussed Discussion of the stormwater aspects. There was discussion of design of the stormwater facility including cattails and the possibility of removal of the pavilions. There was also discussion of removal of the gazebo and the quality of the pond and water.

Mr. Hansen led a discussion on interpretive signs and the potential for donation/sponsorship. PRAC also discussed the 2007 inventory of Park Cleone (Exhibit B) and the similarity to Mr. Hansen's recommendations. PRAC discussed fixing/replacing the basketball court and the possibility of a Nike grant.

PRAC discussed the existing swing set. Mr. Hansen reported that the children seem to prefer the old swing set. There was discussion as to the possible reasons why (shade, length of chains, proximity to tables, height of seat from the ground) and if the existing swings (which are by code too close to the trees) should be removed or rotated/relocated.

There was discussion of the sandbox and how useful and sanitary they are for public parks. PRAC decided to recommend getting rid of the sandbox.

There was discussion of the walls down to the amphitheater area. The logs are not in good repair and PRAC feel they could be a unsafe area. PRAC proposed a gravity stacking wall instead of the log retaining wall. There was discussion of how the gazebo is currently used and if covered picnic areas around a detention basin would be better.

PRAC talked about the possibility of assembly uses in the park and park classification (Cleone is a neighborhood park rather than a community park). There was also discussion of parking issues and a parking plan if assembly became part of the master plan.

6. Future Agenda Items "Parking Lot" items

PRAC decided to take the idea list and 2007 inventory for Park Cleone home and discuss it further at the next meeting.

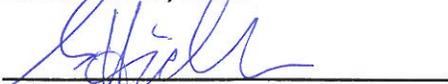
Mr. Arnold brought up the Recreation Master Plan and how the City can partner with other agencies and organizations. There was also some discussion of how recreation and Healthy Eating Active Living (HEAL) interact. It was agreed that PRAC would like to discuss their role in looking at recreation and the recreation master plan at the October meeting.

7. Adjournment

The meeting was adjourned at 7:20 p.m.



David Strom, Chair



Sarale Hickson, Development Analyst, Public Works Department

Date

10-17-13

CLEONE PARK AMENITIES

The following is a listing, and description, of the amenities to be addressed in Cleone Park with the Playground equipment now been installed,

PLAYGROUND AREA

- The following is noticed concerning the playground previously installed in the Community Park.

* There are 2 - picnic tables and 3 - benches adjacent to the playground for parents and families (adults) of the children. The children were accompanied by adults for monitoring and supervision. It appears that community friendship develops between the families with their visit to the playground.

* A large portion of the children enjoying the playground were under 5 years old.

* The picnic tables, benches, and the playground equipment are mostly located in a shady areas.

- The sign attached to the playground equipment states "For children 5 - 12 years old" and "Adult supervision recommended". A large portion of the children observed playing on the equipment are under 5 years of age.

- It is an important SAFETY issue that the children enjoying the playground be properly monitored and supervised. Therefore it is necessary to make the site comfortable for the parents and families (adults) who accompany the children.

- To accomplish this It is important to install benches and picnic tables for the parents and families (adults) accompanying the children enjoying the playground. These should be installed in a relatively shady area, perhaps on the north or west side of the playground.

- Install a drinking fountain with a dog dish adjacent to the playground similar to the one installed in Community Park.

- Install a bicycle rack adjacent to the playground equipment. This will prevent the area being cluttered with fallen bicycles as it is now.

- Construct a paved walkway from the existing walkway to the playground east entrance.

GENERAL EXISTING AREA

- Construct a paved walkway from the basketball area around the north and west side of the park for recreational walkers. This will provide good access to the newly installed benches and picnic tables for the playground. Perhaps continue this paved walkway south through the grass area to San Rafael street.
- Maintain the existing swings which continue to be enjoyed by children and their families, even after the addition of swings on the new playground.
- Install a bench adjacent to the existing swings for parents accompanying the swinging children.
- Remove the old tires in back of the swings and clean up the area.
- Remove and replace the existing unsanitary picnic table tops.
- Either remove or restore the existing children sand box area.

AMPHITHEATER AREA

- Upgrade the asphalt walkway down to the amphitheater area which is deteriorating because of tree roots, and could become a SAFETY issue.
- Remove or replace the wooden tree sections along the walkway to the amphitheater and in the hillside seating area which have deteriorated. These could easily become a SAFETY issue.

GAZEBO AREA

- Restore or replace the deteriorating portions of the wood flooring which could become a SAFETY issue.
- Install sitting benches on the exterior sides of the gazebo.
- Perhaps install a picnic bench in the center of the gazebo.

RAIN TREE CREEK

- Observe the minimal amount of water flowing in the creek. This would perhaps make it unwise to again dam the outflow to create a reservoir with this minimum water inflow. This could result in stagnant water in the pool.
- Maintain the present portion of the creek clean and with rocks for an enjoyable play place for children which has been witnessed.
- Maintain the lower grassy swampland area which provides a pleasant atmosphere.

FAIRVIEW COMMUNITY RECREATION

The "City of Fairview Recreation Master Plan" dated August, 2002 included the following recommendations for items which have now been performed and completed::

- Development of the Old City Hall building into a new community center.
- Development of the Helsin House into a history Center.
- Construction of a larger-scale play structure.
- Interpretive signs for the Salish Ponds Wetland Park.
- Construction of new athletic sites.
 - * Baseball fields are now available at Fairview Elementary School and Reynolds Middle School.
 - * Basketball sites are now available at Fairview Elementary School, Woodland Elementary School, Reynolds Middle School, and Cleone Park.
 - * Soccer sites are now available at Fairview Elementary School, Woodland Elementary School, and Reynolds Muddle School.

Additional recommendations for issues which are outstanding are as follows:

- Walking, biking and driving tours should be developed to included elements such as the Community Center, the Helsin house, the Missoula Boulders, the historic jail, the railroad, Fairview Creek, historic trees, etc. For walking individuals a brochure should be developed to describe the various exhibits with a map to describe their location .The "Recreational Survey and Recreational Needs Analysis" (see page 10) concluded that "Walking / Hiking / Dog Walking" and "Nature Walks / Bird Walks" are by far the largest selected frequency of family participation.
- For the information and interest of the individuals interpretive signs should be developed and installed along the tour or recreational walk for the above listed elements and sites as follows: (Examples of excellent interpretive signs are located at the east Salish Pond and the Community Park playground site for both the history of the lakes and pictures of waterfowl and foliage to be observed.)
 - * Community Center - An interpretive sign located near the Community Center to describe to original use of the building and history of the area.
 - * Helsin House: An interpretive sign located in front of the Helsin House to describe the history of the house and the families which developed and

lived in it. (Specifically recommended on page 26)

* Historic Jail - An interpretive sign to describe the history of the jail to be located in the installed framework adjacent to the gazebo in Handy Park.

* Native Plants vs. Invasive Plants - An interpretive sign, perhaps to be located at the Community Park, to describe to different types of plants to be found in the Fairview area. An example of a typical sign can be found at the Hood River Waterfront Park which was donated by a local civic organization.

* Missoula Flood - An interpretive sign describing the Missoula Flood which occurred about 12,000 years ago leaving the large boulders to be found in the area and creating the present landscape. Perhaps to be located along the tour or walking route in an area with the large typical boulders.

* Columbia Slough - An interpretive sign, perhaps to be located at Lakeshore Park, to describe the history of the Slough and the construction of the dikes to separate the different drainage areas. This could be donated by one of the Peninsula Drainage Districts.

* Fairview Lake - An interpretive sign, perhaps to be located at Lakeshore Park, to describe the development of the lake, the source of the water, and the control of the water elevation. This could be donated by the Fairview Lake Homeowners.

* Fairview Creek - An interpretive sign, perhaps located in the Community Park, to describe the source of Fairview Creek, the route it travels, and that it ends in Fairview Lake.

* Native American Interpretation - An interpretive sign to describe that Fairview served as a site used by Native People. Grant funding may be available from the Grand Round tribes to construct the signs. (See page 20 of the Master Plan.)

Park Description

Park Cleone

Location	Old Town. North of 213 th and 214 th , south of railroad, east of PP&L power line
Hours	Dawn to Midnight: Ordinance #-???? Dawn to Dusk: Ordinance 13-2007
Size	
2001 Park Classification	Neighborhood Park
2001 Parks Master Plan Recommendations	
2002 Recreation Master Plan Recommendations	None
# Households within:	¼ mile: ½ mile: mile:
Access & Parking:	On-street parking on 213 th and 214 th Avenue Cul-de-sacs. On street bike and pedestrian access: no sidewalks; 409 ft. of 3-foot asphalt path 260 ft. of 6-foot asphalt path Wood Decking walkway to main Gazebo On-street parking along 213 th and 214 th Ave's and streets Bricked walkway east of main gazebo is slick underfoot when wet
ADA Accommodations	Generally Lacking; narrow asphalt paths with heaving, No ADA access from street sidewalks;
Safety & Security	Reported graffiti, gang activity, drug dealing Perimeter is fenced by city and adjoining property owners.
Utilities, Amenities, and Play Equipment	Electric power: No Restroom: No Lighting: Yes – two overhead lamps at pump station Picnic Tables: 5 Benches: 3 Swings: 4-seats with one seat missing

	<p>Covered Picnic Areas: 2 Play Equipment: ½ buried tractor tires Garbage Cans: 2 Fencing: Public and private Basketball Hoop: Yes w/ ½ court</p>
	<p>Gazebo, brick treatments, walkways, basketball ½ court, tractor tire play structure, swing set, open area between rear yards of houses on 213th and 214th; landscaped shade areas; fenced property boundaries; open field; Community Garden; some lighting; abandoned pond; picnic tables; subsurface storm drains from Raintree Subdivision</p>
Environmental Design Features	<p>Watercourse; varied topography; tree shade, Gazebo; environmental learning opportunities, community gardening ;</p>
Neighboring Uses	<p>North: Railroad West: PPL right of way East: Residences South: Residences</p>
Park History	<p>Raintree Subdivision - Original Construction??</p> <p>Neighborhood opposition to soccer fields in PPL property</p>
2007-2008 Maintenance Practices	
Recommended Maintenance Schedules	<p>Lawn Cutting Garbage Collection Tree Trimming Graffiti Removal Paint Gazebo Irrigation Fertilizer Application Herbicide Application</p>
Recommended Access Improvements	<p>ADA Parking Internal trail improvements Bike rack Family accessible improvements</p>
Parks Capital Improvements, 2001 Plan	
Other Recommended Improvements	<ol style="list-style-type: none"> 1. Replace asphalt paths with 7-foot wide poured concrete. 2. Replace basket ball court with poured concrete.

	<p>3. Replace tractor tires with modern play equipment</p> <p>4. Install skateboard street features</p> <p>5. Expand park into PP&L property</p> <p>6. Install interior ornamental lighting</p>
2008-2009 Council Goals	Create at least one active recreation site
2008-2009 Budgeted Improvements	2008 Stormwater CIP Projects
Funding Sources	<p>Parks Capital Improvements</p> <ul style="list-style-type: none"> ● System Development Charges ● Grants ● General Fund <p>Parks Maintenance</p> <ul style="list-style-type: none"> ● General Fund <p>Stormwater Projects in Parks</p> <ul style="list-style-type: none"> ● Stormwater Enterprise Fund ● General Fund
Opportunities	<ul style="list-style-type: none"> ● Proximity to opens space under power lines. ● Community Gardening ● Underused space between 213th and 214th houses. ● Environmental improvements ● Large open spaces for family and other events (e.g. Flicks in the Park)
Parks Design, Improvement, and Use Priorities	<p>Yr. 1</p> <p>Improve ADA Access</p> <p>Install field drainage</p> <p>Replace basket ball net</p> <p>Yr. 2</p> <p>Replace outdated play equipment</p> <p>Construct New Concrete Paths</p> <p>Yr. 3</p> <p>Yr. 4</p>

	Yr. 5
Decision Making Environment	<p>City Council</p> <ul style="list-style-type: none"> ● CD Parks Budget ● PW Stormwater Budget ● Park Master Plan Approval ● NPDES Permit <p>Planning Commission</p> <ul style="list-style-type: none"> ● Land Use and Environmental Review <p>Parks Advisory Committee</p> <ul style="list-style-type: none"> ● Plan Recommendations
Park Specific Planning, Resolution, Ordinance, Public Safety, Maintenance, other History.	