



**City of Fairview Parks and Recreation Advisory
Committee
May 16, 2013 Meeting Minutes**

**Park View Conference Room, Fairview City Hall
5:30 PM – 6:30 PM**

PRESENT:

Steven Marker
Ray Hansen
Garth Everhart
Brian Grattan
David Strom
Councilor Ken Quinby

ABSENT:

Chuck Cooper
Brad Fudge

STAFF:

Allan Berry, Public Works Director
Lindsey Nesbitt, Development Analyst

1. CALL TO ORDER:

Chair Strom called the meeting to order.

2. Review and Adopt April 18, 2013 Meeting Minutes.

There was a discussion regarding how the recreation plan was adopted correctly in 2002. It appears it was adopted by motion not resolution and legal counsel has confirmed this was appropriate as it was not land use decision.

There was discussion regarding the Parks survey. The amenities survey has some parks info on it but the parks one is more detailed. The PRAC wished it to be mailed to the 200 homes closest and get results back before the next meeting. PRAC had given direction but the survey did not go out. PRAC had wanted a survey specific to Park Cleone and equipment. PRAC discussed the need for an extensive survey (park by park) as they look at the parks master plan.

Minutes of the April 18th meeting were reviewed, edited and, approved with the following edits:

"PRAC agreed to issue a short survey to the Historic Fairview area (from Fairview Parkway to 223rd Ave and from Halsey Street to the railroad and for the properties

surrounding Lakeshore Park that specifically inquired what the neighborhood would like to see installed regarding playground equipment. Staff was to create a short survey and e-mail it to the team within a few days for their review and for PRAC to provide feedback and then mail it out to the old town area with the intent of having results back by the May PRAC meeting.”

Staff agreed to send out survey.

3. Discussion Items not on the Agenda (Public to be heard)

None

4. Park Hours Discussion

PRAC asked if there was a reason for there being two sets of hours (specifically if the police had requested a change in hours for some parks). Different sets of signs have different hours. Many parks have the hours posted as from 5am to midnight. PRAC wondered if the hours had been changed to dawn to dusk for “problem parks”. PRAC discussed the consequences of closing parks after dusk.

5 and 6. Park Survey Discussion and Park Cleone Improvement Project

There was discussion of the age groups parks need to serve. It was decided that parks should not be designed to meet the current demographic as people move in due to amenities and the surrounding demographics change over time. There was discussion regarding Park Cleone and relocating the playground repairing the swing set and half-court basketball area and additional parking and picnic tables. But the PRAC did not want to order the wrong equipment. There was also discussion of buying local.

Staff stated that a request for the survey had been made to the Public Works Director and City Administrator in April but there were concerns about conflicts with the Visioning Committee’s survey.

PRAC discussed the possible short survey and long survey and who should be surveyed for each one. PRAC reviewed various surveys during the meeting and selected questions for the short survey. PRAC wished to compare any draft survey to the survey that went out before the 2002 master planning project. PRAC decided to prioritize the master plan and work at master planning park by park.

The following **motion** was made:

“A short survey be conducted to determine the playground equipment desired by the neighborhood around Park Cleone. This survey to be delivered next week and posted on the website with results due by May 31 AND that Council direct Staff to buy the appropriate equipment IF the majority of survey respondents wanted new playground

equipment.

- The motion was **passed unanimously**.

PRAC agreed on the following question:

On a scale of 1-5 with 1 being the most important please rank:

- Swing sets
- Sport type equipment
- Additional parking
- Benches and Picnic tables
- Other

PRAC also chose to use questions 3, 7 and 9 from Exhibit A and to add a question about benches.

6. Park Cleone Improvement Project

There was much discussion on regarding the need for a play structure and on the wisdom of ordering it without knowing if a fort type structure was needed. PRAC decided the wanted to poll the local citizens but that they would like to make a general recommendation to replace the equipment to council. There was also some discussion regarding the amount in the Parks SDC fund and how much of this would be spent on Park Cleone.

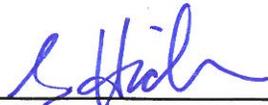
7. Staff Updates

Brad Fudge has resigned due to conflicts. The process is under way to appoint a new member.

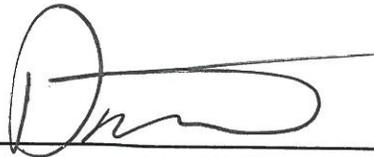
8. Future Agenda Items

- Design a questionnaire that can be used for a park by park master plan update.
- Review Park Cleone park plan at the next meeting
- Social Media and Website

9. Adjournment



Sarale Hickson
Development Analyst, Public Works Department



David Strom, Chair
9/19/13

Date