



**City of Fairview Parks and Recreation Advisory  
Committee**

**April 18, 2013 Meeting Minutes**

**Park View Conference Room, Fairview City Hall  
6:00 pm to 7:30pm**

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**Present:** Steven Marker  
Chuck Cooper  
Ray Hansen  
Garth Everhart  
Brian Grattan  
David Strom  
Councilor Ken Quinby  
Brad Fudge

**Absent:**

**Other:** Brian Cooper (Tour only)  
Steve Kaufman  
Councilor Steve Owen (Tour only)

**Staff:** Lindsey Nesbitt, Development Analyst

**1. Call to Order**

Chair Strom called the meeting to order at 5:30 pm.

**2. Discussion Items Not on the Agenda**

**3. Review and Adopt Minutes**

PRAC minutes from 2012 had not been adopted. PRAC has three new members and a new Council Liaison since the last meeting held in July 2012. The new PRAC members did not want to vote on minutes for meetings at which they were not present. Brad Fudge, had not arrived at this point in the meeting and PRAC did not have a quorum of members that were on PRAC in the 2012 year. PRAC did move forward to adopt the March 26, 2013 minutes. Chuck Cooper moved to adopt the minutes as presented. Steve Marker seconded the motion. Minutes passed. Garth Everhart abstained

Brad Fudge arrive after the Parks Tour. After the parks tour, PRAC revisited the meeting minutes. Staff Nesbitt clarified needed changes to the 2012 meeting minutes that were sent out in the packet as follows: May 17, 2012 minutes,

Brad Fudge was marked as both absent and present. He was present at the May 17, 2012 meeting. David Strom was included in the attendance record for the January 12, 2012 meeting and the minutes should reflect that he was absent. PRAC moved to approve the following 2012 minutes:

January 12, 2012

March 8, 2012

May 17, 2012

July 12, 2012

March 26, 2013

#### **4. Parks Tour**

PRAC discussed which parks they would like to visit. Concern was raised that there may not be enough time to tour all of the parks. PRAC was interested in meeting again after the tour to discuss additional items.

PRAC decided to visit Park Cleone, Lake Shore Park, Pelfrey Park. PRAC would rather tour Salish Ponds on a different day in warmer weather when time allowed to walk around the park. PRAC also decided to view the Imagination Station in Gresham to look at equipment options.

Handy Park and Heslin House made the tour list with the intent of not stopping, but driving past. PRAC asked why a bench was not built in the new gazebo and asked staff to look into it.

Stop1 Imagination Station, Gresham.

Discussion Items:

What is the maintenance on the wood chips, how often must they be raked?

Chuck Cooper responded about every two weeks.

How does the city budget for park maintenance when developing park improvement plans. Nesbitt deferred the question to Allan Berry who will discuss at the next PRAC meeting.

The committee comments on the activity level of the imagination station and how the park facilitates a variety of park users with the adjacent sporting complex. The Concession stand was also discussed, which is run by City of Troutdale and not the school district.

Stop 2 Lake Shore Park.

Discussion Items:

PRAC commented on the plethora of open space and that the lack of play equipment is apparent. Park Hours were discussed. The posted hours for Pelfrey

Park and Lake Shore Park are listed from 6 am to 12 am. However the park hours for other parks such as Salish Ponds and Fairview Woods Park are dawn to dusk. This topic was discussed previously at PRAC. Staff will look revisit the previous discussions by PRAC for park hours and provide a list of all city parks and their permitted hours of use for discussion at the May PRAC meeting.

Stop 3 Pelfrey Park

Stop 4 Park Cleone

Discussion Items:

PRAC discussed the play equipment that had been removed and the need for new equipment.

## **5. Post Tour Discussion**

Councilor Quinby discussed the 2001 Parks Master Plan, and the 2002 Recreation Master Plan with PRAC. The recreation plan recommends installing a large scale play structure within Fairview similar to the imagination station. Park Cleone was identified as a location that could support a large play structure.

Councilor Quinby discussed that SDC money has been collected and set aside specifically for parks. Councilor Quinby discussed the possibility of utilizing SDC money to purchase and install playground equipment at Park Cleone.

PRAC discussed if the survey from 2001 was still relevant today in 2013 and questioned what would the neighborhood like to see happen at the park? PRAC discussed possibilities of conducting another survey prior to making a recommendation to City Council for purchasing new play equipment. PRAC would like to make a recommendation to the Budget Committee and City Council to authorize spending SDC money for new play equipment at Park Cleone. Councilor Quinby discussed the idea of requesting authorization to replace the play equipment followed by the next step of developing a master plan for the remainder of park improvements at Park Cleone.

PRAC raised the following concerns: that the study is 10 years old, what is the demographic, and has there been a change in the neighborhood. Sometimes people select a place because of the amenities nearby. Parks tend to outlast the neighborhoods. Concerns were expressed that the July 1 would not be enough time to review and make an informed request for the City Council to spend the SDC funds.

PRAC decided they would prefer to hear back from the neighborhood to learn what they would like to see happen in Park Cleone. PRAC discussed preparing a city wide survey or a specific one for the neighborhood. PRAC discussed the idea of asking City Council to spend SDC funds subject to hearing survey results. It was brought up that if using the water utility bill for distribution of the survey that special outreach would be needed for the apartment complex. PRAC discussed

the idea of requesting Council authorization for all SDC money within the budget cycle, then PRAC can look into equipment or improvements to other parks over the next fiscal year.

PRAC made the following motions:

Motion 1- move by Committee Member Everhart:

PRAC moved to recommend that the City Council allocate funds from the Parks System Development Charges(SDC) for the implementation of capital improvements within Fairview's Parks.

Seconded by: Brad Fudge

Approved: All

Motion 2- moved by Committee Member Everhart:

PRAC moved to request the City Council direct PRAC to prioritize the city's parks for the development of individual master plans, excluding pocket parks, Blue Lake Park, Fairview Woods, and Salish Ponds, and implement the individual plans as funding allows. Once master plans have been completed for all parks, the individual plans will be combined into one City of Fairview Parks Master Plan document.

Seconded by: Steve Marker

Approved: All

PRAC agreed to issue a short survey to the Historic Fairview area (from Fairview Parkway to 223<sup>rd</sup> Avenue and from Halsey Street to the railroad) and for the properties surrounding Lakeshore Park that specifically inquires what the neighborhood would like to see installed regarding playground equipment. PRAC would like for a survey to be sent out the following week, with the goal of having some or most responses prior to the May PRAC meeting. Nesbitt responded that she would need to discuss this further with Allan Berry, Public Works Director.

## 6. Adjournment

Everhart moved to adjourn. Meeting adjourned by consensus at 8:10 pm.

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*L. Nesbitt* 5-29-13

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*D. Ant* 5/20/13

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